

Ward County Social Service Board
Minutes
 May 20, 2014, 2014 – 8:00 AM
 Ward County Commissioner's Chambers

PRESENT:

John Fjeldahl
 Jerome Gruenberg
 Jack Nybakken
 Alan Walter
 Shelly Wepler

ABSENT:

Also present were Sylvia Annan, Director and Karen Schultz, Recording Secretary

MOTION:

It was moved by Shelly Wepler, seconded by Alan Walter and unanimously carried by the Board approval of the Minutes of the April 15, 2014 Regular Board Meeting.

MOTION:

It was moved by Jack Nybakken, seconded by Shelly Wepler and unanimously carried by the Board approval of the bills according to the attached list and following summary:

Social Welfare Expenditures

GENERAL ASSISTANCE	6397.00
BOARD MEMBER EXPENDITURES	271.60
ADMINISTRATIVE PAYROLL	290,521.54
ADMINISTRATIVE EXPENSES	43,881.51
TRAVEL & REGISTRATION FEES	11356.06
EMPLOYEE INCENTIVES	165.00
LIABILITY INSURANCE	.00
EMPLOYEE HEALTH INSURANCE	33,303.40
EMPLOYEE RETIREMENT & LIFE	35,455.44
SOCIAL SECURITY & MEDICARE MATCH	20,243.83
PARENT AIDE EXPENDITURES	3,864.37
WRAPAROUND SW EXPENDITURES	5,820.36
SAFETY PERMANENCY FUNDS	965.00
WELLNESS COMMITTEE	.00
FC PROGRAM EXPENSE	103.79
FC RECRUITMENT AND RETENTION	.00
FOSTER CARE TRANSPORTATION	350.55
TECS./VISION/SAMS OPERATIONAL COSTS	7,601.31
EBT FOOD STAMP COSTS	861.90
TOTAL SOCIAL WELFARE EXP	461,162.66

Human Service Fund Expenditures

FOSTER CARE COSTS	55,755.17
SUBSIDIZED ADOPTION	13,505.53
SED OUT OF HOME CARE	37.44
MEDICAL ASSISTANCE	1,788.99
SPED COSTS	1,136.15
FC WRAPAROUND (TARGETED CM)	456.22
UPS SHIPPING	.00
TOTAL	72,679.50
GRAND TOTAL	533,842.16

The Board reviewed the General Assistance approvals and denials. There were no appeals.

The Board reviewed the Budget Recap and Revenue report. Revenues received are over the projected amount at this time.

The Board was presented with a copy of a letter from The Village Family Service Center requesting an increase in our annual grant amount from \$5,000 to \$10,000. Statistics in the letter indicate an increase in individuals served as well as services provided for the Supervised Parenting Time and Child Exchange Program.

MOTION:

It was moved by Shelly Wepler, seconded by Jack Nybakken and unanimously carried by the Board to increase the requested grant amount to The Village Family Service Center, from \$5,000 to \$10,000 to come out of the 2014 FY Budget due to increased revenues.

The Director presented the Board with information regarding the increased caseloads in the Social Welfare department of the agency. Currently the Child Protective Service workers average 30 or more cases which is three times the policy standard. The Director will present a request at the next Personnel Committee Meeting for an additional 4 to 5 workers to be added to the 2015 FY Budget.

Discussion was also held at this time regarding the possibility of Ward County Social Services sending an outreach eligibility worker to Kenmare. The Director will look into, the possibility of placing a worker in Kenmare on a very limited part time basis. This will be discussed with staff at Ward County Social Services to determine if this is a feasible option at this time.

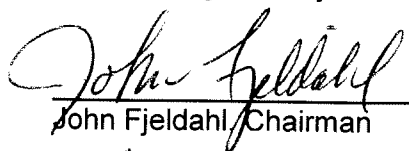
A copy of the Complaint Policy was provided to the Board members which is a policy plan to be utilized if an employee of Ward County Social Services is approached by a client with a complaint so that a proper procedure is followed to address the nature of the complaint. The Child Protective Services unit has a State Policy to follow so this procedure would apply to the remaining units of Ward CSS.

MOTION:

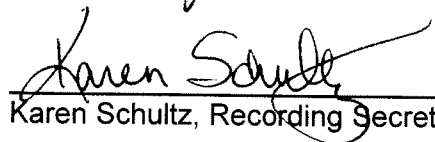
It was moved by Shelly Wepler, seconded by Alan Walter and unanimously carried by the Board to accept the Complaint Policy as written to be utilized by Ward County Social Services.

The Director informed the Board that River of Life will be opening their daycare on the church side of the building in the near future. This has resulted in the blocking off of an entrance for traffic to enter the Social Services parking lot, with one main entrance to be utilized for incoming/outgoing traffic through the duration of our occupancy in the building.

The meeting was adjourned at 8:45 am.



John Fjeldahl, Chairman



Karen Schultz, Recording Secretary