

**AGENDA FOR THE BOARD OF WARD COUNTY COMMISSIONERS**

**Tuesday, April 7, 2020**

**9:00 a.m. – Regular Commission Meeting**

Pledge of Allegiance

Call to Order – Chairman Fjeldahl

Order of Business

1. Approve Agenda
2. Review and Approve the Minutes from the Regular Commission Meeting on March 17, 2020 & Special Commission Meeting on March 20, 2020
3. Review and Approve the Regular Bills totaling \$190,180.74 and HS Zone Direct Cost Bills totaling \$9,070.73
4. Ryan Kamrowski-Tax Equalization
  - A.) Tax Roll Adjustments & Items for Consideration & Action
  - B.) Joint Powers Agreement with Hidden Township
  - C.) Planning & Zoning Transition Office Design & Construction
5. Dana Larsen-Highway Department (calling bridge)
  - A.) Culvert Replacement on County Road 14
  - B.) Epoxy Striping Bids
6. Travis Schmit- Highway Department (calling bridge)
  - A.) Ballot Language for Ward County Ordinance 2020-01
7. Doug Diedrichsen- Planning & Zoning
  - A.) Plats
  - B.) Special Use Permit
8. Tammy Terras- Human Resources
  - A.) Discussion regarding Auditor/Treasurer position
  - B.) ND Department Health Insurance Trust
  - C.) COVID 19 Staffing Updates
  - D.) Payroll Amendments: T. Voeller-Facilities Management (level 8, step 2); S. Larson- Jail Detention (level 15, step 2)
9. Devra Smestad-Auditor/Treasurer
  - A.) Receive and File the following Correspondence: Department Heading Meeting Minutes- March 16, March 18 & April 1, 2020; Minot Area Chamber of Commerce-Economy at a Glance; Travelers Risk Control- Building Survey/recommendations; NDIRF- conferment of benefits; Trinity Health-COVID-19
  - B.) Receive and File Annual Reports- (on your desks)
  - C.) Authorization for Vote by Mail- (Executive Order 2020-13) & Resolution
  - D.) Tuition Appeal Committee 1 opening, 2 applicants
  - E.) North Central Experiment Station upgrade
  - F.) NDIRF annual meeting May 20, 2020
  - G.) PFM bond issue