

**Ward County Human Service Zone Board**  
**AGENDA**  
**NOVEMBER 21<sup>ST</sup>, 2023 – 8:00 AM**  
**Commissioner’s Chambers**  
**Ward County Administration Building**

1. Call to Order-WCHSZ Director
2. Roll Call
3. Agenda Approval
4. Approval of Minutes for September 19<sup>th</sup>, 2023 (Pages 1-3 of October Board Packet) and October 17, 2023 (Page 1)
5. Fiscal Reports
  - Motion to receive and file all financial documents as listed from October 2023 Board Packet
    - September 2023 expenditures and bills for October 3<sup>rd</sup> and 17<sup>th</sup>, 2023(Pages 4-23)
    - Budget Recap Expenses for September 2023 (Pages 24-32)
    - Budget Revenue Report for September 2023 (Page 33)
    - FC Recruitment and Retention Report (Page 34)
  - Motion to receive and file all financial documents as listed from November 2023 Board Packet
    - October 2023 expenditures and bills for November 7<sup>th</sup> and 21<sup>st</sup>, 2023(Pages 2-19)
    - Budget Recap Expenses for October 2023 (Pages 20-28)
    - Budget Revenue Report for October 2023 (Page 29)
    - FC Recruitment and Retention Report (Page 30)
  - Adjunct Data Reports (ADR)
    - Youthworks (ADR-1)
    - FTE (ADR-2)
    - Walk In Client Counts (ADR-3)
6. Director’s Report
  - Personnel Update
    - Employee Recognitions
    - Staff Survey
    - Director’s Evaluation

- Economic Assistance
- Admin Restructure
- Policy Updates
- Board Membership

Adjournment