

Minutes of the Board of Ward County Commissioners

January 2, 2019

The regular meeting of the Ward County Commission was called to order by Chair Wepler at 9:00 a.m. with Commissioners Fjeldahl, Rostad, Walter and Pietsch present. Also present were department heads Amanda Schooling, Robert Roed, Dana Larsen, Derrill Fick, Devra Smestad, John Crosby, Leona Lochthowe, Roza Larson, and Ryan Kamrowski.

Moved by Comm. Pietsch, seconded by Comm. Walter to approve the agenda with changes. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Fjeldahl to approve the Minutes from the Regular Commission Meeting on December 18, 2018 and Special meeting on December 21, 2018

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve the 2018 Preapproved Regular Bills totaling \$201,388.28, new 2019 bills totaling \$ 114,483.69 and Social Services Bills totaling \$41,762.62. Roll call; all voted yes; motion carried.

Bill List - December 31, 2018

		GENERAL BILLS	
175716	A TO Z SIGNS	MAGNETS FOR JUV DET-JUVENILE DETENTION	595.00
175717	ACME TOOLS GRAND FORKS	MOTOR JAIL AIR EXCHANGER-JAIL OPERATIONS	546.95
175718	ALL AMERICAN TROPHIES	NAME PLATE - PIETSCH-COMMISSIONERS	8.00
DD-1580	BATTEIGER, DANIEL W	EXAM FEE-SHERIFF	25.00
DD-1580	BERG, JENNIFER E	TRAINING-JAIL OPERATIONS	229.78
175719	BOB BARKER COMPANY INC	JUVENILE SUPPLIES-JUVENILE DETENTION	415.46
175720	BRUMMUND PAIGE	TRAVEL-EXTENSION SERVICE	198.95
175721	BURLEIGH COUNTY	BALLOT STOCK-GENERAL	3,000.00
175722	CDW GOVERNMENT INC	BAR CODES & LABELS-GENERAL	690.20
175722	CDW GOVERNMENT INC	SCANNER-AUDITOR AND TREASURER	425.68
175722	CDW GOVERNMENT INC	LAPTOP-VET SERVICES	1,200.68
175723	COLE PAPERS INC	PLATFORM TRUCK-FACILITY MANAGEMENT	544.90
175724	COMPUTER STORE INC	INK - SA & SO-GENERAL	433.96
175725	DACOTAH PAPER CO	DUST MOPS FOR JAIL-JAIL OPERATIONS	177.03
175726	DAKOTA FLUID POWER INC	OIL FOR PLOW-FACILITY MANAGEMENT	13.72
175727	DAKOTA OUTERWEAR CO	STAFF WINTER GEAR-JUVENILE DETENTION	80.94
175727	DAKOTA OUTERWEAR CO	UNIFORMS-SHERIFF	57.85
175728	DIGITAL OFFICE CENTRE	COPY MACHINE-JUVENILE DETENTION	95.70
175728	DIGITAL OFFICE CENTRE	MAINTENANCE AGREEMENT-FACILITY MANAGEMENT	44.57
175728	DIGITAL OFFICE CENTRE	COPIER-EMERGENCY MANAGEMENT	23.27
DD-1580	EISENZIMMER, PATTI J	EMPLOYEE EVENTS COMMITTEE CONTEST-TAX EQUALIZATION	100.00
175729	EMBROIDME	SCREEN PRINTING ON TABLE CLOTHS-EXTENSION SERVICE	99.00
175730	ENERBASE FARMERS UNION/CENEX	DIESEL & GAS-FACILITY MANAGEMENT	98.69
175730	ENERBASE FARMERS UNION/CENEX	DIESEL& GAS-FACILITY MANAGEMENT	89.21
175731	FARONICS TECHNOLOGIES USA INC	DEEP FREEZE SOFTWARE-COMMISSIONERS	636.90
175732	FASTENAL COMPANY	BOLTS-FACILITY MANAGEMENT	3.50
175733	FEDERAL EXPRESS CORP	POSTAGE-SHERIFF	31.44
175734	FIRST DISTRICT HEALTH UNIT	TB SHOTS FOR STAFF-JUVENILE DETENTION	210.00
175735	GALLS INC	UNIFORMS-JAIL OPERATIONS	430.35
175735	GALLS INC	OFFICE EQUIPMENT-EMERGENCY MANAGEMENT	2,562.16
175736	GEM FEDERAL CREDIT UNION	MEDICAL-JUVENILE DETENTION	178.76
175736	GEM FEDERAL CREDIT UNION	OFFICE EQUIPMENT-JUVENILE DETENTION	865.22
175736	GEM FEDERAL CREDIT UNION	TRAVEL-EMERGENCY MANAGEMENT	52.40
175736	GEM FEDERAL CREDIT UNION	TRAVEL-EMERGENCY MANAGEMENT	157.75
175736	GEM FEDERAL CREDIT UNION	OFFICE EQUIPMENT-TAX EQUALIZATION	153.43

175736	GEM FEDERAL CREDIT UNION	TRAVEL-TAX EQUALIZATION	290.40
175737	GEM FEDERAL CREDIT UNION	OFFICE SUPPLIES-SHERIFF	57.46
175737	GEM FEDERAL CREDIT UNION	FUEL-SHERIFF	134.89
175737	GEM FEDERAL CREDIT UNION	INVERTER-SHERIFF	85.13
175737	GEM FEDERAL CREDIT UNION	HOTEL -SHERIFF	837.00
175738	GEM FEDERAL CREDIT UNION	HDMI CABLE-EXTENSION SERVICE	13.99
175737	GEM FEDERAL CREDIT UNION	FUEL-SHERIFF	95.79
175737	GEM FEDERAL CREDIT UNION	FUEL-SHERIFF	71.01
175738	GEM FEDERAL CREDIT UNION	NEW LOGO WALL DECALS-EXTENSION SERVICE	54.00
175738	GEM FEDERAL CREDIT UNION	PENS-EXTENSION SERVICE	1,110.27
175738	GEM FEDERAL CREDIT UNION	MONITORS-EXTENSION SERVICE	319.96
175738	GEM FEDERAL CREDIT UNION	OFFICE SUPPLIES-EXTENSION SERVICE	519.67
175739	GLOBAL KNOWLEDGE TRAINING LLC	CERTIFICATION TRAINING-SHERIFF	2,545.75
175740	GOFF, EMILY	TRAVEL-EXTENSION SERVICE	196.69
175741	GRAYBAR ELECTRIC CO	BALLAST-FACILITY MANAGEMENT	454.00
175742	HARRIS, CHRIS	TRAINING-JAIL OPERATIONS	65.00
175743	HIGHT CONSTRUCTION	REMAINING PYMT FOR HR WALL/DOOR-FACILITY MANAGEMENT	13,650.00
175744	HOFFARTH SANITATION	GARBAGE & LANDFILL-FACILITY MANAGEMENT	550.00
DD-1580	HOLTE, KRISTEN D	2 STOOLS SAND BLACK-JUVENILE DETENTION	40.00
175745	HP INC	COMPUTER IN CNTL & REC RM-JUVENILE DETENTION	854.78
175745	HP INC	COMPUTER IN CNTL & REC RM-JUVENILE DETENTION	1,026.46
175746	HP INC	COMPUTER-SHERIFF	1,026.46
175746	HP INC	COMPUTER-SHERIFF	3,420.72
175745	HP INC	COMPUTER FOR CONTROL ROOM-JUVENILE DETENTION	199.00
175746	HP INC	MONITORS-SHERIFF	597.00
175745	HP INC	COMPUTER-STATES ATTORNEY	986.38
175747	IHEARTMEDIA	SA OPENING ADVERTISING-HUMAN RESOURCES	1,341.00
DD-1580	INNOVATIVE OFFICE SOLUTIONS, LLC	OFFICE SUPPLIES-STATES ATTORNEY	6,476.64
DD-1580	JENKINS, JOSHUA W	TRAVEL-AUDITOR AND TREASURER	55.59
175748	KEVINS PLUMBING & HEATING INC	OFFICE/JAIL BUILDING-FACILITY MANAGEMENT	4,395.00
175748	KEVINS PLUMBING & HEATING INC	OFFICE/JAIL BUILDING-FACILITY MANAGEMENT	7,250.00
175748	KEVINS PLUMBING & HEATING INC	REPAIRS & MAINTENANCE-FACILITY MANAGEMENT	514.65
175749	KLIMPEL, DARCY	TRAINING/STAFF DEVELOPMENT-JAIL OPERATIONS	300.00
175749	KLIMPEL, DARCY	TRAINING/STAFF DEVELOPMENT- CHRIS RAY-JAIL OPERATIONS	300.00
175750	LAUGHING BEAR INC	PREA AUDIT-JAIL OPERATIONS	2,779.51
175751	LOWES PRINTING	STICKY NOTES W/ LOGO-EXTENSION SERVICE	368.20
175751	LOWES PRINTING	RETIREMENT PLAQUE-GENERAL	29.95
175752	MAGIC CITY GARAGE DOOR INC	REMOTES-FACILITY MANAGEMENT	80.00
175753	MARKETPLACE FOODS	JURY TRIAL SNACKS-STATES ATTORNEY	25.04
175754	MARQUART ANDREW	MENTAL HEALTH BILLING-GENERAL	198.00
175495	MDU - BISMARCK OFFICE	GAS COURTHOUSE-FACILITY MANAGEMENT	1,334.94
175495	MDU - BISMARCK OFFICE	GAS ADMIN BLDG-FACILITY MANAGEMENT	834.64
175495	MDU - BISMARCK OFFICE	GAS MORGAN BLDG-FACILITY MANAGEMENT	210.98
175495	MDU - BISMARCK OFFICE	GAS JAIL-FACILITY MANAGEMENT	2,884.81
175755	MENARDS - MINOT	JANITORIAL SUPPLIES-FACILITY MANAGEMENT	11.97
175755	MENARDS - MINOT	SUPPLIES-FACILITY MANAGEMENT	302.96
175755	MENARDS - MINOT	LAUNDRY-JUVENILE DETENTION	8.21
175755	MENARDS - MINOT	MAINTENANCE, SUPPLIES, SWITCH, BRACKET, WALL PLATES-FACILITY MANAGEMENT	24.81
175756	MIDCONTINENT COMMUNICATIONS	CABLE BILL-JAIL OPERATIONS	20.00
175756	MIDCONTINENT COMMUNICATIONS	CABLE BILL-JAIL OPERATIONS	67.85
175757	MIDSTATES WIRELESS	RADIO-SHERIFF	5,316.20
175757	MIDSTATES WIRELESS	RADIO REPAIR-SHERIFF	125.00
175757	MIDSTATES WIRELESS	RADIO PROGRAMMING-SHERIFF	60.00

DD-1580	MILLER, KEITH D	TRAVEL - PER DIEM-SHERIFF	157.50
175758	MINOT BOARD OF REALTORS	AFFILIATE DUES-TAX EQUALIZATION	185.00
175759	MINOT CITY	DATA MAINT SHARE-SHERIFF	1,407.01
175759	MINOT CITY	SUNGARD MAINT SHARE-GENERAL	637.00
175761	MINOT DAILY NEWS INC	AD FOR ADMIN ASSISTANT-EXTENSION SERVICE	255.58
175760	MINOT DAILY NEWS INC	AG LAND REVIEW-TAX EQUALIZATION	27.74
175760	MINOT DAILY NEWS INC	11/20/18 COMM MTG-GENERAL	103.66
DD-1580	MUTCHLER, JEFFREY D	TRAVEL-TAX EQUALIZATION	82.30
175762	NAPA AUTO PARTS	OIL FOR SWEEPER-FACILITY MANAGEMENT	21.09
DD-1580	NEUFELD, ASHLEI A	TRAVEL-STATES ATTORNEY	349.41
175763	NORTH COUNTRY SPORTSWEAR	UNIFORMS-JAIL OPERATIONS	347.50
175764	NORTH PRAIRIE RURAL WATER	WATER COUNTY NORTH-FACILITY MANAGEMENT	50.16
175765	NORTHERN TESTING, INC.	SEARCH WARRANT-SHERIFF	95.00
175766	PHARMCHEM INC	24/7-24/7 SOBRIETY	999.25
175767	PRIMARY PRODUCTS COMPANY	JAIL GLOVES-JAIL OPERATIONS	456.00
DD-1580	RAY, CHRISTOPHER B	TRAINING-JAIL OPERATIONS	177.28
175768	REINHARDT SANDRA	MEDICATION TRAINING-JAIL OPERATIONS	87.50
175769	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE-AUDITOR AND TREASURER	463.73
175770	ROUGH RIDER INDUSTRIES	HR FURNITURE-AUDITOR	6,183.00
DD-1580	SIMPSON, NANCY M.H.	RAFFLE PERMIT REIMB-TAX EQUALIZATION	25.00
DD-1580	SIMPSON, NANCY M.H.	ASFPM DUES-PLANNING AND ZONING	160.00
DD-1580	SMESTAD, DEVRA L	BREAKFAST W/ LEGISLATORS-GENERAL	117.33
DD-1580	SOURIS RIVER JOINT BOARDS	HOME ACQUISITIONS-	1,233.75
175771	SRT	TELEPHONES-FACILITY MANAGEMENT	354.72
175772	STEINS INC	OFFICE SUPPLIES-JAIL OPERATIONS	83.80
175772	STEINS INC	CLEANING SUPPLIES-JAIL OPERATIONS	307.54
175772	STEINS INC	FLOOR MACHINE PADS-FACILITY MANAGEMENT	166.92
175773	THE ATTIC	AMMO-SHERIFF	6,771.50
175774	THOMAS FAMILY FUNERAL SVC INC	TRANSPORT -GENERAL	500.00
175775	THOMPSON LARSON	CORONER- TRANSFER-GENERAL	400.00
175775	THOMPSON LARSON	TRANSPORT-GENERAL	400.00
175776	TIRES PLUS INC	AUTO MAINT-SHERIFF	2,812.85
175777	TRINITY HOSPITAL	AMBULANCE SERVICES-GENERAL	1,510.61
175778	TURNKEY CORRECTIONS	INMATE SUPPLIES-JAIL OPERATIONS	120.79
175779	TYLER TECHNOLOGIES INC	TRAINING-SHERIFF	6,629.00
175780	UNIFORM CENTER	UNIFORMS-SHERIFF	8,373.10
175781	UNITED MAILING SERVICES INC	POSTAGE-EXTENSION SERVICE	94.20
175781	UNITED MAILING SERVICES INC	POSTAGE-GENERAL	2,500.00
175683	US POSTAL SERVICE	PO BOX RENT-GENERAL	1,210.00
175683	US POSTAL SERVICE	POSTAGE-GENERAL	250.00
175782	VALVOLINE INSTANT OIL CHG	NOV OIL CHANGES-SHERIFF	706.04
175663	VERIZON WIRELESS	CELLPHONES & AIR CARDS-SHERIFF	1,182.74
175664	VERIZON WIRELESS	PHONE BILL-EMERGENCY MANAGEMENT	116.94
175496	VERIZON WIRELESS	IT CELL PHONES-AUDITOR AND TREASURER	127.78
175496	VERIZON WIRELESS	HR CELL PHONE-AUDITOR AND TREASURER	40.82
175783	WAL MART COMMUNITY	OFFICE SUPPLIES-JAIL OPERATIONS	37.17
175784	WARD CO SHERIFF RESERVES	SHERIFF RESERVE GRANT-EMERGENCY MANAGEMENT	1,000.00
175785	WELTIKOL, REX OR KNUTH, ROB	CHEM SUICIDE AWARENESS CLASS X2-EMERGENCY MANAGEMENT	180.00
DD-1580	WHITEHEAD, AMY D	TRAVEL - PER DIEM-SHERIFF	157.50
175786	WORKFORCE SAFETY & INS	BILLING 09/01/18 - 08/31/2019-JAIL OPERATIONS	74.06
		Total General Bills	128,724.08
		PARK BOARD BILLS	
175713	Lowe's Garden	Trees	3,000.00

175714	Ward County Treasurer	Specials	4,512.70
175715	Xcel Energy	Utilities	90.23
		Total Park Board Bills	7,602.93
		ROAD BILLS	
175689	Acme Tools	Chainsaw Oil & Supplies	213.18
175690	Batteries & Bulbs	Batteries	17.85
175691	Enerbase	Gasoline	2,412.99
175692	Farstad Oil	Def Fluid, Diesel, Oil	13,279.17
175693	Home of Economy	Plug	10.99
175694	KLJ	Engineering	4,864.18
175695	LaQuinta Inn	Lodging	84.60
175697	MDU	Utilities	1,608.71
175696	Marco	Backup & I-Cloud Storage	8,775.38
175698	Menards	Crimper/Tape	42.43
175699	Minot City Landfill	Dumping Fee	55.04
175700	Northern Plains Equipment	Connectors	1,099.00
175701	O'Day Equipment	Liner Installation	6,591.75
175702	Ottertail Power	Utilities	337.87
175703	PraXair	Coveralls	312.00
175704	Ryan Chevrolet	Gasket, Kit	62.08
175705	Ryan GMC	Solenoid Canister	307.27
175706	Source One Supply	Lettering	340.00
175707	The Stereo Shop	Radio & Installation	250.00
175708	Sundre Sand & Gravel	Salt Sand	7,526.66
175709	Swanston Equipment	Bobcat Loader, Pin	16,052.11
175710	Tri & Propane	Utilities	168.75
175711	Vals Cyclery	Chainsaw Chains	69.06
DD1577	Walter, Brian	Meals	70.00
175712	WW Wallwork	Springs	510.20
		Total Road Bills	65,061.27
		GRAND TOTAL	201,388.28

Bill List - January 2, 2019

GENERAL BILLS			
175859	CDW GOVERNMENT INC	SIGNATURE PAD-VET SERVICES	196.46
175860	CIVICPLUS	ANNUAL WEBSITE MAINT-GENERAL	8,506.11
175862	NACO CONFERENCE REGISTRATION CTR	ANNUAL DUES-GENERAL	1,234.00
175863	ND ASSOC OF COUNTIES	ANNUAL DUES-GENERAL	36,789.00
175864	ND COUNTY COMMISSIONERS ASSN	ANNUAL DUES-GENERAL	1,650.00
175865	TYLER TECHNOLOGIES INC	ANNUAL MAINT-GENERAL	66,108.12
		GRAND TOTAL	114,483.69

Nancy Simpson, Planning and Zoning Administrator presented the Commission with a letter of resignation from Clayton Fegley.

Moved by Comm. Fjeldahl, seconded by Comm. Rostad to approve the resignation of Clayton Fegley from the Planning and Zoning Board and to advertise his position. Roll call; all voted yes; motion carried.

Nancy Simpson also appeared with an Application for a Variance for Commission approval. The variance application is as follows:

Blaire Olafson

Application for a variance for the following described properties:

Proposed Outlot 1, SE ¼ SE ¼, 36-157-82, Tatman Township, and,

Proposed Outlot 2 Gov't Lot 4, 31-157-81, Margret Township

Moved by Comm. Pietsch, seconded by Comm. Rostad to approve the variance application for Blaire Olafson. Roll call; all voted yes; motion carried

Nancy Simpson continued with a request for approval for 4 Plat Applications as followed:

Blaire Olafson

Application for a plat for the following described properties:

Proposed Outlot 1, SE ¼ SE ¼, 36-157-82, Tatman Township, and,

Proposed Outlot 2 Gov't Lot 4, 31-157-81, Margret Township

The variance application is for not dedicating right of way along a section line citing exceptional topography. Tatman & Margret Townships have each responded with approval with no further comment. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation.

Robert Gasmann

Application for a plat for the following described property:

Proposed Outlot 2 NW ¼ SW ¼, 22-153-83, Gasman Township

The plat application is for creating a 6 acre parcel that encompasses the current access to an existing farmstead to the north. The applicant is purchasing the proposed outlot from the current owner. Staff spoke with Gasman Township has responded approval with no further comment. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation. The Planning Commission put a contingency on the plat approval that a document must be recorded with the plat tying Outlot 2 to the broad land to the north, being SENW S2NE S21 & SWNW LESS HWY R-W S22-152-83 GASMAN.

Ruben W. Sanders

Application for a plat for the following described property:

Proposed Outlot 6 being all of Quit Claim Deed #710130 and unplatted portion lying in the SW ¼ SE ¼, 17-157-83, Waterford Township

The plat application is for creating an outlot to encompass an existing 2.5 acre quitclaim deed and add 7.5 acres to the existing farmstead. Waterford Township has responded with approval with no further comment. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation. Minot Air Force Base has no objection due to the use not changing.

Nolan Stromberg

Application for a plat for the following described property:

Proposed Outlot 1, SW ¼ SE ¼, 35-157-84, St. Mary's Township

The plat is to create an outlot to build a shop for conducting a coating business. St. Mary's Township responded with approval and no further comment. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation.

Moved by Comm. Walter, seconded by Comm. Pietsch to approve the Plat Applications for Blaire Olafson, Robert Gasmann, Rueben W. Samders and Nolan Stomberg. Roll Call; all voted yes; motion carried.

Comm. Pietsch requested the following Plat Application be addressed separately for discussion.

Premier, LLC

Application for a plat for the following described property:

Proposed Sublot A of Outlot 2, SW ¼, 25-154-83, Afton Township

The plat application is to create an outlot to be purchased by the applicant. Afton Township has no opinion on the approval of the plat as stated at the Planning Commission on Dec. 20. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation.

Bryan Korgel, a Supervisor of Afton Township appeared on behalf of Afton Township. A brief discussion continued.

Moved by Comm. Fjeldahl, seconded by Comm. Peitsch to approve the Plat Application for Premier, LLC. Roll call; all voted yes, except Comm. Walter and Comm. Pietsch voted no; motion carried.

Ryan Kamrowski, Director of Tax Equalization, appeared regarding Memorandum A- Tax Roll Corrections.

1. Property was previously owned by a church: Sold to a taxable entity. Pro rate value from date of sale July 3,2018:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Gregoire, Donald & Jacqueline	DB140070200020 Powers 1 st Addn. Lot 1 less NE'LY 50' & All of Lot 2 Block 2	2018	\$0.00	\$3,500	\$0.00	\$175

2. MH was assessed as Real Estate for 2017 & 2018, remove from MH tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hiltner, Grant	KM510338200000 Tolleys 1 st Addn. Lot 3 Block 28	2018	\$20,000	\$0.00	\$900	\$0.00
Hiltner, Grant	KM510338200000 Tolleys 1 st Addn. Lot 3 Block 28	2017	\$24,000	\$0.00	\$1,080	\$0.00

3. Property purchased by tax exempt entity. Pro rate value from date of sale 10/30/2018:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Burlington	BT010990000201 L A of Olt 20 of SENW S1-155-84	2018	\$14,000	\$12,000	\$630	\$540

4. Property purchased by Ward County Park Board, Pro rate from date of sale:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ward County Park Board	RL020010200130 Rice Lake Park Lot 13 Block 2	2018	\$12,500	\$0.00	\$625	\$0.00
Ward County Park Board	RL020010200130 Rice Lake Park Lot 13 Block 2	2017	\$15,000	\$2,500	\$750	\$125

5. Property was assigned value for 2018 in error. Remove from 2018 tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
State of ND Agricultural Experiment Station NDSU Fargo	AF100040000000 SE S10-154-83	2018	\$108,000	\$0.00	\$5,400	\$0.00

6. Valuation Transfer Error:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Burke, John & Sheryl	MG030990000010 Olt. 1 of SWSW S3-157-81	2018	\$0.00	\$200	\$0.00	\$10
Burke, John & Sheryl	MG030020000170 Lot 17 Addn. to Wolseth S3-157-81	2018	\$0.00	\$500	\$0.00	\$25
Burke, John & Sheryl	MG030010000030 Lot 3 Wolseth Less 33' on W Side to VG, S3-157-81	2018	\$0.00	\$400	\$0.00	\$20
Neve Family Revocable Trust	EL180010200060 Niobe Lot 6 Block 2 S28	2018	\$0.00	\$200	\$0.00	\$10

7. Parcel was flagged as inactive when it should still be active for 2018:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Coughlin, John	HA360040000000 SE LESS HY, INTRCHNG 8 & 10, SOUTHWOOD 1ST,2ND,3RD,7TH & 9TH,13TH & 15TH, BLUFF POINT ESTATES S36-155-83	2018	\$0.00	\$422,000	\$0.00	\$19,690

8. Property sold to the City of Minot 10-25-2018. Pro rate value 10 months, Pro rate 60% DV exemption for 10 months:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI23B840000020 Kittelsohn's 2 nd S/D Lot 2 Block 1	2018	\$165,000	\$137,000	\$7,425	\$6,165

9. Qualified for property exemption for a charitable organization:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Path of North Dakota Inc.	MI11C710000010 Lakeside 19 th Addn. Lot 1	2018	\$1,062,000	\$233,600	\$53,100	\$11,680

10. Property was sold to the City of Minot 11/16/2018, Pro rate value 1 month:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI242881530290 OIts S24-155-83 NENW S13-155-83 SESW Olt 29	2018	\$36,000	\$3,000	\$1,800	\$150

11. Property has been previously estimated, recent inspection shows condition and level of finish below what had been estimated:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Melbarzdis, Laurie	MI132860300011 S/D of Blocks 2 & 3 W 48' of Lot 1 Block 3	2018	\$117,000	\$83,000	\$5,265	\$3,735

Moved by Comm. Walter, seconded by Comm. Rostad to approve Memorandum A-Tax Roll Correction. Roll Call; all voted yes; motion carried.

Amanda Schooling, Emergency Management Director appeared with 2 items. The first being the All Hazards Emergency Operation Plan.

Moved by Comm. Rostad, seconded by Comm. Pietsch to approve the All Hazards Emergency Operation Plan. Roll call; all voted yes; motion carried.

Amanda Schooling continued with the Annual Recertification for Community Rating System for Ward County and Burlington Township.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve and sign the Annual Recertification for Community Rating System for Ward County and Burlington Township. Roll call; all voted yes; motion carried.

Devra Smestad, Auditor/Treasurer appeared:

Moved by Comm. Walter, seconded by Comm. Rostad to Receive and File the following correspondence: North Prairie Rural Water District-2019 updates; ND Department of Health-Transporter Permits; US Army Corps of Engineers-Notice of Permit Application for Colton Ave Bridge Burlington. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad to approve the 2 quit claim deeds; 1 redeemed by previous owner located at Stony Ridge Condominiums-on olt 13 sec 1-154-83 unit 1 block 19 building 1 and 1 property purchased by approved bid after auction located at Parkland Addition lot 12 block 3. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad to approve and sign the ND DOT 2018 County Federal Aid Program. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Fjeldahl to adopt the Meeting Rooms Rental Policy as presented to the commission. 1. Primary use of meeting rooms are for Ward County and other governmental related organizations and there will be no deposit or room rent charged; 2. Private gatherings (baby showers, birthday parties, ect) shall only be allowed by Commissioners on case by cases basis; 3. All depositions shall be arranged at Court Administration and conducted in the courthouse; 4. There will be no alcohol consumption on the County Campus; 5. Veteran Services has priority use of Room 105; 6. EOC has priority of all meeting rooms during declared disaster in which the Emergency Operation Center is activated; 7. Elections have priority during State and Special Elections. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Walter to approve the Year End Budget Amendments and Transfers; and include the Social Services Health Insurance payment not deducted in December which needs to be paid in January in the amount of \$80,988.03. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve the State's new 2019 mileage rate for travel to \$0 .58 per mile. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Rostad to contact Presort and inform them of the issues property owners are having receiving statements and how they intend to response to it. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad to clarify wording of the Terminated Employee Health Insurance Policy from "age 62 and rule of 85" to "qualified for retirement." Policy now reads: Ward County will provide health insurance coverage for employees terminating employment with the county through the end of the month of which the employee is terminating with the exception of those employees qualified for retirement who will receive health insurance through the month following their retirement. Roll call; all voted yes, except Comm. Fjeldahl voted no. motion carried.

Chair Weppler welcomed and congratulated new Sheriff Robert Roed to the position. Sheriff Roed addressed the commission telling them that he is looking forward to his new position.

At 9:59 a.m. with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 15th DAY OF JANUARY, 2019

Chairman, Ward County Commission

ATTEST:
