

Minutes of the Board of Ward County Commissioners

January 3, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, Rostad, and Wepler present. Also present were department heads Dana Larsen, Emily Burkett, Jason Blowers, Kelly Haugen, Kerriane Boetcher, Kristi Frederick, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Barton, Robert Roed, and Roza Larson.

Moved by Comm. Wepler, seconded by Comm. Olson to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Rostad to approve the minutes of the Regular Commission Meeting on December 20, 2022 and the Special Commission Meeting on December 29, 2022 with the addition of adding Commissioner to the Chairman title to all meeting minutes from this day forward (Chairman/Commissioner Fjeldahl). Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the regular bills totaling \$201,257.43. Roll call; all voted yes; motion carried.

REGULAR COMMISSION MEETING 01/03/2023 BILL LIST			
GENERAL BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	DES LACS FIRE PROTECTION DISTRICT	ARPA PROJ #75 - MOTOROLA RADIOS--COMMISSIONERS	41,632.72
190496	MARCO TECHNOLOGIES LLC NW7128	CISCO LEARNING CREDITS--IT	9,000.00
190497	TYLER TECHNOLOGIES	2023 MAINTENANCE-TAXWISE, SCHOOL ERP(IVEE) ERPPRO--GENERAL	80,354.82
190498	UNITED MAIL SERVICE INC	POSTAGE--GENERAL	1,219.62
190498	UNITED MAIL SERVICE INC	SERVICES--GENERAL	288.63
190499	WARD COUNTY PARKS	ARPA PROJ #21 - WATER LINE IMPROVEMENTS-OLD SETTLERS PARK--PARK	62,456.00
Total General Bills:			194,951.79
PARK BOARD BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
190469	XCEL ENERGY	UTILITIES	39.28
190469	XCEL ENERGY	UTILITIES	128.43
190469	XCEL ENERGY	UTILITIES	59.18
190469	XCEL ENERGY	UTILITIES	39.41
Total Park Board Bills:			266.30
ROAD/HIGHWAY BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
190468	MDU - BISMARCK OFFICE	UTILITIES	115.17
190468	MDU - BISMARCK OFFICE	UTILITIES	1,263.08
190468	MDU - BISMARCK OFFICE	UTILITIES	1,611.30
190468	MDU - BISMARCK OFFICE	UTILITIES	689.77
190468	MDU - BISMARCK OFFICE	UTILITIES	2,041.67
190468	MDU - BISMARCK OFFICE	UTILITIES	318.35
Total Road/Highway Bills:			6,039.34
VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
			-
Total Vision Zero Bills:			-
GRAND TOTAL			\$ 201,257.43

Lolly Gorze, Human Resource Director, appeared and presented John Pietsch with his service award for his years as a Ward County Commissioner.

Noreen Barton, Director of Tax Equalization, appeared regarding Tax Roll Memorandum.

Moved by Comm. Rostad, seconded by Comm. Olson to approve adjustments to Tax Roll Memorandum as presented. Roll call; all voted yes; motion carried.

Doug Diedrichsen, Planning and Zoning Administrator appeared with three (3) plat applications for Commission consideration.

The first plat application is from Eric Aberle for the following described property: Proposed Outlot 2 being an Unplatted portion of the SE4 33-155-81. The applicant is proposing to parcel an outlot, proposed Outlot 2 is 5.0 acres. This outlot is for future residential purposes. Surrey Township zoning applies with the township recommending approval. Planning Commission recommends approval of the Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the plat application from Eric Aberle as presented. Roll call; all voted yes; motion carried.

The next plat application is from Matt Leavitt for the following described property: Proposed Outlots 5 & 6 being a portion of the NE4 18-156-84. The applicant is proposing to parcel two outlots, proposed Outlot 5 is 41.11 acres, proposed Outlot 6 is 85.41 acres. These outlots are for future agricultural purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the plat application based on finding of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the plat application from Matt Leavitt as presented. Roll call; all voted yes; motion carried.

The last plat application is from Arlo Borud for the following described property: Proposed Outlot 1 being a portion of the SE4 30-157-86. The applicant is proposing to parcel an outlot, proposed Outlot 1 is 12.04 acres. This outlot is for future residential purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the plat application based on finding of facts and staff recommendations.

Moved by Comm. Anderson, seconded by Comm. Wepler to approve the plat application for Arlo Borud as presented. Roll call; all voted yes; motion carried.

Mr. Diedrichsen presented the following recommendation from the Planning Commission: Recommend to the County Commissioners to receive the Zoning Ordinance as KLJ's final product and have Ward County staff make all additional changes in house.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the above recommendation and receive the Zoning Ordinance as KLJ's final product and have Ward County staff make all additional changes. Roll call; all voted yes; motion carried.

Human Resource Director Lolly Gorze appeared regarding payroll amendments.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the following payroll amendments: A. Ellet, Library; W. Morgan, Jail; C. Rennock, Juvenile; C. Stueck, Jail; and R. Summers, Emergency Management. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Wepler, seconded by Comm. Anderson to receive and file the following correspondence: NDIRF letter dated December 12, 2022. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Anderson to approve the request for Duplicate Warrants from Waste Management and K. Shaide. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the Mental Health Legal Services Contract. Roll call; all voted yes; motion carried.

State's Attorney Roza Larson spoke to the Mental Health Legal Services Contract and recommended that line 117, page 5 the name of Alan Walter be removed from the contract to state "second to Chairman, County Board of Commissioners...."

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the removal of Alan Walter's name as presented above in the Mental Health Legal Services Contract. Roll call; all voted yes; motion carried.

Roza Larson, State's Attorney appeared regarding foreclosed property bids from the City of Kenmare. Ms. Larson states pursuant to NDCC 11-27-08 the Board of County Commissioners may set aside county tax deed lands for park purposes and also allows that the County Commission can transfer to any municipality for park and recreational purposes and can do so without consideration or for as much consideration as the board deems sufficient.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the bid in the amount of \$10.00 on each property from Kenmare City citing North Dakota State Law with future restrictions put on the deed stating the property needs to stay in municipality purposes for parks and that the remainder of the taxes owed on these properties be waived. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the former Superintendent of School space in the courthouse building be approved for use by the State's Attorney's office for storage. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Olson recess at 9:18 AM until the first interview at 10:00 AM or sooner should an interview candidate arrive.

Reconvened meeting at 9:34 AM with board interviews.

The Commission interviewed Dale Dohms and Arden Haner for the Water Resource Board and Penny Hamilton for the First District Health Unit Board.

Moved by Comm. Wepler, seconded by Comm. Rostad to appoint Penny Hamilton to the First District Health Unit Board. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Rostad to appoint Arden Haner to the Water Resources Board. Roll call; Comm. Anderson and Fjeldahl voted yes; Comm. Rostad, Wepler, and Olson voted no; motion failed.

Moved by Comm. Rostad, seconded by Comm. Wepler to appoint Dale Dohms to the Water Resource Board. Roll call; all voted yes; motion carried.

At 10:49 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 17TH DAY OF JANUARY, 2023

Chairman, Ward County Commission

ATTEST:
