

Minutes of the Board of Ward County Commissioners

January 19, 2021

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl at 9:00 AM with Commissioners, Anderson, Pietsch, Rostad, and Weppler present. Also present were department heads Bradley Starnes, Dana Larsen, Emily Goff, Jason Blowers, Jennifer Wiechmann, Kristin Kowalczyk, Kerriane Boetcher, Leona Lochthowe, Marisa Haman, Noreen Barton, Robert Roed, Roza Larson and Tammy Terras.

Moved by Comm. Rostad, seconded by Comm. Weppler to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve the regular Commission meeting minutes on January 5, 2021 and Special Commission meeting minutes on December 31, 2020. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson, to approve the regular bills totaling \$219,617.68 and Human Service Zone direct cost bills totaling \$12,500.69. Roll call; all voted yes; motion carried.

Bill List - 01/19/2020

	VENDOR: GENERAL BILLS	DESCRIPTION/DEPT: GENERAL BILLS	
DD	JP MORGAN	JP MORGAN REMAINING DEC. 2020--MISC ITEMS SEE ATTACHED	\$12,946.89
184338	ACCURATE CONTROLS INC	EATON SERIES 5S - SINGLE PHASE + SHIPPING--JUVENILE DETENTION	\$217.51
184338	ACCURATE CONTROLS INC	JAIL INTERCOM, CALL, & PRIVACY--FACILITY MGT	\$183.98
184339	CLUTE OFFICE EQUIPMENT INC	KYOCERA 5003i COPIER CONTRACT--HUMAN SERVICE	\$89.83
184339	CLUTE OFFICE EQUIPMENT INC	KYOCERA 5003i COPIER CONTRACT--HUMAN SERVICE	\$52.80
184339	CLUTE OFFICE EQUIPMENT INC	KYOCERA 5500i COPIER CONTRACT--HUMAN SERVICE	\$120.00
184339	CLUTE OFFICE EQUIPMENT INC	KYOCERA 3550i COPIER CONTRACT--HUMAN SERVICE	\$58.00
184339	CLUTE OFFICE EQUIPMENT INC	KYOCERA 5501i COPIER CONTRACT--HUMAN SERVICE	\$123.60
184339	CLUTE OFFICE EQUIPMENT INC	KYOCERA 3550i COPIER CONTRACT--HUMAN SERVICE	\$58.80
184339	CLUTE OFFICE EQUIPMENT INC	KYOCERA 3011i COPIER CONTRACT--HUMAN SERVICE	\$69.76
184339	CLUTE OFFICE EQUIPMENT INC	KYOCERA 520i COPIER CONTRACT--HUMAN SERVICE	\$140.00
184339	CLUTE OFFICE EQUIPMENT INC	KYOCERA 300i COPIER CONTRACT--TAX EQUALIZATION	\$81.41
184340	COLE PAPERS INC	8 OZ STYROFOAM CUPS--JAIL OPERATIONS	\$69.84
184341	DAKOTA FIRE EXTINGUISHER INC	ANNUAL SERVICE FIRE EXTINGUISHER--FACILITY MGT	\$44.99
184342	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FACILITY MGT	\$42.03
184342	ENERBASE FARMERS UNION/CENEX	DECEMBER GAS BILL--TAX EQUALIZATION	\$184.21
184342	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL--SHERIFF	\$6,277.25
184343	FIRST WESTERN INSURANCE	NOTARY BOND - SCOTT LARSON--JAIL OPERATIONS	\$50.00
184344	GRAYBAR ELECTRIC CO	REPLACEMENT OF LIGHT FIXTURE DAMAGED BY WATER--FACILITY MGT	\$305.44
184345	HOFFARTH SANITATION	GARBAGE & LANDFILL--FACILITY MGT	\$600.00
184346	INFORMATION TECHNOLOGY DEPT	NET MOTION--SHERIFF	\$503.35
184347	INTOXIMETERS	DRINK SNIFF, MOLDED CASE, MOUTH PIECES--JAIL OPERATIONS	\$305.00
184347	INTOXIMETERS	ROAD BLOCK TEST, MOUTH PIECE CUP--JAIL OPERATIONS	\$305.00
184348	KALIX	CONFIDENTIAL SHREDDING--HUMAN SERVICE	\$155.40
184349	KASSON, SEAN BRADLEY	SALARIES - CONTRACT ATTORNEY 10/07 - 11/07--STATES ATTORNEY	\$3,764.38
184350	KEVINS PLUMBING & HEATING INC	INSTALL COMPRESSOR CH HP 133 + 2 CONTROL BOARDS--FACILITY MGT	\$1,225.00
184350	KEVINS PLUMBING & HEATING INC	HP 234 & HP 216 IN CH INSTALLED 2 CONTROL BOARDS--FACILITY MGT	\$170.00
184350	KEVINS PLUMBING & HEATING INC	COURTHOUSE HP 225 W--FACILITY MGT	\$659.91

18435 0	KEVINS PLUMBING & HEATING INC	OFFICE HP 56--FACILITY MGT	\$617.95
18435 0	KEVINS PLUMBING & HEATING INC	INSTALL INLINE AIR SEPARATOR W/O STRAINER--FACILITY MGT	\$4,000.00
18435 1	LATTA, NITRA PAIGE	TRANSCRIPT OF INITIAL APP 51-2020-CR-1207/1208-- STATES ATTORNEY	\$40.00
18435 2	LOWES PRINTING	IMPOUND RECORDS--SHERIFF	\$239.40
DD	LUKS, PATRICK M	MOUNTRAIL AND BURLEIGH PRISONER TRANSPORTS-- SHERIFF	\$10.50
18435 3	MAIN ELECTRIC CONSTRUCTION INC	INSTALL TAMPER PROOF RECEPTACLE IN REC AREA-- JUVENILE DETENT.	\$660.00
18435 3	MAIN ELECTRIC CONSTRUCTION INC	JAIL WINDOW CONTROLS--FACILITY MGT	\$4,877.00
18435 4	MARKETPLACE FOODS	BOTTLED WATER FOR WITNESS/VICTIMS--STATES ATTORNEY	\$19.45
18435 5	MIDSTATES WIRELESS	MAINTENANCE AGREEMENT--SHERIFF	\$17,033.00
18435 6	MINOT CITY OF, WATER DEPT	WATER 425 BLDG--FACILITY MGT	\$41.79
18427 1	MINOT CITY OF, WATER DEPT	WATER JAIL--FACILITY MGT	\$2,876.85
18427 1	MINOT CITY OF, WATER DEPT	WATER COURTHOUSE--FACILITY MGT	\$276.46
18427 1	MINOT CITY OF, WATER DEPT	WATER ADMIN BLDG--FACILITY MGT	\$215.90
18435 7	MOUNTAIN PLAINS YOUTH SERVICES	ATTENDENT CARE MONTHLY CONTRACT JAN 21-- AUDITOR/TREAS.	\$5,754.65
18435 8	ND STATE RADIO COMM	TERMINAL FEE 10/01/20 - 12/31/20--STATES ATTORNEY	\$600.00
18435 8	ND STATE RADIO COMM	TERMINAL FEES--SHERIFF	\$600.00
18435 9	NORTHWEST TIRE & RETREAD INC	TIRE REPAIR--SHERIFF	\$24.82
18436 0	OLE OLSON'S TOWING & RECOVERY	TOW BILLS--SHERIFF	\$620.00
18423 9	POST BOARD	LICENSE OSTRUM--SHERIFF	\$45.00
18436 1	PRESORT PLUS	PRINT/PROCESS/POSTAGE TAX STATEMENTS-- AUDITOR/TREAS.	\$17,246.98
18427 2	REHAB SERVICES, INC.	1ST QUARTER 2021 ALLOCATION--AUDITOR/TREAS.	\$3,000.00
18436 2	REINHARDT SANDRA	MEDICAL - 5.25 HOURS TRAINING--JAIL OPERATIONS	\$236.25
18436 3	RELX INC. DBA LEXISNEXIS	CONTRACT FEES--STATES ATTORNEY	\$580.00
18436 4	SRT	TELEPHONES--SHERIFF	\$511.81
18427 3	SRT	TELEPHONES -- HUMAN SERVICES	\$942.18
18427 3	SRT	TELEPHONES--AUDITOR/TREAS.	\$1,801.17
18427 3	SRT	TELEPHONES - WC DETENTION CENTER--FACILITY MGT	\$448.69
18436 5	STEINS INC	HAND SOAP--FACILITY MGT	\$247.56
18427 4	THOMAS LAW FIRM	INDIGENT DEFENSE JAN 2021--AUDITOR/TREAS.	\$2,000.00
18436 6	TRINITY HOSPITAL	BODY TRANSPORT (B.H. 11/17/20)--AUDITOR/TREAS.	\$382.86
18436 6	TRINITY HOSPITAL	BODY TRANSPORT (C.H. 10/31/20)--AUDITOR/TREAS.	\$515.40
18436 6	TRINITY HOSPITAL	BODY TRANSPORT (G.T. 11/10/20)--AUDITOR/TREAS.	\$390.38
18436 6	TRINITY HOSPITAL	BODY TRANSPORT (J.M. 11/11/20)--AUDITOR/TREAS.	\$390.38
18436 6	TRINITY HOSPITAL	BODY TRNSPORT (D.R. 11/15/20)--AUDITOR/TREAS.	\$436.44
18436 6	TRINITY HOSPITAL	BODY TRANSPORT (J.E. 12/27/20)--AUDITOR/TREAS.	\$723.94
18436 6	TRINITY HOSPITAL	BODY TRANSPORT (L.L 12/11/20)--AUDITOR/TREAS.	\$376.28
18436 6	TRINITY HOSPITAL	BODY TRANSPORT (P.S. 12/18/20)--AUDITOR/TREAS.	\$365.94
18436 6	TRINITY HOSPITAL	BODY TRANSPORT (W.W. 12/13/20--AUDITOR/TREAS.	\$324.40
18436 6	TRINITY HOSPITAL	BODY TRANSPORT A.Q. 12/22/20)--AUDITOR/TREAS.	\$232.28
18436 7	TURNKEY CORRECTIONS	PENCILS, PAPER, ENVELOPES, DEODERANT, SHAMPOO-- JAIL OPERATIONS	\$114.15
18436 7	TURNKEY CORRECTIONS	LAW LIBRARY--JAIL OPERATIONS	\$145.00
18436 8	UNIFORM CENTER	PANTS--SHERIFF	\$146.00
18436 9	UNITED MAILING SERVICES INC	MAIL SERVICE--EXTENSION SERVICE	\$22.80
18436 9	UNITED MAILING SERVICES INC	MAIL PROCESSING--HUMAN SERVICE	\$497.38

18436 9	UNITED MAILING SERVICES INC	POSTAGE--AUDITOR/TREAS.	\$791.04
18436 9	UNITED MAILING SERVICES INC	SERVICES--AUDITOR/TREAS.	\$197.55
18437 0	VALVOLINE INSTANT OIL CHANGE	OIL CHANGES--SHERIFF	\$413.52
18437 1	VERENDRYE ELECTRIC	ARES/RACERS ELECTRIC BILL--EMERGENCY MGT	\$128.00
18437 1	VERENDRYE ELECTRIC	ELECTRICITY COUNTY NORTH--FACILITY MGT	\$134.00
18437 2	VERIZON WIRELESS - NJ PO	BLDG INSPECTOR CELL PHONE--TAX EQUALIZATION	\$42.59
18437 3	WARD COUNTY HIGHWAY DEPT	RUSHVILLE SIGN MAINTENANCE, UNIT #21--AUDITOR/TREAS.	\$167.63
18437 4	WESTLIE MOTOR CO	TIRE MOUNT--SHERIFF	\$159.96
18427 5	WILHELM TIM	INDIGENT DEFENSE JAN 2021--AUDITOR/TREAS.	\$2,000.00
18427 6	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MGT	\$6,956.74
18427 6	XCEL ENERGY	ELECTRICITY 425 BLDG--FACILITY MGT	\$195.35
18427 6	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MGT	\$4,262.19
18427 6	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MGT	\$6,393.29
		Total General Bills	\$121,277.28
	PARK BILLS	PARK BILLS	
18433 7	VERENDRYE ELECTRIC	SIREN RICE LAKE	\$40.00
		Total Park Board Bills	\$40.00
	ROAD BILLS	ROAD BILLS	
18430 4	ACME ELECTRIC INC	SCRUBBER RENTAL 10/14/20-11/11/20	\$1,665.83
18430 4	ACME ELECTRIC INC	SPRINGS	\$17.14
18430 4	ACME ELECTRIC INC	SCRUBBER RENTAL 11/11/20-12/09/20	\$1,665.83
18430 4	ACME ELECTRIC INC	HANDLE, WAND, PARTS	\$156.20
18430 4	ACME ELECTRIC INC	SUPPLIES	\$23.99
18430 4	ACME ELECTRIC INC	SCRUBBER RENTAL 12/09/20-01/06/21	\$1,665.83
18430 5	ARAMARK	JANITORIAL	\$121.51
18430 5	ARAMARK	JANITORIAL SERVICE	\$128.72
18430 5	ARAMARK	JANITORIAL SERVICE	\$108.30
18306	BERTHOLD CITY	BERTHOLD SHOP	\$111.00
18430 7	BLUETARP FINANCIAL INC	RODS	\$27.96
18430 7	BLUETARP FINANCIAL INC	PAINT, PAILS	\$12.57
18430 8	DAKOTA FLUID POWER INC	FITTINGS	\$44.76
18430 8	DAKOTA FLUID POWER INC	FITTINGS, NIPPLES	\$6.54
18430 9	DAKOTALAND AUTOGLASS	CLEANERS, GLOVES	\$188.53
18430 9	DAKOTALAND AUTOGLASS	PAINT, EPOXY	\$511.29
18431 0	ENERBASE FARMERS UNION/CENEX	GASOLINE	\$630.70
18431 1	FARMERS UNION OIL CO	FUEL, GAS, OIL	\$176.67
18431 2	FARMERS UNION OIL CO - KENMARE	BULBS, SUPPLIES	\$131.03
18431 2	FARMERS UNION OIL CO - KENMARE	FUEL, GAS, OIL	\$374.27
18431 3	FIRST WESTERN INSURANCE	NOTARY BOND	\$50.00
18431 4	GENERAL TRADING CO	BINDERS, TOWELS, FLUIDS	\$1,373.10
18431 5	GERDAU	TUBING, METAL	\$88.00
18431 6	GOOSENECK IMPLEMENT COMPANY	OIL	\$112.50

18431 7	HOFFARTH SANITATION	SANITATION SERVICE	\$185.00
18431 8	KENMARE CITY AUDITOR	KENMARE SHOP	\$90.00
18431 9	LAWSON PRODUCTS INC	SCREWS, WIRES, WASHERS	\$1,551.18
18432 0	MAGIC CITY GARAGE DOOR INC	REPAIR DOORS	\$9,067.99
18432 1	MDU - BISMARCK OFFICE	16 E CENTRAL AVE BERTHOLD	\$151.32
18432 2	MENARDS - MINOT	DRILL BIT, TOGGLE	\$24.71
18432 2	MENARDS - MINOT	TOGGLE BOLTS	\$18.75
18432 2	MENARDS - MINOT	BIT, NUTS	\$27.15
18432 2	MENARDS - MINOT	CHAIR CASTORS	\$21.96
18432 2	MENARDS - MINOT	POWER STRIP, CORD	\$9.32
18432 3	MINDT CONSTRUCTION INC	BLDG REMODEL -- 70% COMPLETE	\$45,475.50
18432 4	MINOT AUTO SUPPLY	BEARINGS, INSERT	\$263.58
18432 5	NAPA AUTO PARTS	ALTENATER, FILTER, PARTS	\$543.17
18432 5	NAPA AUTO PARTS	ALTENATER, FILTERS, PARTS	\$1,198.34
18432 5	NAPA AUTO PARTS	GREASE	\$12.98
18432 6	NORTHWEST TIRE & RETREAD INC	TIRES, REPAIRS TO SPARES	\$2,897.26
18432 7	OTTERTAIL POWER CO	SAWYER SHOP	\$64.32
18432 8	SAFETY KLEEN	SOLVENT CLEAN	\$185.85
18432 9	SECRETARY OF STATE	NOTARY APP - KIM ROSSLAND	\$36.00
18433 0	SRT	OFFICE TELEPHONE	\$607.52
18433 1	SUNDRE SAND & GRAVEL INC	SALT SAND	\$1,067.90
18433 2	TRI N PROPANE	PROPANE SAWYER SHOP	\$183.62
18433 3	UNITED RENTALS INC	DOLLY RENTAL	\$84.00
18433 4	VERENDRYE ELECTRIC	200 72ND ST SE	\$5,003.00
18433 4	VERENDRYE ELECTRIC	201 72ND AVE NE	\$86.00
18433 4	VERENDRYE ELECTRIC	2900 46TH AVE NE	\$34.00
18433 5	VERIZON WIRELESS - NJ PO	CELL PHONE SERVICE	\$367.14
18433 6	WESTLIE MOTOR CO	BRAKES, BEARINGS, AIR BLOCK	\$2,943.25
DD	WEX BANK	FUEL, GAS, OIL	\$16,707.32

Total Road Bills	\$98,300.40
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GRAND TOTAL	\$219,617.68
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Library Administrator appeared and informed the Commission the ND State Library awarded the Ward County Book Mobile with the Wheelie Award. This is the third consecutive year Ward County has received the honor.

Facilities Management Director Leona Lochthowe appeared with a bid from R&M Painting to paint around the ND seal in the courthouse. The bid is for \$3,500.00 and includes all labor, supplies and equipment needed to complete the job.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the Ms. Lochthowe's request and approve R&M Painting's bid for \$3,500.00 to paint the area around the ND seal. Roll call; all voted yes; motion carried.

Sheriff Robert Roed appeared with four bids for purchasing of patrol vehicles. His initial request was to purchase four vehicles, but since then a patrol vehicle was totaled from hitting a deer and a fifth one will need to be purchased.

Moved by Comm. Wepler to approve purchasing 2 vehicles from Minot Automotive for a cost of \$32,230.00 per vehicle and 2 from Don Bessette Motors for a cost of \$32,222.00. Motion died due to lack of second.

The discussion continued with Major Larry Hubbard joining the conversation.

Moved by Comm. Anderson, seconded by Comm. Rostad to approve purchasing 2 vehicles from Don Bessette Motors for a cost of \$32,222.00 and 2 from Westlie Motors for a cost of \$33,494.30 each. Roll call; Commissioners Rostad and Anderson voted yes and Commissioners Wepler, Pietsch and Fjeldahl voted no; motion failed.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve purchasing 2 vehicles from Minot Automotive for a cost of \$32,230.00 per vehicle and 2 from Don Bessette Motors for a cost of \$32,222.00 and the fifth vehicle purchase from either. Roll call; all voted yes, except Comm. Rostad who voted no; motion carried.

Director of Tax Equalization appeared with a recommendation from the Ward County Soils Committed regarding the average agricultural land assessments.

Moved by Comm. Wepler, seconded by Comm. Anderson approve and adopt an average valuation of \$566.53, which represents a tolerance level of 94%, which meets the allowed tolerance levels set by the State Board of Equalization. Roll call; all voted yes; motion carried.

Ms. Barton continued with a memorandum of tax roll adjustments for the Commission approval.

1. Property Owner qualifies for Blind Exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Bice, Frank & Patricia	MI5103360 Jefferson MHP Lot A33	MH 2021	\$32,000	\$0.00	\$1,440	\$0.00
Michalenko, Violet & Longie, Clarice	MI5104578 Prairie Bluffs MHP Lot 111	MH 2021	\$73,000	\$0.00	\$3,285	\$0.00

2. Dimensions for MH were incorrect:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
ERA LLLP	MI5104978 Robindale MHP Lot 91	MH 2021	\$36,000	\$34,000	\$1,620	\$1,530

3. MH is a Fema valued incorrectly:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
ERA LLLP	NE5105970 East Ridge Acres Lot 66	MH 2021	\$12,000	\$8,000	\$540	\$360

4. Property Purchased from Souris River Joint Water Resource Board 2/21/2020 Prorated Value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Moen, Steve & Jan	KK360090000020 Valley Meadow Addn. Lot 2	2020	\$0.00	\$4,000	\$0.00	\$200
Moen, Steve & Jan	KK360090000030 Valley Meadow Addn. Lot 3	2020	\$0.00	\$7,000	\$0.00	\$350

5. Escaped Assessment for 2020 Adding Value for the Vacant Lot:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Michalenko, Jonathan & Nicole	KM200050000041 Niedettiters Plat S2 Lot 4 Block 7 Plus ½ Vac. St.	2020	\$0.00	\$1,000	\$0.00	\$50

6. MH is being taxed as Residential for 2021:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Huff, Blaine	CD5101280 S2NE S21 -158-87	MH 2021	\$14,000	\$0.00	\$630	\$0.00

7. MH moved in November 2020 without a Moving Permit"

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Bates, Autumn & Ford, Susanne	MK5105427 Rensch's MHP Lot 4	MH 2021	\$16,000	\$0.00	\$720	\$0.00

8. Property Owner qualifies for Farm Exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Huff, Blaine	CD5101280 S2NE SE S21-158-87	MH 2021	\$15,000	\$0.00	\$675	\$0.00
Jung, Daniel	SU150990000040 Olt 4 of E2NE S15-155-81	2020	\$514,000	\$1,000	\$23,135	\$50

9. Property qualifies for partial exemption, charitable:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Lutheran Social Services Housing INC:	MI252882530070 S25-155-83 Olt. 4, 6 & 7 SWSW Less Parcel 1-7A	2020	\$1,617,000	\$1,409,000	\$72,765	\$63,405

10. Purchased from Charitable Exempt 5/29/20, prorate value for 7 months:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Pearson, Troy	MI131520400161 Hendricksons 2 nd Addn. Lot 16 Less W60' Block 4	2020	\$0.00	\$62,000	\$0.00	\$2,790

11. Missed Assessment, return to tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ness, Loren & Jan	MI143660000021 Schimkes R/A Lot 2 Less S10'	2020	\$0.00	\$2,000	\$0.00	\$100
Ness, Loren & Jan	MI23D550000012 Parkland 2 nd Addn. Lot 1A & 1B	2020	\$0.00	\$2,000	\$0.00	\$100
Ness, Loren & Jan	MI142591000071 N Minot Addn. S105' Lot 7 Block 10	2020	\$0.00	\$2,000	\$0.00	\$100
Ness, Loren & Jan	MI221420000040 Hansons Addn. Lot 4	2020	\$0.00	\$2,000	\$0.00	\$100

Ness, Loren & Jan	MI144760300022 W Minot Addn. S ½ Lot 7 Block 3	2020	\$0.00	\$2,000	\$0.00	\$100
Ness, Loren & Jan	MI142600000062 N Minot Addn. Brides S/D Lot 7 Block 1 N50' of N100' Lot 6	2020	\$0.00	\$2,000	\$0.00	\$100
Ness, Loren & Jan	MI142600000063 N Minot Addn. Brides S/D Lot 7 Block 1 S50' Of N100" Lot 6	2020	\$0.00	\$2,000	\$0.00	\$100
Rademeyer Properties	MI223820200110 Souris Addn. Lot 11 Block 2	2020	\$0.00	\$2,000	\$0.00	\$100
Murphy, Meric	MI232810000570 Oak Park Addn. Lot 57	2020	\$0.00	\$2,000	\$0.00	\$100
The Asgard Group LLC	MI240730900090 S/D Blocks 9 & 10 Eastwood Park Addn. Lot 9 Block 9	2020	\$0.00	\$2,000	\$0.00	\$100

12. Continuation of # 11:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
The Asgard Group LLC	MI241480300111 Heckers 3 rd Addn. N50' Lot 11 Block 3	2020	\$0.00	\$2,000	\$0.00	\$100
The Asgard Group LLC	MI142710100050 Bryn Mawr S/D Lot 3 Block 13 N Minot Addn. Lot 5 Block 1	2020	\$0.00	\$2,000	\$0.00	\$100
Egan, William	MI142590500022 N Minot Addn. N108' of W38' of E50' Lot 2 Block 5	2020	\$0.00	\$2,000	\$0.00	\$100
Gonsorowski, Andrew	MI190920000180 Elmwood Addn. Lot 16 & 18	2020	\$0.00	\$2,000	\$0.00	\$100
Larson, Stuart	MI142600000020 N Minot Addn. Brides S/D of Lot 7 Block 1 Lot 2	2020	\$0.00	\$2,000	\$0.00	\$100
Long, Gary & Lynette	MI144840000100 W Minot Addn. S/D of Block 11 Lot 10	2020	\$0.00	\$2,000	\$0.00	\$100
Shearer, Norma	MI232941100062	2020	\$0.00	\$2,000	\$0.00	\$100

	Parkland Addn. W ½ Lot 6 Block 11					
Ragsdale, Michael & Sharidel	MI240720500061 Eastwood Park Addn. E36' Lot 6 Block 5	2020	\$0.00	\$2,000	\$0.00	\$100
Ragsdale, Michael & Sharidel	MI240720500040 Eastwood Park Addn. Lot 4 Block 5	2020	\$0.00	\$2,000	\$0.00	\$100
Rasmusson, Kimberly & Scanlon, Krysti	MI150181400200 Blaisdell Bird Addn. Lot 20 Block 14	2020	\$0.00	\$2,000	\$0.00	\$100
Salveit, Bernhard	MI142590900090 N Minot Addn. Lots 8 & 9 Block 9	2020	\$0.00	\$2,000	\$0.00	\$100

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the tax roll adjustments as presented. Roll call; voted yes; motion carried.

Highway Engineer Dana Larsen introduced the new Vision Zero Outreach Coordinator Kyle Patterson to the Commission.

Mr. Larsen continued with his two regular agenda items. The first is a request to purchase a skid steer mower attachment from Swanston Equipment. The quote for a new 72" Brushcat mower including a \$1,000.00 trade in is \$7,303.00.

Moved by Comm. Rostad, seconded by Comm. Pietsch to approve purchasing a new 72" Brushcat mower attachment for skid steer from Swanston Equipment for \$7,303.00. Roll call; all voted yes; motion carried.

Mr. Larsen's second item is a request to purchase an AV system for the Highway Department's conference room. He presented a bid of \$8,692.89 from the Computer Store to install a complete conference room AV setup to include an 83" viewsonic collaboration display, mini, pc conference room camera and mic, mounting hardware and labor.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the purchase of an AV system for the Highway Department conference costing up to \$9,000.00 pending a review of the bid from the IT Department. Roll call; all voted yes; motion carried.

Human Resource Director Tammy Terras appeared and informed the Commission her department's 2021 budget doesn't have the total amount for the compensation study. She did not use the total budgeted amount in 2020 and her 2021 budget includes \$30,000 for the compensation study. She is requesting \$22,000.00 from her 2020 budget be carried over to her 2021 budget.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve request to carryover \$30,000 to the HR 2021 budget.

After a brief discussion the motion was withdrawn.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve using \$30,000.00 from the cash reserve or the Commission contingency fund for the balance of the compensation study. Roll call; all voted yes, except Comm. Fjeldahl who voted no; motion carried.

Ms. Terras requested the Commission appoint the personnel committee to be the project team for the compensation study.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve the personnel committee as the project team for the compensation study. Roll call; all voted yes; motion carried.

Ms. Terras gave the commission an update on COVID-19 in the County. Governor Burgum lifted the statewide mask mandate but the City of Minot still has a mandate in place at this time.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve changing the county signage from mask required to mask recommended. Roll call; all voted yes; motion carried.

County Recorder and Tax Director have their 180-day review coming up and Ms. Terras is requesting the Commission to decide when they would like to perform these.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve performing the 180-day department head reviews following the regular Commission meeting on February 2, 2021. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Weppler, seconded by Comm. Rostad to receive and file the Economy at a Glance from the Minot Area Chamber of Commerce/EDC. Roll call; all voted yes motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve sending the COVID-19 letter requesting antibody testing to the Governor's Office, ND Department of Health and ND Department of Emergency Services. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Pietsch to receive and file monthly reports including financials. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Anderson to receive and file the annual report for the Emergency Management department. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve the proposal from Action Realtors, Inc., DBA Century 21 Action Realtors. Roll call; all voted yes; motion carried.

Ms. Haman informed the Commission she would like to send the grant money the County received from the Center for Tech and Civic Life for election expenses. As of December 31, 2020 only 83.44% of the election budget was expended leaving a balance of \$24,834.50. Ms. Haman would like to return the grant fund to CTCL in their entirety complying with grant stipulations.

Moved by Comm. Pietsch, seconded by Comm. Rostad to approve returning the grant fund of \$30,786.00 to the Center for Tech and Civil Life. Roll call; all voted yes; motion carried.

Ms. Haman presented the Commission with a contract from Widmer Roel CPA's for the 2020 annual audit that is scheduled for the second week in March 2021. The Commission discussed having a three to five-year contact with Widmer Roel.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve and sign the contract with Widmer Roel CPA's with a three-year agreement to perform the 2020, 2021 and 2022 annual audits. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Weppler to approve the annual contracts with Makoti Threshers Association and Ward County Historical Society. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to open the public hearing at 10:35 AM for the abatement or refund of taxes for Hudye Group LP for parcel number MI02E160200070. Roll call; all voted yes; motion carried.

Director of Tax Equalization Noreen Barton appeared with the County recommended value of this parcel of \$10,000.00. City of Minot Assessor Ryan Kamrowski appeared and agreed with Ms. Barton's recommendation.

Attorney from Burns Olson Jessica Merchant appeared on behalf of the property owner.

Moved by Comm. Rostad, seconded by Comm. Pietsch to close the public hearing at 10:43 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve a partial abatement for property parcel MI02E160200070 and reduce the 2019 value to \$10,000.00. Roll call; Commissioners Wepler and Pietsch voted yes, Commissioners Rostad, Anderson and Fjeldahl voted no; motion failed.

A brief discussion was held.

Moved by Comm. Anderson, seconded by Comm. Rostad to revisit the original failed motion and approve a partial abatement for property parcel MI02E160200070 and reduce the 2019 value to \$10,000.00. Roll call; all voted yes, except Comm. Fjeldahl who voted no; motion carried.

At 10:59 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 2nd DAY OF FEBRUARY, 2021

Chairman, Ward County Commission

ATTEST:
