

Minutes of the Board of Ward County Commissioners

February 2, 2021

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl at 9:00 AM with Commissioners, Anderson, Pietsch, Rostad, and Weppler present. Also present were department heads Bradley Starnes, Dana Larsen, Emily Goff, Jason Blowers, Jennifer Wiechmann, Kristin Kowalczyk, Kerriane Boetcher, Leona Lochthowe, Marisa Haman, Melissa Bliss, Noreen Barton, Robert Roed, Roza Larson and Tammy Terras.

Moved by Comm. Rostad, seconded by Comm. Weppler to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the regular Commission meeting minutes on January 19, 2021. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad, to approve the regular bills totaling \$233,074.70 and Human Service Zone direct cost bills totaling \$2,924.79. Roll call; all voted yes; motion carried.

Bill List - 02/02/2020

VENDOR: GENERAL BILLS	DESCRIPTION/DEPT: GENERAL BILLS	
CENTER FOR TECH AND CIVIC LIFE	GRANTS - RETURN OF ELECTION GRANT FUNDS--AUDITOR/TREAS.	\$30,786.00
COLE PAPERS INC	CASE OF TAMPONS--FACILITY MGT	\$81.69
COLE PAPERS INC	6 - 43 X 47 CAN LINERS--FACILITY MGT	\$166.44
COLE PAPERS INC	7 - 43 X 47 CAN LINERS--FACILITY MGT	\$194.18
COLE PAPERS INC	TAMPONS--FACILITY MGT	\$1,061.97
DIGITAL OFFICE CENTRE	XEROX/7125 COPIER CONTRACT--JUVENILE DETENTION	\$120.40
DIGITAL OFFICE CENTRE	XEROX/7835 COPIER CONTRACT--IT	\$49.74
DIGITAL OFFICE CENTRE	XEROX/7120 COPIER CONTRACT--FACILITY MGT	\$43.10
DIGITAL OFFICE CENTRE	COPY CONTRACT--EMERGENCY MGT	\$2.98
ELWOOD STAFFING SERVICES INC	SHELTER SECURITY 01/20/21--AUDITOR/TREAS.	\$2,181.41
ELWOOD STAFFING SERVICES INC	SHELTER SECURITY 01/13/21--AUDITOR/TREAS.	\$1,435.74
ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FACILITY MGT	\$73.75
ENERBASE FARMERS UNION/CENEX	DIESEL FUEL--FACILITY MGT	\$117.62
ETSYSTEMS, INC	PARTS NOT COVERED BY CONTRACT--FACILITY MGT	\$759.93
ETSYSTEMS, INC	ANNUAL CONTRACT AGREEMENT--FACILITY MGT	\$16,216.00
FASTENAL COMPANY	HEAT PUMP FILTERS 16X25X2, 20X25X2, 16X20X2--FACILITY MGT	\$451.41
FIRST DISTRICT HEALTH UNIT	INMATE MEDICAL, OCT - DEC 2020--JAIL OPERATIONS	\$1,568.57
GRAND HOTEL	SHELTER 01/08/21 - 01/15/21--AUDITOR/TREAS.	\$790.30
HAGEN, STEPHANIE	TRAVEL/PAY 01/12/21 SOIL CONSERVATION MEETING--TAX EQUALIZATION	\$92.56
HAUGAN, KELLY J	TESTIFY AT LEGISLATIVE MEETING--EMERGENCY MGT	\$122.08
HEIDE TRANSPORT LLC	SHELTER TRANSPORT --AUDITOR/TREAS.	\$133.75
HERMANSON, RENEE	TRANSCRIPT FOR 51-17-CR-1865--STATES ATTORNEY	\$212.00
HESI	MEDICAL - MANIFEST BOX, TRANSPORT MANIFEST--JAIL OPERATIONS	\$128.60
IDEMIA IDENTITY & SECURITY USA LLC	LIVESCAN MAINTENANCE AND SUPPORT FOR 2021--JAIL OPERATIONS	\$5,149.00
INFORMATION TECHNOLOGY DEPT	INTERNET ACCESS AND AV CLIENT--IT	\$1,153.35
INFORMATION TECHNOLOGY DEPT	IVN MEETING ROOM AUDIO CONFERENCE BRIDGE--IT	\$16.75
KELLER, BRIAN	TRAVEL/PAY SOIL CONSERVATION 01/12/21 MEETING--TAX EQUALIZATION	\$55.60
KEVINS PLUMBING & HEATING INC	HP L14 SHERIFF'S TRAINING RM FREON LEAK--FACILITY MGT	\$462.83

	KEVINS PLUMBING & HEATING INC	CH CLERK HP 235 WIRELESS MODULE LOCK OUT--FACILITY MGT	\$85.00
	KEVINS PLUMBING & HEATING INC	JAIL HP A1.2, NEW, WIRED WRONG WHEN INSTALLED--FACILITY MGT	\$85.00
	KEVINS PLUMBING & HEATING INC	CH HP 141 BAD COMPRESSOR--FACILITY MGT	\$85.00
	KEVINS PLUMBING & HEATING INC	CH NEW HP FOR CAROLYN PROBST OFFICE--FACILITY MGT	\$4,455.00
	KEVINS PLUMBING & HEATING INC	CH 115 BAD TRANSFORMER, INSTALLED THERMOSTAT--FACILITY MGT	\$376.56
	KEVINS PLUMBING & HEATING INC	CH HP 210 MOTOR, WHEEL, CAPACITORS, SERVICE--FACILITY MGT	\$447.41
	KIESLER'S POLICE SUPPLY, INC	PEPPERBALL GRAVITY HOPPER--JAIL OPERATIONS	\$43.75
	KING, DAVID	TRAVEL/PAY SOIL CONSERVATION MEETING 01/12/21--TAX EQUALIZATION	\$106.00
	MARCO TECHNOLOGIES, LLC NW7128	DATARENEWAL HPDAYONE SUPPORT CONTRACT--IT	\$1,685.60
	MARCO TECHNOLOGIES, LLC NW7128	CISCO CATALYST 9300 48-PORT POE--IT	\$13,786.34
	MARCO TECHNOLOGIES, LLC NW7128	CISCO SMARTNET TOTAL CARE 3 YEARS--IT	\$5,089.50
	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGT	\$1,414.22
	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MGT	\$1,606.94
184405	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MGT	\$1,538.88
184405	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MGT	\$1,080.79
184405	MDU - BISMARCK OFFICE	GAS 425 BLDG--FACILITY MGT	\$201.84
184405	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MGT	\$336.51
	MIDCONTINENT COMMUNICATIONS	CABLE SERVICES--JAIL OPERATIONS	\$153.51
	MIDCONTINENT COMMUNICATIONS	CABLE SERVICES JUVENILE PORTION--JAIL OPERATIONS	\$30.00
	MINOT DAILY NEWS INC	NOTICE OF PUBLIC HEARING--AUDITOR/TREAS.	\$45.60
	MINOT DAILY NEWS INC	REG COMMISSION MEETING 12/15/20 MINUTES--AUDITOR/TREAS.	\$324.52
	MONSON DENTAL CENTER	INMATE DENTAL -- INV 125 T.M.--JAIL OPERATIONS	\$320.00
	ND ASSOC OF COUNTIES	SPECIAL OPERATION FUND - WARD CO 2021--AUDITOR/TREAS.	\$800.00
	ND COUNTY AUDITORS ASSOC. ND COUNTY TREASURER ASSOC	2021 AUDITOR ASSOC DUES MARISA HAMAN--AUDITOR/TREAS.	\$375.00
	ND ENVELOPE CO	2021 ASSOCIATION DUES--AUDITOR/TREAS.	\$750.00
	ND ENVELOPE CO	ENVELOPES AUDITOR--GENERAL	\$76.50
	ND ENVELOPE CO	ENVELOPES HR--GENERAL	\$166.50
	ND ENVELOPE CO	ENVELOPES JAIL--GENERAL	\$15.30
	ND ENVELOPE CO	ENVELOPES RECORDER--GENERAL	\$30.60
	ND ENVELOPE CO	ENVELOPES SHERIFF--GENERAL	\$173.70
	ND ENVELOPE CO	ENVELOPES STATE'S ATTY--GENERAL	\$153.00
	NDSU DEPT 7510	SHARED SALARIES 4TH QUARTER--AUDITOR/TREAS.	\$21,921.31
	NDSU DEPT 7510	SHARED SALARIES 4TH QUARTER--EXTENSION SERVICE	\$3,112.57
	PLAQUEMAKER	ALUMINUM SIGN, GLASS AWARD--JAIL OPERATIONS	\$218.50
	PROFESSIONAL DEVELOPMENT ACADEMY, LLC	HIGH PERFORMANCE LEADERSHIP ACADEMY - NACO--RECORDER	\$1,695.00
	PSYCHOLOGICAL RESOURCES	PSYCHOLOGICAL TESTING - M.C.--JUVENILE DETENTION	\$135.00
	QUADIENT LEASING USA, INC	QRTLY CERTIFIED MAIL--AUDITOR/TREAS.	\$351.00
	RAHN, HEATHER L	STATE VSO TRAINING FARGO--VET SERVICES	\$503.86
	RECORD KEEPERS LLC	SHRED BIN DEC 2020--JAIL OPERATIONS	\$16.00
	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR/TREAS.	\$454.64
	SRT	EMERGENCY MANAGEMENT PHONE--FACILITY MGT	\$57.20
	SRT	EOC PHONES--EMERGENCY MGT	\$48.51
	SUMMIT FOOD SERVICES LLC	DECEMBER JUVENILE MEALS--JUVENILE DETENTION	\$324.16
	SUMMIT FOOD SERVICES LLC	PRISONER BOARD/MEALS DECEMBER 2020--JAIL OPERATIONS	\$28,239.03
	SWANSTON EQUIPMENT CO	BOBCAT S595 SERVICED--FACILITY MGT	\$663.42
	UNITED MAILING SERVICES INC	POSTAGE--AUDITOR/TREAS.	\$1,565.71

	UNITED MAILING SERVICES INC	SERVICES--AUDITOR/TREAS.	\$447.69
	UNITED MAILING SERVICES INC	MAIL PROCESSING --HUMAN SERVICE	\$463.19
	VANGUARD APPRAISALS INC	VC BACKUP AND LICENSE FEES--TAX EQUALIZATION	\$350.00
	VANGUARD APPRAISALS INC	YEARLY SERVICE FEE--TAX EQUALIZATION	\$150.00
	VERIZON WIRELESS - NJ PO	CELL PHONE BILL--EMERGENCY MGT	\$131.91
	VERIZON WIRELESS - NJ PO	NEW CELL PHONE FOR JENN - USED FOR RAPID TESTING--EMERGENCY MGT	\$609.71
184406	VERIZON WIRELESS - NJ PO	CELL PHONES--IT	\$127.77
	VILLAGE FAMILY SERVICE CENTER	EMPLOYEE ASSISTANCE PROGRAM--HUMAN RESOURCES	\$9,000.00
	WARD CO DIVE RESCUE	2021 BUDGET--EMERGENCY MGT	\$10,500.00
	WARD CO SHERIFF RESERVES	2021 BUDGET--EMERGENCY MGT	\$7,500.00
	WESTLIE MOTOR CO	PICKUP SERVICE INSPECTION--FACILITY MGT	\$194.08
184407	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MGT	\$49.30
		Total General Bills	\$188,295.88
	PARK BILLS	PARK BILLS	
	XCEL ENERGY	8711 PROJECT RD N UNIT TRAILER	\$16.94
	XCEL ENERGY	PUMP 401 PARK RD	\$50.85
		Total Park Board Bills	\$67.79
	ROAD BILLS	ROAD BILLS	
	3D SPECIALTIES- MINOT	FITTINGS	\$191.60
	ACME ELECTRIC INC	COUPLERS	\$7.96
	ARAMARK	JANITORIAL SERVICE	\$364.82
	B & G ELECTRIC LLC	ELECTRIC WORK	\$1,871.23
	BLUETARP FINANCIAL INC	ACCT CREDIT	-\$6.60
	BLUETARP FINANCIAL INC	TAPE, STRAPS, WHEEL	\$86.65
	BUTLER MACHINERY	RETAINER, BELL	\$108.84
	DAKOTA FLUID POWER INC	HOSE ASSEMBLY	\$137.48
	DAKOTALAND AUTOGLASS	WINDSHIELD, GASKET, INSTALL	\$175.00
	DAKOTALAND AUTOGLASS	ADHESIVE	\$55.32
	DELL COMPUTER CORPORATION.	DOCKING STATION	\$232.39
	ECOLAB PEST ELIMINATION INC	PEST CONTROL	\$102.85
	ECOLAB PEST ELIMINATION INC	PEST CONTROL	\$118.71
	ECOLAB PEST ELIMINATION INC	PEST CONTROL	\$275.00
	HANSON EXCAVATING	CLVT REPL EST 4 CR14	\$509.21
	HANSON EXCAVATING	REPL CURVES EST 9 CR16	\$3,454.50
	HOME OF ECONOMY INC	PAINT	\$29.99
	JIMS WELDING INC	SHEAR AND BEND STEEL	\$178.68
	JOHNSON CONTROLS	REPLACE FAN MOTOR WEST BAY BUILDING D	\$1,100.00
	JOHNSON CONTROLS	REPLACED HUMIDIDSTATS IN WASH BAYS BUILDING B	\$1,300.00
	JOHNSON CONTROLS	REPLACE BEARINGS IN PUMP 1 AND SEAL KITS IN BOTH PUMPS	\$4,000.00
	JOHNSON CONTROLS	REPLACE THERMOSTAT BUILDING B	\$1,100.00
	JOHNSON CONTROLS	REPLACED TEMP SENSOR IN BOILER	\$1,200.00
	JOHNSON CONTROLS	REPLACE BAD HEAT EXCHANGER	\$3,400.00
	LAWSON PRODUCTS INC	WASHERS, SCREWS	\$604.49
	MDU - BISMARCK OFFICE	900 13TH ST SE MINOT	\$1,092.23
184296	MDU - BISMARCK OFFICE	201 72ND AVE NE MINOT	\$898.72
	MENARDS - MINOT	COUNTER/ANTENNA	\$111.27
	MENARDS - MINOT	ANTENNA	-\$29.57
	MENARDS - MINOT	DOLLY, WIPES	\$50.80
	MENARDS - MINOT	BATTERIES, BOLTS	\$25.75
	MENARDS - MINOT	LUMBER, WASHERS	\$63.85
	MENARDS - MINOT	CORDS	\$65.43
	MENARDS - MINOT	TOILET TISSUE	\$15.71
	MENARDS - MINOT	CABLE, BOLTS	\$81.98
	MENARDS - MINOT	ANCHORS, HOOKS	\$15.79
	MENARDS - MINOT	LUMBER	\$59.90

	NORTH DAKOTA ONE CALL	LOCATE REQUESTS	\$18.00
	OTTERTAIL POWER CO	DOUGLAS SHOP	\$472.03
	PRAXAIR DISTRIBUTION, INC	CUTTING WHEEL	\$110.72
	RHI SUPPLY REFRIGERATION	ANTI-FREEZE	\$516.62
	SCHOCKS SAFE & LOCK INC	KEYS, RINGS	\$16.75
	SRT	REPL CALL BOXES	\$1,093.40
	SRT	NEW PHONE SYSTEM	\$18,384.85
	TRI N PROPANE	SAWYER SHOP	\$169.00
184297	XCEL ENERGY	900 13TH ST SE MINOT	\$77.01
184297	XCEL ENERGY	900 13TH ST SE MINOT SHOP	\$728.61
184297	XCEL ENERGY	900 13TH ST SE MINOT	\$33.51
184297	XCEL ENERGY	17 CENTRAL AVE E BERTHOLD	\$40.55

Total Road Bills	\$44,711.03
GRAND TOTAL	\$233,074.70

Sheriff Robert Roed appeared and presented Ward County Patrol Deputy Patrick Luks with a County Centennial coin for his 10 years of service with Ward County.

City of Minot Manager Harold Stewart appeared and introduced himself to the Commission.

Sheriff Roed appeared with a request for the Commission to approve a Memorandum of Understanding between the County jail and Fargo VA Health System. The MOU will give inmates that are veterans access to telehealth with the Fargo VA Health System to help with reentry in Veteran’s Service.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve and sign the Memorandum of Understanding between Ward County Jail and Fargo VA Health System. Roll call; all voted yes; motion carried.

Sheriff Roed continued with a request to purchase a NV-C light for the detention center. The light will be use to sanitize the cell blocks each night and inmates’ cells when necessary. The cost of the NV-C light is \$35,806.00 and comes with a 3-year service and maintenance agreement. The cost of the light would come from the Inmate Betterment Fund.

Moved by Comm. Pietsch, seconded by Comm. Wepler to approve the request to purchase a NV-C light for the Ward County Detention Center. Roll call; all voted yes; motion carried.

Sheriff Roed informed the Commission the jail’s annual inspection was held and they were 100% compliant on all 108 standards. He commended Major Olthoff for his hard work need to achieve this.

Emergency Management Director Jennifer Wiechmann appeared with the County All Hazards Emergency Operations Plan for the Commission to review and adopt. Comm. Wepler recommended adding the pages the appendix can be found and Comm. Fjeldahl inquired about the missing headings on various charts in the plan.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve and adopt the Ward County All Hazards Emergency Operations Plan with the recommended changed regarding the appendixes and charts. Roll call; all voted yes; motion carried.

Director of Tax Equalization appeared with a memorandum of tax roll adjustments for the Commission approval.

1. Escaped Assessment for 2002 Adding Value for Vacant Lot:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hambre, Peter	CD340010600180 Aurelia Lot 1 & B6	2020	\$0.00	\$200	\$0.00	\$10
Hambre, Peter	CD340010700070 Aurelia Lot 7 Block 7	2020	\$0.00	\$400	\$0.00	\$20
Hambre, Peter	CD340011000070 Aurelia Lot 7 Block 10	2020	\$0.00	\$400	\$0.00	\$20
Hambre, Peter	CD340011100160 Aurelia Lots 15 & 16 Block 11	2020	\$0.00	\$400	\$0.00	\$20

2. Parcel is Tax Exempt:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Souris River Mutual Aid Corp.	FR350990000010 Olt 1 of SW S35-153-83	2020	\$8,000	\$0.00	\$400	\$0.00
Renew United Methodist Church	KM000010100060 Orig. Kenmare W2' of Lot 5 & All Lot 6 Block 1	2020	\$70,000	\$0.00	\$3,500	\$0.00
Lies, Dan & Gloria	DG000011900120 Douglas City Orig. Lots 10-12 Block 19	2020	\$23,000	\$0.00	\$1,150	\$0.00

3. MH was demolished 1/20/21 remove from tax roll prorated 1 month:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Lee, Brenda	Minot MHP LLC Lot 612	MH 2021	\$7,000	\$1,000	\$315	\$45

4. MH was removed:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Olson, Jerry	DG5105517	MH 2021	\$1,000	\$0.00	\$45	\$0.00

5. MH being taxed as Real Estate for 2021:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Skarstad, David & Georgette	DS5104027 Lot 9 Block 2 Lees Addn.	MH 2021	\$33,000	\$0.00	\$1,485	\$0.00

6. Property sold to the City of Minot, value prorated for 8 months:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI244510100101 Torbensons 2 nd Addn. N ½ Lots 9 & 10 Block 1	2020	\$144,000	\$96,000	\$6,480	\$4,320

7. Missed Partial Assessment, add to tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Minot State University Development Foundation	MI14477000002 0 W Minot Addn. R/A of Block 1 Lot 2	2020	\$0.00	\$45,000	\$0.00	\$2,250
Minot State University Development Foundation	MI14274010014 0 N Minot Addn. S/D of Block 14	2020	\$0.00	\$320,000	\$0.00	\$16,000
Minot State University Development Foundation	MI14259120005 2 N Minot Addn. W65' of E136.2' Lot 5 Block 12	2020	\$0.00	\$26,000	\$0.00	\$1,300
Minot State University Development Foundation	MI14259120006 1 N Minot Addn. Block 12 W4' of E140.2' Lot 5 & E50' of W150' Lots 5 & 6	2020	\$0.00	\$52,000	\$0.00	\$2,600
Minot State University Development Foundation	MI14274010010 0 N Minot Addn. S/D of Block 14 Lot 10 Block 1	2020	\$0.00	\$41,000	\$0.00	\$2,050
Minot State University	MI13192100011 2	2020	\$0.00	\$331,000	\$0.00	\$16,550

Development Foundation	Lakeview Addn. Replat Lot 11 Block 10					
Minot State University Development Foundation	Mi144770000010 W Minot Rear of Block 1 Lot 1 Block 1	2020	\$0.00	\$38,000	\$0.00	\$1,900

8. Property qualifies for payment in lieu of taxes, land only assessment:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Washington Townhomes LLLP	MI25D230100020 S Park Terrace 18 th Addn. Lot 2 Block 1	2020	\$0.00	\$676,000	\$0.00	\$33,800
Washington N LLLP	MI25D230100010 S Park Terrace 18 th Addn. Lot 1 Block 1	2020	\$0.00	\$612,000	\$0.00	\$30,600

9. Property Owner qualifies for Farm Exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Livingston, Bruce	EE220990000010 Olt 1 of SENE Less RWAY S22-156-83	2020	\$350,000	\$1,000	\$15,750	\$50
Sobieck, Christopher	CA270990000010 Olt 1 of SESW S27-151-85	2020	\$373,000	\$4,000	\$16,785	\$200

10. MH moved out of the County:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ellison, Vickie	MI5105391 Wheatland Village Mhp Lot 82	MH 2021	\$6,000	\$0.00	\$270	\$0.00

11. MH was moved to Dealers Lot:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
----------------	-------------	----------------	-----------------	-----------------	-------------------	-------------------

DAKOTA WEST CREDIT UNION	HA5105646 BIG DIPPER MHP LOT 2	MH2021	\$30,000	\$0.00	\$1,350	\$0.00
DAKOTA WEST CREDIT UNION	HA5105647 BIG DIPPER MHP LOT 3	MH2021	\$30,000	\$0.00	\$1,350	\$0.00
DAKOTA WEST CREDIT UNION	HA5105648 BIG DIPPER MHP LOT 4	MH2021	\$28,000	\$0.00	\$1,260	\$0.00
DAKOTA WEST CREDIT UNION	HA5105649 BIG DIPPER MHP LOT 5	MH2021	\$30,000	\$0.00	\$1,350	\$0.00
DAKOTA WEST CREDIT UNION	HA5105650 BIG DIPPER MHP LOT 6	MH2021	\$33,000	\$0.00	\$1,485	\$0.00
DAKOTA WEST CREDIT UNION	HA5105651 BIG DIPPER MHP LOT 7	MH2021	\$30,000	\$0.00	\$1,350	\$0.00
DAKOTA WEST CREDIT UNION	HA5105652 BIG DIPPER MHP LOT 8	MH2021	\$33,000	\$0.00	\$1,485	\$0.00
DAKOTA WEST CREDIT UNION	HA5105654 BIG DIPPER MHP LOT 10	MH2021	\$33,000	\$0.00	\$1,485	\$0.00
DAKOTA WEST CREDIT UNION	HA5105655 BIG DIPPER MHP LOT 11	MH2021	\$33,000	\$0.00	\$1,485	\$0.00
DAKOTA WEST CREDIT UNION	HA5105656 BIG DIPPER MHP LOT 12	MH2021	\$31,000	\$0.00	\$1,395	\$0.00
DAKOTA WEST CREDIT UNION	HA5105646 BIG DIPPER MHP LOT 14	MH2021	\$37,000	\$0.00	\$1,665	\$0.00
DAKOTA WEST CREDIT UNION	HA5105659 BIG DIPPER MHP LOT 15	MH2021	\$37,000	\$0.00	\$1,665	\$0.00
DAKOTA WEST CREDIT UNION	HA5105661 BIG DIPPER MHP LOT 17	MH2021	\$37,000	\$0.00	\$1,665	\$0.00

DAKOTA WEST CREDIT UNION	HA5105662 BIG DIPPER MHP LOT 18	MH2021	\$37,000	\$0.00	\$1,665	\$0.00
DAKOTA WEST CREDIT UNION	HA5105664 BIG DIPPER MHP LOT 20	MH2021	\$37,000	\$0.00	\$1,665	\$0.00
DAKOTA WEST CREDIT UNION	HA5105665 BIG DIPPER MHP LOT 21	MH2021	\$37,000	\$0.00	\$1,665	\$0.00
DAKOTA WEST CREDIT UNION	HA5105666 BIG DIPPER MHP LOT 22	MH2021	\$34,000	\$0.00	\$1,530	\$0.00
DAKOTA WEST CREDIT UNION	HA5105667 BIG DIPPER MHP LOT 23	MH2021	\$34,000	\$0.00	\$1,530	\$0.00
DAKOTA WEST CREDIT UNION	HA5105668 BIG DIPPER MHP LOT 24	MH2021	\$36,000	\$0.00	\$1,620	\$0.00
DAKOTA WEST CREDIT UNION	HA5105671 BIG DIPPER MHP LOT 27	MH2021	\$37,000	\$0.00	\$1,665	\$0.00
DAKOTA WEST CREDIT UNION	HA5105673 BIG DIPPER MHP LOT 29	MH2021	\$37,000	\$0.00	\$1,665	\$0.00

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve the tax roll adjustments as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Weppler to approve opening the public hearing at 9:36 AM regarding the variance application for Aaron and Shantel Ottmar for property located at 7611 Highway 52 South, Minot. Roll call; all voted yes; motion carried.

The applicant is requesting a variance for the side yard setback off 80th St. SE for a garage to be moved on the property. The owner is requesting to build 70 feet from the road centerline off a township road with a 90-foot setback requirement. Planning and Zoning Commission recommends approval of the variance application based on finding of facts and staff recommendations.

No one from the public came forward for or against the application.

Moved by Comm. Pietsch, seconded by Comm. Anderson to close the public hearing at 9:38 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Anderson to approve the variance application for Aaron and Shantel Ottmar due to the preexisting road and the trees located on the property. Roll call; all voted yes; motion carried.

Sherry Myers submitted a plat application for the following property: Proposed Outlot 2 lying in the SW4SE4 & SE4SE4 19-153-85. The applicant is proposing to parcel Outlot 2. Outlot 2 is 13.92 acres. The outlot is for future agricultural purposes. Ward County zoning applies with Vang Township recommendation pending. The proposed outlot meets minimum zoning requirements for Ward County. Planning and Zoning Commission recommends approval of the plat application based on finding of facts and staff recommendations.

Moved by Comm. Pietsch, seconded by Comm. Rostad to approve the plat application for Sherry Myers as recommended by the Planning and Zoning Commission. Roll call; all voted yes; motion carried.

Phillip Knutson submitted a plat application for the following property: Proposed Outlot 17 being a portion of Outlot 4 13-154-82. The applicant is proposing to parcel Outlot 17. Outlot 17 is 10.71 acres. The outlot is for future residential purposes. Ward County zoning applies with Sundre Township recommending approval. The proposed outlot meets minimum zoning requirements for Ward County. Planning and Zoning Commission recommends approval of the plat application based on finding of facts, staff recommendations and the recommendation of the township.

Moved by Comm. Pietsch, seconded by Comm. Rostad to approve the plat application for Phillip Knutson as recommended by the Planning and Zoning Commission without the highway engineers recommendation regarding the only access being allowed is on the easterly property line. Roll call; all voted yes; motion carried.

Wyatt Hansen submitted a plat application for the following property: Proposed Outlot 1 lying in Gov't Lot 2 6-152-85. The applicant is proposing to parcel Outlot 1, the proposed outlot is 10.00 acres. The outlot is for future residential purposes. Ward County zoning applies with Rice Lake Township recommending approval. The proposed outlot meets minimum zoning requirements for Ward County. Planning and Zoning Commission recommends approval of the plat application based on finding of facts, staff recommendations and the recommendation of the township.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the plat application for Wyatt Hansen as recommended by the Planning and Zoning Commission. Roll call; all voted yes; motion carried.

County Engineer Dana Larsen appeared with a list of the 2021 construction and maintenance projects.

Construction Projects	Budgeted Local Cost
1) CR 16 Curves (remaining for 2020)	\$20,000.00
2) CR 14 Culvert Repair (remaining for 2020)	\$10,000.00
3) Velva Township Bridge Design	\$200,000.00
4) Bridge Bundling Project - Construction	\$450,000.00
5) Bridge Bundling Project - Engineering	\$50,000.00
6) Gasman Coulee 14x10 Box Culvert	\$400,000.00
7) County Road 12 Culvert Lining	\$250,000.00
8) Sliver Widening County Road 14	\$1,500,000.00
Maintenance Projects	
9) County Wide Crack Sealing	\$170,000.00
10) County Wide Striping	\$200,000.00

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve the 2021 construction and maintenance projects and authorize the Highway Department to move forward with the projects. Roll call; all voted yes; motion carried.

Human Resource Director Tammy Terras appeared requesting direction regarding the building inspector position that will be vacant in April when the current building inspector retires. She gave the Commission two options to consider the first is advertise the position as a 32 hour/week position or the second option is to advertise a request for proposals to outside firms or people and contract the position.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve both options simultaneously to allow the Commission to have options regarding the position and prevent the it from being vacant for any period of time. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the following payroll amendments: J. Lund- Sheriff/Jail; B. Cree- Sheriff/Jail; M. Hester-Auditor/Treasurer. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Pietsch, seconded by Comm. Rostad to receive and file the US Army Corps of Engineers FPM Little Deep Creek ND Hydrology Study and Report. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Weppler to receive and file the Ward County Pledge Securities, Investments and checking accounts balances for December 31, 2020. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the raffle permit for Firefighters Local 1157. Roll call; all vote yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve First International Bank & Trust as the main depository for Ward County for the 2021 year. Roll call; all voted yes; motion carried.

Ms. Haman asked the Commission if they would like to set a meeting date with the contracted realtor and the cities to discuss setting the sale prices for foreclosed properties. After a discussion the Commission decided Comm. Anderson and Comm. Pietsch would meet with the Auditor, director of tax equalization, the contracted realtor and auditors of the cities where foreclosed properties are located.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve amending the contract with Century 21 and add the 5 lots for sale owned by the County at Rice Lake. Roll call; all voted yes; motion carried.

Ms. Haman informed the Commission Century 21 has received an offer to purchase foreclosed property located at 1104 9th St NW, Minot. The sale price for this property is \$84,000 and the offer placed is for \$45,000. The property taxes owned on the property is \$11,327 and Century 21 Realty will receive \$2,250 in Commission.

Moved by Comm. Pietsch, seconded by Comm. Anderson to accept the offer to purchase the property located at 1104 9th St NW, Minot. Roll call; all voted yes; motion carried.

At 10:50 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 16th DAY OF FEBRUARY, 2021

Chairman, Ward County Commission

ATTEST:
