

Minutes of the Board of Ward County Commissioners

February 4, 2020

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl, at 9:00 AM with Commissioners, Rostad, Walter, Pietsch and Wepler present. Also present were department heads: Betty Braun, Dana Larsen, Derrill Fick, Devra Smestad, Ellen Bjelland, Jason Blowers, Jennifer Weichmann, Leona Lochthowe, Melissa Bliss, Roza Larson, Ryan Kamrowski, Robert Roed and Tammy Terras.

Moved by Comm. Pietsch, seconded by Comm. Walter to approve the Agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch, to approve the Minutes from the Regular Commission Meeting January 21, 2020. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad, to approve Regular bills totaling \$197,814.64 and the Human Services Zone direct cost bills totaling \$7,590.89. Roll call; all vote yes; motion carried.

Bill List - February 4, 2020

| | VENDOR: GENERAL BILLS | DESCRIPTION/DEPT: GENERAL BILLS | |
|--------|------------------------------|--|------------|
| 180682 | ADVANCED BUSINESS METHODS | CONTRACT FEE FOR COPIER 8391-4--STATES ATTY | \$182.59 |
| 180682 | ADVANCED BUSINESS METHODS | CONTRACT FEE FOR COPIER 8391-3--STATES ATTY | \$45.00 |
| 180683 | ALL AMERICAN TROPHIES | BLACK BRASS PLATE FOR PICTURE--FACILITY MGT | \$7.00 |
| 180683 | ALL AMERICAN TROPHIES | EMPLOYEE OF THE YEAR PLAQUE--SHERIFF | \$64.00 |
| 180684 | BALCO UNIFORMS CO INC | NAME TAPE--SHERIFF | \$50.88 |
| 180685 | BLUE 360 MEDIA | ND CRIMINAL & TRAFFIC LAW MANUAL--STATES ATTY | \$70.75 |
| 180686 | BOB BARKER COMPANY INC | PRIS. UNIFORM,BLANKETS,TOOTH SUP.--JAIL OPERATIONS | \$1,006.03 |
| 180686 | BOB BARKER COMPANY INC | CUSTODY BAGS--JAIL OPERATIONS | \$246.56 |
| 180686 | BOB BARKER COMPANY INC | SOAP--JAIL OPERATIONS | \$326.49 |
| 180687 | CDW GOVERNMENT INC | AUD PRINTER MAINT KIT PO 2360--IT | \$274.75 |
| 180688 | CLUTE OFFICE EQUIPMENT INC | OFFICE SUPPLIES--STATES ATTY | \$996.91 |
| 180688 | CLUTE OFFICE EQUIPMENT INC | OFFICE SUPPLIES--STATES ATTY | \$1.09 |
| 180688 | CLUTE OFFICE EQUIPMENT INC | OFFICE SUPPLIES--STATES ATTY | \$329.77 |
| 180688 | CLUTE OFFICE EQUIPMENT INC | SERVICE CONTRACT COPIER 3550i--SOC SERV | \$58.80 |
| 180688 | CLUTE OFFICE EQUIPMENT INC | SERVICE CONTRACT COPIER 3011i--SOC SERV | \$78.67 |
| 180688 | CLUTE OFFICE EQUIPMENT INC | SERVICE CONTRACT COPIER 5501i--SOC SERV | \$120.00 |
| 180688 | CLUTE OFFICE EQUIPMENT INC | SERVICE CONTRACT COPIER 520i--SOC SERV | \$140.00 |
| 180688 | CLUTE OFFICE EQUIPMENT INC | SERVICE CONTRACT COPIER 5500i--SOC SERV | \$115.00 |
| 180688 | CLUTE OFFICE EQUIPMENT INC | SERVICE CONTRACT COPIER 3550i--SOC SERV | \$58.00 |
| 180689 | COMPUTER STORE INC | BLU RAYS--STATES ATTY | \$24.99 |
| 180690 | DAKOTA OUTERWEAR CO | UNIFORMS--SHERIFF | \$322.22 |
| 180690 | DAKOTA OUTERWEAR CO | UNIFORMS--SHERIFF | \$65.06 |
| 180691 | DELL MARKETING LP | ADOBE PRO LICENSE--GENERAL | \$408.03 |
| 180692 | DIGITAL OFFICE CENTRE | CONTRACT BASE--JUVENILE DET | \$40.45 |
| 180692 | DIGITAL OFFICE CENTRE | CONTRACT USAGE CHARGE--JUVENILE DET | \$68.86 |
| 180692 | DIGITAL OFFICE CENTRE | MAINTENANCE AGREEMENT--FACILITY MGT | \$43.74 |
| 180692 | DIGITAL OFFICE CENTRE | COPY CONTRACT --EMERGENCY MGT | \$13.59 |
| 180692 | DIGITAL OFFICE CENTRE | COPIER MAINTENANCE --IT | \$47.59 |
| 180693 | DIGITAL OFFICE CENTRE | XEROX 5855 PRINTER--HR | \$40.60 |
| 180694 | ECOLAB PEST ELIMINATION INC | PEST CONTROL PROGRAM--FACILITY MGT | \$325.00 |
| 180695 | ENERBASE FARMERS UNION/CENEX | GAS - PICKUP--FACILITY MGT | \$30.18 |
| 180695 | ENERBASE FARMERS UNION/CENEX | GAS FOR PICKUP--FACILITY MGT | \$31.01 |
| 180695 | ENERBASE FARMERS UNION/CENEX | DIESEL FOR BOBCAT--FACILITY MGT | \$23.65 |

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| 180695 | ENERBASE FARMERS UNION/CENEX | DIESEL FOR TANK--FACILITY MGT | \$120.76 |
| 180696 | FASTENAL COMPANY | HP FILTER COUTHOUSE--FACILITY MGT | \$110.52 |
| 180697 | FERGUSON ENTERPRISES - 3093 | RELIEF VALVE FOR KITCHEN BOOSTER HEATER--FACILITY MGT | \$141.68 |
| 180698 | FERGUSON ENTERPRISES INC #1657 | OLD JAIL-PLUMBING PARTS--FACILITY MGT | \$109.74 |
| 180698 | FERGUSON ENTERPRISES INC #1657 | KITCHEN PLUMBING PARTS--FACILITY MGT | \$277.50 |
| 180699 | FIRST DISTRICT HEALTH UNIT | EMPLOYEEES TB SHOTS FOR YEAR--JUVENILE DET | \$180.00 |
| 180699 | FIRST DISTRICT HEALTH UNIT | NURSE OCT-DEC 2019--JAIL OPERATIONS | \$711.00 |
| 180700 | GEM FEDERAL CREDIT UNION | REPAIRS & MAINTENANCE--FACILITY MGT | \$25.46 |
| 180701 | GEM FEDERAL CREDIT UNION | DEC AT&T BILL--STATES ATTY | \$90.52 |
| 180702 | HARLEY'S SERVICE CENTER | OIL CHANGE SS VAN--SOC SERV | \$41.38 |
| 180703 | INSPIRED INTERIORS | STATES ATTY WINDOW TREATMENT MAINT.--FACILITY MGT | \$150.00 |
| 180704 | KALIX | RECYCLING--STATES ATTY | \$60.31 |
| 180704 | KALIX | 691LBS OF CONFIDENTIONAL SHREDDING--SOC SERV | \$255.67 |
| 180705 | KELLER, BRIAN | MILEAGE--TAX EQUALIZATION | \$27.60 |
| 180705 | KELLER, BRIAN | SOILS COMMITTEE MEETING FEE--TAX EQUALIZATION | \$50.00 |
| 180706 | KEYCARE PHARMACY | ACT, BIOTENE--JAIL OPERATIONS | \$14.72 |
| 180707 | KING, DAVID | MILEAGE--TAX EQUALIZATION | \$51.75 |
| 180707 | KING, DAVID | SOILS COMMITTEE MEETING FEE--TAX EQUALIZATION | \$50.00 |
| 180708 | MARQUART, ANDREW | MENTAL HEALTH ATTORNEY FEES--AUDITOR/TREAS | \$333.00 |
| 180709 | MDU - BISMARCK OFFICE | COURTHOUSE GAS UTILITY--FACILITY MGT | \$1,782.53 |
| 180709 | MDU - BISMARCK OFFICE | OLD JAIL GAS UTILITY--FACILITY MGT | \$1,516.19 |
| 180709 | MDU - BISMARCK OFFICE | OFFICE BLDG GAS UTILITY--FACILITY MGT | \$1,834.29 |
| 180709 | MDU - BISMARCK OFFICE | 425 BLDG GAS UTLITY--FACILITY MGT | \$239.98 |
| 180709 | MDU - BISMARCK OFFICE | NEW JAIL GAS UTILITY--FACILITY MGT | \$1,922.17 |
| 180710 | MIDSTATES WIRELESS | MAINTENANCE AGREEMENT--SHERIFF | \$17,033.00 |
| 180711 | MINOT DAILY NEWS INC | PUBLISH SPEC. COMMISSION MTG MIN--AUDITOR/TREAS | \$64.60 |
| 180711 | MINOT DAILY NEWS INC | PUBLISHING REG COMMISSION MTG MIN--AUDITOR/TREAS | \$369.36 |
| 180711 | MINOT DAILY NEWS INC | PUBLISHING PLANNING COMM. MTG--AUDITOR/TREAS | \$5.32 |
| 180711 | MINOT DAILY NEWS INC | PUBLISHING RESOLUTION - SALES OF BONDS--AUDITOR/TREAS | \$69.16 |
| 180711 | MINOT DAILY NEWS INC | PUBLISH COMMISSION MINUTES--GENERAL | \$294.64 |
| 180711 | MINOT DAILY NEWS INC | NOTICE OF HEARING PROP. 19TH AVE NW PAVING--GENERAL | \$97.28 |
| 180711 | MINOT DAILY NEWS INC | NOTICE OF HEARING ON VACATING SECTION LINE--GENERAL | \$8.36 |
| 180712 | MOSTAD, JIM | MILEAGE--TAX EQUALIZATION | \$5.75 |
| 180712 | MOSTAD, JIM | SOILS COMMITTEE MEETING FEE--TAX EQUALIZATION | \$50.00 |
| 180713 | ND ASSOC OF COUNTIES | SPECIAL OPER. FUND - CO SHARE 2020--AUDITOR/TREAS | \$800.00 |
| 180713 | ND ASSOC OF COUNTIES | DESKS/MATS--EMERGENCY MGT | \$819.00 |
| 180714 | ND COUNTY AUDITORS ASSOC. | 2020 ANNUAL DUES--AUDITOR/TREAS | \$375.00 |
| 180715 | ND DEPT OF CORRECTIONS & REHAB | INTERSTATE COMPACT--SHERIFF | \$575.00 |
| 180716 | ND DEPT OF HUMAN SERVICES | COUNTY JAIL CLAIMS --JAIL OPERATIONS | \$1,688.81 |
| 180717 | ND ENVELOPE CO | ENVELOPES--TAX EQUALIZATION | \$166.50 |
| 180717 | ND ENVELOPE CO | ENVELOPES--STATES ATTY | \$61.20 |
| 180717 | ND ENVELOPE CO | ENVELOPES--RECORDER | \$61.20 |
| 180717 | ND ENVELOPE CO | ENVELOPES--SHERIFF | \$256.95 |
| 180717 | ND ENVELOPE CO | ENVELOPES--JAIL OPERATIONS | \$15.30 |
| 180717 | ND ENVELOPE CO | ENVELOPES--VET SERVICES | \$30.60 |
| 180717 | ND ENVELOPE CO | ENVELOPES--EMERGENCY MGT | \$45.90 |
| 180717 | ND ENVELOPE CO | ENVELOPES--HR | \$113.85 |
| 180718 | ND SHERIFFS & DEPUTIES ASSOC | DUES--SHERIFF | \$800.00 |
| 1807198 | NORTH PRAIRIE RURAL WATER | WATER COUNTY NORTH--FACILITY MGT | \$55.02 |
| DD | PFEIFER, KAREN M | TRAVEL- MILEAGE BISMARCK--STATES ATTY | \$132.25 |
| 180720 | PITNER, HEIDI | FEE FOR TRANSCRIPT NOV 20-21 JURY TRIAL--STATES ATTY | \$924.00 |

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| 180721 | PSYCHOLOGICAL RESOURCES | PSYCHOLOGICAL EVAL--JAIL OPERATIONS | \$135.00 |
| 180722 | ROCHESTER ARMORED CAR CO INC | ARMORED CAR SERVICE--AUDITOR/TREAS | \$461.46 |
| DD | ROSTAD, JAMES A | MILEAGE - KENMARE EDC MEETING--AUDITOR/TREAS | \$57.63 |
| 180723 | SCHOCKS SAFE & LOCK INC | DEADBOLT DOUBLE CYLINDER--FACILITY MGT | \$39.95 |
| DD | SMESTAD, DEVRA L | COFFEE FOR MEETINGS--GENERAL | \$8.98 |
| 180724 | SOURIS BASIN PLANNING COUNCIL | ANNUAL 2020 JPA ALLOCATION--AUDITOR/TREAS | \$36,725.00 |
| 180725 | SRT | EMERGENCY MGT--FACILITY MGT | \$70.28 |
| 180726 | SRT | LONG DISTANCE CHARGES--SOC SERV | \$478.91 |
| 180726 | SRT | TELEPHONES--SOC SERV | \$932.31 |
| 180726 | SRT | TELEPHONES-GENERAL--FACILITY MGT | \$1,722.66 |
| 180727 | STEINS INC | HAND SOAP & SANITIZER--FACILITY MGT | \$394.24 |
| 180727 | STEINS INC | VACUUM CLEANER PARTS--FACILITY MGT | \$76.05 |
| 180727 | STEINS INC | LHS H&B, PEROXIDE, SOAPS--JAIL OPERATIONS | \$982.98 |
| 180728 | STUTSMAN COUNTY | MENTAL HEALTH HEARING--AUDITOR/TREAS | \$9.50 |
| 180729 | SUMMIT FOOD SERVICES LLC | MEALS/SNACKS JUVENILES--JUVENILE DET | \$990.17 |
| 180730 | SWANSTON EQUIPMENT CO | AIR FILTERS FOR EACH BOBCAT--FACILITY MGT | \$42.26 |
| 180731 | TELELANGUAGE, INC | INTERPRETATION NOV-DEC 19--JAIL OPERATIONS | \$9.81 |
| 180732 | THOMAS FAMILY FUNERAL SVC INC | TRANSFER BODY--GENERAL | \$500.00 |
| 180733 | TRINITY HOSPITAL | CORONER-TRANSPORT BODIES--GENERAL | \$1,067.40 |
| 180734 | UNITED MAILING SERVICES INC | MAIL SERVICE 12/30-1/10--EXTENSION SERVICE | \$97.55 |
| 180734 | UNITED MAILING SERVICES INC | MAIL SERVICES 1/13-1/24--EXTENSION SERVICE | \$75.55 |
| 180734 | UNITED MAILING SERVICES INC | MAIL SERVICE 12/16-12/27--SOC SERV | \$399.51 |
| 180734 | UNITED MAILING SERVICES INC | MAIL SERVICE 12/30-1/10--SOC SERV | \$391.89 |
| 180734 | UNITED MAILING SERVICES INC | MAIL PROCESSING--SOC SERV | \$572.94 |
| 180734 | UNITED MAILING SERVICES INC | MAIL PROCESSING--GENERAL | \$256.41 |
| 180735 | VERIZON WIRELESS | CELLS/ AIR CARDS--SHERIFF | \$1,411.97 |
| 180735 | VERIZON WIRELESS | CELL PHONE BILL--EMERGENCY MGT | \$134.92 |
| 180735 | VERIZON WIRELESS | CELL BILL--IT | \$133.21 |
| 180736 | WAL MART COMMUNITY | MISC. OFFICE SUPPLIES--JAIL OPERATIONS | \$12.75 |
| 180737 | WARD CO HISTORICAL SOCIETY | ANNUAL 2020 ALLOCATION--AUDITOR/TREAS | \$47,000.00 |
| 180738 | WIECHMANN, JENNIFER A | TRAVEL FOR CRS SIGS BERTH/CARP/DNYBRK--EMERGENCY MGT | \$45.43 |
| 180739 | WORKFORCE SAFETY & INS | WSI INSURANCE PREMIUM--EMERGENCY MGT | \$250.00 |
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| Total General Bills | 136,158.80 |
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| | PARK BOARD BILLS | PARK BOARD BILLS | |
|--------|-------------------------|-------------------------|-------|
| 180648 | SRT | Internet Charge - OS | 11.25 |
| 180649 | Xcel Energy | Utilities | 82.98 |
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| Total Park Board Bills | 94.23 |
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| | ROAD BILLS | ROAD BILLS | |
|---------|---------------------|--|------------|
| 180650 | Acme Tools | Cutting Tool | \$479.00 |
| 180651 | Bahm, Robert | Hay Bales | \$90.00 |
| 180652 | Basin Services | Brine Solution | \$1,632.00 |
| 180654 | Dakota Fluid Power | Hose, Valve, Ends | \$388.56 |
| 180655 | Dakota Pipe & Steel | Edges | \$114.18 |
| 180656 | Farstad Oil | Diesel | \$8,842.96 |
| 180657 | Ferguson 3093 | Gaskets | \$107.60 |
| 180658 | Gem Federal | Training Fee, Storage Sub, Blower/Insulation | \$690.34 |
| 1806559 | Gooseneck Implement | Harrow Tines, Disk Blades | \$2,638.50 |
| 180660 | Home of Economy | Hose, Nozzle | 91.96 |

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| 180661 | Kalenze Trust Etal | Hay Bales | 45.00 |
| 180662 | Krueger, James | Hay Bales | 45.00 |
| 180663 | Liebelt, Norbert Vance | Hay Bales | 45.00 |
| 180666 | MDU | Utilities | 1,846.51 |
| 180653 | Mac's - Minot | Socket Holder | 22.00 |
| 180664 | Magic City Garage Door | Repair Garage Door | 432.20 |
| 180665 | Marco | Webroot Service | 72.00 |
| 180667 | Menards | Elbow, Broom, Lumber | 913.69 |
| 180668 | Meyer, Gary | Hay Bales | 225.00 |
| 180669 | Minot Auto Supply | Seals | 21.58 |
| 180670 | Minot Plumbing & Heating | Relocate Gas Line | 211.75 |
| 180671 | NDDOT | RR Upgrade & Installation | 27,614.25 |
| 180672 | ND One Call | Locatge Requests | 20.40 |
| 180673 | North Prairie Rural Water | Water | 56.52 |
| 180674 | Ottertail Power | Utilities | 396.28 |
| 180675 | Porter Bros/Gerdau | Flat Iron | 181.50 |
| 180676 | RDO Truck Center | Air Valve | 1,022.76 |
| 180676 | RDO Equipment | Knob, Oil, Breather | 1,783.54 |
| 180677 | SRF Consultants | Engineering | 4,192.42 |
| 180678 | SRT | Office Telephone | 426.84 |
| 180679 | Sundre Sand & Gravel | Salt Sand | 4,404.27 |
| 180680 | Swanston Equipment | Rock Bucket | 1,850.00 |
| 180681 | Tri N Propane | Utilities | 658.00 |
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| Total Road Bills | \$61,561.61 |
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| GRAND TOTAL | 197,814.64 |
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Ryan Kamrowski Director of Tax Equalization appeared with Tax Roll Adjustments for property in the County and the City of Minot for the Commission approval. Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the Tax Roll Adjustments as presented. Roll call; all voted yes; motion carried.

1. MH owned by Dealership qualifies for tax exemption:

| Property Owner | Description | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|----------------|---------------------------------------|----------------|-----------------|-----------------|-------------------|-------------------|
| Liechty Homes | MI5105871 Prairie Bluffs Lot 9 | 2020 | \$78,000 | \$0.00 | \$3,510 | \$0.00 |
| Liechty Homes | MI5105870 Prairie Bluffs Lot 70 | 2020 | \$71,000 | \$0.00 | \$3,195 | \$0.00 |
| Liechty Homes | MI5101070 Prairie Bluffs Lot 3 | 2020 | \$20,000 | \$0.00 | \$900 | \$0.00 |
| Liechty Homes | MI5105756 Prairie Bluffs Lot 39 | 2020 | \$57,000 | \$0.00 | \$2,565 | \$0.00 |

2. MH was moved to Landfill on 10/23/2019:

| Property Owner | Description | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|----------------|---|----------------|-----------------|-----------------|-------------------|-------------------|
| Dimond, Mark | MI5100825 Dakota Park South Lot 43 | 2020 | \$5,000 | \$0.00 | \$225 | \$0.00 |

3. Property Owner qualifies for Blind Exemption:

| Property Owner | Description | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|------------------------|---------------------------------------|----------------|-----------------|-----------------|-------------------|-------------------|
| Bice, Frank & Patricia | MI5103360 Jefferson MHP Lot A33 | 2020 | \$31,000 | \$0.00 | \$1,395 | \$0.00 |

4. Parcel is under Pilot, remove from RE tax roll:

| Property Owner | Description | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|------------------------------|--|----------------|-----------------|-----------------|-------------------|-------------------|
| Minot Artspace Lofts Limited | MI242380200240 Original Minot Addn. Lots 20 -24 Block 2 | 2019 | \$123,000 | \$0.00 | \$6,150 | \$0.00 |

5. Parcel retired, remove from tax roll:

| Property Owner | Description | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|----------------|--|----------------|-----------------|-----------------|-------------------|-------------------|
| Pace ND #3 LLC | MI10C980000020 Market at North Hill Addn. Lot 2 Less 375' for ROW | 2019 | \$1,134,000 | \$0.00 | \$56,700 | \$0.00 |

6. Property purchased by tax exempt entity, prorating valuation from date of sale:

| Property Owner | Description | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|----------------|--|----------------|-----------------|-----------------|-------------------|-------------------|
| City of Minot | MI27D680000031 Sorensons 3 rd Addn. N ½ Lot 3 | 2019 | \$3,000 | \$2,000 | \$150 | \$100 |
| City of Minot | MI27D680000040 Sorensons 3 rd Addn. Lot 4 | 2019 | \$6,000 | \$5,000 | \$300 | \$250 |
| City of Minot | MI27B780000050 Leite's S/D Lot 4 | 2019 | \$139,000 | \$116,000 | \$6,255 | \$5,220 |

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| | Less N70' & all Lot 5 | | | | | |
| Trinity Health | MI274040000060 S/D of Olt 22 S27-155-83 Lot 5 Less 1' and Lot 6 | 2019 | \$1,619,000 | \$1,349,000 | \$80,950 | \$67,450 |
| City of Minot | MI190880001112 Elbow Park Manor Addn. West ½ Lots 107-111 | 2019 | \$35,000 | \$29,000 | \$1,575 | \$1,305 |
| City of Minot | MI231860000083 Kittelsons S/D West 50' Lot 8 | 2019 | \$179,000 | \$119,000 | \$8,055 | \$5,355 |
| City of Minot | MI192130000610 Lenox Park Addn. Lot 61 | 2019 | \$21,000 | \$7,000 | \$1,050 | \$350 |
| City of Minot | MI243130300020 Ramstads 2 nd Addn. Lots 1 & 2 Block 3 | 2019 | \$153,000 | \$51,000 | \$7,650 | \$2,550 |
| City of Minot | MI231860000071 Kittelsons S/D West 50' Lot 7 | 2018 | \$12,000 | \$1,000 | \$540 | \$45 |
| City of Minot | MI231860000071 Kittelsons S/D West 50' Lot 7 | 2019 | \$12,000 | \$0.00 | \$540 | \$0.00 |
| City of Minot | MI233470000050 Riverside Addn. Forsberg R/A Lots 8-10 Block 2 Lot 7 Block 3 Lee & Jacobsons Lot 5 | 2018 | \$21,000 | \$0.00 | \$1,050 | \$0.00 |
| City of Minot | MI233470000050 Riverside Addn. Forsberg R/A Lots 8-10 Block 2 Lot 7 Block 3 Lee & Jacobsons Lot 5 | 2019 | \$21,000 | \$0.00 | \$1,050 | \$0.00 |

7. Property purchased from Government Entity 11/2019, return to tax roll and prorate 1 month:

| Property Owner | Description | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|---------------------------|---|----------------|-----------------|-----------------|-------------------|-------------------|
| Ulrickson, Paul & Lyndsay | MI27A810000070 Edgeview Estates 7 th Addn. Lot 7 | 2019 | \$0.00 | \$23,000 | \$0.00 | \$1,035 |

8. Property was previously estimated, recent inspection of property reflects adjustment in market value:

| Property Owner | Description | Valuation Year | Old True & Full | New True & Full | Old Taxable Value | New Taxable Value |
|--------------------|---|----------------|-----------------|-----------------|-------------------|-------------------|
| Bloms, Bruce & Kim | MI267640300130 Amended Plat of Block 3 Krebsbach Addn. Lot 13 & 13A | 2019 | \$282,000 | \$224,000 | \$12,690 | \$10,080 |

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| Miller, Scott & Pamela Living Trust | MI155960000020 Replat Cedar Villas Addn. Lot 2 | 2019 | \$195,000 | \$157,000 | \$8,775 | \$7,065 |
| Knutz, Samantha | MI19A010000020 Elbow Park Manor 4 th Addn. Lot 2 | 2019 | \$146,000 | \$108,000 | \$6,570 | \$4,860 |
| Todd, Mark & Jessica | MI240370500060 Charlebois Addn. Lot 6 Block 5 | 2019 | \$197,000 | \$167,000 | \$8,640 | \$7,515 |
| CMT Properties | MI042881530110 Olt 11 of NWNW S4-155-82 | 2019 | \$109,000 | \$54,000 | \$5,450 | \$2,700 |
| Pearson, Joyce | MI27A640100022 Elk Heights 2 nd Addn. Lot 2B Block 1 | 2019 | \$258,000 | \$245,000 | \$11,610 | \$11,025 |
| Wingersahn, Donald & Jenda | MI150130000060 Bel Air 4 th Addn. Lot 6 | 2019 | \$262,000 | \$233,000 | \$11,790 | \$10,485 |
| Haugen, Duane, Carmen & Samantha | MI353050300030 Prairie Green 3 rd Addn. Lot 3 Block 3 | 2019 | \$232,000 | \$188,000 | \$10,440 | \$8,460 |
| Lindstrom, Jennifer | MI252970000232 Prospect Heights Addn. S 63' E ½ Lot 23 | 2019 | \$131,000 | \$80,000 | \$5,895 | \$3,600 |

Mr. Kamrowski informed the Commission that a date needs to be scheduled for the County Board of Tax Equalization meeting. This meeting must be held within the first ten days of June.

Moved by Comm. Rostad, seconded by Comm. Walter to approve June 2, 2020 at 1:00 PM for the County Board of Tax Equalization meeting. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to open the public hearing at 9:10 AM regarding Jeff Hoverson's application for vacating a section line. Roll call; all voted yes; motion carried.

County Highway Engineer, Dana Larsen began by reminding the Commissioners of the State Laws regarding vacating of section lines.

Jeff Hoverson appeared to give the Commission his reasoning regarding his application to vacate this section line. Travis Zabltny of Minot also appeared in favor of Mr. Hoverson's request.

Chairman of Kirkelie Township, Derrill Fick stated his concern with Mr. Hoverson's request is the future use of the surrounding properties.

Moved by Comm. Pietsch, seconded by Comm. Walter to close the public hearing at 9:55 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Walter to deny Mr. Hoverson's application to vacate section line. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Wepler to open the public hearing regarding the 19th Ave NW Paving Project at 9:59 AM. Roll call; all voted yes; motion carried.

No one from the public came forward for or against the proposed paving project.

Moved by Comm. Wepler, seconded by Comm. Rostad to close the public hearing at 10:02 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Walter to approve proceeding with the 19th Ave NW Paving Project as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Pietsch to open the public hearing at 10:04 AM for the second reading of the Resolution Providing for the Sale of \$18,555,000 Limited Tax Bonds, series 2020. Roll call; all voted yes; motion carried.

No one from the public came forward for or against the Resolution.

Moved by Comm. Wepler, seconded by Comm. Walter to close the public hearing at 10:05 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Wepler to approve the second reading of the Resolution Providing for the Sale of \$18,555,000 Limited Tax Bonds, series 2020 and proceed with the refinancing of 2013 and 2105 bonds. Roll call; all voted yes; motion carried.

Sheriff Robert Roed requested approval to purchase four new vehicles for the Sheriff's Department and presented the Commission with the bids he received from local dealerships.

Moved by Comm. Walter, seconded by Comm. Pietsch to approve purchasing from Minot Automotive a 2020 Jeep Cherokee Laredo in the amount of \$28,281.00. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve purchasing one 2020 Ford Expedition in the amount of \$37,727.28 and two 2020 Ford Explorer police interceptor for \$33,356.14 per vehicle from Westlie Motors. Roll call; all voted yes; motion carried.

Jennifer Wiechmann Emergency Management Director appeared requesting approval and authorization for the Chairman to sign the Ward County Emergency Operations Plan.

Moved by Comm. Rostad, seconded by Comm. Walter to approve and authorize Chairman to sign the Ward County Emergency Operations Plan as presented. Roll call; all voted yes; motion carried.

Ms. Wiechmann informed the Commission the current Ward County representative for the Northwest Coordinated Regional Interoperability Board, Barb McPeak has retired and Ms. Wiechmann is requesting that the Commission appoint 911 Coordinator, Larry Haug as the new Ward County representative.

Moved by Comm. Walter, seconded by Comm. Wepler to appoint Larry Haug as the Ward County Representative for the Northwest Coordinated Regional Interoperability Board. Roll call; all voted yes; motion carried.

Facilities Management Director, Leona Lochthowe appeared with bids to install a door with a side lite in the Veterans Services Office. Currently they are using a curtain to provide privacy to this office.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve Commercial Glass Systems bid in the amount of \$3,835.00. Roll call; all voted yes; motion carried.

Ms. Lochthowe informed the Commission that it was brought to her attention by a journalist of the Minot Daily News that the picture that is hanging out in the Auditor's/Commissioner's Room lobby on the 2nd floor is not properly labeled. The picture is not of Henry Davis Minot but of Arthur Griswold Crane who

was the first President of Minot State University. Ms. Lochthowe has placed a new and proper label on the picture.

Dana Larsen County Highway Engineer introduced the new Planning and Zoning Administrator, Doug Diedrichsen to the Commission.

Mr. Larsen continued with his agenda item requesting approval and authorization for the Chairman to sign the Cooperative Purchasing Agreement with the State of Minnesota for the purchasing of John Deere 772 GP motorgraders. The total cost of each machine is \$4,377.00 cheaper under this agreement and would still be supplied and warrantied through the local RDO vendor.

Moved by Walter, seconded by Comm. Pietsch to approve and authorize the Chairman to sign the Cooperative Purchasing Agreement with the State of Minnesota and to purchase three John Deere 772GP motorgraders off of the Minnesota Contract. Roll call; all vote yes; motion carried.

Travis Schmit Assistant Highway Engineer continued with presenting the Commission with the language for the Ward County Sales Tax Extension Ordinance 2020-1 for First Reading approval.

Moved by Comm. Weppler, seconded by Comm. Walter to approve the first reading of Ward County Ordinance 2020-1. Roll call; all voted yes; motion carried.

Human Resource Director, Tammy Terras appeared for the first time before the Commission with the following payroll amendments for their approval: B. Sloboden- Facilities Management (level 8, step 1); J. Phillips- Detention Center (level 13, step 1); W. Strand- Detention Center (level 13, step 1); T. Huber- Library (level 4, step 1); T. Terras- Human Resource (level 32, level 3).

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve the five payroll amendments as presented. Roll call; all voted yes; motion carried.

Auditor/Treasurer Devra Smestad appeared.

Moved by Comm. Walter, seconded by Comm. Weppler to receive and file the following correspondence: Center for Rural Affairs-wind energy information; ARBI-annual conference; John Roll-past employee; Highway Committee-meeting minutes; Department Head; Meeting Minutes. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve and authorize Court Administration to initiated the window shades and public counter projects using the Court Facilities Improvement Grant. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Rostad to receive and file the Court Facilities Improvement Advisory Committee letter of grant approval. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Pietsch to approve the contract between Ward County and Mountain Plains Youth Services (Youthworks). Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Pietsch to approve the 2020 Contract with DeSour Valley Economic Development Corporation. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Walter to appoint Stephanie Hagen and Arden Haner to the Ward County Soil Committee for a four-year term. Roll call; all voted yes; motion carried.

Ms. Smestad presented the Commission with three proposals for the County's Annual Audit. There was a brief discussion regarding these proposals. Comm. Fjeldahl informed the Commission that

he has been in contact with the State Auditor's Office and at this time they do not have the resources to do the annual audit this year, but they did recommend the firm Widmer Roel in Fargo.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to approve inviting Widmer Roel, Edie Bailey, Brady Martz and Rath & Mehrer to meet with the Commission at the next regular meeting.

Comm. Walter took over as Chairman during the discussion regarding the Annual Audit.

After a discussion regarding these firms' availability and the timeline to schedule the audit Comm. Pietsch withdrew his motion.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to approve requesting the Widmer Roel Firm to do the annual audit. If they cannot provide the service then offer 2nd Eide Bailey, 3rd Brady Martz and 4th Rath & Mehrer. Roll call; all voted yes, except Comm. Rostad and Walter who voted no; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to receive and file the Internal Control Policies and Procedures. Roll call; all voted yes, except Comm. Fjeldahl; motion carried.

Ms. Smestad informed the Commission that the County has several Centennial Coins and is looking for recommendation to who or how they should be dispersed.

Moved by Comm. Wepler, seconded by Comm. Walter to approve forming a Committee consisting of HR Director, Tammy Terras, Auditor/Treasurer, Devra Smestad and Commissioner Walter to bring a recommendation to the Commission regarding dispersing the County's Centennial Coins.

Dana Larsen stated to the Commission that he has had several employees retire with 30 plus years of service and feels it would be a great idea to be able to present them with a Centennial Coin. Tammy Terras informed the Commission that she will definitely help propose a plan and bring a recommendation to the Commission.

Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad to approve presenting a Silver Centennial Coin to the winner of the "I Voted" sticker contest. Roll call; all voted yes; motion carried.

Ms. Smestad reminded the Commission that the Elmer Jesme Conference will be held on February 10, 2020 at the Minot Auditorium.

Moved by Comm. Pietsch, seconded by Comm. Rostad to receive and file NACo letter regarding the Legislative Conference in Washington, DC. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Wepler to approve Chairman Fjeldahl attending the NACo Legislative Conference in Washington, DC and if he cannot attend he may decide to have another Commissioner attend in his place. Roll call; all voted yes, except Commissioners Pietsch and Fjeldahl; motion carried.

The Commission inquired what fund the Social Service carryover funds from 2019 are moved to, as the department is now Human Service Zone and is funded by the State. Ms. Smestad stated that the carryover funds will be used to pay the Youthworks Contract for attendant care and a budget amendment needs Commission approval.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve a budget amendment to increase the Attendant Care budget by \$54,733.56 the taxes, Homestead or Veterans' Credit, Central Assessed and Penalty and Interest carried over in Social Services. Roll call; all voted yes; motion carried.

At 11:41 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 18th DAY OF FEBRUARY, 2020

Chairman, Ward County Commission

ATTEST:
