

Minutes of the Board of Ward County Commissioners

February 7, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, Rostad, and Wepler present. Also present were department heads Brian Vangsness, Dana Larsen, Emily Burkett, Jason Blowers, Kelly Haugan, Kerriane Boetcher, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Barton, Robert Roed, and Roza Larson.

Moved by Comm. Wepler, seconded by Comm. Olson to approve the agenda with the following changes: Item #12G, second offer on same property; item #12M addition, Coroner Committee; and item #13 addition, Kelly Haugan/Jason Blowers – NDDes Cyber Security Grant Application. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Wepler to approve the minutes of the Regular Commission Meeting on January 17, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Olson to approve the regular bills totaling \$940,923.99 and Human Service Zone direct cost bills totaling \$8,703.46 with December JP Human Service Zone bills totaling \$28,251.04 equaling \$36,954.50 for HS Zone. Roll call; all voted yes; motion carried.

**REGULAR COMMISSION MEETING 02/07/2023 BILL LIST**

<b>GENERAL BILLS</b>			
<b>CHECK #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
190740	AVI SYSTEMS INC	EXTRON MAINTENANCE--SHERIFF	\$433.91
190659	BERTHOLD DEVELOPMENT CORP	HISTORICAL SOCIETY - 2023 ALLOCATION--GENERAL	\$25,000.00
190741	BURLINGTON RURAL FIRE DISTRICT	ARPA PROJ #71-ZODIAC GRAND RAID DIVE BOAT--COMMISSIONERS	\$7,000.00
DD	BURT TOWNSHIP	ARPA PROJ #40 - CULVERT REPL SECTION 9/16--COMMISSIONERS	\$18,000.00
DD	BURT TOWNSHIP	ARPA PROJ #40 - CULVERT REPL SECTION 21/22--COMMISSIONERS	\$8,000.00
DD	CARBONDALE TOWNSHIP	ARPA PROJ #42 CULVERT REPL PROJECT, S 19/20--COMMISSIONERS	\$10,000.00
DD	CARBONDALE TOWNSHIP	ARPA PROJ #53 GRAVELING, SECTIONS 19, 20, 21--COMMISSIONERS	\$12,250.00
190742	CIVICPLUS	ANNUAL FEE FOR HOSTING & SUPPORT OF WEBSITE--IT	\$10,339.23
190743	COMPUTER STORE INC	M510 PRINTER REPAIR GRINDING NOISE--IT	\$45.00
DD	DOMESTIC VIOLENCE CRISIS CENTE	2023 ALLOCATION--GENERAL	\$50,118.00
190643	ENERBASE FARMERS UNION/CENEX	MONTHLY GAS BILL--TAX EQUALIZATION	\$83.25
190744	FARGO GLASS & PAINT	ACOUSTICAL WALL PANEL - COURT GRANT - 2022 GRANT--GENERAL	\$14,993.00
190745	FIRST WESTERN INSURANCE	2023-2024 GENERAL LIABILITY POLICY RENEWAL--HUMAN SERVICES	\$10,929.00
190745	FIRST WESTERN INSURANCE	2023-2024 BUSINESS AUTO POLICY RENEWAL--HUMAN SERVICES	\$1,923.00
DD	HAGEN, STEPHANIE	MILEAGE--TAX EQUALIZATION	\$46.51
DD	HAGEN, STEPHANIE	SOILS MEETING COMMITTEE--TAX EQUALIZATION	\$50.00
DD	HAMAN, MARISA M	DAY TRIP 01/24/23 MANDAN ND--AUDITOR AND TREASURER	\$144.49
190746	HANER, ARDEN	MILEAGE--TAX EQUALIZATION	\$5.90
190746	HANER, ARDEN	SOILS COMMITTEE MEETING--TAX EQUALIZATION	\$50.00
190660	HOFFARTH SANITATION	TRASH SERVICE--FACILITY MANAGEMENT	\$600.00
190747	INFORMATION TECHNOLOGY DEPT	NETMOTION--SHERIFF	\$336.00
DD	JOHNSON, JODI L	DAY TRIP 1/23/23 BISMARCK--SCHOOL SUPERINTENDENT	\$223.64
DD	JOHNSON, RUTH ANN	DEPOSITIONS (4) ST VS RICE & (1) POLKOSNIK--STATES ATTORNEY	\$822.25
190748	KELLER, BRIAN	MILEAGE--TAX EQUALIZATION	\$3.93

190748	KELLER, BRIAN	SOILS COMMITTEE MEETING--TAX EQUALIZATION	\$50.00
190661	LAKE CO HISTORICAL SOCIETY	HISTORICAL SOCIETY - 2023 ALLOCATION-- GENERAL	\$16,000.00
DD	LARSON, ROZANNA C	OVERNIGHT TRAVEL 01/18/23-01/20-23 BISMARCK--STATES ATTORNEY	\$207.96
190662	MAKOTI DEVELOPMENT CORP	ECONOMIC DEV CORP - 2023 ALLOCATION-- GENERAL	\$10,000.00
DD	MANDAN TOWNSHIP	ARPA PROJ 55-MANDAN TOWNSHIP-ROAD GRAVEL--COMMISSIONERS	\$6,000.00
190749	MARCO TECHNOLOGIES	MARCO CONTRACT - LEASE & SERV 1/20/23- 1/20/24--EXTENSION	\$2,635.98
190749	MARCO TECHNOLOGIES	MARCO CONTRACT - LEASE & SERV 1/20/23- 1/20/24--EXTENSION	\$2,000.00
190750	MARCO TECHNOLOGIES, LLC NW7128	CISCO SMARTNET & ENDPOINT PROTECTION--IT	\$14,421.40
190644	MDU - BISMARCK OFFICE	NATURAL GAS FOR COURTHOUSE-- FACILITY MANAGEMENT	\$3,214.72
190644	MDU - BISMARCK OFFICE	NATURAL GAS FOR JAIL--FACILITY MANAGEMENT	\$2,892.06
190644	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MANAGEMENT	\$2,644.49
190644	MDU - BISMARCK OFFICE	GAS 900 BLDG--FACILITY MANAGEMENT	\$2,760.23
190644	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MANAGEMENT	\$406.79
190644	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MANAGEMENT	\$5,110.62
190751	MOUNTAIN PLAINS YOUTH SERVICES	MONTHLY SHELTER CONTRACT - JANUARY 2023--GENERAL	\$5,754.65
190752	ND DEPT OF CORRECTIONS & REHAB	INTERSTATE COMPACT PROG TRANS FEES--SHERIFF	\$150.00
190753	ND DEPT OF TRUST LANDS	2021/22 UNCLAIMED TAX FORECLOSURE SALE PROCEEDS--GENERAL	\$17,802.21
190663	ND EMERGENCY MGMT ASSOC	MEMBERSHIP DUES-HAUGEN, KOSSAN, EISENBRAUN--EMERG MGMT	\$150.00
190754	ND RECORDERS ASSOCIATION	2023 MEMBERSHIP DUES--RECORDER	\$200.00
190755	ND STATE RADIO COMM	TERMINAL FEE 1/1/22-12/31/22--SHERIFF	\$600.00
190756	NDACVSO	NDACTVSO DUES - BRAD STARNES--VET SERVICES	\$50.00
190756	NDACVSO	NDACTVSO DUES - BROCK GILSTAD--VET SERVICES	\$50.00
190756	NDACVSO	NDACTVSO DUES - HEATHER DIGNAN--VET SERVICES	\$50.00
190756	NDACVSO	SPRING CONFERENCE - BRAD STARNES-- VET SERVICES	\$120.00
190756	NDACVSO	SPRING CONFERENCE - BROCK GILSTAD-- VET SERVICES	\$120.00
190756	NDACVSO	SPRING CONFERENCE - HEATHER DIGNAN-- VET SERVICES	\$120.00
190757	NDCCAA	MEMBERSHIP RENEWAL - 2023 DUES--JAIL OPERATIONS	\$100.00
190758	NDSU DEPT 7510	2022 Q4 - SHARED SALARIES - H ARNOLD-- EXTENSION SERVICE	\$3,238.14
190758	NDSU DEPT 7510	2022 Q4 - SHARED SALARIES - ELLEN,PAIGE,EMILY B&H--EXTENSION	\$28,536.58
190758	NDSU DEPT 7510	2022 Q4 - SHARED TRAVEL/MEALS - BRUMMUND--EXTENSION	\$17.50
190759	NDSU EXTENSION - WARD COUNTY	2023 MEMBERSHIP DUES-MINOT AREA TEAM WELLNESS--EXTENSION	\$25.00
190760	NORTHERN PLAINS CHILDREN'S ADVOCACY CNTR	ARPA PROJ #93-FORENSIC INTERVIEWS, THERAPY--COMMISSIONERS	\$15,380.33
190761	P & C ELECTRIC MOTOR REPAIR IN	BEARING FOR PUMP MOTOR IN JAIL-- FACILITY MANAGEMENT	\$450.70
190762	REINHARDT SANDRA	MED CERTIFICATIONS (2 HRS)--JAIL OPERATIONS	\$90.00
190763	RELIANCE TELEPHONE OF GRAND FORKS	PHONE CARDS--INMATE TRUST (COMMISSARY)	\$200.00
190664	RYDER HISTORICAL SOCIETY	HISTORICAL SOCIETY - 2023 ALLOCATION-- GENERAL	\$7,000.00
DD	SUMMIT BODYWORKS LLC	ARPA PROJ #18 PMT 1 - DOWN PAYMENT ON BOOKMOBILE--LIBRARY	\$113,987.67
190764	SUMMIT FOOD SERVICES LLC	DECEMBER MEALS FOR JUVENILE DETENTION--JUVENILE DETENTION	\$1,298.80
190764	SUMMIT FOOD SERVICES LLC	INMATE MEALS - DECEMBER 2022--JAIL OPERATIONS	\$36,798.57
190765	SUNDRE SAND & GRAVEL INC	SAND/SALT MIX FOR PARKING LOTS-- FACILITY MANAGEMENT	\$444.13
190665	THOMAS LAW FIRM	2023 INDIGENT DEFENSE - FEBRUARY 2023-- GENERAL	\$2,000.00

190665	THOMAS LAW FIRM	2023 INDIGENT DEFENSE - JANUARY 2023--GENERAL	\$2,000.00
190666	TRINITY HEALTH	Q1 2023 CONTRACT -- CORONER--GENERAL	\$11,250.00
190645	TYLER TECHNOLOGIES INC	EXECUTIME TRAINING--HUMAN RESOURCES	\$520.00
190667	UNITED MAILING SERVICES INC	POSTAGE--EXTENSION SERVICE	\$50.93
190667	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	\$22.92
190667	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	\$180.63
190667	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	\$53.76
190667	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	\$1,000.69
190667	UNITED MAILING SERVICES INC	SERVICES--GENERAL	\$208.81
190766	WARD CO DIVE RESCUE	2023 WC DIVE TEAM ANNUAL BUDGET--EMERGENCY MANAGEMENT	\$10,500.00
190668	WARD CO HISTORICAL SOCIETY	HISTORICAL SOCIETY - 2023 ALLOCATION--GENERAL	\$47,000.00
190767	WESTERN AGENCY INC	2023 GEN LIABILITY/INLAND MARINE/AUTO--INSURANCE	\$293,091.00
190669	WESTERN AGENCY INC	ADD 2 WALK N ROLL PACKERS (HWY)--INSURANCE	\$7.00
190669	WESTERN AGENCY INC	ADD 2013 GMC (DIVE TEAM)--INSURANCE	\$9.00
190669	WESTERN AGENCY INC	ADD 2022 PACIFICA (JAIL)--INSURANCE	\$90.00
190647	WEX HEALTH, INC.	FSA MONTHLY FEES - DECEMBER--HUMAN RESOURCES	\$161.00
190670	WILHELM TIM	2023 INDIGENT DEFENSE - FEBRUARY 2023--GENERAL	\$2,000.00
190670	WILHELM TIM	2023 INDIGENT DEFENSE - JANUARY 2023--GENERAL	\$2,000.00
190646	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MANAGEMENT	\$16,240.47
190646	XCEL ENERGY	ELECTRICITY FOR SOO LINE PARKING LOT--FACILITY MANAGEMENT	\$62.19
190671	XCEL ENERGY	ELECTRICITY 900 BLDG--FACILITY MANAGEMENT	\$859.47
190671	XCEL ENERGY	ELECTRICITY 900 BLDG - COLD STORAGE--FACILITY MANAGEMENT	\$35.14
190646	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MANAGEMENT	\$194.67
190646	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MANAGEMENT	\$8,889.95
<b>Total General Bills:</b>			\$870,903.27

PARK BOARD BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
190739	KEVINS PLUMBING & HEATING INC	WATER LINE HOOKUP - OLD SETTLERS	\$211.74
190658	XCEL ENERGY	UTILITIES - OLD SETTLERS	\$39.57
190658	XCEL ENERGY	UTILITIES - OLD SETTLERS PARK	\$59.80
<b>Total Park Board Bills:</b>			\$311.11

ROAD/HIGHWAY BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
190718	AAA HEATING & SHEET METAL INC	REPAIR HEATER - DOUGLAS SHOP	\$1,394.00
190718	AAA HEATING & SHEET METAL INC	REPAIR HEATER - DOUGLAS SHOP	\$1,025.00
190719	ACME TOOLS GRAND FORKS	GREASE GUN	\$369.00
190719	ACME TOOLS GRAND FORKS	HOLE SAW, MARKERS	\$35.52
190720	B & G ELECTRIC LLC	REP POLE ELECTRIC	\$330.00
190720	B & G ELECTRIC LLC	SAWYER BATHROOM	\$853.56
190721	DAKOTA FLUID POWER INC	POWER SHIFT	\$2,378.27
190721	DAKOTA FLUID POWER INC	GATE HOSE ASSEMBLY	\$61.16
190721	DAKOTA FLUID POWER INC	GATE HOSE ASSEMBLY	\$38.06
190722	DAKOTA SALES & SUPPLY	CHAIN, LINKS, HOOKS	\$211.70

190723	DAKOTALAND AUTOGLASS	INSTALL WINDOWS (BACK & LOWER) #95A	\$325.25
190724	ECOLAB PEST ELIMINATION INC	PEST ELIMINATION	\$275.00
190724	ECOLAB PEST ELIMINATION INC	PEST ELIMINATION	\$118.71
190725	FRONTIER PRECISION	TRIMBLE SUBSCRIPTION	\$1,650.00
190726	LINDE GAS & EQUIPMENT INC.	WELDING SUPPLIES	\$543.35
190727	MAGIC CITY GARAGE DOOR INC	DOOR REPAIR	\$329.00
190728	MARCO TECHNOLOGIES, LLC NW7128	WEBROOT SERVICE	\$72.00
190654	MDU - BISMARCK OFFICE	UTILITIES	\$107.73
190654	MDU - BISMARCK OFFICE	UTILITIES	\$1,049.90
190654	MDU - BISMARCK OFFICE	UTILITIES	\$2,584.55
190654	MDU - BISMARCK OFFICE	UTILITIES	\$840.54
190654	MDU - BISMARCK OFFICE	UTILITIES	\$2,562.85
190654	MDU - BISMARCK OFFICE	UTILITIES	\$328.05
190654	MDU - BISMARCK OFFICE	UTILITIES	\$1,319.55
190729	MENARDS - MINOT	TRACK, PEGS	\$30.96
190729	MENARDS - MINOT	CLEANERS	\$57.60
190729	MENARDS - MINOT	TOOL SET, PLIERS	\$317.79
190729	MENARDS - MINOT	SHEETING, PAINT	\$478.41
190729	MENARDS - MINOT	DISH SOAP, TOWELS	\$38.36
190729	MENARDS - MINOT	SHEETING, WRENCHES	\$327.60
190729	MENARDS - MINOT	SILICONE, LIGHTS	\$128.36
190729	MENARDS - MINOT	AIR FRESHENERS	\$16.90
190729	MENARDS - MINOT	WIRE, BRACKETS	\$144.88
190729	MENARDS - MINOT	HYDRANT, ADAPTERS	\$803.10
190729	MENARDS - MINOT	BATHROOM MATERIAL	\$805.37
190729	MENARDS - MINOT	SUPPLIES	\$73.14
190729	MENARDS - MINOT	MATERIALS - BROOM	\$57.45
190729	MENARDS - MINOT	ELBOWS, ADAPTERS	\$81.33
190729	MENARDS - MINOT	BATHROOM MATERIAL	\$13.97
190730	ND ASSOC OF COUNTIES	DRUG/ALCOHOL ANNUAL RANDOM TESTING FEE	\$1,190.70
190731	ND DEPT OF TRANSPORTATION.	RR COSSING FINAL - CR 19 - RPS-9999(403)	\$916.98
190731	ND DEPT OF TRANSPORTATION.	BRIDGE INSPECT - PROJ BRC-BRS-0099(008)	\$1,120.77
190731	ND DEPT OF TRANSPORTATION.	STRUCTURE REPLACEMENT - BRIDGE EST #1 - PROJ BRO-0051(055)	\$3,753.04
190731	ND DEPT OF TRANSPORTATION.	ESTIMATE - BRIDGE 181ST ST SE- PROJ BRO-0051(055)	\$952.11
190732	NDACE - GENNY DIENSTMANN	2023 MEMBERSHIP DUES	\$550.00
190733	NORTHERN PLAINS EQUIPMENT CO I	WIPER BLADES	\$22.12
190733	NORTHERN PLAINS EQUIPMENT CO I	FILTERS	\$480.83
190733	NORTHERN PLAINS EQUIPMENT CO I	FILTERS	\$226.95
190655	OTTERTAIL POWER CO	UTILITIES	\$682.00
190734	RDO/POWERPLAN	WIPER BLADES	\$118.32
190734	RDO/POWERPLAN	WINDOW PANES, AIR FILTER, BREATHER #95A	\$2,269.44
190734	RDO/POWERPLAN	WIPER ARMS	\$164.26
190734	RDO/POWERPLAN	PIN FASTENERS - #93A	\$230.14
190735	SAFETY KLEEN	SOLVENT CLEAN	\$205.61
190736	SIGN SOLUTIONS USA	SIGNS	\$143.46
190736	SIGN SOLUTIONS USA	POSTS	\$6,112.14
190737	SUNDRE SAND & GRAVEL INC	SALT SAND - 368 TONS	\$11,389.60
190737	SUNDRE SAND & GRAVEL INC	SALT SAND - 460.42 TONS	\$14,250.00
190738	SWANSTON EQUIPMENT CO	MOTOR	\$1,511.15
190738	SWANSTON EQUIPMENT CO	FILTERS	\$341.11
190738	SWANSTON EQUIPMENT CO	HYD CAP	\$81.45
190656	TRI N PROPANE	UTILITIES	\$283.50
190656	TRI N PROPANE	UTILITIES	\$170.29
190656	TRI N PROPANE	UTILITIES	\$237.95
190657	XCEL ENERGY	UTILITIES	\$92.72
		<b>Total Road/Highway Bills:</b>	<b>\$69,674.61</b>

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	PATTERSON, KYLE D	OVERNIGHT TRAVEL 01/23/23-01/24/23 WATFORD CITY	\$35.00
<b>Total Vision Zero Bills:</b>			\$35.00
<b>GRAND TOTAL</b>			\$940,923.99

Noreen Barton, Director of Tax Equalization, appeared regarding an abatement hearing for Denise Pettit. Ms. Barton received a phone call from Ms. Pettit’s neighbor last week stating assistance was received from the state for Ms. Pettit’s 2021 taxes, therefore the abatement hearing can be canceled.

Moved by Comm. Rostad, seconded by Comm. Wepler to deny the abatement due to the 2021 taxes being paid for Denise Pettit through assistance. Roll call; all voted yes; motion carried.

Ms. Barton presented the Tax Roll Memorandum. Moved by Comm. Wepler, seconded by Comm. Olson to approve adjustments to Tax Roll Memorandum as presented. Roll call; all voted yes; motion carried.

Lastly Ms. Barton asked the Commission to set up a meeting date and time for the 2023 County Board of Equalization meeting.

Moved by Comm. Wepler, seconded by Comm. Olson to approve the 2023 County Board of Equalization meeting for the date of June 6, 2023 at 1:00 PM. Roll call; all voted yes; motion carried.

Sheriff Robert Roed appeared regarding asset forfeiture money. Sheriff Roed would like to use \$6,450.00 of these funds to purchase rack belts for prisoner transport to court appearances.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the purchase of three rack belts in the amount of \$6,450.00 from asset forfeiture funds. Roll call; all voted yes; motion carried.

Major Paul Olthoff, Detention Center, appeared with a request for on-call pay. Due to being understaffed, the department would like to implement a \$75.00 compensation per additional shift that needs coverage.

Moved by Comm. Wepler, seconded by Comm. Olson to approve offering \$75.00 for each extra shift picked up by an officer. Roll call; all voted yes; motion carried.

Major Olthoff then brought forth a referral incentive of \$500.00 when an employee refers a potential employee who is hired and stays with Ward County through a 6-month probationary period.

Moved by Comm. Olson, seconded by Comm. Wepler, to approve offering a referral bonus payable after 6 months as presented. Roll call; all voted yes; motion carried.

Library Administrator Kerriane Boetcher appeared with a bookmobile update. The order for the new bookmobile has been placed and the timeline of receiving the new bookmobile is between 12-18 months.

Ms. Boetcher also shared with the Commission that the Ward County Library has won the Wheelie Award for 2022, making it the 5<sup>th</sup> consecutive year for this accomplishment.

Doug Diedrichsen, Planning and Zoning Administrator, appeared with two (2) plat applications for Commission consideration.

The first is a subdivision plat application from Phil Lowe/Preston Phillips for the following described property: Proposed Lot 1 & 2 Tande Third Addition being Lots 2 & 3, Tande Addition and Lot 1, Tande Addition to Rice Lake. The applicant is proposing to parcel two Subdivision lots, proposed Lot 1 is 19,488.50 sq. ft. and proposed Lot 2 is 12,315.65 sq. ft. These lots are for future residential purposes. Ward County zoning applies with the township recommendation pending (Jan 17th ends 60-day response period). Planning Commission recommends approval of the subdivision plat application based on finding of facts and staff recommendations.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the subdivision plat application from Phil Lowe/Preston Phillips as presented. Roll call; all voted yes; motion carried.

The next plat application is from Quentin Carlson for the following described property: Proposed Outlots 1 & 2 being a portion of NW4NE4 25-157-82. The applicant is proposing to parcel two outlots, proposed Outlot 1 is 9.81 acres, proposed Outlot 2 is 5.34 acres. These outlots are for future residential/agricultural purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the plat application based on finding of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the plat application from Quentin Carlson as presented. Roll call; all voted yes; motion carried.

County Highway Engineer Dana Larsen appeared and spoke to issues with non-compliant mailbox supports. Mr. Larsen presented photos of many mailboxes which do not meet the American Association of State Highway and Transportation Officials standards. Mr. Larsen is asking for permission to send out a notice to the mailbox owners who need to make changes.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve sending out the attached notice to mailbox owners who have mailboxes and supports that do not meet the Ward County and American Association of State Highway and Transportation Officials (AASHTO) standards. This motion was further amended to put a deadline date on the letter for compliant mailboxes of July 15, 2023. Roll call; Comm. Rostad, Wepler, and Fjeldahl voted yes; Comm. Olson and Anderson voted no; motion carried.

Travis Schmit, Assistant Highway Engineer, appeared to give an update on ARPA funds. Mr. Schmit is waiting on MOA's from 23 entities. A letter was mailed as a reminder to these entities and if the MOAs are not received by March 1, 2023, Mr. Schmit will make a phone call to remind them.

Moved by Comm. Wepler, seconded by Comm. Anderson to receive and file the ARPA Project Tracking document as presented. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resource Director, appeared with the following payroll amendments: J. Pitner; IT; B. Fettig, IT.

Moved by Comm. Olson, seconded by Comm. Wepler to approve the payroll amendments as presented. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Rostad, seconded by Comm. Olson to receive and file the following correspondence: NDSU Quarterly Report Oct-Dec, 2022; Ward County Highway Committee Minutes dated January 25, 2023; Personnel Committee Meeting minutes dated November 23, 2022; Union Silos Public Art Project letter dated January 2023; Court Facilities Improvement Advisory Committee letters

dated January 24, 2023 and January 25, 2023; US Department of the Interior letter dated January 20, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Wepler to receive and file the revised Monthly Report for December 2022. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Rostad to approve the request for Duplicate Warrants from J. Harper, D. Arellano, S. Pecka, and A. Nesson. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Wepler to approve the 2023 Contract for De Sour Valley Development Corporation. Motion withdrawn.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the 2023 Contract for De Sour Valley Development Corporation with a change to #4 to read: DSVDC hereby agrees that a member of the County Board shall be a voting member of the DSVDC Board of Directors. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the document as amended for all counties going forward. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve two (2) County Deeds through tax sale as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Olson to table the foreclosed property bid on Parcel #MI130160000682. Roll call; all voted yes; motion carried

Moved by Comm. Wepler, seconded by Comm. Rostad to accept the foreclosed property bid on Parcel #MI142590400112 in the amount of \$2,241.42. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to accept the foreclosed property bid in the amount of \$1,633.00 on Parcel #SY190240000240 and the foreclosed property bid in the amount of \$1,633.00 on Parcel #SY190240000250 from Surrey Good Neighbors Club. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to deny the foreclosed property bids on Parcels #SY190240000240 and #SY190240000250 from Curb 2 Curb. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the new Grant Agreement between the North Dakota Department of Corrections and Rehabilitation and its Division of Juvenile Services (DJS) (STATE), the North Dakota Association of Counties (NDACo), Ward County and Youthworks as presented. Roll call; all voted yes; motion carried.

Ms. Haman stated an allocation from Prairie Dog Funding was received in the amount of \$5,554,766.00, new account 133 set up to track funds.

Moved by Comm. Wepler, seconded by Comm. Olson the Raffle Permit for Minot Association of Builders. Roll call; all voted yes; motion carried.

Ms. Haman gave an update on RFP real estate attorney consulting on property matters. It was decided to send letters out to title companies to see if they would be willing to provide help with advice on foreclosed property issues.

A legislative discussion was held. A few house bills were referenced regarding changes that may be on the horizon, including but not limited to HB1495, HB1267 (foreclosure funds), HB1423 (feed lot requirements), and HB1213 (crime of violence/self-defense and not guilty verdict).

Moved by Comm. Wepler, seconded by Comm. Rostad to form a new committee of two people which shall be called the Coroner committee to provide clarification and responsibility in the coroner's contract moving forward. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Olson to approve reimbursement of a Thompson-Larson Funeral Home bill to CleanTech for cleaning out a county's refrigerated unit in the amount of \$956.40. Roll call; all voted yes; motion carried.

Kelly Haugan, Emergency Management Director, appeared and spoke to the NDDDES Cyber Security Grant Application. The project submitted by Ward County Emergency Management/IT was within the guidelines and is eligible for a 90/10 split which would make Ward County's responsibility \$4,364.45.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve completing the NDDDES Cyber Security Grant Application and to use funding for the 10% split of \$4,364.45. Roll call; all voted yes; motion carried.

Comm. Wepler attended the Building and Grounds Committee meeting on January 30, 2023. No action was taken.

At 10:54 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 21ST DAY OF FEBRUARY, 2023

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Chairman, Ward County Commission

ATTEST:

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