

Minutes of the Board of Ward County Commissioners

February 21, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, and Weppler present. Also present were department heads Dana Larsen, Emily Burkett, Jason Blowers, Kelly Haugan, Kerriane Boetcher, Kristi Frederick, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Barton, Robert Roed, and Roza Larson.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the agenda with the following additions: Item 6D – Ward County Road 5 bridge replacement update; item 9I – Raffle permits for Minot Curling Club and African American Heritage Council; and item 9J – Shed hunting. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Weppler to approve the minutes of the Regular Commission Meeting on February 7, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Olson to approve the regular bills totaling \$490,832.20 and Human Service Zone direct cost bills totaling \$24,667.81. Roll call; all voted yes; motion carried.

**REGULAR COMMISSION MEETING 02/21/2023 BILL LIST**

GENERAL BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	JANUARY 2023 TRANSACTIONS--SEE JP BILL LIST	\$93,513.32
190883	AUTO DOCTOR	VEHICLE MAINT - SWAY BAR LINK #14--SHERIFF	\$52.24
190883	AUTO DOCTOR	VEH SET UP - INSTALL EQUIP #14 2022 FORD PIU--SHERIFF	\$2,000.00
190883	AUTO DOCTOR	VEHICLE MAINT - FRONT BUMPER/VALANCE #4--SHERIFF	\$25.00
190883	AUTO DOCTOR	VEHICLE MAINT - REPLACE PRINTER #27--SHERIFF	\$20.00
190883	AUTO DOCTOR	VEHICLE MAINT-REAR HATCH/LIFT STRUT ASSEMBLY #35 K9--SHERIFF	\$239.79
190883	AUTO DOCTOR	VEH SET UP - REMOVE POLICE TRANSPORT EQUIP #7--SHERIFF	\$250.00
190883	AUTO DOCTOR	VEH SET UP - INSTALL EQUIP #7 2022 CHRYSLER PACIFICA--SHERIFF	\$900.00
190883	AUTO DOCTOR	VEHICLE MAINT - REAR BRAKES & ROTORS #28--SHERIFF	\$284.99
190883	AUTO DOCTOR	VEHICLE MAINT - SPARK PLUGS #12--SHERIFF	\$330.90
190883	AUTO DOCTOR	VEHICLE MAINT-L FRONT WHEEL BEARING/EMERG LITE #13--SHERIFF	\$388.25
190883	AUTO DOCTOR	VEHICLE MAINT - BATTERY #14--SHERIFF	\$157.88
190883	AUTO DOCTOR	VEHICLE MAINT - WIPER BLADES #16--SHERIFF	\$31.98
DD	BARTON, NOREEN A	OVERNIGHT TRAVEL 2/7/23-2/8/23 BISMARCK-- TAX EQUALIZATION	\$162.48
190884	BEKKA'S BUTTONS	PATCH PLACEMENT - 20 PATCHES--SHERIFF	\$100.00
DD	BRUMMUND, PAIGE F	OVERNIGHT TRAVEL 1/3/23-1/8/23 DENVER-- EXTENSION SERVICE	\$390.50
DD	BRUMMUND, PAIGE F	DAY TRIPS 01/11/23-01/27/23 JANUARY TRAVEL-- EXTENSION SERVICE	\$13.77
DD	BRUMMUND, PAIGE F	OVERNIGHT TRAVEL 1/15/23-1/16/23 BISMARCK-- EXTENSION SERVICE	\$183.04
DD	BURKETT, EMILY	OVERNIGHT TRAVEL 2/3-2/5/23 RAPID CITY SD-- EXTENSION SERVICE	\$111.20
DD	CARBONDALE TOWNSHIP	ARPA PROJ #54 GRAVEL TOWNSHIP ROADWAY-- COMMISSIONERS	\$12,250.00
DD	CARBONDALE TOWNSHIP	ARPA PROJ #81 REPAIR DITCH/RIP RAP-- COMMISSIONERS	\$3,996.00
190775	CLEAN TECH LLC	HAZARDOUS MATERIAL CLEAN UP - WARD CO MORGUE--GENERAL	\$956.40
190885	DAVIS, STEPHENIE L	REIMB FOR HER 2023 ND LAW LICENSE--STATES ATTORNEY	\$380.00
190776	DESOUR VALLEY ECONOMIC DEV	2023 ALLOCATION --GENERAL	\$30,000.00
190886	EASY KLEEN PRESSURE SYSTEMS LTD	PRESSURE WASHER--SHERIFF	\$3,850.00

190777	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP - DIESEL FOR BOBCAT-- FACILITY MANAGEMENT	\$746.44
190777	ENERBASE FARMERS UNION/CENEX	FUEL--SHERIFF	\$11,723.93
190823	ENERBASE FARMERS UNION/CENEX	MONTHLY GAS BILL--TAX EQUALIZATION	\$204.36
190887	FARGO GLASS & PAINT	REPLACEMENT GLASS IN JAIL--FACILITY MANAGEMENT	\$4,137.00
190888	FIRST WESTERN INSURANCE	NOTARY BOND - JOSEPH JACKSON--SHERIFF	\$50.00
DD	GORZE, LOLANDA L	DAY TRIP 01/31/23 GRAND FORKS ND--HUMAN RESOURCES	\$275.10
DD	HOW, EMILY	DAY TRIPS 01/04/23-01/31/23 JANUARY TRAVEL-- EXTENSION SERVICE	\$23.59
190889	INFORMATION TECHNOLOGY DEPT	NETMOTION--SHERIFF	\$312.50
190800	INFORMATION TECHNOLOGY DEPT	DP 650 SSL VPN CLIENT--IT	\$10.00
190890	KASSON, SEAN BRADLEY	CONTRACT ATTORNEY 12/28/22 TO 02/05/23-- STATES ATTORNEY	\$1,427.08
DD	KAYLOR, NICOLE J	DAY TRIPS 01/03/23-01/27/23 JANUARY TRAVEL-- EXTENSION SERVICE	\$18.93
190891	LIGHT AND SIREN	LAPTOP MOUNT--SHERIFF	\$681.00
DD	MAHONEY, ROBERT D	OVERNIGHT TRIP 1/17/23-1/20/23 NE, TN, AR - EXPLOSIVES--SHERIFF	\$172.20
190892	MARCO TECHNOLOGIES, LLC NW7128	CISCO ADVANCED MALWARE PROTECTION--IT	\$9,250.00
1900893	MARQUART, ANDREW	MENTAL HEALTH ATTY FEES 1/17-1/18/23 A.E. 4/- 2023-MH-2--GENERAL	\$198.00
190824	MDU - BISMARCK OFFICE	NATURAL GAS FOR COUNTY NORTH--FACILITY MANAGEMENT	\$650.90
190824	MDU - BISMARCK OFFICE	NATURAL GAS FOR COUNTY NORTH--FACILITY MANAGEMENT	\$866.88
190894	MIDSTATES WIRELESS	INSTALL 2 WAY RADIO - UNIT #3`--SHERIFF	\$400.00
190778	MINOT AREA CHAMBER ECOMONIC DEVEL	2023 ALLOCATION - AD & PROMOTIONAL CAMPAIGN--GENERAL	\$63,000.00
190895	MOTOROLA SOLUTIONS, INC.	2 IN CAR CAMERAS--SHERIFF	\$12,139.20
190896	MOUNTAIN PLAINS YOUTH SERVICES	ARPA PROJ #30 MOLD REMEDIATION-- COMMISSIONERS	\$4,948.24
190825	ND ASSOC OF COUNTIES	2022 3RD QTR WORKERS COMP ASSESSMENT-- HUMAN RESOURCES	\$350.00
190779	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE - JAN 2023--AUDITOR AND TREASURER	\$515.65
190897	SUMMIT FOOD SERVICES LLC	JANUARY MEALS FOR JUVENILE DETENTION-- JUVENILE DETENTION	\$838.04
190897	SUMMIT FOOD SERVICES LLC	INMATE MEALS - JANUARY 2023--JAIL OPERATIONS	\$38,629.00
190898	TOLLEFSONS CONTRACT FLOORING	APRA PROJ 9 - CARPETING FOR COURTHOUSE-- GENERAL	\$18,555.41
190780	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	\$260.94
190780	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	\$78.52
190826	UNITED MAILING SERVICES INC	POSTAGE--EXTENSION SERVICE	\$491.45
190826	UNITED MAILING SERVICES INC	POSTAGE--EXTENSION SERVICE	\$82.53
190826	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	\$67.43
190780	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	\$673.08
190780	UNITED MAILING SERVICES INC	SERVICES--GENERAL	\$155.74
190827	US DISTRICT COURT - BIRMINGHAM AL	CERT INDICTMENT/JUDGEMENT-ST VS T DRAKE-- STATES ATTORNEY	\$25.50
190899	VANGUARD APPRAISALS INC	YEARLY WEBSITE FEE - LIC #WEB2085--TAX EQUALIZATION	\$5,500.00
190812	VERIZON WIRELESS SERVICES LLC	WARRANT - VZ CASE #23115323 0--SHERIFF	\$50.00
190828	XCEL ENERGY	ELECTRICITY FOR SOO LINE PARKING LOT-- FACILITY MANAGEMENT	\$55.36
190828	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MANAGEMENT	\$138.29
190781	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MANAGEMENT	\$8,280.16

<b>Total General Bills:</b>	\$336,570.19
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PARK BOARD BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	JANUARY 2023 TRANSACTIONS--SEE JP BILL LIST	\$393.90
190882	BAKER, MARVIN	MEETING DUES 02/07/23	\$50.00
<b>Total Park Board Bills:</b>			<b>\$443.90</b>

ROAD/HIGHWAY BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	JANUARY 2023 TRANSACTIONS--SEE JP BILL LIST	\$13,978.19
190850	AAA HEATING & SHEET METAL INC	2 HEATER UNITS - NORTH SHOP	\$6,700.00
190851	ACME TOOLS GRAND FORKS	BLADES	\$21.70
190852	AMERICAN TRUCK & TRAILER	SHAFT	\$8.62
190853	ARAMARK UNIFORM SERVICES	JANITORIAL SERVICES	\$802.41
190814	BERTHOLD CITY	UTILITIES	\$119.80
190854	BOLTON & MENK, INC	ENGINEERING PROJ OT4.129398 3 NDDOT FUND APPLICATIONS	\$11,700.00
190855	BORDER STATES INDUSTRIES INC	WASH BAY PARTS	\$79.23
190856	BRASE DRILLING LLC	WELL WATER - SAWYER	\$13,015.00
190857	BUTLER MACHINERY	BITS, BATTERY, EDGES, ELEMENTS, FILTERS	\$13,027.51
190858	CAPITAL ONE TRADE CREDIT	SOLDER TIP, SCREWS	\$13.58
190858	CAPITAL ONE TRADE CREDIT	SOCKET TRAY, MIRROR, TAPE MEASURE	\$33.69
190858	CAPITAL ONE TRADE CREDIT	VINYL KIT, FASTENER KIT #156	\$80.44
190859	DAKOTA FIRE EXTINGUISHER INC	FIRST AID REPLACEMENT SUPPLIES	\$337.28
190860	DAKOTA FLUID POWER INC	TEE	\$3.64
190860	DAKOTA FLUID POWER INC	GATE HOSE ASSEMBLY	\$64.81
190860	DAKOTA FLUID POWER INC	SPLIT FLANGE ADAPTER & KIT	\$97.41
190860	DAKOTA FLUID POWER INC	GATE HOSE ASSEMBLY	\$125.75
190815	ENERBASE FARMERS UNION/CENEX	GAS, DIESEL, DEF FLUID	\$38,132.22
190815	ENERBASE FARMERS UNION/CENEX	PROPANE	\$80.20
190861	FARMERS UNION LUMBER	SCREWS	\$22.50
190816	FARMERS UNION OIL CO	FLOOR DRY	\$33.98
190816	FARMERS UNION OIL CO	GASOLINE, DIESEL	\$2,585.77
190817	FARMERS UNION OIL CO - KENMARE	GASOLINE, OIL, FUNNEL	\$608.87
190817	FARMERS UNION OIL CO - KENMARE	HOOK, OIL DRY, SHOVEL, GLOVES, PLIERS	\$224.02
190862	FRONTIER PRECISION	TRAINING FEE- JARED JOHNSON & COLE UDE	\$100.00
190863	GENERAL TRADING CO	WINDSHIELD FLUID, WASH	\$333.90
190864	GERDAU	FLAT IRON	\$147.50
190864	GERDAU	TUBING	\$11.19
190818	HOFFARTH SANITATION HOUSTON	SANITATION SERVICES - JANUARY	\$195.00
190865	ENGINEERING INC	PROF SERVICES - SOFTWARE ENGINEER 6	\$362.00
190866	JOHNSON CONTROLS	HEAT ADJUSTMENT	\$475.20
DD	JOHNSON, JARED A	OVERNIGHT TRAVEL 2/7/23-2/8/23 DICKINSON	\$52.50
190867	KEVINS PLUMBING & HEATING INC	FAUCET REPAIR	\$198.30
190868	KLJ ENGINEERING LLC	ENGINEERING SERVICES/POST CONST MONITORING CR 18	\$1,644.45
190869	MAINTENANCE PLUS INC	GENERAL CLEANING - JANUARY	\$1,385.00

190870	MCGEE, HANKLA & BACKES	LEGAL SERVICES - BRIDGE	\$429.50
190819	MDU - BISMARCK OFFICE	UTILITIES	\$1,480.24
190819	MDU - BISMARCK OFFICE	UTILITIES	\$360.66
190871	MENARDS - MINOT	BATHROOM REMODEL - BERTHOLD	\$636.00
190871	MENARDS - MINOT	BATHROOM REMODEL - BERTHOLD	\$228.91
190871	MENARDS - MINOT	CHARGER	\$79.08
190871	MENARDS - MINOT	LUMBER	\$81.77
190871	MENARDS - MINOT	SOLDERING KIT, RADIO	\$99.94
190871	MENARDS - MINOT	BATHROOM REMODEL - BERTHOLD	\$172.82
190871	MENARDS - MINOT	BATHROOM REMODEL - BERTHOLD	\$90.88
190871	MENARDS - MINOT	BATHROOM REMODEL - BERTHOLD	\$120.46
190871	MENARDS - MINOT	TRACK, PEGS	\$49.41
190871	MENARDS - MINOT	SUPPLIES	\$40.80
190871	MENARDS - MINOT	NOZZLE, GLOVES	\$29.98
190871	MENARDS - MINOT	WIRE	\$9.28
190871	MENARDS - MINOT	BROOM	\$24.98
190871	MENARDS - MINOT	ADAPTERS, SCREWS	\$100.84
190871	MENARDS - MINOT	LUBRICANTS, RAGS, RAT GLUE	\$98.03
190871	MENARDS - MINOT	MATERIAL RETURN ORIG INV 22410 01.31.23	-\$25.80
190871	MENARDS - MINOT	WIRE	\$127.67
190871	MENARDS - MINOT	BATHROOM MATERIALS	\$861.45
190872	NAPA AUTO PARTS	BATTERY, HEADLIGHT, STROBE LIGHT	\$489.92
190872	NAPA AUTO PARTS	BELT, FILTERS, BULBS, GLOVES, SOCKETS	\$3,670.01
190873	ND DEPT OF TRANSPORTATION.	BRIDGE FINAL - 181ST ST SE BRO0051055	\$76.08
190874	NEWMAN SIGNS INC	SIGNS	\$157.35
190875	NORTHERN PLAINS EQUIPMENT CO I	HOSE CLAMPS	\$21.52
190876	NORTHWEST TIRE & RETREAD INC	TIRES - REPAIRS	\$878.19
190820	OTTERTAIL POWER CO	UTILITIES	\$51.85
190877	RDO/POWERPLAN	CYL ASSY, RETAINER RING UNITS 92A & 96A	\$2,472.43
190877	RDO/POWERPLAN	WINDOW PANE, WINDSHIELD #98A	\$2,450.20
190877	RDO/POWERPLAN	EDGES (4) UNIT #98A	\$2,780.00
190877	RDO/POWERPLAN	HYDRAULIC OIL FOR MOTOR GRADERS	\$2,101.00
190877	RDO/POWERPLAN	WINDOW PANE, FASTENERS #93A	\$1,060.88
190878	SUNDRE SAND & GRAVEL INC	SALT SAND	\$12,049.14
190879	SWANSTON EQUIPMENT CO	COUPLERS & HANDLE CRAMPING	\$14.70
190879	SWANSTON EQUIPMENT CO	COUPLER	\$51.04
190879	SWANSTON EQUIPMENT CO	COUPLERS	\$146.09
190880	TEAM ELECTRONICS INC	BOOSTER - DOUGLAS SHOP	\$599.99
190821	TRI N PROPANE	PROPANE HEAT - DOUGLAS	\$497.50
190821	TRI N PROPANE	PROPANE HEAT - SAWYER	\$258.70
DD	UDE, COLE A	OVERNIGHT TRAVEL 2/7/23-2/8/23 DICKINSON	\$52.50
190881	WESTLIE MOTOR CO	REPLACE RADIATOR, SEAT, AIR DRYER, HOSES	\$8,849.60
190881	WESTLIE MOTOR CO	REPLACE SENSORS - ENGINE CONTROL	\$2,484.85
190822	XCEL ENERGY	UTILITIES	\$65.43
<b>Total Road/Highway Bills:</b>			\$153,177.53

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	JANUARY 2023 TRANSACTIONS--SEE JP BILL LIST	\$640.58
<b>Total Vision Zero Bills:</b>			\$640.58

**GRAND TOTAL** \$490,832.20

Lolly Gorze, Human Resource Director, appeared and asked Karen Schultz to present Debra Lee with her 15-year Service Award, Sheriff Roed to present Robert Mahoney and Anthony Owens with their 10-year Service Awards, and Dana Larsen to present David Zietlow with his 10-year Service Award.

Kelly Haugan, Emergency Management Director, presented the 2023 Emergency Operations Plan. He indicated there had been several changes made in the airport section of the report.

Moved by Comm. Wepler, seconded by Comm. Olson to approve the 2023 Emergency Operations Plan. Roll call; all voted yes; motion carried.

County Highway Engineer Dana Larsen appeared with several items. The first item he spoke to was the salt/sand storage building.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the low bid of \$179,988.81 for the excavation and foundation construction for the Ward County salt/sand storage building and award the project to Hieb Construction Inc. Roll call; all voted yes; motion carried.

Mr. Larsen the presented a letter of support for MAGIC RAISE planning grant for chairman's signature.

Moved by Comm. Olson, seconded by Comm. Wepler to authorize the chairman to sign the letter of support for the MAGIC RAISE planning grant for both Phase I and II of the southwest connector corridor. Roll call; all voted yes; motion carried.

Next, Mr. Larsen discussed a public input meeting for Blue Bridge improvement project. ND DOT has requested a public input meeting and to document the public support for the project.

Moved by Comm. Wepler, seconded by Comm. Anderson to set a date for a public input meeting for the rehabilitation of Bridge # 51-150-44.0 (Blue Bridge) for March 20, 2023 from 6:00 pm to 7:00 pm in the Ward County Commissioner's Chamber. Roll call; all voted yes; motion carried.

Lastly, Mr. Larsen brought forth the Ward County Road 5 bridge replacement update in Donnybrook. There are some negotiations ongoing at this point that need to be wrapped up in order for the bridge bid letting to be in April 2023.

Moved by Comm. Wepler, seconded by Comm. Olson to move forward with the eminent domain process to keep the Ward County Road 5 bridge replacement project on track. Roll call; Comm. Wepler and Olson voted yes; Comm. Anderson and Fjeldahl voted no; motion failed. This item will be presented once again at the next meeting.

Travis Schmit, Assistant Highway Engineer, appeared regarding an ARPA request from the City of Kenmare. The would like to move the approved funds of \$20,000.00 from the portable generator project to the sanitary sewer assessment project.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve moving the approved \$20,000.00 from ARPA project No. 86 for a portable generator to ARPA project No. 87, sanitary sewer assessment, thus approving a total of \$40,000.00 for the sanitary sewer assessment. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resource Director, appeared with the following payroll amendments: R. Christensen, Sheriff's Office; D. Moss, Jail; J. Degenstein, Highway, P. Olthoff, Sheriff's Dept.; J. Skovgard, Highway; and R. Neumiller, Highway.

Moved by Comm. Wepler, seconded by Comm. Olson to approve the payroll amendments as presented. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Wepler, seconded by Comm. Olson to receive and file the following correspondence: Economy at a Glance dated February 2023 and Department Head meeting minutes for November 16, 2022; December 21, 2022; and January 18, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Anderson to receive and file Monthly Reports including financials. Roll call; all voted yes; motion carried.

Ms. Haman presented for approval the Contract for Kenmare Community Development Corporation #2 and Agreement to Provide Assistance to Project Bee. The Contract for Kenmare Community Development Corporation #2, item #4 is to be corrected to state: KCDC hereby agrees that a member of the County Board shall be a voting member of the KCDC Board of Directors.

Moved by Comm. Wepler, seconded by Comm. Olson to approve the Contract for Kenmare Community Development Corporation #2 with the above-referenced change and Agreement to Provide Assistance to Project Bee. Roll call; all voted yes; motion carried.

Discussion on having all the economic development groups provide bylaws to the Commission prior to the budget for 2023 being due.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the National Opioid Participation package and to have the chairman sign. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Olson to approve the request for Duplicate Warrants to be issued to Ward County Clerk of Court and Ward County 24/7. Roll call; all voted yes; motion carried.

Ms. Haman gave an update on the foreclosed property bid that was tabled at the last meeting. A letter has been sent to the property owner adjacent the south of the property and are awaiting a response from them.

Ms. Haman spoke to the latest Building and Grounds Committee meeting and the discussion of the first floor meeting rooms in the Ward County Administrative Building. The committee recommended limiting the use of the meeting rooms to Ward County business only and removing the use of rooms for private gatherings.

Moved by Comm. Wepler, seconded by Comm. Olson to approve the above changes to the Rental of Meeting Room document dated December 20, 2018. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Olson to make the changes effective immediately for new meeting room guidelines and to contact all entities to let them know that as of July 1, 2023, meeting rooms will no longer be available to outside agencies. Roll call; all voted yes; motion carried.

Legislative discussion held which touched on several house bills that may affect Ward County.

Moved by Comm. Olson, seconded by Comm. Anderson to approve the Raffle Permits for Minot Curling Club and African American Heritage Association. Roll call; all voted yes; motion carried.

Shed hunting was brought up to State's Attorney Roza Larson, who stated it there are no laws restricting this on county land.

Recess at 10:22 AM until interview.

Reconvened at 10:41 AM for interview with Darrell Olson.

Moved by Comm. Wepler, seconded by Comm. Anderson to appoint Darrell Olson to the Ward County Park Board. Roll call; all voted yes; motion carried.

Recess at 11:02 AM until walk through of Human Service Zone floors 3 and 4.

Reconvened at 11:08 AM on 3<sup>rd</sup> Floor of Human Service Zone to meet with Kristi Frederick, Human Service Zone Director, to tour Human Service Zone floors 3 and 4. Discussion on the changes the state made last year and how it is affecting Human Service Zone services and area youth.

Recess at 12:42 PM until 24/7 building tour.

Reconvened at 12:52 PM at the 24/7 building with Brian Vangsness to tour this facility.

At 1:09 PM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 7TH DAY OF MARCH, 2023

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Chairman, Ward County Commission

ATTEST:

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