

Minutes of the Board of Ward County Commissioners

March 3, 2020

The regular meeting of the Ward County Commission was called to order by Co-Chairman Walter, at 9:00 AM with Commissioners, Rostad, Pietsch and Wepler present. Also present were department heads: Berry Braun, Dana Larsen, Derrill Fick, Ellen Bjelland, Jason Blowers, Jodi Johnson, Leona Lochthowe, Melissa Bliss, Roza Larson, Ryan Kamrowski, Robert Roed and Tammy Terras.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the Agenda. Roll call; all voted yes; motion carried.

County Commissioners presented Centennial Coins to several employees in recognition for their years of service.

Moved by Comm. Rostad, seconded by Comm. Wepler, to approve the Minutes from the Regular Commission Meeting on February 18, 2020. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch, to approve Regular bills totaling \$80,376.30 and the Human Services Zone direct cost bills totaling \$10,074.08. Roll call; all vote yes; motion carried.

Bill List - March 3, 2020			
	VENDOR: GENERAL BILLS	DESCRIPTION/DEPT: GENERAL BILLS	
181084	CDW	EATON TOWER LCD (4)--JAIL	2,011.12
181085	CLUTE OFFICE EQUIPMENT INC	GEL PENS--STATES ATTY	\$12.10
181085	CLUTE OFFICE EQUIPMENT INC	SERVICE CONTRACT KEYOCERA --SOCIAL SERVICES	\$140.00
181085	CLUTE OFFICE EQUIPMENT INC	SERVICE CONTRACT KEYOCERA--SOCIAL SERVICES	\$58.80
181085	CLUTE OFFICE EQUIPMENT INC	SERVICE CONTRACT KEYOCERA --SOCIAL SERVICES	\$94.31
181085	CLUTE OFFICE EQUIPMENT INC	SERVICE CONTRACT KEYOCERA --SOCIAL SERVICES	\$120.00
181085	CLUTE OFFICE EQUIPMENT INC	SERVICE CONTRACT KEYOCERA --SOCIAL SERVICES	\$80.78
181085	CLUTE OFFICE EQUIPMENT INC	SERVICE CONTRACT KEYOCERA --SOCIAL SERVICES	\$52.80
181085	CLUTE OFFICE EQUIPMENT INC	SERVICE CONTRACT KEYOCERA --SOCIAL SERVICES	\$120.00
181085	CLUTE OFFICE EQUIPMENT INC	SERVICE CONTRACT KEYOCERA --SOCIAL SERVICES	\$58.00
181086	DACOTAH PAPER CO	EXTENDABLE HANDLES--FACILITY MGT	\$41.44
181087	DAKOTA OUTERWEAR CO	NEW EMPLOYEE UNIFORM PANTS --JUVENILE DET	\$90.48
181087	DAKOTA OUTERWEAR CO	NEW EMPLOYEE UNIFORM PANTS--JUVENILE DET	\$90.48
181088	DEGELE, LESLEY M	TRAVEL MILEAGE NDVAA CONFERENCE--STATES ATTY	\$132.25
181089	DIGITAL OFFICE CENTRE	XEROX CONTRACT 1/1/20-1/31/20--JUVENILE DET	\$91.43
181089	DIGITAL OFFICE CENTRE	MAINTENANCE AGREEMENT--FACILITY MGT	\$44.52
181089	DIGITAL OFFICE CENTRE	COPY CONTRACT--EMERGENCY MGT	\$13.43
181089	DIGITAL OFFICE CENTRE	CONTRACT WITH XEROX--HUMAN RESOURCES	\$38.65
181089	ENERBASE FARMERS UNION/CENEX	FUEL--SHERIFF	\$9,007.73
181090	FERGUSON ENTERPRISES INC #1657	PLUMBING ACCUATOR, MANIFOLD VALVES--FACILITY MGT	\$1,919.12
181090	FERGUSON ENTERPRISES INC #1657	12" BLACK MI 150# CAPS--FACILITY MGT	\$13.61
181090	FERGUSON ENTERPRISES INC #1657	GPM FLOW REGULATORS, RED .5, NEW JAIL--FACILITY MGT	\$68.42
181090	FERGUSON ENTERPRISES INC #1657	CAST IRON PIPING, OLD JAIL--FACILITY MGT	\$103.88
181090	FERGUSON ENTERPRISES INC #1657	CAST IRON BENDS & COUP PIPING, OLD JAIL--FACILITY MGT	\$338.78
181091	FIRST DISTRICT HEALTH UNIT	REQUIRED IMMUNIZATIONS --JUVENILE DET	\$173.88
181092	GEM FEDERAL CREDIT UNION	TOW TRUCK, WC VAN, DEVILS LAKE AREA--SOCIAL SER.	\$80.00
181093	HACTC	HSG CONTRACTS (M.J.L.)--JAIL OPERATIONS	\$75.00
DD	HAGEN, STEPHANIE	TRAVEL MILEAGE- SOILS COMMITTEE MTG--TAX EQUAL	\$92.55
181094	HP	HP 2100 SPEAKER BAR--IT	\$28.00

181094	HP	(5) HP G5 TOWERS--IT	\$5,237.50
181095	HR COLLABORATIVE	HR CONFERENCE FOR LOCAL GVT--HUMAN RESOURCES	\$200.00
181095	HR COLLABORATIVE	HR CONFERENCE FOR LOCAL GVT--HUMAN RESOURCES	\$200.00
DD	INNOVATIVE OFFICE SOLUTIONS, LLC	OFFICE EQUIPMENT--SOCIAL SERVICES	\$1,006.48
181096	KALIX	CONFIDENTIAL SHREDDING 1/13/20--SOCIAL SERVICES	\$92.50
181097	KENMARE NEWS	KENMARE NEWS- 1 YEAR SUBSCRIPTION--EXTENSION SERVICE	\$35.00
181098	KEYCARE PHARMACY	MISC MEDICAL SUPPLIES--JAIL OPERATIONS	\$11.22
181099	LOWES PRINTING	SELF INKING STAMP--STATES ATTY	\$25.00
DD	LUKS, PATRICK M	PER DIEM--SHERIFF	\$134.00
180988	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MGT	\$1,419.77
180988	MDU - BISMARCK OFFICE	GAS OLD JAIL--FACILITY MGT	\$1,153.62
180988	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MGT	\$1,234.51
180988	MDU - BISMARCK OFFICE	425 BLDG--FACILITY MGT	\$201.82
180988	MDU - BISMARCK OFFICE	GAS NEW JAIL--FACILITY MGT	\$1,591.63
181100	MILLER LAW OFFICE, PC	CONTRACT ATTORNEY FEES--STATES ATTY	\$500.50
181101	MINOT DAILY NEWS INC	PUBLICATION COSTS FOR SUMMONS--STATES ATTY	\$114.00
181101	MINOT DAILY NEWS INC	PUBLISHING ORDINANCE 2020-1 HEARING--GENERAL	\$27.36
181101	MINOT DAILY NEWS INC	FEB 26 ADVERTISE COMMITTEE OPENING/SPECIAL ASSESSMENT COMMISSION --GENERAL	\$14.44
181101	MINOT DAILY NEWS INC	JAN 21 COMMISSION MEETING MINUTES--GENERAL	\$180.12
181102	NARDINI	INSPECTION OF SYSTEM & ACTUATOR TAMPER SEAL-- FACILITY MGT	\$1,060.00
181103	NOVA FIRE PROTECTION INC	ADDITIONAL FIRE SPRINKLER HEADS FOR CABINET-- FACILITY MGT	\$363.00
181104	OTIS ELEVATOR CO INC	ELEVATOR TROUBLE SHOOT--JAIL OPERATIONS	\$800.70
181105	PERSONNEL CONCEPTS	ND EMPLOYER POSTERS--HUMAN RESOURCES	\$806.71
181106	PSYCHOLOGICAL RESOURCES	(1) PSYCHOLOGICAL EVAL--SHERIFF	\$135.00
181106	PSYCHOLOGICAL RESOURCES	(4) PSYCHOLOGICAL EVALS--JAIL OPERATIONS	\$540.00
181107	QUALITY INN - BISMARCK	WORKSHOP/CONT ED LODGING--TAX EQUALIZATION	\$172.80
181107	QUALITY INN - BISMARCK	WORKSHOP/CONT ED LODGING--TAX EQUALIZATION	\$172.80
181107	QUALITY INN - BISMARCK	WORKSHOP/CONT ED LODGING--TAX EQUALIZATION	\$172.80
181107	QUALITY INN - BISMARCK	WORKSHOP/CONT ED LODGING--TAX EQUALIZATION	\$172.80
181107	QUALITY INN - BISMARCK	WORKSHOP/CONT ED LODGING--TAX EQUALIZATION	\$172.80
181108	REINHARDT, SANDRA	CMT CLASSES--JAIL	\$382.50
180989	RELX INC. DBA LEXISNEXIS	CONTRACT FEE--STATES ATTY	\$580.00
181109	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR/TREASURER	\$461.46
181110	STEINS INC	WINDSOR VACUUM UPPER CORD HOOK PARK	\$4.05
181110	STEINS INC	TOILET TISSUE & FREIGHT--JUVENILE DET	\$100.02
181110	STEINS INC	SCRUBBER HOSE--FACILITY MGT	\$67.00
181111	STUTSMAN COUNTY	MENTAL HEALTH SERVICES--GENERAL	\$9.50
181111	STUTSMAN COUNTY	MENTAL HEALTH SERVICES--GENERAL	\$294.50
181112	SUMMIT FOOD SERVICES LLC	JAN 2020 JUVENILE MEALS/SNACKS --JUVENILE DET	\$925.86
181113	SUNDRE SAND & GRAVEL INC	SALT AND SAND FOR OUR PARKING LOTS--FACILITY MGT	\$335.36
180990	THOMAS LAW FIRM	FEB 2020 MENTAL HEALTH CONTRACT--GENERAL	\$2,000.00
181114	TRINITY HOSPITAL	TRANSPORT BODY--GENERAL	\$337.95
180991	TURNKEY CORRECTIONS	PENCILS, PAPER, ENV, & TOILETRIES--INMATE TRUST (COMM)	\$49.69
180991	TURNKEY CORRECTIONS	DEBIT CARDS--INMATE TRUST (COMM)	\$103.00
180991	TURNKEY CORRECTIONS	FASTCASE WARD--INMATE TRUST (COMM)	\$128.00
181115	UNITED MAILING SERVICES INC	MAIL SERVICE 2/10-2/21--EXTENSION SERVICE	\$53.76
181115	UNITED MAILING SERVICES INC	MAIL PROCESSING--SOCIAL SERVICES	\$609.36
181115	UNITED MAILING SERVICES INC	MAIL PROCESSING--SOCIAL SERVICES	\$484.45
181115	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	\$3,000.00
181116	VERIZON WIRELESS	CELL PHONES-- IT	\$133.21
181116	VERIZON WIRELESS	CELL PHONE BILL--EMERGENCY MGT	\$134.92

	WILHELM TIM	FEB 2020 MENTAL HEALTH CONTRACT--GENERAL	\$2,000.00
	WOOSTER, NICHOLAS H	TRAVEL- DALLAS TX--SHERIFF	\$134.00
		Total General Bills	45,469.03
	PARK BOARD BILLS	PARK BOARD BILLS	
181080	BACHMEIER, DAVID	MEETING DUES PARK BOARD 2/18/20	\$50.00
181081	PITNER, PAUL	MEETING DUES PARK BOARD 2/18/20	\$50.00
181082	VERENDRYE ELECTRIC	UTILITES- 58 S RICE LAKE RD	\$41.00
181083	XCEL ENERGY	UTILITIES 401 PK RD PUMP, 1/11/20-2/10/20	\$52.68
181083	XCEL ENERGY	UTILITIES- 8711 PROJ RD N BURLINGTON, 1/15-2/14/20	\$31.47
		Total Park Board Bills	225.15
	ROAD BILLS	ROAD BILLS	
181052	3D SPECIALTIES- MINOT	SIGNS	\$1,000.69
181053	ACME TOOLS GRAND FORKS	OIL	\$137.96
181054	B & G ELECTRIC LLC	REPLACE EXHAUST MOTOR	\$385.53
181054	B & G ELECTRIC LLC	OUTLET UPDATES	\$826.73
181056	CENTRAL TRENCHING IN	RESEAL CYLINDER	\$368.54
181055	C & R RADIATOR	OIL COOLER	\$2,032.92
181057	DAKOTA FIRE EXTINGUISHER INC	SIGNS	\$8.00
181058	DAKOTA FLUID POWER INC	HOSE ASSEMBLY	\$58.89
181058	DAKOTA FLUID POWER INC	CAP NUT	\$5.30
181058	DAKOTA FLUID POWER INC	GATES HOSE ASSEMBLY, FLAT FACE CAP & PLUG KIT	\$193.94
181059	DAKOTA PIPE & STEEL	IRON	\$16.56
181059	DAKOTA PIPE & STEEL	RODS	\$21.00
181060	DAKOTALAND AUTOGLASS	PAINT	\$155.80
181061	FARSTAD OIL	OIL	\$1,492.15
181061	FARSTAD OIL	PUMP	\$330.00
181062	GEM FEDERAL CREDIT UNION	FRAMING	\$355.46
181063	GERDAU	ANGLE IRON	\$68.25
181063	GERDAU	PIPES	\$23.44
181063	GERDAU	ANGLE IRON	\$111.75
181064	HOME OF ECONOMY INC	PAINT	\$35.94
181064	HOME OF ECONOMY INC	PAINT	\$23.96
181065	LITTLE FALLS MACHINE INC	SNOW PLOW, HITCH	\$12,510.00
181066	MDU - BISMARCK OFFICE	GAS/HEAT 900 13TH ST SE	\$1,464.83
181066	MDU - BISMARCK OFFICE	GAS/HEAT 201 NE 72ND AVE E BDLG	\$614.89
181067	MENARDS - MINOT	PAINT & BRUSHES	\$72.93
181067	MENARDS - MINOT	TOOLBOX ITEMS	\$140.83
181067	MENARDS - MINOT	BOLTS, TRACK, HOOKS	\$34.23
181067	MENARDS - MINOT	SOCKET TRAYS	\$19.98
181067	MENARDS - MINOT	PAINT	\$23.88
181067	MENARDS - MINOT	ORGANIZERS	\$35.96
181067	MENARDS - MINOT	BLOCK	\$299.00
181067	MENARDS - MINOT	BROOMS	\$70.96
181067	MENARDS - MINOT	LUMBER	\$19.04
181068	MINOT DAILY NEWS INC	PUB NOTICE FEB 20 PROP PRELIM ENGINEERING	\$132.24
181069	ND ASSOC OF COUNTIES	2020 DRUG & ALCOHOL ANNUAL FEE--DOT POOL	\$737.10
181070	OTTERTAIL POWER CO	UTILITIES- L5B5 DOUGLAS SHOP,	\$418.43
181071	RDO/POWERPLAN	SHOES, BOLTS, WASHERS, NUTS	\$962.74
181072	SUNDRE SAND & GRAVEL INC	138.71 TONS SALT SAND (SHOP)	\$3,058.56
181072	SUNDRE SAND & GRAVEL INC	44.22 TONS SALT SAND (KENMARE) & 88.15 TONS (SHOP)	\$2,918.76
181073	SWANSTON EQUIPMENT CO	FILTER	\$19.99

181074	TRI N PROPANE	PROPANE HEAT	\$290.25
181074	TRI N PROPANE	PROPANE HEAT	\$193.63
181075	VALS SCHWINN CYCLING INC	SHARPEN 9 CHAINS	\$58.50
181076	VERENDRYE ELECTRIC	JAN UTILITIES 201 72ND AVE NE	\$74.00
181076	VERENDRYE ELECTRIC	JAN UTILITIES 2900 46TH AVE NE	\$34.00
181077	VERIZON CONNECT NWF INC	JAN MONTHLY CHRNG	\$381.00
181078	VERIZON WIRELESS	CELL PHONE SVC 12/29-01/28	\$738.28
181079	XCEL ENERGY	UTILITIES, 1/3-2/2/20	\$76.12
181079	XCEL ENERGY	UTILITIES, FIRE ALARM/SHOP/GARAGE, 1/5-2/3/20	\$1,318.28
181079	XCEL ENERGY	UTILITIES COLD STORAGE, 1/5-2/3/20	\$252.78
181079	XCEL ENERGY	UTILITIES, 17 CENTRAL AVE E BERTHOLD, 1/6-2/4/20	\$58.12
		Total Road Bills	\$34,682.12
		GRAND TOTAL	80,376.30

Moved by Comm. Wepler, seconded by Comm. Rostad to open the public hearing for the Ward County Ordinance 2020-1: Sales & Use Tax at 9:32 AM. Roll call; all voted yes; motion carried.

Assistant Highway Engineer Travis Schmit came forward and gave an update and few corrections regarding the Ordinance.

No one from the public came forward for or against the Ordinance.

Moved by Comm. Wepler, seconded by Comm. Pietsch to close the public hearing at 9:34 AM. Roll call; all voted yes; motion carried.

WARD COUNTY ORDINANCE 2020-1

An Ordinance by Ward County, North Dakota Providing Sales and Use Tax for Completion of Bond Payments of Ward County Ordinance 2014-1 and Construction and Finance for Road and Bridge Transportation Projects

PURPOSE:

It is the purpose of this Ordinance to authorize sales and use tax collections to complete payment of bond installments established for Ward County Ordinance 2014-1 and to provide funding for construction and finance for road, bridge, and transportation needs including those identified in the 2019 Ward County Comprehensive Plan in Ward County, North Dakota. It is also the purpose of this Ordinance to provide property tax relief.

HISTORY:

The Ward County Commission approved Ward County Ordinance 2014-1 on January 6, 2015 with ratification of the Ordinance by a majority of the electorate voting in the special election on February 24, 2015. Ward County Ordinance 2014-1 was an amendment to Ward County Ordinance 2012-1 that provided funding for construction and financing for an Office Building, Jail Expansion, Courthouse Renovation and Infrastructure Repairs due to the 2011 flood and rising groundwater. Ward County Ordinance 2014-1 has a sunset of December 31, 2022. Sales and use tax collection since the establishment of Ward County Ordinance 2012-1 has been less than anticipated due to the downturn in the local economy.

The Ward County Commission will have to expend General Fund tax dollars to complete payments for remaining bond installments once Ward County Ordinance 2014-1 sunsets on December 31, 2022 unless Ward County Ordinance 2020-1 is approved by a majority of the electorate voting in the election on June 9, 2020.

Demand increases on local road and bridge infrastructure in Ward County due to larger and heavier equipment. It is critical to increase the carrying capacity on the network of County road and bridge infrastructure. State legislature is promoting roadway capacity of 105,500 pounds up to 129,000 pounds per gross vehicle weight. The need to reconstruct the network of roads and bridges is vital to continue to transport goods and services in our local County.

BE IT ORDAINED BY THE COUNTY COMMISSION OF WARD COUNTY, NORTH DAKOTA:

Definitions:

All terms defined in Chapters 11-09.1, 57-39.2, 57-39.4, 57-39.5, 57-39.6 and 57-40.2, of the North Dakota Century Code (NDCC), including any future amendments are adopted by reference. All references to the NDCC include amendments adopted by the North Dakota Legislative Assembly.

Note: In order to include the language "including any future amendments", the County's Home Rule Charter would need to allow for this.

Collection and Administration:

Where not in conflict with the provisions of Ward County Ordinance 2020-1, the provisions of NDCC Chapters 11-09.1, 57-39.2, 57-39.4, 57-39.5, 57-39.6 and 57-40.2 and all administrative rules adopted by the Tax Commissioner, pertaining to the collection and administration of the retail sales, use and gross receipts tax, including provisions for liability refund, penalty, interest or credit, govern the administration by the North Dakota Office of State Tax Commissioner (hereinafter "Tax Commissioner") of the taxes imposed by Ward County Ordinance 2020-1. The Tax Commissioner is authorized to establish rate tables integrating the tax imposed by this Ordinance, with other state, county and city taxes.

Sales Tax Imposed:

Subject to the provisions of NDCC § 11-09.1-05, and except as otherwise provided by Ward County Ordinance 2020-1, or the sales and use tax laws of the State of North Dakota, a tax of one-half of one percent (0.5%) is imposed upon the gross receipts of retailers from all retail sales, including the leasing or renting of tangible personal property, within the corporate limits of the County of Ward, North Dakota.

Use Tax Imposed:

Subject to the provisions of NDCC § 11-09.1-05, and except as otherwise provided in Ward County Ordinance 2020-1, or the sales and use tax laws of the State of North Dakota, an excise tax is imposed upon the storage, use or consumption within the corporate limits of the County of Ward, North Dakota of tangible personal property purchased at retail for storage, use, or consumption in this County, at the rate of one-half of one percent (0.5%) of the purchase price of the property. An excise tax is imposed on the storage, use, or consumption within the corporate limits of the County of Ward, North Dakota of tangible personal property not originally purchased for the storage, use or consumption in this County at the rate of one-half of one percent (0.5%) of the fair market value of the property at the time it was brought into this County.

With respect to the purchase price of tangible personal property used by a contractor or subcontractor to fulfill a contract as defined in NDCC § 57-40.2-03.3, the tax imposed by this section applies only to bids submitted on or after the effective date of Ward County Ordinance 2020-1.

Gross Receipts of Alcoholic Beverages:

Subject to the provisions of NDCC § 11-09.1-05, and except as otherwise provided in Ward County Ordinance 2020-1, a gross receipts tax of one-half of one percent (0.5%) is imposed upon all gross receipts from the sale of alcoholic beverages within the County. A person who receives alcoholic beverages for storage, use, or consumption in this County is subject to tax on storage, use, or consumption of those alcoholic beverages at the rate of one-half of one percent (0.5%).

Gross Receipts of New Farm Machinery and New Farm Irrigation Equipment:

Subject to the provisions of NDCC § 11-09.1-05, and except as otherwise provided in Ward County Ordinance 2020-1, a gross receipts tax of one-half of one percent (0.5%) is imposed upon all gross receipts from the sale of new farm machinery and new farm irrigation equipment within the County. A person who receives new farm machinery or new farm irrigation equipment for storage, use, or consumption in this County is subject to tax on storage, use, or consumption of that machinery and/or equipment at the rate of one-half of one percent (0.5%).

Exemptions:

Ward County Ordinance 2020-1, does not provide for any additional exemptions from imposition and computation of the County sales and use tax other than those provided by state law.

In addition to the exemptions provided by state law, Ward County Ordinance 2020-1 provides exemptions from imposition and computation of the County sales or use tax for sales of:

- Gross Receipts from Coin Operated Amusement
- Gross Receipts from Coin Operated Vending Sales 99 cents or less

- Sales to contractors that are exempt pursuant to subsection 15 of NDCC § 57-39.2-04 shall be exempt from any County sales tax, but contractors shall be subject to the County use tax on those items used within the County that would be taxed pursuant to NDCC § 57-40.2-03.3 on which the County sales tax has not previously been paid.

Maximum Tax Imposed:

Any patron or user paying a tax imposed by Ward County Ordinance 2020-1 in excess of \$50.00 upon any single transaction of one or more items may obtain a credit or refund of the excess tax at the time of purchase directly from the vendor or request a refund of the excess tax payment by filing a request for refund upon the forms provided by the Tax Commissioner.

Contract with State Tax Commissioner:

The Ward County Auditor is hereby authorized to contract with the Tax Commissioner for administration and collection of taxes imposed by Ward County Ordinance 2020-1. The County Auditor has all powers granted to the Tax Commissioner and in the absence of a valid contract with the Tax Commissioner or failure of the Tax Commissioner to perform the delegated duties, shall perform these duties in place of the Tax Commissioner.

Severability:

In the event any provision of this Ordinance shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision thereof.

Dedication of Tax Proceeds:

The revenues raised and collected pursuant to Ward County Ordinance 2020-1, less administrative expenses charged by the State Tax Commissioner, are hereby dedicated and shall be utilized exclusively for the payment of project costs and the retirement of bonds issued for Ward County Ordinance 2014-01 located in Ward County, North Dakota and road, bridge, and transportation needs located in Ward County, North Dakota; including those identified in the 2019 Ward County Comprehensive Plan.

Term:

The tax imposed by this Ordinance and approved by a majority of the electorate voting at the June 9, 2020 election, shall become effective on January 1, 2023 and shall end December 31, 2043.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the Ward County Ordinance 2020-1: Sales & Use Tax including the recommended changes. Roll call; all voted yes; motion carried.

State's Attorney, Roza Larson appeared requesting approval to pay the \$4,579.00 bill from Rough Rider Industries with funds from the State's Attorney Asset Forfeiture fund.

Moved by Comm. Rostad, seconded by Comm. Pietsch to approve payment in the amount of \$4,579.00 to Rough Rider Industries with funds from the State's Attorney Asset Forfeiture fund. Roll Call; all voted yes; motion carried.

Ms. Larson continued with recommending the Commission authorize the County Auditor to request proposals from third party collection firms to attempt collecting outstanding judgements related to Court costs, fees and fines.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve Ms. Larson's recommendation for the Auditor to request bids for the collecting of outstanding judgements related to Court costs, fees and fines. Roll call; all voted yes; motion carried.

Sheriff Bob Roed appeared requesting approval of the Ward County Sheriff's Asset Forfeiture Fund and Procedure Policy.

Moved by Comm. Rostad, seconded by Comm. Pietsch to approve the Ward County Sheriff's Asset Forfeiture Fund and Procedure Policy as presented. Roll call; all voted yes; motion carried.

Ryan Kamrowski Director of Tax Equalization appeared with two agenda items. The first item is regarding the Planning and Zoning Transition Plan. The proposed plan consists of five steps with the estimated end of transition effective August 1, 2020. Part of this included redesign/construction of office space.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve a request for bid to the Tax Equalization office space modification and buildout costs.

There was a brief discussion regarding this. Comm. Wepler withdrew her motion, Comm. Pietsch agreed.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve having the appointed Commissioners of the Highway Department and Tax Equalization Office be included in the discussion regarding the Planning & Zoning Transition to the Tax Equalization Office and bring their recommendations to the Commission. Roll call; all voted yes; motion carried.

Mr. Kamrowski's second agenda item for Commission approval is the Tax Roll Corrections.

1. Property Owner qualifies for Farm Exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Erickson, Claryce	FR210030000000 SW Less Rd S21-153-83	2019	\$374,000	\$95,000	\$17,300	\$4,750
Johnson, Roger & Mary	RE5102527 NW S17-157-87	2020	\$31,000	\$0.00	\$1,395	\$0.00

2. Exempt from Taxation:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Burlington	BN02005U030000 Por NWSE Lying E of Hwy 2 & 52 S2-155-84	2019	\$5,000	\$0.00	\$250	\$0.00
City of Burlington	BN02005U030000 Por NWSE Lying E of Hwy 2 & 52 S2-155-84	2018	\$5,000	\$0.00	\$250	\$0.00
Trinity Health	MI192882520291 Olts S19-155-82 SESW Olt 29 Less E75'	2019	\$158,000	\$0.00	\$7,900	\$0.00
Trinity Health	MI199520300410 Unplatted S19-155- 82 SWSW N250' of E60'	2019	\$25,000	\$0.00	\$1,250	\$0.00

3. Property was replatted, remove from tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Luedke, Murphy LLP	MI263580200043 Morleys R/A Blocks 2,4,6,7,9 & 13 Amended Roosevelt Heights S125' E150' Lot 4 Block 2	2019	\$805,000	\$0.00	\$40,250	\$0.00
Christianson Family	MI15B600000010 Terrace Heights 14 th	2019	\$353,000	\$0.00	\$15,885	\$0.00

Revocable Trust	Addn Lot 1					
Northridge Villas LLC	MI15D360100090 Northridge Villas Addn Lot 9 Block 1	2019	\$18,000	\$0.00	\$900	\$0.00
Northridge Villas LLC	MI15D360100090 Northridge Villas Addn Lot 9 Block 1	2018	\$18,000	\$0.00	\$900	\$0.00

4. MFH moved out the County without a permit:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Burgard, Bradyn	MI5104974 Parkview MHP Lot 43	2020	\$64,000	\$0.00	\$2,880	\$0.00

5. Property has been vacant since set on foundation & has numerous deferred maintenance items:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Four Seasons Construction Inc.	MI02D130800141 Statesboro Addn. Lot 14 A Block 8	2019	\$177,000	\$90,000	\$7,965	\$4,050
Four Seasons Construction Inc.	MI02D130000142 Statesboro Addn. Lot 14B and Block 8	2019	\$177,000	\$90,000	\$7,965	\$4,050

6. Property was part of 2018 review area, no response from owner at that time. After review of property a reduction is necessary to reflect market value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Troxel, Gordon & Irene	MI154600300110 Amended Plat Valley View Addn. Lot 11 Block 3	2019	\$331,000	\$250,000	\$14,895	\$11,250

7. Property requires a reduction of 2019 assessment to reflect market value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Savelkoul, Dale & Arnola	MI257210000040 Edgewood 2 nd Addn. Lot 4	2019	\$300,000	\$278,000	\$13,500	\$12,510

8. Property was estimated to have a full basement finish. After inspection basement was found to have no finish:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Klein, Toni Clarissa	MI154990000430 Western Hills Addn. Lot 43	2019	\$205,000	\$182,000	\$9,225	\$8,190

9. Property is Partial Exempt, return to tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Christ Lutheran Church	MI15E060000010 Christ Lutheran Addn. Lot 1	2019	\$0.00	\$150,000	\$0.00	\$7,500

Moved by Comm. Pietsch, seconded by Comm. Wepler to approve the Tax Roll Corrections as presented. Roll call; all voted yes; motion carried.

Planning and Zoning Administrator, Doug Diedrichsen appeared with the following plat applications for approval.

William Gagnon application for plat for the following described property: Proposed Outlot 1, Lying in SE4SE4, Sec 1-15-8, Cameron Township. The plat application is for a 12.38-acre parcel for future residential/agricultural use. Cameron Township has responded with approval. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation. Planning Commission Recommends approval of the Plat Application for William Gagnon based on finding of facts and staff recommendations.

April Beck application for plats for the following described property: Proposed Outlot, Lying in NW4SW4, Sec 1-154-85, Rolling Green Township. The plat application is for a 10.0-acre parcel for residential use. Rolling Green Township Supervisors have concluded that the plat be approved without objection. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation. Planning Commission Recommends approval of the Plat Application for April Beck based on finding of facts and staff recommendations

Moved by Comm. Rostad, seconded by Comm. Pietsch to approve the plat applications for William Gagnon and April Beck as presented. Roll call; all voted yes; motion carried.

Highway Engineer Dana Larsen has three agenda items for discussion. The first item was informing the Commission that County Road 6 between Carpio and US 83 needs to be overlaid. The engineer estimated cost for the project is \$2,350,00.00 and would extend the life of the road approximately 12-15 years.

Mr. Larsen's second item was regarding the preliminary engineering on bridge bundle projects. Bids proposals were received for the replacement of the following three bridges: Bridge number 51-107-12.0 and 51-106-13.0 are located near the intersection of County Road 1A and County Road 4, four miles south of Kenmare and bridge number 51-129-27.0 and is located on 209th St NW, north of Us Highway 52 in Mayland Township, six of miles southeast of Carpio.

Moved by Comm. Pietsch, seconded by Comm. Rostad to approved entering into contract with Houston Engineering for the three bridge project. Roll call; all voted yes; motion carried.

Mr. Larsen's final item is a request to purchase four rotary mowers and sell the County's current rotary mowers at Northwest Auction.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve purchasing one Schulte 15-foot rotary mower (\$26,684.60) with flex arm (\$18,457.96) and three ten-foot rotary mowers (\$22,959.52 each) and to sell the used Schulte mowers at Northwest Auction. Roll call; all voted yes; motion carried.

Human Resource Director, Tammy Terras appeared with two payroll amendments for approval.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the following payroll amendments as presented: K. West-Jail (level 15, step 3) and T. Houim- Facilities Management (level 6, step 1). Roll call; all voted yes; motion carried.

Deputy Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Pietsch, seconded by Comm. Rostad to receive and file the following correspondence: Highway Committee-Meeting Minutes; Highway Committee- ½ Cent Sales & Use Tax Discussion Minutes; Department Head- February meeting minutes; ND Environmental Quality-ND

Pollutant Discharge Elimination System; Laurel Sehn-ND Human Service Email response. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the County Deed for foreclosed property sold by realtor located at Otl 5 in SWSW S32-156-85 Foxholm-S7. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the raffle permit for Souris River Basin Longbeards and the gaming site authorization for Hostfest Heritage Foundation. Roll call; all voted yes; motion carried.

At 10:13 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 17th DAY OF MARCH, 2020

Chairman, Ward County Commission

ATTEST:
