

Ward County Human Service Zone Board

Minutes

March 3rd , 2020 – 8:00 AM

Room 105 - Ward County Administration Building

PRESENT:

Melissa Bliss –Zone Director
Clayton Fegley
Mac McLeod
John Pietsch
Jim Rostad
Alan Walter
Shelly Wepler

ABSENT: John Fjeldahl

Also present was Zone Board secretary, Karen Schultz.

MOTION:

It was moved by Shelly Wepler, seconded by Mac McLeod and unanimously carried by the Board, approval of the Agenda for March 3rd, 2020.

MOTION:

It was moved by Alan Walter, seconded by John Pietsch and unanimously carried by the Board, approval of the minutes for February 4, 2020.

MOTION:

It was moved by Alan Walter, seconded by Jim Rostad and unanimously carried by the Board to receive and file the bills for March 3rd, 2020.

It was requested that the itemized JP Morgan expenses be included with future Board packet information.

The Budget Recap and Revenue Report were not provided for this meeting as the structure of that report is being revamped. Board Member Wepler requested that Director Bliss bring a copy of the actual Tyler report to the next meeting and then the Board can decide what information will be needed from that report in order to best serve the purpose for the review of expenses and revenue.

Board Member Fegley indicated he would like to see a breakdown of what the direct and indirect expenses are each month in order to help him get a better understanding of those expenses.

Director Bliss addressed the Board on needing to choose the terms for the Ward County Human Service Zone Board members so that they would be staggered with our current members and newly appointed Board Members would be selected to fill 3 year terms. Board member Wepler suggested that the 3 Board members who are also Ward County Commissioners that are up for re-election after this year, be the first to go off at the end of this year. At that time it could then be opened up to members of the community to apply for those positions or the elected Ward County Commissioners could again become part of the Board. Mr. Fegley reminded the Board that Zone Board does not need to consist of all Ward County Commissioners but rather two commissioners could be sufficient.

MOTION:

It was moved by Shelly Wepler, seconded by John Pietsch and carried by the Board to accept the following terms for the Ward County Human Service Zone Board members: Shelly Wepler, Jim Rostad and Alan Walter with terms ending December 2020; John Fjeldahl and Clayton Fegley with terms ending December 2021 and John Pietsch and Mac McLeod with terms ending December 2022. Board member Rostad voted 'no' based on uncertainty at this time.

Regarding a personnel update, the Board was informed that there are currently 7 vacancies with in the county as follows: 1 Economic Assistance case worker, 1 Economic Assistance supervisor, 3 In Home case managers, 1 CPS case manager and 1 CPS intake worker.

The 2019 Annual Department Report was provided to the Board Members as part of their information packet for today.

March is designated as National Social Work Month.

Mtg Adjourned at 8:52

Melissa Bliss, Ward CHSZ Director

Date

Karen Schultz, Recording Secretary