

AGENDA FOR THE BOARD OF WARD COUNTY COMMISSIONERS
Tuesday, May 7, 2019

9:00 a.m. – Regular Commission Meeting

Pledge of Allegiance Call to Order Chair Wepler Order of Business

1. Approve Agenda
2. Review and Approve the Minutes from the Regular Commission Meeting on April 16, 2019 and the Special Meeting on April 23, 2019
3. Review and Approve the Regular Bills totaling \$553,279.93 and Social Services Bills totaling \$9,587.21
4. Ryan Ackerman-Ackerman-Estvold
 - A.) Souris River Joint Board Update
5. Travis Schmit-Asst. County Engineer
 - A.) SRJB Property Acquisition
6. Nancy Simpson- Planning and Zoning Administrator
 - A.) Memorandum #1 Special Use Permits
 - B.) Memorandum #2 Variance
 - C.) Memorandum #3 Plats
7. Dana Larsen-County Engineer
 - A.) County Road 16 Improvements
 - B.) 129,000 Loads on County Roads
8. Ryan Kamrowski-Director of Tax Equalization
 - A.) Memorandum A- Tax Roll Corrections
9. Leona Lochthowe-Facilities Management Supervisor
 - A.) Memorandum #1 Old Jail Detention Domestic Water Heater
 - B.) Memorandum #2 Old Jail Detention Replacement of Cooling Tower
 - C.) Memorandum #3 Sidewalk Repair NE Side of Courthouse
 - D.) Sound Proofing Meeting Rooms (tabled from 4-16-19)
10. Sheriff Roed and IT Director Jason Blowers- County Security
 - A.) Elevator/door readers and training
 - B.) URL Filter License
11. Robin Finneseth- Human Resource Director
 - A.) Lincoln Dental Update
 - B.) Payroll Amendments: K.Bertsch- Human Resources (level 19); K. Willert- State's Attorney (level 20); T. Schwarz- State's Attorney (level 37)
 - C.) Appointment of the new Emergency Management Director
 - D.) New Hire Equipment needed
 - E.) Transition of Changing Primary Contact information to HR Director
12. Auditor/Treasurer – Devra Smestad
 - A.) Receive and File Correspondence: ND Department of Health-Public Notice; Department Head meeting minutes-April; ND DOT- US Highway 52 improvements; Insurance Services Office, Inc-Building Code Effectiveness Grading Schedule; Janelle Regimbal-Attendant Care; Dana Larsen- letter to Jerald Burtman; ND State Water Commission-Mouse River Cost Share Request; Central Services Division Director-Proposed Legal Notice Rates
 - B.) Receive and File Monthly Reports: NDSU Extension; Veterans' Affairs
 - C.) Burn Ban-City of Minot
 - D.) Approval of Raffle Permit: Dakota Hope Clinic; Ward County 4-H
 - E.) Approval of Gaming Site: ND Association for the Disabled, Inc (2 locations); Minot VFW Post 753, Inc; Minot State Beaver Boosters (3 locations); Minot Junior Golf Association; Veteran's Club of Kenmare, Inc
 - F.) Approval of Special Event Permit: Minot VFW Club Post 753, Inc

Minutes of the Board of Ward County Commissioners
 May 7, 2019

The regular meeting of the Ward County Commission was called to order by Chair Weppler at 9:00 AM with Commissioners Walter, Fjeldahl, Rostad, and Pietsch present. Also present were department heads Betty Braun, Dana Larsen, Derrill Fick, Devra Smestad, Ellen Bjelland, Jason Blowers, John Crosby, Kerriane Boetcher, Leona Lochthowe, Melissa Bliss, Roza Larson, Robin Finneseth, Ryan Kamrowski, Robert Roed, Kris Weber and Travis Schmit.

Moved by Comm. Walter, seconded by Comm. Rostad to approve the agenda. Roll Call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve the Minutes from the Regular Commission meeting on April 16, 2019 and the Special Meeting on April 23, 2019. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad to approve the Regular Bills totaling \$553,251.93 and the Social Service Bills totaling \$9,587.21. Roll call; all voted yes; motion carried.

Bill List - May 7, 2019

	GENERAL BILLS	GENERAL BILLS	
177383	ACME TOOLS MINOT	1 13/16" COMB WRENCHES---FACILITY MANAGEMENT	\$263.98
177384	ADVANCED BUSINESS METHODS	LEASE CONTRACT---STATES ATTORNEY	\$227.59
DD	BJELLAND ELLEN M	TRAVEL---EXTENSION SERVICE	\$216.18
DD	BLOWERS, JASON J	PROWEST ESRI ARC GIS---INFORMATION TECHNOLOGY	\$751.78
177385	BOB BARKER COMPANY INC	INMATE UNIFORM SUPPLIES---JAIL OPERATIONS	\$1,606.79
177386	CDW GOVERNMENT INC	INK---GENERAL	\$374.74
177386	CDW GOVERNMENT INC	LABELS---VET SERVICES	\$170.24
177386	CDW GOVERNMENT INC	SA - EXTERNAL BLU-RAY PLAYER---INFORMATION TECHNOLOGY	\$103.49
177387	CENTRAL MACHINING & PUMP REPAIR	COLUMN SHROUD TRUCK DOCK---FACILITY MANAGEMENT	\$358.78
177388	CLUTE OFFICE EQUIPMENT INC	TYPEWRITER RIBBONS---GENERAL	\$83.70
177388	CLUTE OFFICE EQUIPMENT INC	REPAIRS & MAINTENANCE---GENERAL	\$33.90
177388	CLUTE OFFICE EQUIPMENT INC	STAPLES, MARKERS, FOLDERS---GENERAL	\$477.80
177388	CLUTE OFFICE EQUIPMENT INC	FILE FOLDERS---GENERAL	\$199.96
177389	DACOTAH PAPER CO	CAN LINERS---FACILITY MANAGEMENT	\$245.90
177389	DACOTAH PAPER CO	OFFICE/JAIL BUILDING---FACILITY MANAGEMENT	\$505.44
177390	DAKOTA FLUID POWER INC	NEW JAIL COOLING TOWER---FACILITY MANAGEMENT	\$475.85
177391	DAKOTA OUTERWEAR CO	HOLSTER---SHERIFF	\$55.63
177392	DIGITAL OFFICE CENTRE	IT COPIER MAINTENANCE---INFORMATION TECHNOLOGY	\$26.01
177392	DIGITAL OFFICE CENTRE	COPY/CONTRACT---EMERGENCY MANAGEMENT	\$72.27
177392	DIGITAL OFFICE CENTRE	CONTRACT---JUVENILE DETENTION	\$119.02
177392	DIGITAL OFFICE CENTRE	MAINTENANCE AGREEMENT---FACILITY MANAGEMENT	\$50.09
177393	ECOLAB PEST ELIMINATION INC	PEST ELIMINATION---FACILITY MANAGEMENT	\$325.00
DD	EISENBRAUN, JULIE A	TRAVEL---EMERGENCY MANAGEMENT	\$392.00
177394	ENERBASE FARMERS UNION/CENEX	DIESEL---FACILITY MANAGEMENT	\$171.56
177394	ENERBASE FARMERS UNION/CENEX	PICKUP GAS---FACILITY MANAGEMENT	\$54.14
177395	FASTENAL COMPANY	T-ROD CONNECTIONS---FACILITY MANAGEMENT	\$7.00
177396	FEDERAL EXPRESS CORP	POSTAGE---GENERAL	\$21.11
177397	FERGUSON ENTERPRISES - 3093	REPAIRS & MAINTENANCE---FACILITY MANAGEMENT	\$295.00
177398	FIRST DISTRICT HEALTH UNIT	INMATE MEDICAL---JAIL OPERATIONS	\$2,264.00
177399	FIRST WESTERN INSURANCE	HWY P/U INSURANCE---GENERAL	\$1,640.00
DD	FSK, BRANDON J	TRAVEL---SHERIFF	\$52.50
177400	GALLS INC	RIOT SUIT & HELMET---JAIL OPERATIONS	\$1,050.00
177401	GEM FEDERAL CREDIT UNION	OFFICE/JAIL BUILDING -- FACILITY MANAGEMENT	\$77.73

177401	GEM FEDERAL CREDIT UNION	REPAIRS & MAINTENANCE -- FACILITY MANAGEMENT	\$359.63
177402	GEM FEDERAL CREDIT UNION	CHRIS NELSON & ETHAN LEE PROSECUTOR SEMINAR--- STATES ATTORNEY	\$2,719.91
177403	GEM FEDERAL CREDIT UNION	TRAVEL---SHERIFF	\$60.00
177403	GEM FEDERAL CREDIT UNION	PARKING AT THE AIRPORT---SHERIFF	\$40.00
177403	GEM FEDERAL CREDIT UNION	FUEL, GAS, OIL---SHERIFF	\$47.31
177403	GEM FEDERAL CREDIT UNION	PRINTER---SHERIFF	\$295.15
177404	GEM FEDERAL CREDIT UNION	EXPENDITURES---JAIL OPERATIONS	\$322.37
177404	GEM FEDERAL CREDIT UNION	MEDICAL---JAIL OPERATIONS	\$19.79
177404	GEM FEDERAL CREDIT UNION	OFFICE EQUIPMENT---JAIL OPERATIONS	\$781.83
177404	GEM FEDERAL CREDIT UNION	OFFICE SUPPLIES---JAIL OPERATIONS	\$173.18
177405	GEM FEDERAL CREDIT UNION	AMAZON - SUPPLIES---EXTENSION SERVICE	\$30.33
177403	GEM FEDERAL CREDIT UNION	TRAVEL---SHERIFF	\$618.96
177403	GEM FEDERAL CREDIT UNION	UNIFORM ENGRAVING---SHERIFF	\$21.00
177403	GEM FEDERAL CREDIT UNION	POSTAGE---SHERIFF	\$11.63
177403	GEM FEDERAL CREDIT UNION	FUEL, GAS, OIL---SHERIFF	\$119.20
177403	GEM FEDERAL CREDIT UNION	FLASHLIGHT---SHERIFF	\$108.95
177403	GEM FEDERAL CREDIT UNION	CAMERA---SHERIFF	\$152.00
177403	GEM FEDERAL CREDIT UNION	CAMERA ACCESS---SHERIFF	\$37.96
177403	GEM FEDERAL CREDIT UNION	RADIO/UNIFORM---SHERIFF	\$47.78
177403	GEM FEDERAL CREDIT UNION	PAPER---SHERIFF	\$198.09
177403	GEM FEDERAL CREDIT UNION	HOTEL - TRAINING---SHERIFF	\$338.40
177405	GEM FEDERAL CREDIT UNION	SOIL HEALTH TOUR---EXTENSION SERVICE	\$50.00
177406	GUARDIAN RFID	GUARDIAN DEVICE FOR JAIL---JAIL OPERATIONS	\$5,742.93
177407	HP INC	SA - 2 COMPUTERS---INFORMATION TECHNOLOGY	\$2,056.58
177407	HP INC	SA - 3 COMPUTERS---INFORMATION TECHNOLOGY	\$3,098.37
177407	HP INC	SA - 3 COMPUTERS---INFORMATION TECHNOLOGY	\$3,098.37
177407	HP INC	SA - 1 COMPUTER---INFORMATION TECHNOLOGY	\$1,032.79
DD	HUBBARD, LARRY M	TRAVEL---SHERIFF	\$119.00
177408	INFORMATION TECHNOLOGY DEPT	WAN & ANTI VIRUS---INFORMATION TECHNOLOGY	\$738.88
DD	JEMTRUD, KEVYN E	TRANSPORTATION---SHERIFF	\$59.50
DD	JEMTRUD, KEVYN E	TRAVEL---SHERIFF	\$243.20
177409	JOHNSON CONTROLS	RADIO/UNIFORM---SHERIFF	\$1,625.00
DD	KOSSAN, CONRAD P	PER DIEM---SHERIFF	\$52.50
177410	LOWES PRINTING	CTY COMM. LETTER HEAD---GENERAL	\$274.60
177411	MAHONEY, SAMANTHA	TRAVEL---SHERIFF	\$52.50
177412	MAIN ELECTRIC CONSTRUCTION INC	KITCHEN LIGHT---FACILITY MANAGEMENT	\$485.00
177413	MARCO, INC	OFFICE SUPPLIES---EXTENSION SERVICE	\$1,033.52
177414	MARQUART, ANDREW	MENTAL HEALTH ATTNY---GENERAL	\$288.00
177415	MATTHEW BENDER	LAW LIBRARY FOR INMATES---JAIL OPERATIONS	\$365.00
177260	MCKESSON MEDICAL-SURGICAL	MEDICAL---JAIL OPERATIONS	\$747.72
177255	MDU - BISMARCK OFFICE	GAS JAIL---FACILITY MANAGEMENT	\$2,554.89
177255	MDU - BISMARCK OFFICE	GAS COURTHOUSE---FACILITY MANAGEMENT	\$856.23
177255	MDU - BISMARCK OFFICE	GAS ADMIN BLDG---FACILITY MANAGEMENT	\$494.16
177255	MDU - BISMARCK OFFICE	GAS MORGAN BLDG---FACILITY MANAGEMENT	\$122.22
177255	MDU - BISMARCK OFFICE	GAS COUNNTY NORTH BLDG---FACILITY MANAGEMENT	\$354.79
177416	MENARDS - MINOT	OFFICE/JAIL BUILDING---FACILITY MANAGEMENT	\$41.34
177416	MENARDS - MINOT	REPAIRS & MAINTENANCE---FACILITY MANAGEMENT	\$205.67
177416	MENARDS - MINOT	27 G TOUGH BOX---JAIL OPERATIONS	\$15.96
177416	MENARDS - MINOT	FOR STORAGE---JUVENILE DETENTION	\$43.79
177417	MIDCONTINENT COMMUNICATIONS	CABLE TV---JUVENILE DETENTION	\$20.00
177417	MIDCONTINENT COMMUNICATIONS	CABLE TV---JAIL OPERATIONS	\$67.85
177418	MILLER LAW OFFICE	CONTRACT ATTORNEY--STATES ATTORNEY	\$3,272.50
DD	MILLER, KEITH D	TRANSPORTATION---SHERIFF	\$73.51

DD	MILLER, KEITH D	TRAVEL---SHERIFF	\$320.00
DD	MILLER, MICHAEL K	TRAVEL---SHERIFF	\$52.50
177419	MINNESOTA CHECMICAL CO	OFFICE/JAIL BUILDING---FACILITY MANAGEMENT	\$7.11
177420	MINOT CITY OF, WATER DEPT	WATER COURTHOUSE---FACILITY MANAGEMENT	\$223.47
177420	MINOT CITY OF, WATER DEPT	WATER ADMIN BLDG---FACILITY MANAGEMENT	\$382.44
177420	MINOT CITY OF, WATER DEPT	WATER JAIL---JAIL OPERATIONS	\$2,195.55
177421	MINOT DAILY NEWS INC	COMMISSION MINUTES---GENERAL	\$223.38
177421	MINOT DAILY NEWS INC	SPECIAL MTG NOTICE---GENERAL	\$17.52
177422	MODERN MARKETING	CRIME PREVENTION---SHERIFF	\$202.11
177423	MONSON DENTAL CENTER	NICHOLAS - DENTAL---JAIL OPERATIONS	\$1,089.00
177423	MONSON DENTAL CENTER	DENTAL FOR INMATE---JAIL OPERATIONS	\$416.00
177424	MONSTER TECHNOLOGY LLC	PRINTER SUPPLIES---GENERAL	\$306.00
177424	MONSTER TECHNOLOGY LLC	PRINTER SUPPLIES---GENERAL	\$981.00
177424	MONSTER TECHNOLOGY LLC	PRINTER SUPPLIES---GENERAL	\$918.00
DD	MUTCHLER, JEFFREY D	MILEAGE---TAX EQUALIZATION	\$62.64
177425	NACVSO	2019 MEMBERSHIP---VET SERVICES	\$60.00
177423	ND DEPT OF HUMAN SERVICES	MEDICAL---JAIL OPERATIONS	\$9,091.68
177254	ND SUPREME COURT	SUPREME CRT FILING---STATES ATTORNEY	\$25.00
177427	NDAC - SUPERINTENDENTS	2019 DUES---SCHOOL SUPERINTENDENT	\$50.00
177261	NDSU DEPT 7510	SHARED SALARIES---EXTENSION SERVICE	\$22,608.31
177428	NORTH DAKOTA JUMPSTART COALITION	ELLEN - FIN. LIT. CONF.---EXTENSION SERVICE	\$75.00
177429	NORTH PRAIRIE RURAL WATER	WATER COUNTY NORTH---FACILITY MANAGEMENT	\$55.00
177430	OLD WEST MUTUAL INS CO	NOTARY BOND---SHERIFF	\$39.00
177431	PICTOMETRY INTERNATIONAL CORP	LICENSE RENEWAL---GENERAL	\$825.00
177258	POST BOARD	LICENSE RENEWAL---JAIL	\$45.00
177432	PRAXAIR DISTRIBUTION, INC	WELDING SUPPLIES---FACILITY MANAGEMENT	\$250.28
177433	QUALITY INN - BISMARCK	HOTEL---SHERIFF	\$84.60
177434	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE---AUDITOR AND TREASURER	\$351.59
177435	ROUGH RIDER INDUSTRIES	ASSET FORFEITURE---STATES ATTORNEY	\$451.00
177436	SCHOCKS SAFE & LOCK INC	COURTHOUSE REPAIRS---FACILITY MANAGEMENT	\$187.95
177436	SCHOCKS SAFE & LOCK INC	REKEY TUMBLER---FACILITY MANAGEMENT	\$16.50
177437	SECRETARY OF STATE	NOTARY RENEWAL---SHERIFF	\$36.00
DD	SIMPSON, NANCY M.H.	NATIONAL PLANNING CONFERENCE---PLANNING AND ZONING	\$391.87
DD	SOURIS RIVER JOINT BOARDS	HOME ACQUISITIONS---GENERAL	\$7,215.94
177438	SRT	SRT---FACILITY MANAGEMENT	\$476.05
177438	SRT	PHONE GENERAL---GENERAL	\$1,723.65
177438	SRT	TELEPHONES---EMERGENCY MANAGEMENT	\$66.54
177438	SRT	EOC PHONES---EMERGENCY MANAGEMENT	\$46.93
177438	SRT	DETENTION PHONES---EMERGENCY MANAGEMENT	\$223.87
177439	STEINS INC	JAIL COOLING TOWER---FACILITY MANAGEMENT	\$681.71
177439	STEINS INC	REPAIRS & MAINTENANCE---FACILITY MANAGEMENT	\$169.58
177439	STEINS INC	OFFICE SUPPLIES---JAIL OPERATIONS	\$868.97
177439	STEINS INC	40 FT CORD SET---FACILITY MANAGEMENT	\$59.90
177439	STEINS INC	CH COOLING TOWER CHEMICAL---FACILITY MANAGEMENT	\$173.58
DD	STRAABE, JULIE A	TRAVEL---TAX EQUALIZATION	\$121.26
177440	STREICHER'S, INC	TOURNIQUET---JAIL OPERATIONS	\$94.97
177441	SUNSET LAW ENFORCEMENT LLC	AMMO---SHERIFF	\$1,221.90
177442	TELELANGUAGE, INC	INTERPRETATION FOR FEB 2019---JAIL OPERATIONS	\$35.96
177443	THOMAS FAMILY FUNERAL SVC INC	JESSE HARRELSON---GENERAL	\$600.00
177444	THOMPSON LARSON	JENNIFER REDDING---GENERAL	\$400.00
177444	THOMPSON LARSON	CORONER---GENERAL	\$485.00
177445	THRIFTY WHITE PHARMACY	INMATE MEDICATION---JAIL OPERATIONS	\$4,625.90

177446	TRINITY HEALTH	BAC TESTING---SHERIFF	\$20.00
177447	TRINITY MEDICAL GROUP	MEDICAL BILL---JAIL OPERATIONS	\$11,091.20
177448	ULINE	OFFICE CARD HOLDER LABELS---JAIL OPERATIONS	\$223.33
177449	UND CENTER FOR FAMILY MEDICINE	INMATE MEDICAL---JAIL OPERATIONS	\$740.00
177450	UNDERGROUND VAULTS & STORAGE	EXPENDITURES---RECORDER	\$9.00
177451	UNITED MAILING SERVICES INC	MIALING/POSTAGE---EXTENSION SERVICE	\$292.09
177451	UNITED MAILING SERVICES INC	POSTAGE---GENERAL	\$192.06
177451	UNITED MAILING SERVICES INC	MAILING SERVICES---EXTENSION SERVICE	\$135.35
177452	UPS	POSTAGE---GENERAL	\$1.04
177279	VERIZON WIRELESS	CELLULAR SERVICE---INFORMATION TECHNOLOGY	\$15.41
177256	VERIZON WIRELESS	AIR CARDS---SHERIFF	\$1,167.09
177256	VERIZON WIRELESS	CELL PHONES---SHERIFF	\$220.94
177256	VERIZON WIRELESS	CELL PHONES---EMERGENCY MANAGEMENT	\$116.80
177453	WAL MART COMMUNITY	OFFICE SUPPLIES---JAIL OPERATIONS	\$44.26
177453	WAL MART COMMUNITY	OFFICE SUPPLIES---JAIL OPERATIONS	\$333.65
177257	WAL MART COMMUNITY	OFFICE EQUIPMENT---JUVENILE DETENTION	\$38.97
177257	WAL MART COMMUNITY	OFFICE SUPPLIES---JUVENILE DETENTION	\$14.73
177257	WAL MART COMMUNITY	PRISONER BOARD/MEALS---JUVENILE DETENTION	\$19.96
DD	WILLIAMS, JAMIE L	TRAVEL---SHERIFF	\$45.50
177454	WORKFORCE SAFETY & INS	VOLUNTEER COVERAGE PREMIUM---JAIL OPERATIONS	\$126.96

Total General Bills	124,739.57
----------------------------	-------------------

	PARK BOARD BILLS	PARK BOARD BILLS	
177378	Acme Rents	Log Splitter	130.16
177379	Gem Federal	Water Rope	355.50
177380	Minot Restaurant/Supply	Garbage Liners	108.00
177381	SRT	Internet Chg - OS	11.25
177382	Xcel Energy	Utilities	167.07

Total Park Board Bills	771.98
-------------------------------	---------------

	ROAD BILLS	ROAD BILLS	
177320	Acme Tools	Drill Kit, Line, Paddle, Batteries	678.08
177321	American Truck & Trailer	Tool Boxes	713.34
177322	Auto Value	Sea Foam, Power Wash	197.70
177323	B & G Electric	Bathroom Wiring	1,377.04
177324	Batteries & Bulbs	Battery	13.95
177325	Butler Machinery	Replace Relay, Replace Brakes, Sensors	5,344.79
177326	Dakota Fluid Power	Hydraulics, Controls, Couplers, Hose	3,407.24
177327	Dakotaland Autoglass	Paint & Supplies	71.60
177328	Ecolab	Pest Elimination	221.56
177329	Ferguson Ent	Bushings, Couplers, Nipples	71.60
177330	Force America	Pressure Gauge	31.46
177331	Gem Federal	Lodging, Water, Title & Registration	2,559.13
177332	Home Of Economy	Fuel Pump, Swivel, Paint	811.23
177333	KLJ	Comp Plan Engineering, Engineering - CR #18	7,475.71
177334	Lawson Products	Blades, Screws, Seals	538.47
177339	MDU	Utilities	1,356.63
177335	Magic City Garage Doors	Door Repairs	242.50
177336	Main Electric	Replace Service Line	11,170.00
177337	Maintenance Plus	General Cleaning, Supplies	827.99
177338	Marco	Web Root Service	72.00

177340	Menards	Tile Board, Bathroom Fixtures, Heater	774.81
177341	Midstates Wireless	Antenna Installation	173.61
177342	Minot City Landfill	Dumping Fee	156.10
177343	Minot City Water	Water/Sewer	150.44
177344	Minot Daily News	Newspaper Subscription	192.20
177345	Minot Restaurant & Supply	Paper Towels	344.80
177346	Muus Lumber	Lag Screws	92.00
177347	NDLTAP	Asphalt Conference	100.00
177348	ND Surplus Properties	Genie Scissor Lift #260	1,700.00
177349	North Prairie Rural Water	Water	56.78
177350	North Winds Truck	Running Boards, Seat Covers	2979.60
177351	O'Day Equipment	Nozzles, Caps, Fuel Pump	251.08
177352	Ottertail Power	Utilities	292.03
177353	Porter Bros/Gerdau	Flat Iron	636.62
177354	PraXair	Welding Supplies	14.27
177355	Pure Honda	Grip Glue	8.97
177356	RHI Supply	Filters	93.31
177357	Safety Kleen	Solvent Clean	185.85
DD	Schmit, Travis	Meals	203.00
177358	Source One	Saw Blades	553.63
177359	SRT	Office Telephone	421.00
177360	Subsurface	Estimate #1, Culvert Repair	361693.50
177361	Sundre Sand & Gravel	Salt Sand	1082.49
177362	Swanston Equipment	Grapple, Motor	6265.80
177363	Tri N Propane	Utilities	117.13
177364	Verizon Connect	Monthly Service	423.59
DD	Vollmer, Justin	Meals	203.00
177365	Winter Equipment	Cutting Edges	11392.75

Total Road Bills	427,740.38
-------------------------	-------------------

GRAND TOTAL	553,251.93
--------------------	-------------------

Ryan Ackerman from Ackerman Estvold appeared before the Commission with and update regarding the Souris River Joint Board and the progress of the Mouse River Flood Control Project. Mr. Ackerman stated that construction has once again began on Phase 1, 2 & 3 of the project and will cause some traffic issues within the city as some of the main road will be closed or down to one lane. He informed the Commission that during the ND State Legislative Session Senate Bill No 2020 was approved and it allocated \$82.5 million toward the Mouse River Flood Control Project within the City of Minot and Ward County.

Assistant County Engineer Travis Schmit appeared with a request to allocate the remaining \$129,714.88 from the North Dakota State Water Commission that is dedicated for flood protection to purchase the Bachmeier property located along the south side of Colton Ave for \$24,507.67, the Keck property located along the north side of Colton Ave for \$7,059.44 and the remaining funds toward the purchase of the property located at block 2, lot 19 of the Riverwood addition from the DeSour Valley EDC.

Moved by Comm. Walter, seconded by Comm. Rostad to approve the request to allocate the \$129,714.88 as requested. Roll call; all voted yes; motion carried.

Nancy Simpson, Planning and Zoning Administrator appeared with 3 agenda items the first was regarding the following Special Use Permits.

Ruso Wind Partners, LLC

Application for a special use permits for multiple properties located in Greely & Iota Flat Townships.

The special use permits application is for constructing 53 electrical wind generation towers. Greely Township has responded with approval and no further comments. Iota Flat was present at the Public Hearing, however, has not submitted written comment directly to the County. However, each Township within the project boundary has signed letters of approval that were submitted to the County by the Company. The Planning & Zoning Commission has recommended approval with the stipulations listed in the Staff Report.

AT&T

Application for a special use permit for the construction of a cellular communications tower on the following described property:

NE ¼, 16-153-81, Sawyer Township

The special use permit application is for constructing a cellular communications tower. Sawyer Township has responded with approval and no further comment. No public comment has been received as of the date of this agenda.

Ryan Ammerman from PRC appeared on behalf of the Ruso Wind Partners, LLC to answer questions regarding their Special Use Permit Applications.

Moved by Comm. Walter, Seconded by Comm. Rostad to approve the applications for Special Use Permits as presented. Roll call; all voted yes; motion carried.

Ms. Simpson second agenda item was a request for approval of the following application for a Variance.

Christopher Rafferty

Application for a variance for the following described proposed outlot:

Proposed Outlot 1 SE ¼ 2-151-83, Rushville Township & Proposed Outlots 1 & 2 NE ¼, 11-151-83, Rushville Township

The variance application is to Ward County Zoning Ordinance Chapter 3, Article 24 Section 4.12, right of way dedication on section lines. Rushville Township has responded with approval. No public comment has been received as of the date of this agenda.

Moved by Comm. Fjeldahl, seconded by Comm. Walter to approve the application for a variance. Roll call; all voted yes; motion carried.

Ms. Simpson final item was a request for approval of the following application for plats.

Christopher Rafferty

Application for a plats for the following described property:

Proposed Outlot 1 SE ¼ 2-151-83, Rushville Township & Proposed Outlots 1 & 2 NE ¼, 11-151-83, Rushville Township

The plat application is for creating an outlot for the construction of a single family residence. Rushville Township is unorganized, thus the Ward County Board of supervisors acts in place of a township board. Ward County has responded with approval and the recommendation that the section line be improved to minimum standards and the owner make a maintenance agreement with Ward County. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation.

Loren Hoff

Application for a plat for the following described properties:

Outlot 35, being Sublots C & D of Outlot 7 NW ¼ SE ¼ & SW ¼ SE ¼, S31-154-81, New Prairie Township

The plat application is for creating an outlot that is being purchased by the applicant from the current owner. New Prairie Township has responded with approval with no further comment. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation.

Moved by Comm. Rostad, seconded by Comm. Fjeldahl to approve the applications for plats as presented. Roll call; all voted yes; motion carried.

Dana Larsen, County Engineer appeared with a proposed roadway and intersection improvements on County Road 16 between US 83 and US 52. The work will consist of improving two intersections along the corridor from a 90 degree intersection to 55 MPH curves, improving the sight distances and intersection safety.

Moved by Comm. Pietsch, seconded by Comm. Walter to approve the County Road 16 intersection improvements and authorize the highway department to purchase the Right of Way, culvert and take bids for the roadway development. Roll call; all voted yes; motion carried.

Mr. Larsen continued with an update of where the highway department is at with creating an application process to collect the needed data and evaluate individual requests for 129,000 pound load permits on county roads.

Moved by Comm. Fjeldahl, seconded by Comm. Rostad to Receive and File the information from Mr. Larsen regarding the 129,000 pound Loads on County Roads. Roll call; all voted yes; motion carried.

Ryan Kamrowski, Director of Tax Equalization presented the following Tax Roll Corrections:

1. During recent review of property, determined that a correction to the lot square footage was needed:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hvidsten, Joshua & Amber	BN01051000001 0 Millers Addn. Lot 1	2018	\$234,000	\$217,000	\$10,530	\$9,765
Hvidsten, Joshua & Amber	BN01051000001 0 Millers Addn. Lot 1	2017	\$234,000	\$217,000	\$10,530	\$9,765

2. Occupant qualifies for Farm Residence Exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Fyllesvold, Roger	SH5104170000000 NWNW S35-154- 87	2019	\$80,000	\$0.00	\$3,600	\$0.00
Askvig, Maurice	MN210990000020 Olt 2 of NESE S21-157-85	2018	\$108,000	\$4,000	\$4,860	\$200

3. New Owner is exempt from taxes:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Liechty Homes	MI5104085 Prairie Bluffs Lot 5	2019	\$56,000	\$42,000	\$2,520	\$1,890

4. Parcel was replatted in 2012, remove from tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Johnson, James & Carolyn	BT13005U020000 NENE Less Hwy & RWY Por. N of Hwy NWNE & NW Less 2 & 3 & Point of View 1 st , 2 nd & 3 rd S13-155-84	2018	\$10,900	\$0.00	\$545	\$0.00
Johnson, James & Carolyn	BT13005U020000 NENE Less Hwy & RWY Por. N of Hwy NWNE & NW Less 2 & 3 & Point of View 1 st , 2 nd & 3 rd S13-155-84	2017	\$10,900	\$0.00	\$545	\$0.00
Johnson, James & Carolyn	BT120030000000 SW Less Por. NE of RR Hwy & Point of View 3 rd S/D S12-155-84	2018	\$46,000	\$0.00	\$2,300	\$0.00
Johnson, James & Carolyn	BT120030000000 SW Less Por. NE of RR Hwy & Point of View 3 rd S/D S12-155-84	2017	\$46,000	\$0.00	\$2,300	\$0.00
Johnson, James & Carolyn	BT12005U040000 SWSE Less Por. NE of RY HY & Point of View 3 rd S/D S12-155-84	2018	\$4,500	\$0.00	\$225	\$0.00
Johnson, James & Carolyn	BT12005U040000 SWSE Less Por. NE of RY HY & Point of View 3 rd S/D S12-155-84	2017	\$4,500	\$0.00	\$225	\$0.00

5. Property sold to City of Minot 12/2018 pro-rate value for 11 months:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI11E830100010 Tollberg Shores 2 nd Addn. Lot I Block 1	2018	\$25,000	\$23,000	\$1,250	\$1,150

6. Property was estimated, recent inspection showed condition was less than estimated:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Swartout, Scott	MI132860200070 S/D Blocks 2 & 3 Oens Addn. Lot 7 Block 2	2018	\$78,000	\$57,000	\$3,510	\$2,565

7. Property sold 10-2018, remove Pilot Program, return to the tax roll, pro - rate value 3 months:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
J & C Rentals LLC	MI132580000060 2 nd S/D Lot 31 Nordstrom & Hanson S/D Lots 17-31 Lots 3,4,5,,6 & 7 Less N32'	2018	\$0.00	\$121,000	\$0.00	\$6,050
Folden Properties LLP	MI14470000021 S/D of Blocks 5 & 6 Valli Hai Addn. Lot 1 & E50 Lot 2	2018	\$0.00	\$43,000	\$0.00	\$2,150
Folden Properties LLP	MI141170000231 Glacial Point Addn. S85' Lot 23	2018	\$0.00	\$53,000	\$0.00	\$2,650

8. East portion of lot is easement for access to neighboring properties:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Zwak, Valerie	MI355530000021 Venture Addn. Lot 2	2018	\$142,000	\$119,000	\$7,100	\$5,950
Zwak, Valerie	MI355530000021 Venture Addn. Lot 2	2017	\$139,000	\$116,000	\$6,950	\$5,800

9. Property was given value for being built on a basement and is actually built on a slab:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Bachmeier, Willibrord Etal,	MI25A450600020 Edgewood Vista S/D Lot 2 Block 6	2018	\$281,000	\$261,000	\$12,645	\$11,745

Wedar, Leon & Lavonne	MI25A45060004 0 Edgewood Vista S/D Lot 4 Block 6	2018	\$313,00 0	\$261,00 0	\$14,08 5	\$11,74 5
-----------------------------	---	------	---------------	---------------	--------------	--------------

10. Inspection requested by owner, reduction in market value for consideration of utilities and access:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Nielsen, Lance & Brent	MI252882530091 Olts. S25-155-83 SESW Olt 9 Except W 76.5'	2018	\$339,000	\$275,000	\$16,950	\$13,750
Nielsen, Lance & Brent	MI252882530091 Olts. S25-155-83 SESW Olt 9 Except W 76.5'	2017	\$339,000	\$275,000	\$16,950	\$13,750

11. A portion of this parcel is a low area along the river :

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Vision Investments LLC	MI29D0200000 40 Gold Nugget 6 th Addn. Lot 4	2018	\$3,340,000	\$2,899,000	\$167,000	\$144,950

12. Adjust market value for vacancy and location:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
KC Holdings LLC	MI0181900000 30 Ridgedale Industrial Park Lot 3	2018	\$2,452,000	\$2,200,000	\$122,600	\$110,000
KC Holdings LLC	MI0181900000 30 Ridgedale Industrial Park Lot 3	2017	\$2,324,000	\$2,200,000	\$116,200	\$110,000

13. Property was estimated as part of 2015 review area, correction is needed to reflect market value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Genre, Raye Ann	MI220610500140 2 nd S/D Blocks 5 & 6 Dacotah Homes 2 nd Addn. Lot 14 Block 5	2018	\$194,000	\$165,000	\$8,730	\$7,425

Genre, Raye Ann	MI220610500140 2 nd S/D Blocks 5 & 6 Dacotah Homes 2 nd Addn. Lot 14 Block 5	2017	\$199,000	\$170,000	\$8,955	\$7,650
-----------------------	--	------	-----------	-----------	---------	---------

14. Property owner qualifies for Blind Exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Bechtold, Gregory	MI140850100070 EHR's 5 th Addn. Lot 7 ½ Vacated 12 th Ave NW Block 1	2018	\$213,000	\$69,000	\$9,585	\$3,450
Bechtold, Gregory	MI140850100070 EHR's 5 th Addn. Lot 7 ½ Vacated 12 th Ave NW Block 1	2017	\$235,000	\$82,000	\$10,575	\$4,100

Moved by Comm. Walter, seconded by Comm. Pietsch to approve Memorandum A- Tax Roll Corrections. Roll call; all voted yes; motion carried.

Facilities Management Director, Leona Lochthowe appeared with three agenda items. The first was requesting approval to replace the old jail detention's domestic water heater. Moved by Comm. Rostad, seconded by comm. Walter to approve Kevin's Plumbing bid of \$10,850 for the replacement of the water heater. Roll call; all voted yes; motion carried.

Ms. Lochthowe also requested approval to replace the Cooling Tower with Heat Exchanger in the old jail detention. Moved by Comm. Walter, seconded by Comm. Pietsch to approve Kevin's Plumbing bid in the amount of \$23,000. Roll call; all voted yes; motion carried.

Ms. Lochthowe's final item was a request for approval to repair the sidewalk located on the NE side of the courthouse. Moved by Comm. Rostad, seconded by Comm. Fjeldahl to approve the bid in the amount of \$3,300 from Dakota Concrete Construction. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad to table the decision regarding sound proofing the meeting rooms until the commissioners have had a chance to review the information that was received from JLG. Roll call; all voted yes; motion carried.

IT Director Jason Blowers and Sheriff Roed requested approval to purchase and install two card readers and program for the elevators in the amount of \$9,751.50. These card readers would enable the IT department to program the elevators to limit access to the third and fourth floors after business hours for added security.

Moved by Comm. Walter, seconded by Comm. Rostad to approve having a professional come in and advise the county what needs to be done and how to do it properly to improve security. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch approve Alan Walter to approach JLG and come up with a recommendation regarding improvements of building security for the next meeting. Roll call; all voted yes; motion carried.

Mr. Blowers also requested approval to purchase a one year URL Filter license from Marco for a cost of \$3,085.50. This filter would allow the IT department, with recommendations from the department heads to shut down specific websites to help reduce the risk of cyber corruption.

Moved by Comm. Fjeldahl, seconded by Comm. Rostad to approve the purchase of the one year URL Filter License from Marco. Roll call; all coted yes, except Comm. Pietsch who voted no; motion carried.

Dawn Polumbo from Zarr Financial Services appeared with an amendment from Lincoln Financial Group regarding employees' dental health benefits. This amendment stated that effective January 1, 2019 Fluoride services for adults will be included in the benefits.

Moved by Comm. Pietsch, seconded by Comm. Walter to receive and file the amendment from Lincoln Financial Group. Roll call; all voted yes; motion carried.

Robin Finneseth, Human Resource Director presented the following payroll amendments: K. Bertsch- Human Resources (level 19); K. Willert- State's Attorney (level 20); T. Schwarz- State's Attorney (level 37). There was a question from the Auditor on the amendment for K. Bertsch due to the previous motion at the April 2, 2019 Commission meeting, the motion was approved for a level 19 salary at \$19.23 per hour and the presented amendment has \$21.64 per hour. HR director reported the hourly rate of \$21.64 is more in line with the area market according to the salary study, similar to the recent State's Attorneys new hires. The extra funding for the payroll technician will come from the Human Resources' budget.

Moved by Comm. Rostad, seconded by Comm. Fjeldahl to approve the payroll amendments as presented. Roll call; all votes yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Walter to appoint Bob Barnard as the new Emergency Management Director with a salary of \$67,496 per year. Roll call; all votes yes, except Comm. Pietsch who voted no. Motion carried.

Ms. Finneseth also requested an approval to purchase new equipment for the newly created payroll technician. Moved by Comm. Rostad, seconded by Comm. Fjeldahl to approve the bid from CDW Government in the amount of \$2,058.95 using funds from the Commissioner's Contingency Fund. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Walter to approve the changing of the primary contact information to Human Resource Director Robin Finneseth for the following agencies: Work Force Safety, Nation Wide, Voya, Job Service, NDPERS, Child Support Enforcement, Sanford, Lincoln Dental, Avesis, Wage Works, Gem Credit-Human Resources, AFLAC, Souris Valley United Way, ND United, Rodenburg Law, AR Audit, ND Teachers Fund for Retirement, Internal Revenue Service-Payroll Related and ND Tap payroll and benefits. Roll call; all voted yes; motion carried.

Auditor/Treasurer Devra Smestad appeared.

Moved by Comm. Walter, seconded by Comm. Rostad to receive and file the following correspondence: ND Department of Health-Public Notice; Department Head meeting minutes-April; ND DOT- US Highway 52 improvements; Insurance Services Office, Inc-Building Code Effectiveness Grading Schedule; Janelle Regimbal-Attendant Care; Dana Larsen- letter to Jerald Burtman; ND State Water Commission-Mouse River Cost Share Request; Central Services Division Director-Proposed Legal Notice Rates. Roll call; all votes yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to receive and file the monthly reports from NDSU Extension office and Veteran's Affairs. Roll call; all votes yes; motion carried.

Rural Fire Chief Rex Weltikol addressed questions from the commission regarding the City of Minot Fire Chief, Kelli Kronschnabel's request to not be included in a county burn ban if one is declared. Chief Weltikol stated that no burn ban had been declared and one would not be without him contacting all fire chiefs within the county. At this time he has not been in contact with Chief Kronschnabel regarding her request.

Moved by Comm. Walter, seconded by Comm. Fjeldahl to have Chief Weltikol contact Chief Kronschnabel.

Moved by Comm. Rostad, seconded by Comm. Pietsch to table the request until a meeting with Chief Kronschnabel has been made. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad to approve the Raffle Permits for Dakota Hope Clinic and Ward County 4-H and to approve the Gaming Site Authorizations for ND Association for the Disabled, Inc (2 locations); Minot VFW Post 753, Inc; Minot State Beaver Boosters (3 locations); Minot Junior Golf Association; Veteran's Club of Kenmare, Inc. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Walter to approve the Special Event Permit for Minot VFW Club Post 753, Inc. Roll call; all voted yes; motion carried.

At 11:23 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 21st DAY OF MAY, 2019

Chairman, Ward County Commission

ATTEST:
