

AGENDA FOR THE BOARD OF WARD COUNTY COMMISSIONERS
Tuesday, May 21, 2019
9:00 a.m. – Regular Commission Meeting

Pledge of Allegiance Call to Order – Chair Weppler Order of Business

1. Approve Agenda
2. Review and Approve the Minutes from the Regular Commission Meeting on May 7, 2019 and the Special Meeting on May 8, 2019
3. Review and Approve the Regular Bills totaling \$814,402.97 and Social Services Bills totaling \$3,082.50
4. Tammy Ibach and Robert Harms-North Dakotans for Comprehensive Energy Solutions
 - A.) Wind Towners
5. Rex Weltikol-Minot Rural Fire Chief
 - A.) Burn Restriction/Ban update
6. Robert Roed-Sheriff
 - A.) Request for Budget Amendment
7. Kris Weber- Emergency Management
 - A.) Flood-Specific Emergency Action Plan
8. Leo Schmidt-Building Inspector
 - A.) Moving Permit
9. Nancy Simpson- Planning & Zoning Administrator
 - A.) Memorandum 1 Plat
10. Ryan Kamrowski- Director of Tax Equalization
 - A.) Vacant GIS Specialist Position: Pilot
11. Dana Larsen-County Engineer
 - A.) Equipment Operator Opening
 - B.) Apple Grove Paving District
- 11.5 Robin Finneseth- Human Resources
 - A.) Payroll Amendments-K.Fevold-Human Resources (level 23); C.Hammer-Highway Department (level 20); J.Allers- Highway Department (level 20); J.Babcock-State's Attorney (level 17)
 - B.) Setting 180 day review date for Jason Blowers and Robin Finneseth
12. Auditor/Treasurer – Devra Smestad
 - A.) Receive and File Correspondence: Minot Chamber-Economy at a Glance; NDDOT-Transportation Alternative Project; Department Head Minutes- May 2019
 - B.) Receive and File Monthly Reports and Financials: Recorder's Office; Sheriff's Department; Tax Equalization
 - C.) Approval of Gaming Site: Veteran's Club of Kenmare, Inc. (2sites)
 - D.) Social Service Redesign Planning meeting June 11th
 - E.) Census-Complete Count Committee
 - F.) 2019 Contract with Makoti Threshers Association
 - G.) Ward County Reorganization Committee Appointment
 - H.) Letter to Auditor
 - I.) Budget Input
 - J.) Chelsey Lazier-Promotion
13. Old Business
 - A.) Facilities Management-Sound proofing tabled from 5/7/2019
 - B.) Building Security Update-elevators-JLG-tabled from 5/7/2019

Minutes of the Board of Ward County Commissioners

May 21, 2019

The regular meeting of the Ward County Commission was called to order by Chair Weppler at 9:00 AM with Commissioners Walter, Fjeldahl, Rostad, and Pietsch present. Also present were department heads Betty Braun, Dana Larsen, Derrill Fick Devra Smestad, Jason Blowers, Kerrienne Boetcher, Roza Larson, Robin Finneseth, Ryan Kamrowski, Robert Roed, Kris Weber and Travis Schmit.

Moved by Comm. Rostad, seconded by Comm. Walter to approve the agenda. Roll Call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve the Minutes from the Regular Commission meeting on May 7, 2019 and the Special Meeting on May 8, 2019. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad to approve the Regular Bills totaling \$814,402.97 and the Social Service Bills totaling \$3,082.50. Roll call; all voted yes; motion carried.

**Bill List -
May 21,
2019**

	GENERAL BILLS	GENERAL BILLS	
177522	APPLIED CONCEPTS INC	RADAR REPAIR---SHERIFF	\$150.00
177553	AUTO DOCTOR	VEHICLE MAINTENANCE---SHERIFF	\$25.00
177553	AUTO DOCTOR	VEHICLE MAINTENANCE---SHERIFF	\$335.22
177553	AUTO DOCTOR	VEH. SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEHICLE MAINTENANCE---SHERIFF	\$821.94
177553	AUTO DOCTOR	VEH. SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEH. SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEH SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEH. SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEHICLE MAINTENANCE---SHERIFF	\$269.52
177553	AUTO DOCTOR	VEH SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEH. SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEHICLE MAINTENANCE---SHERIFF	\$97.85
177553	AUTO DOCTOR	VEH SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEH. SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEH. SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEH. SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEH. SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEH SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEH. SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEHICLE MAINTENANCE---SHERIFF	\$548.87
177553	AUTO DOCTOR	VEHICLE MAINTENANCE---SHERIFF	\$66.25
177553	AUTO DOCTOR	VEH. SETUP---SHERIFF	\$50.00
177553	AUTO DOCTOR	VEHICLE MAINTENANCE---SHERIFF	\$30.00
177553	AUTO DOCTOR	VEHICLE MAINTENANCE---SHERIFF	\$75.00
DD	BLOWERS, JASON J	MS-ISAC ---INFORM TECH DEPT	\$233.43
177554	BLUE SHIELD TACTICAL SYSTEMS LLC	DE-ESCALATION TRAINING---JAIL OPERATIONS	\$598.00
177555	BOB BARKER COMPANY INC	JAIL SUPPLIES---JAIL OPERATIONS	\$258.52
177556	CBM FOOD SERVICE	APRIL 19 INMATE MEALS ---JAIL OPERATIONS	\$23,842.00
177565	CBM FOOD SERVICE	APRIL JUVENILES MEALS---JAIL OPERATIONS	\$291.62
177557	CDW GOVERNMENT INC	PRINTER---HUMAN RESOURCES	\$413.08
177558	CLUTE OFFICE EQUIPMENT INC	COUNTY OFFICE SUPPLIES---EXTENSION SERVICE	\$110.00

177558	CLUTE OFFICE EQUIPMENT INC	MAINT OF PRINTER---JAIL OPERATIONS	\$79.15
177558	CLUTE OFFICE EQUIPMENT INC	PRINTER MAINT---TAX EQUALIZATION	\$298.54
177558	CLUTE OFFICE EQUIPMENT INC	CALCULATOR X3---HUMAN RESOURCES	\$113.85
177559	CULLIGAN WATER CONDITIONING	WATER FOR JUVENILES & MEDICAL REASONS---JUVENILE DETENTION	\$31.00
177560	DACOTAH PAPER CO	JANITORIAL SUPPLIES---FACILITY MGT	\$13.62
177561	DAKOTA FIRE EXTINGUISHER INC	ADMIN BUILDING ANNUAL SERVICE---FACILITY MGT	\$473.21
177561	DAKOTA FIRE EXTINGUISHER INC	ANNUAL SERVICE---FACILITY MGT	\$1,550.78
177561	DAKOTA FIRE EXTINGUISHER INC	BUCKEY WATER FIRE EXTINGUISHER---FACILITY MGT	\$105.95
DD	EISENBRAUN, JULIE A	OPERATIONS PLANNING TO MARYLAND---EMERGENCY MGT	\$280.00
DD	EISENBRAUN, JULIE A	EMERGENCY MGMT STANDARDS---EMERGENCY MGT	\$280.00
177562	ENERBASE FARMERS UNION/CENEX	GAS CANS FILLED---FACILITY MGT	\$57.94
177562	ENERBASE FARMERS UNION/CENEX	TRAVEL---TAX EQUALIZATION	\$65.29
177563	GALLS INC	RADIO/UNIFORM---JAIL OPERATIONS	\$21.00
177485	GEM FEDERAL CREDIT UNION	SA ADVERTISING MONSTER---STATES ATTORNEY	\$349.00
177485	GEM FEDERAL CREDIT UNION	SA ADVERTISING LINKEDIN---STATES ATTORNEY	\$24.45
177564	GEM FEDERAL CREDIT UNION	SHREDDER OIL---SHERIFF	\$39.96
177564	GEM FEDERAL CREDIT UNION	FUEL, GAS, OIL---SHERIFF	\$88.18
177564	GEM FEDERAL CREDIT UNION	FUEL, GAS, OIL---SHERIFF	\$205.97
177564	GEM FEDERAL CREDIT UNION	SHOOTING RECONSTRUCTION---SHERIFF	\$825.00
177564	GEM FEDERAL CREDIT UNION	EVIDENCE---SHERIFF	\$59.93
177564	GEM FEDERAL CREDIT UNION	FUEL, GAS, OIL---SHERIFF	\$65.92
177486	GEM FEDERAL CREDIT UNION	OFFICE SUPPLIES---JUVENILE DETENTION	\$242.79
177565	GEM FEDERAL CREDIT UNION	COUNTY OFFICE SUPPLIES---EXTENSION SERVICE	\$48.56
177566	GEM FEDERAL CREDIT UNION	TV BRACKET - BEST BUY---HUMAN RESOURCES	\$150.49
177567	GOFF, EMILY	TRAVEL---EXTENSION SERVICE	\$256.87
177568	HACTC	INMATE MEDICAL---JAIL OPERATIONS	\$2,793.48
177569	HAMPTON INN & SUITES MINOT	TAYLOR TRAINING---AUDITOR AND TREASURER	\$415.00
177570	HESI	MANIFEST TRANSPORTATION---JAIL OPERATIONS	\$122.00
177571	HOFFARTH SANITATION	GARBAGE & LANDFILL---FACILITY MGT	\$550.00
177572	INFORMATION TECHNOLOGY DEPT	NETMOTION---SHERIFF	\$349.90
177572	INFORMATION TECHNOLOGY DEPT	WAN & ANTIVIRUS---GENERAL	\$754.03
177573	INTOXIMETERS	MOUHPIECE---24/7 SOBRIETY	\$1,800.00
DD	JENKINS, JOSHUA W	HOTEL & PER DIEM - DENVER---INFORM TECH DEPT	\$933.26
DD-1280	JOB SERVICE NORTH DAKOTA	JOB SERVICE LATE FEES---EMPLOYEE BENEFITS	\$50.00
DD-1271	JOB SERVICE NORTH DAKOTA	UNEMPL INSUR 04/25/19 ---SHERIFF	\$867.00
DD	JOHNSON, JODI L	LICENSE---SCHOOL SUPERINTENDENT	\$50.00
177574	KADRMAS LEE & JACKSON INC	COMP PLAN CONSULT FEES---PLANNING AND ZONING	\$28,124.82
177575	KASSON, SEAN	CONTRACT WORK---STATES ATTORNEY	\$455.08
177576	KEVINS PLUMBING & HEATING INC	HP #56 LEAKED---FACILITY MGT	\$899.87
177577	KEYCARE PHARMACY	INMATE MEDICATIONS---JAIL OPERATIONS	\$15.44
177578	LOWES PRINTING	BOND ENVELOPES---SHERIFF	\$437.85
177579	MAKOTI THRESHERS	HISTORICAL SOCIETY---GENERAL	\$9,000.00
177580	MARCO TECHNOLOGIES	MAINTENANCE SUPPORT ON PUBLIC SAFETY---INFORM TECH DEPT	\$200.00
177580	MARCO TECHNOLOGIES	PUBLIC WIFI FIREWALL---INFORM TECH DEPT	\$460.00
177580	MARCO TECHNOLOGIES	CISCO HARDWARE SOFTWARE---INFORM TECH DEPT	\$15,869.26
177581	MCKESSON MEDICAL-SURGICAL	MEDICAL SUPPLIES---JAIL OPERATIONS	\$424.16
177582	MDU - BISMARCK OFFICE	GAS COUNNTY NORTH BLDG---FACILITY MGT	\$206.19
177583	MENARDS - MINOT	WEED & FEED---FACILITY MGT	\$18.95
177583	MENARDS - MINOT	MACHINE SCREW & STOVE BOLT---FACILITY MGT	\$1.84
177583	MENARDS - MINOT	OFFICE/JAIL BUILDING---FACILITY MGT	\$173.78
177583	MENARDS - MINOT	STEAL FRAME/BEAMS---FACILITY MGT	\$347.58
177584	MIDSTATES WIRELESS	4 RADIOS---JAIL OPERATIONS	\$2,380.00

177585	MILLER LAW OFFICE, PC	CONTRACT WORK---STATES ATTORNEY	\$715.00
177586	MINOT CITY OF, WATER DEPT	WATER MORGAN BLDG---FACILITY MGT	\$68.88
177587	MINOT DAILY NEWS INC	CUSTODIAN MAIN---GENERAL	\$285.41
177587	MINOT DAILY NEWS INC	3 COMM POSITIONS OPEN---GENERAL	\$12.41
177587	MINOT DAILY NEWS INC	PHN - GLICK VARIANCE---GENERAL	\$37.23
177587	MINOT DAILY NEWS INC	MUNICIPAL COMMUNITY SUP---GENERAL	\$35.77
177587	MINOT DAILY NEWS INC	PHN - DICKMAN VARIANCE---GENERAL	\$35.04
177587	MINOT DAILY NEWS INC	SPECIAL PLANNING COMMISSION MTG---GENERAL	\$15.33
177587	MINOT DAILY NEWS INC	MOVING PERMIT---GENERAL	\$25.55
177588	MONSON DENTAL CENTER	INMATE DENTAL---JAIL OPERATIONS	\$471.00
177589	NACVSO	B HAMILTON MEMBERSHIP---VET SERVICES	\$60.00
177589	NACVSO	NACVSO CONF FEE---VET SERVICES	\$450.00
177590	ND ASSOC OF COUNTIES	WSI 2018 RECONCILIATION---INSURANCE	\$17,166.48
177591	ND SCHOOL BOARDS ASSN	BOARD MEMBERSHIP---SCHOOL SUPERINTENDENT	\$200.00
177592	OLE OLSON'S TOWING & RECOVERY	TOWING---SHERIFF	\$184.75
177593	PEOPLEFACTS LLC	ON-SITE INSPECTION FEE---HUMAN RESOURCES	\$85.00
177594	PHARMCHEM INC	24/7 SWEAT PATCH ANALYSIS---24/7 SOBRIETY	\$1,713.00
177595	PRAXAIR	CYLINDER RENT---FACILITY MGT	\$26.02
177596	PRIMARY PRODUCTS COMPANY	EXAM GLOVES---JAIL OPERATIONS	\$1,425.00
177597	RUNGE, GREGORY	MENTAL HEALTH CASE---GENERAL	\$108.40
177598	SANFORD OCCUPATIONAL MED CLINIC	MEDICAL EXAM---JAIL OPERATIONS	\$252.00
177599	SCHOCKS SAFE & LOCK INC	COMBO LOCK CH OFFICE 105---FACILITY MGT	\$484.95
177600	SIDWELL COMPANY THE	LAND USE UPDATE TRAINING---TAX EQUALIZATION	\$937.50
177601	SIGNSTODAY	HR WINDOW DECALS & DECALS FOR COURTHOUSE DOORS---FACILITY MGT	\$39.00
DD	SIMPSON, NANCY M.H.	SPECIAL MEETING FOOD---PLANNING AND ZONING	\$54.81
177602	SPANISHONPATROL	SPANISH TRAINING COURSE---JAIL OPERATIONS	\$79.00
177603	SPRENGER, WANDA ANN	TRAINING C/O TRAINING---JAIL OPERATIONS	\$193.80
177604	STEINS INC	SCRAPER WITH BLADE---FACILITY MGT	\$30.79
177604	STEINS INC	COOLING TOWER SUPPLIES---FACILITY MGT	\$508.73
177604	STEINS INC	JAIL SUPPLIES---JAIL OPERATIONS	\$1,172.59
DD	STRAABE, JULIE A	FUEL REIMBURSEMENT---TAX EQUALIZATION	\$20.00
177605	STREICHER'S, INC	MEDICAL SUPPLIES---JAIL OPERATIONS	\$95.94
177606	TEAM ELECTRONICS INC	RADIO EAR PIECE & MICS---JAIL OPERATIONS	\$310.00
177607	THOMAS FAMILY FUNERAL SVC INC	TRANSPORT BODY---GENERAL	\$500.00
177608	THOMAS LAW FIRM	MAY 2019 MENTAL HEALTH---GENERAL	\$1,800.00
177609	THOMPSON LARSON	TRANSFER---GENERAL	\$400.00
177609	THOMPSON LARSON	CORONER---GENERAL	\$400.00
177611	THRIFTY WHITE PHARMACY	INMATE MEDICAL---JAIL OPERATIONS	\$2,646.31
177612	TRINITY HEALTH	INMATE MEDICAL---JAIL OPERATIONS	\$14,300.72
177613	TRINITY MEDICAL GROUP	INMATE MEDICAL---JAIL OPERATIONS	\$10,386.80
177614	TURNKEY CORRECTIONS	INMATE INDIGENT SUPPLIES---INMATE TRUST (COMMISSARY)	\$123.85
177615	TYLER TECHNOLOGIES INC	NEW WORLD BOOKING EXPORT---INMATE TRUST (COMMISSARY)	\$18,240.00
177615	TYLER TECHNOLOGIES INC	PAYROLL TRAINING---AUDITOR AND TREASURER	\$3,839.01
177616	UNIFORM CENTER	UNIFORMS---SHERIFF	\$889.60
177617	UNITED MAILING SERVICES INC	MIAL/POSTAGE---EXTENSION SERVICE	\$838.97
177617	UNITED MAILING SERVICES INC	POSTAGE & SERVICES---GENERAL	\$262.74
177618	VANGUARD APPRAISALS INC	PARCEL DATA ARCHIVING---TAX EQUALIZATION	\$2,800.00
177619	VERENDRYE ELECTRIC	COUNTY NORTH---FACILITY MGT	\$123.00
177619	VERENDRYE ELECTRIC	ELECTRIC BILL---EMERGENCY MGT	\$67.00
177620	VERIZON WIRELESS	BLDG INSPECTION CELL---TAX EQUALIZATION	\$44.14
177303	VERIZON WIRELESS	HR CELLPHONE---HUMAN RESOURCES	\$44.14
177621	VILLAGE FAMILY SERVICE CENTER	EMPLOYEE ASSISTANCE PROGRAM---HUMAN RESOURCES	\$8,190.00

DD	WEBER, KRISTINA L	EMI E0387 & EMIE0388---EMERGENCY MGT	\$448.00
177622	WESTLIE FORD LINCOLN MERCURY	CREDIT---SHERIFF	-\$75.00
177622	WESTLIE FORD LINCOLN MERCURY	VEHICLE REPAIR---SHERIFF	\$477.87
177623	WILHELM TIM	2019 INDIGENT DEFENSE---GENERAL	\$1,800.00
177564	XCEL ENERGY	ELECTRICITY ADMIN BLDG---FACILITY MGT	\$5,713.23
177564	XCEL ENERGY	ELECTRICITY COURTHOUSE---FACILITY MGT	\$3,574.85
177564	XCEL ENERGY	ELECTRICITY JAIL---FACILITY MGT	\$5,362.29
177564	XCEL ENERGY	ELECTRICITY MOROGAN BLDG---FACILITY MGT	\$82.95
177564	XCEL ENERGY	SOO LINE PARKING LOT---FACILITY MGT	\$32.89

Total General Bills	213,055.98
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	PARK BOARD BILLS	PARK BOARD BILLS	
177547	Hanson/A-1 Septic	Pump Toilet Vault	250.00
177548	Mac's	Dock Cable	153.60
177549	Menards	Vinyl, Toilet Tissue	30.04
177550	Verendrye Electric	Siren - RL	39.00
177551	Ward Co Hwy Dept	Maintenance	8975.22

Total Park Board Bills	9,447.86
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	ROAD BILLS	ROAD BILLS	
177506	Acme Rents	Floor Scrubber	630.00
177507	All American City Glass	Glass Installation	125.00
177508	Ameripride Linen	Janitorial Service	632.76
177509	Berthold City	Utilities	27.00
177510	Butler Machinery	Edges	10,050.54
177511	Dakota Fluid Motion	Pump	4,865.38
177512	Dakota Fluid Power	Reducer, Tee	13.54
177513	Dakota Pipe & Steel	Tubing	45.60
177514	Dakotaland Autoglass	Paint	878.56
177515	DMC Wear	Edges	413.00
177516	Enerbase	Gas, Diesel	5,888.01
177518	F.U.O. - Berthold	Hardware, Diesel, Gas	3,206.03
177519	F.U.O. - Kenmare	Diesel, Wheel, Gasoline	1,955.23
177517	Farden Construction	Estimate #1, CR #9	25,963.92
177520	Farstad Oil	Diesel, Additive	9,559.20
177521	Gem Federal	GIS Web Svc	332.82
177522	General Trading	Valve, Sealant, Brooms	404.15
177523	Hoffarth Sanitation	Garbage Svc	100.00
177524	Home of Economy	Valve Ball	8.99
177525	I Heart Media	Equipment Operator Advertisement	918.00
177526	Job Service of ND	Unemployment	5,301.00
177527	Kenmare City	Utilities	87.00
177528	Lawson Products	Paint, Blades	772.81
177530	MDU	Utilities	151.65
177529	Magic City Garage Door	Repair Garage Door	825.00
177531	Menards	Trash Can, Faucets, Bags	420.80
177532	NAPA Auto Parts	Gauges, Impact Wrench, Bushings	1,083.24
177533	ND Surplus Properties	Pump Motor, Tool Kit	825.00
177534	Northern Plains Equipment	Battery	188.00
177535	NW Tire	Repairs, Tires, Mounting	921.36
177536	Ottertail Power	Utilities	35.88

177537	Porter Bros/Gerdau	Tubing, Iron	201.70
177538	RDO Equipment	Couplers, Filters, Valves	208.50
177539	Subsurface Inc	Culvert Repairs - County Wide	388619.00
177540	Swanston Equipment	Filter	56.65
177541	Tri N Propane	Utilities	148.75
177542	Verendrye Electric	Utilities	73.00
177543	Verizon Network Fleet	Monthly Service	457.47
177544	Verizon Wireless	Cell Phone Svc	363.37
177545	Westlie Motor Company	Relay, Valves, Freightliner Truck #84	124069.29
177546	Xcel Energy	Utilities	1071.93

Total Road Bills	591,899.13
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GRAND TOTAL	814,402.97
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Tammy Ibach, Director and Robert Harms, Policy Official for North Dakotans for Comprehensive Energy Solutions appeared before the Commission to provide an update regarding the Wind Energy Projects in North Dakota. North Dakota is ranked sixth in the US for wind generation potential with 29 wind farms located in 27 counties across the state.

Minot Rural Fire Chief Rex Weltikol informed the commission that there is no burn ban as of now and that he spoke with City of Minot Fire Chief Kronschnable regarding her request to be exempt from the County Burn ban if one is implemented. He stated that the request has been withdrawn.

Sheriff Roed requested a budget amendment be approve in the amount of \$4,800.00. These funds were a grant received from St. Josephs Foundation to use to purchase AEDs. Moved by Comm. Fjeldahl, seconded by Comm. Walter to approve the budget amendment to increase the Sheriff's budget for equipment by \$4,800.00. Roll call; all voted yes; motion carried.

Sheriff Roed also recognized Deputy Summers for receiving the Colonel's Award of Excellence for his efforts in helping save an overdosed man in November. Deputy Summers was congratulated with a round of applause.

Kris Weber, Interim Emergency Management Director presented the Commission with the Ward County Flood-Specific Emergency Action Plan for approval. Moved by Comm. Pietsch, seconded by Comm. Walter to approve the plan. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to open the public hearing regarding the moving permit application for Rick and Denver Haugen at 9:52 AM. Roll call; all voted yes; motion carried.

No one from the public came forward for or against the application.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to close the public hearing at 9:53 PM. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Walter to approve the moving permit application for Rick and Denver Haugen. Roll call; all voted yes; motion carried.

Nancy Simpson, Planning and Zoning Administrator requested approval for the following plat application.

Cunningham Family Partners Application for a plat for the following described property:

Proposed Outlot 14, NW ¼ NE ¼ & SE ¼ NE ¼, 10-151-86, Ryder Township

The plat application is for creating an outlot surrounding existing grain bins for the sale of the property. The Ryder Township has responded with a recommendation for approval and with no further comments. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation.

Planning Commission recommended approval on May 17, 2018. Due to there being several out of state owners listed on the property, receipt of signature pages has taken longer than usual.

Moved by Comm. Walter, seconded by Comm. Pietsch to approve the plat application as presented. Roll call; all voted yes; motion carried.

Director of Tax Equalization, Ryan Kamrowski requested that the vacant GIS Specialist position located within the IT Department be transferred to the duties of the Office of Tax Equalization. His proposal would integrate the duties of this position with one of the current appraiser positions within the office and eliminate the FTE position for the IT Department. Mr. Kamrowski further states that the 2019 budgeted funds for that position be amended to the commissioner contingency fund.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve the request to eliminate the GIS Specialist Position for the IT Department and integrate those duties with the Tax Equalization Office and approve the Budget Amendment for the 2019 GIS Specialist position be transferred to the Commissioners Contingency Fund. Roll call; all voted yes; motion carried.

County Engineer, Dana Larsen requested approval to hire Cory Hammer for one of the open operator positions in the Highway Department. Cory is a relative of a current employee of the Highway Department; therefore, Mr. Larsen would need the commission approval. Moved by Comm. Walter, seconded by Comm. Rostad to approve the hire of Cory Hammer. Roll call; all voted yes; motion carried.

The bids for the paving project on 20th Ave SE were reviewed and came in higher than engineer's estimate. Nedrose Township agreed to pay \$30,000.00 toward the project.

Moved by Comm. Walter, seconded by Comm. Fjeldahl to approve Keller Paving bid of \$172,926.00 for the 20th Ave SE Improvement Project. Roll call; all voted yes; motion carried.

Robin Finneseth, Human Resource Director presented the following payroll amendments: K.Fevold- Human Resources (level 23); C.Hammer- Highway Department (level 20); J. Allers- Highway Department (level 20); J. Babcock- State's Attorney (level 17). The Auditor informed the Commission that the 2019 budget for the HR Department does not cover the requested payroll amendment for K. Fevold. HR Director reported that she did request the \$55,000 annual salary for this position in her 2019 budget.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve the payroll amendments as presented. Roll call; all votes yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to hold a Special Meeting June 4, 2019 following the regular Commission meeting for the 180 day review of HR Director Robin Finneseth and IT/GSI Director Jason Blowers. Roll call; all voted yes, except Comm. Rostad and Walter who voted no; motion carried,

Auditor/Treasurer Devra Smestad appeared.

Moved by Comm. Walter, seconded by Comm. Rostad to receive and file the following correspondence: Minot Chamber-Economy at a Glance; NDDOT-Transportation Alternative Project; Department Head Minutes- May 2019. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Pietsch to receive and file the Monthly Reports and Financials: Recorder's Office; Sheriff's Department; Tax Equalization. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad to approve the gaming site applications for Veteran's Club of Kenmare, Inc (2 sites). Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by comm. Rostad to receive and file the email regarding the Social Services Redesign Planning meeting on June 11, 2019. Chairperson Wepler, Social Service Director Melissa Bliss and Auditor/Treasurer Devra Smestad will attend the meeting. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Pietsch to approve moving the department budget hearings to June 19 and 20 starting at 8:00 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Fjeldahl to receive and file the Census-Complete Count Committee information. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Fjeldahl to approve and sign the 2019 contract with Makoti Threshers Association. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Walter to reappoint David Kopp to the Ward County Reorganization Board with term expiring on June 30, 2020. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Walter to approve and sign the letter from Rath and Mehrer, P.C. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Pietsch to approve a budget of \$250,000 for building improvements account for the year 2020. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve a budget of \$50,000 for the commissioners' contingency fund for the year 2020. Roll call; all voted yes, except Comm. Rostad who voted no; motion carried.

Moved by Comm. Walter, seconded by Comm. Pietsch to approve waiting on budgeting for a sinking fund for the construction bond until Alan Walter and John Fjeldahl meet with the architect and project manager. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Fjeldahl to approve the compensation for poll workers to be \$504 for the Early Voting Precinct poll workers and \$192 for all other poll workers (an estimated average of \$12/hour). Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Pietsch to approve the Auditor to look into the cost of adding another voting station. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Walter to approve the payroll amendment for C.Lazier- Auditor/Treasurer (level 21). Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad to approve Leona to request bids to soundproof Social Services rooms on third and fourth floors, as recommended by an architect. Roll call; all voted yes; motion carried.

Comm. Walter informed the Commission that he has tried contacting JLG regarding elevator security but, has had no contact as of this meeting.

At 10:55 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 4TH DAY OF JUNE, 2019

Chairman, Ward County Commission

ATTEST:
