

Minutes of the Board of Ward County Commissioners

June 20, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, Rostad, and Wepler present. Also present were department heads Brian Vangsness, Jason Blowers, Kelly Haugan, Kerriane Boetcher, Kristi Frederick, Lolly Gorze, Marisa Haman, Noreen Barton, and Robert Roed.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the agenda with one change to the bill total for US Records, a \$39.22 shipping charge, resulting in an updated total of \$1,510,645.26. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Olson to approve the minutes from the Regular Commission Meeting on June 6, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve the regular bills totaling \$1,510,645.26 and HS Zone direct cost bills totaling \$20,158.12. Roll call; all voted yes; motion carried.

**REGULAR COMMISSION MEETING 06/20/2023 BILL LIST**

<b>GENERAL BILLS</b>			
<b>CHECK #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
DD	JP MORGAN	MAY 2023 TRANSACTIONS--SEE JP BILL LIST	\$115,386.11
191718	AVI SYSTEMS INC	MONITORING CHECK--FACILITY MANAGEMENT	\$285.00
DD	BRUMMUND, PAIGE F	DAY TRIPS 5/1/23-5/31/23 MAY DAILY TRAVEL--EXTENSION SERVICE	\$546.43
DD	BRUMMUND, PAIGE F	DAY TRIPS 4/5/23-4/27/23 APRIL DAILY TRAVEL--EXTENSION SERVICE	\$113.32
DD	BURKETT, EMILY	DAY TRIPS 5/1/23-5/19/23 MAY DAILY TRIPS--EXTENSION SERVICE	\$37.81
DD	BURKETT, EMILY	OVERNIGHT 05/09/23-05/13/23 KENTUCKY--EXTENSION SERVICE	\$93.34
191719	BURLINGTON RURAL FIRE DISTRICT	ARPA PROJ #73 - SIRN 20/20 RADIO PURCHASE--COMMISSIONERS	\$31,200.00
191720	DACOTAH PAPER CO	VACUUM & BAGS, TOWELS, CAN LINERS--FACILITY MANAGEMENT	\$3,305.76
191721	DAKOTA SUPPLY GROUP	PARTS TO HANG HEAT PUMP--FACILITY MANAGEMENT	\$43.83
191721	DAKOTA SUPPLY GROUP	PVC TEE, UNION, ELBOW, ADAPTER--FACILITY MANAGEMENT	\$37.30
191721	DAKOTA SUPPLY GROUP	NIPPLES & COUPLINGS--FACILITY MANAGEMENT	\$18.77
191721	DAKOTA SUPPLY GROUP	TRERICE 4 1/2" GAUGE--FACILITY MANAGEMENT	\$141.86
191721	DAKOTA SUPPLY GROUP	FLEXICORE, SAW BLADES--FACILITY MANAGEMENT	\$264.70
191722	ELECTRO WATCHMAN INC	REPLACE ATRIUM CAMERA & INSTALL - COURTHOUSE--IT	\$2,769.77
191722	ELECTRO WATCHMAN INC	REPLACED KEY FOB READER ON ROOM 212--FACILITY MANAGEMENT	\$553.54
191722	ELECTRO WATCHMAN INC	MOTOROLLA BADGE ACCESS SOFTWARE--COMMISSIONERS	\$1,492.77
191722	ELECTRO WATCHMAN INC	MONITORING CHGS 5.1.23-4.30.24 COURTHOUSE & ADMIN--FACILITY	\$479.40
191675	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FACILITY MANAGEMENT	\$160.51
191675	ENERBASE FARMERS UNION/CENEX	FUEL--SHERIFF	\$10,412.52
191675	ENERBASE FARMERS UNION/CENEX	MONTHLY GAS BILL - MAY--TAX EQUALIZATION	\$165.76
DD	ENTERPRISE FM TRUST	LEASE - JUNE - 2023 CHEVY SILVERADO - UNIT #26NTGF--FACILITY	\$871.88
DD	ENTERPRISE FM TRUST	LEASE - JUNE - 2023 DODGE DURANGO -UNIT #26LTBB--SHERIFF	\$998.89
DD	ENTERPRISE FM TRUST	PARTIAL LEASE-MAY-2023 DODGE DURANGO -UNIT #26LTBF--SHERIFF	\$708.10
DD	ENTERPRISE FM TRUST	LEASE - JUNE - 2023 DODGE DURANGO -UNIT #26LTBF--SHERIFF	\$997.78
DD	ENTERPRISE FM TRUST	LEASE - JUNE - 2023 DODGE DURANGO -UNIT #26LTBL--SHERIFF	\$998.89

DD	ENTERPRISE FM TRUST	LEASE - JUNE - 2023 DODGE DURANGO -UNIT #26LTBM--SHERIFF	\$998.89
DD	ENTERPRISE FM TRUST	LEASE - JUNE - 2023 CHEVY TRAVERSE -UNIT #26QW23--SHERIFF	\$714.13
DD	ENTERPRISE FM TRUST	LEASE - JUNE - 2023 CHEVY TRAVERSE -UNIT #26QW3K--SHERIFF	\$714.13
191723	HIGH POINT NETWORKS	SQL SERVER 2022 STANDARD EDITION--IT	\$3,315.00
191676	HOFFARTH SANITATION	TRASH SERVICE - MAY 2023--FACILITY MANAGEMENT	\$600.00
191677	INFORMATION TECHNOLOGY DEPT	DP650 - SSL VPN CLIENT--IT	\$5.00
191724	JESSEN ROOFING	PATCHING ROOF ON JAIL--FACILITY MANAGEMENT	\$1,800.00
DD	JOHNSON, JODI L	DAY TRIP 06/05/23 BISMARCK--SCHOOL SUPERINTENDENT	\$153.29
191725	KASSON, SEAN BRADLEY	CONTRACT ATTORNEY 4/17/23 - 5/29/23--STATES ATTORNEY	\$1,441.60
DD	KOSSAN, KENTON	DAY TRIP 06/13/23 BISMARCK--EMERGENCY MANAGEMENT	\$144.10
191726	LEXIPOL LLC	CORRECTIONS ONE ACADEMY RENEWAL 11 USERS--JUVENILE DET	\$789.69
191726	LEXIPOL LLC	CORRECTIONS ONE ACADEMY RENEWAL 50 USERS--JAIL OPER	\$3,448.00
DD	MAKOTI CITY AUDITOR	ARPA PROJ #65-SANITARY SEWER REHABILITATION--COMMISSIONERS	\$203,349.90
191727	MARCO TECHNOLOGIES, LLC NW7128	PM CISCO 9200L NETWORK SWITCHOVER FOR 4TH--IT	\$636.00
191727	MARCO TECHNOLOGIES, LLC NW7128	CISCO CUCM EXSI HOST DECOMM & EXPSWY CALLER ID--IT	\$480.00
191678	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG--FACILITY MANAGEMENT	\$29.83
191728	ND DEPT HUM SERV	INMATE MEDICAL (MEDICARE) - OCT 2022--JAIL OPERATIONS	\$21,734.92
191729	ND STATE RADIO COMM	TERMINAL LICENSE ANNUAL FEE - 2023--STATES ATTORNEY	\$143.00
191730	NDCHCA	NDCHCA YEARLY DUES - 6/1/23-5/31/23--JAIL OPERATIONS	\$100.00
191731	OTIS ELEVATOR CO INC	WEEKEND SERVICE FOR STUCK JAIL ELEVATOR--FACILITY MGMT	\$1,200.00
DD	PROJECT BEE	ARPA PROJ #97 BROADWAY CIRCLE COMPLETION #1--COMMISSIONER	\$670,001.86
191732	ROUGH RIDER INDUSTRIES	DESK TOP, HUTCH, DESK (HOLLY)--EXTENSION SERVICE	\$1,522.00
DD	SALAZAR, SHARHONDA R	OVERNIGHT 05/21/23-05/22-23 BISMARCK--JAIL OPERATIONS	\$189.60
191733	STATIC ELECTRIC & AUTOMATION LLC	INSTALL LIGHT AT NDSU EXTENSION CENTER--FACILITY MANAGEMENT	\$386.43
191734	SUMMIT FOOD SERVICES LLC	MAY MEALS FOR JUVENILE DETENTION--JUVENILE DETENTION	\$496.01
191734	SUMMIT FOOD SERVICES LLC	INMATE MEALS - MAY 2023--JAIL OPERATIONS	\$38,854.52
191735	TURNKEY CORRECTIONS	INDIGENT SUPPLIES--JAIL OPERATIONS	\$99.95
191735	TURNKEY CORRECTIONS	LAW LIBRARY--JAIL OPERATIONS	\$146.00
191735	TURNKEY CORRECTIONS	INDIGENT SUPPLIES--JAIL OPERATIONS	\$67.05
191735	TURNKEY CORRECTIONS	DEBIT CARD FEES--JAIL OPERATIONS	\$88.00
191735	TURNKEY CORRECTIONS	LAW LIBRARY--JAIL OPERATIONS	\$144.00
191736	TYLER TECHNOLOGIES INC	ANNUAL ITAX WEB HOSTING FEE 7/1/23-6/30/24--GENERAL	\$1,608.12
191737	UNIFORM CENTER	TACTICAL PANTS - ANTHONY OWENS--JUVENILE DETENTION	\$44.99
191679	UNITED MAILING SERVICES INC	POSTAGE--EXTENSION SERVICE	\$33.28
191679	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	\$22.12
191679	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	\$203.25
191679	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	\$65.18
191679	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	\$763.19
191679	UNITED MAILING SERVICES INC	SERVICES--GENERAL	\$166.43
191679	UNITED MAILING SERVICES INC	POSTAGE--EXTENSION SERVICE	\$43.56
191679	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	\$24.88
191679	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	\$134.87

191679	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	\$57.57
191738	US POSTAL SERVICE	PO BOX 907 - ANNUAL RENEWAL--SHERIFF	\$332.00
191739	US RECORDS MIDWEST LLC	2 BINDERS W/ JACKETS - COMMISSIONERS PROCEEDINGS--GENERAL	\$606.00
191739	US RECORDS MIDWEST LLC	SHIPPING & HANDLING	\$39.22
191739	US RECORDS MIDWEST LLC	REAM LEDGER PAPER--GENERAL	\$133.00
DD	VANDEMARK, MELINDA A	OVERNIGHT 05/15/23-05/17/23 BISMARCK--JAIL OPERATIONS	\$38.50
DD	WEST, AARON M	OVERNIGHT 05/15/23-05/17/23 BISMARCK--JAIL OPERATIONS	\$182.60
191740	WESTERN AGENCY INC	ADD 2 2024 FREIGHTLINER AS OF 5.31.23 - HWY DEPT--INSURANCE	\$3,864.00
191741	WESTLIE MOTOR CO	AWD MODULE-CLUTCH & ELECTRICAL-2020 FORD EXP--SHERIFF	\$867.51
191680	XCEL ENERGY	ELECTRICITY FOR SOO PARKING LOT--FACILITY MANAGEMENT	\$37.81
191680	XCEL ENERGY	ELECTRICITY FOR 900 COLD STORAGE--FACILITY MANAGEMENT	\$27.48
191680	XCEL ENERGY	ELECTRICITY 900 BLDG--FACILITY MANAGEMENT	\$1,029.40
191680	XCEL ENERGY	ELECTRICITY 425 BLDG--FACILITY MANAGEMENT	\$74.25
191680	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MANAGEMENT	\$4,850.89
191680	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MANAGEMENT	\$9,008.79
191680	XCEL ENERGY	ELECTRICITY FOR ADMIN BUILDING--FACILITY MANAGEMENT	\$7,480.38
<b>Total General Bills:</b>			\$1,157,616.21

<b>PARK BOARD BILLS</b>			
<b>CHECK #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
DD	JP MORGAN	MAY 2023 TRANSACTIONS--SEE JP BILL LIST	\$389.90
191716	COOL FISH SERVICES INC	ELECTRIC WATER HATER THERMOSTAT - OLD SETTLERS PARK	\$359.90
191666	FARMERS UNION OIL CO - KENMARE	AIR FILTER - MOWER #406	\$79.99
191717	KEVINS PLUMBING & HEATING INC	NEW PRV, WATER METER & 3/4" BALL VALVE - RICE LAKE outhouse	\$494.33
191667	XCEL ENERGY	ELECTRIC - OLD SETTLERS PARK	\$35.40
191667	XCEL ENERGY	ELECTRIC - OLD SETTLERS PARK	\$63.44
<b>Total Park Board Bills:</b>			\$1,422.96

<b>ROAD/HIGHWAY BILLS</b>			
<b>CHECK #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
DD	JP MORGAN	MAY 2023 TRANSACTIONS--SEE JP BILL LIST	\$7,091.45
191694	ACME TOOLS GRAND FORKS	BLADES FOR MINOT	\$30.44
191694	ACME TOOLS GRAND FORKS	TRIMMER LINE/OIL	\$55.02
191695	ARAMARK UNIFORM SERVICES	JANITORIAL SUPPLIES	\$169.88
191695	ARAMARK UNIFORM SERVICES	JANITORIAL SUPPLIES	\$185.19
191695	ARAMARK UNIFORM SERVICES	JANITORIAL SUPPLIES	\$168.55
191695	ARAMARK UNIFORM SERVICES	JANITORIAL SUPPLIES	\$183.86
191695	ARAMARK UNIFORM SERVICES	JANITORIAL SUPPLIES	\$168.55
191657	BERTHOLD CITY	UTILITIES - WATER, SEWER, GARBAGE	\$113.00
191696	BUTLER MACHINERY	MOWER BLADES - UNITS 103, 104 & 105	\$6,149.10
161696	BUTLER MACHINERY	BATTERY UNIT #129A	\$517.09
191696	BUTLER MACHINERY	FLITERS, ELEMENTS UNITS 110A, 111 & 112	\$337.08
191697	DAKOTA FIRE EXTINGUISHER INC	AMEREX FIRE EXTINGUISHER #18	\$58.00
191698	DAKOTA FLUID POWER INC	HYDRAULIC LEVEL GAUGE & SIGHT GAUGE #71	\$71.31
191699	DAKOTALAND AUTOGLASS	INSTALL 4 WINDOWS UNIT #91A	\$504.40

191700	ECOLAB PEST ELIMINATION INC	COCKROACH/RODENT PROGRAM	\$294.25
191700	ECOLAB PEST ELIMINATION INC	RODENT PROGRAM	\$127.02
191658	ENERBASE FARMERS UNION/CENEX	GASOLINE, DIESEL, OIL, DEF FLUID	\$16,874.66
191659	FARMERS UNION OIL CO	BULK FUEL - BERTHOLD	\$2,575.30
191659	FARMERS UNION OIL CO	FUEL - UNIT 16A	\$73.67
191660	FARMERS UNION OIL CO - KENMARE	BULK DIESEL FUEL - KENMARE	\$2,926.62
191660	FARMERS UNION OIL CO - KENMARE	DRILL BIT, GREASE FITTINGS, REPELANT UNLATRAATHON	\$92.24
191660	FARMERS UNION OIL CO - KENMARE	GAS	\$465.18
191701	GENERAL TRADING CO	BLUE ROLL SHOP TOWELS	\$115.50
191701	GENERAL TRADING CO	GLASS CLEANER	\$47.40
191702	HIEB CONSTRUCTION INC	SALT SHED FOUNDATION 5/27/23-5/30/23	\$3,621.08
191661	HOFFARTH SANITATION	TRASH SERVICE - MAY 2203	\$195.00
191662	KENMARE CITY OF	UTILITIES - WATER, SEWER, LANDFILL	\$57.50
DD	LARSEN, DANA G	DMV FEES - TITLE & REGISTRATION UNIT 2111	\$23.50
DD	LARSEN, DANA G	DMV FEES - TITLE & REGISTRATION UNIT 2112	\$23.50
191703	MAINTENANCE PLUS INC	GENERAL CLEANING - MAY 2023	\$1,385.00
191704	MARCO TECHNOLOGIES, LLC NW7128	CISCO UMBRELLA INSIGHTS SUBSCRIPTION	\$36.00
191705	MCGEE, HANKLA & BACKES	LEGAL SERVICES - BRIDGE	\$1,020.50
191663	MDU - BISMARCK OFFICE	UTILITIES - NATURAL GAS BERTHOLD	\$34.55
191663	MDU - BISMARCK OFFICE	UTILITIES - ELECTRIC KENMARE	\$79.87
191706	MENARDS - MINOT	CHAIN LUBE, WD40, RAT GLUE, ARMOR ALL	\$80.23
191706	MENARDS - MINOT	CHLORINE TABLETS - WASH BAY	\$239.98
191706	MENARDS - MINOT	DEEP WOODS OFF - INSECT REPELANT	\$36.20
191706	MENARDS - MINOT	BROOM, DUST PAN, HOSE HANGERS	\$21.83
191707	NAPA AUTO PARTS	GLOVES, AIR FRESHENER, LED LIGHTS, LAMPS	\$156.07
191707	NAPA AUTO PARTS	DRY MOLY LUBE, EARPLUGS	\$209.96
191707	NAPA AUTO PARTS	MOTOR TUNE-UP (C-FOAM)	\$107.88
191707	NAPA AUTO PARTS	CABIN AIR FILTER #86	\$105.00
191707	NAPA AUTO PARTS	LED LIGHTS #152	\$242.34
191707	NAPA AUTO PARTS	LED LIGHTS #152	\$146.38
191707	NAPA AUTO PARTS	FUSE, A/C 134A COOLANT #13	\$222.83
191707	NAPA AUTO PARTS	BRAKE CLEANER, ELECTRICAL TAPE	\$273.66
191707	NAPA AUTO PARTS	ENCORE 1 YR SUBSCRIPTION - DIAGNOSTIC TOOL	\$649.99
191707	NAPA AUTO PARTS	BRAKE CLEANER	\$251.64
191707	NAPA AUTO PARTS	POSTS, GLOVES	\$56.96
191707	NAPA AUTO PARTS	FUEL FILTER #89	\$33.02
191707	NAPA AUTO PARTS	LAMPS #6	\$9.98
191708	NORTHERN PLAINS EQUIPMENT CO I	REFUND TAXES ON WO #WC13667 5.10.23	-\$21.89
191708	NORTHERN PLAINS EQUIPMENT CO I	1 CORE RETURN - ORIG INV IC99442 5.30.23	-\$21.00
191708	NORTHERN PLAINS EQUIPMENT CO I	3 CORE RETURNS #214 - ORIG INV S IC99442 & IC99458	-\$35.00
191708	NORTHERN PLAINS EQUIPMENT CO I	3 BATTERIES & CORES #214	\$434.15
191708	NORTHERN PLAINS EQUIPMENT CO I	PTO SHAFT SEALS, BRAKE BANK, HYDRAULIC FILTERS #214	\$4,052.33
191709	NORTHWEST TIRE & RETREAD INC	REPLACE TIRE #136	\$54.24
191709	NORTHWEST TIRE & RETREAD INC	REPLACE TIRE #62A	\$54.24
191709	NORTHWEST TIRE & RETREAD INC	REPLACE TIRE #215	\$1,351.87
191709	NORTHWEST TIRE & RETREAD INC	REPAIR FLAT TIRE #140	\$89.72
191709	NORTHWEST TIRE & RETREAD INC	ALGINMENT, BALL JOINTS, TIE RODS, AXEL SEAL #9A	\$2,397.90
191664	OTTERTAIL POWER CO	UTILITIES - ELECTRIC SAWYER SHOP	\$62.26
191710	PARKLAND USA CORP DBA FARSTAD OIL	MOBIL 1 GREASE	\$627.84
191711	PROLAWN	SPRING WEED/FEED	\$278.00
191712	RDO/POWERPLAN	4 CUTTING EDGES UNIT #96A	\$2,780.00

191712	RDO/POWERPLAN	6 CUTTING EDGES UNIT #95A	\$1,355.28
191712	RDO/POWERPLAN	KEY UNIT #128	\$11.17
191713	SWANSTON EQUIPMENT CO	BLADE, BOLD, NUT, WASHER, PIN - UNIT 42U	\$510.52
191714	TEAM ELECTRONICS INC	RADIO & MOUNTING EQUIP UNIT #2111	\$834.94
191714	TEAM ELECTRONICS INC	RADIO & MOUNTING EQUIP UNIT #2112	\$834.94
191714	TEAM ELECTRONICS INC	MOT MICROPHONE UNIT #97A	\$56.00
191665	VERIZON	GPS TRACKERS	\$127.60
191715	WESTLIE MOTOR CO	2024 FREIGHTLINER - VIN #1FUNG3DVXRHUY1035 - UNIT #2112	\$139,770.00
191715	WESTLIE MOTOR CO	2024 FREIGHTLINER - VIN #1FUNG3DV1RHUY1036 - UNIT #2111	\$139,770.00
191715	WESTLIE MOTOR CO	REPLACE FRONT AXEL HUB, BALL JOINT ASSY, OIL SEAL ASSY #6	\$2,190.33
191715	WESTLIE MOTOR CO	GOVERNOR #89	\$84.87
191715	WESTLIE MOTOR CO	WATER SENSOR #26	\$53.52
191715	WESTLIE MOTOR CO	GOVERNOR, ADAPTOR, GASKET, ORING #89	\$133.40
191715	WESTLIE MOTOR CO	REPLACE CONDENSER, HEATER CORE, CABIN FILTER #79	\$1,622.81
191715	WESTLIE MOTOR CO	FENDER, MUD FLAPS, STRIP-CONS #136	\$502.63
191715	WESTLIE MOTOR CO	ELEMENT #84 & 86	\$1,434.48
191715	WESTLIE MOTOR CO	REAR AXEL, OIL SEAL, GASKET #70	\$163.59
191715	WESTLIE MOTOR CO	CAMSHAFT #70	\$13.54
191715	WESTLIE MOTOR CO	BRAKE KIT #70	\$17.73
191715	WESTLIE MOTOR CO	6" CONVEX #88	\$21.90
191715	WESTLIE MOTOR CO	FENDER, BRACKETS #2111	\$919.50
		<b>Total Road/Highway Bills:</b>	\$351,248.62

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	MAY 2023 TRANSACTIONS--SEE JP BILL LIST	\$311.97
DD	PATTERSON, KYLE D	OVERNIGHT 06/02/23-06/03/23 RAY & WILLISTON	\$45.50
		<b>Total Vision Zero Bills:</b>	\$357.47

**GRAND TOTAL** \$1,510,645.26

**REGULAR COMMISSION MEETING 06/06/2023 SPECIAL BILL LIST**

GENERAL BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
191742	CANADIAN PACIFIC RAILWAY COMPANY	RENT FOR PARKING LOT 6.1.23/5.31.24-- FACILITY MANAGEMENT	\$19,363.27
		<b>Total General Bills:</b>	\$19,363.27

**GRAND TOTAL** \$19,363.27

Kristi Frederick, Human Service Zone Director, appeared to present Kristin Sowich with a 10-year service award.

Major Paul Olthoff, Ward County Detention Center, appeared with a Secure Services Agreement for housing juveniles. State's Attorney Roza Larson reviewed the agreement and would like the District Court to be stated as Ward County rather than Burleigh County on item 17.

Moved by Comm. Olson, seconded by Comm. Weppler to table this item for further discussion between both parties. Roll call; all voted yes; motion carried.

Highway Engineer Dana Larson entered the meeting at 9:09 AM.

Noreen Barton, Director of Tax Equalization, spoke to the Archive Module 6-year Service Contract.

Moved by Comm. Wepler, seconded by Comm. Olson to approve the Service Contract as presented and have the Chairman sign. Roll call; all voted yes; motion carried.

Next, Ms. Barton asked for approval of the Board of Equalization Resolution.

Moved by Comm. Rostad, seconded by Comm. Anderson to adopt the Board of Equalization Resolution. Roll call; all voted yes; motion carried.

Dana Larsen, Highway Engineer, appeared regarding the US 83 Bypass chip seal project. The cost share for Ward County is around \$1,000.00.

Moved by Comm. Wepler, seconded by Comm. Rostad to notify the ND DOT of Ward County's concurrence on awarding the chip seal project NHU-SU-4-083(155)920 and NHU-SU-4002(141)149, PCN 23622 and 23623 to asphalt surface Technologies Corporation and agree to pay the cost share of approximately \$1,034.00. Roll call; all voted yes; motion carried.

The second item Mr. Larsen brought before the Commission is the bridge replacement project on County Road 5 in Donnybrook. This amount is higher than what it was originally estimated due to having to rebid the project with a 2023 completion date.

Moved by Comm. Rostad, seconded by Comm. Wepler to execute the attached resolution to award Industrial Builders Inc. the contract for Project BRC-ROM-0300(153) in the amount of \$2,376,948.20 and authorize the Chairman of the Board to sign the contracts. Roll call; all voted yes; motion carried.

Travis Schmit, Assistant Highway Engineer, appeared with an ARPA request from the City of Burlington. Mr. Schmit stated they would like to move the funds from their sewer and water replacement project to expanding the existing lagoon system.

Moved by Comm. Wepler, seconded by Comm. Anderson to allow the funds allocated on ARPA Project 63 to be used for expanding the City of Burlington lagoon system. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resources Director, appeared with the following pay amendments: M. Tollefson, Sheriff; I. Snodgrass, Jail; B. Raines, Recorder; M. Moberg, HR Generalist; P. Cooper, Sheriff; L. Edie, Jail.

Moved by Comm. Olson, seconded by Comm. Anderson to approve the payroll amendments as presented. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Rostad, seconded by Comm. Olson to receive and file the following correspondence: First District Health Annual Report 2022, Economy at a Glance June 2023, email from Mike Wolf of NDACo regarding premium discounts, and Department Head Meeting Minutes dated April 19, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to receive and file Monthly Reports including financials. Roll call; all voted yes; motion carried.

Ms. Haman brought forth the Lease Agreement between CP Rail and Ward County. A discussion was held.

Moved by Comm. Wepler, seconded by Comm. Olson to approve continuing with the CP Rail Lease Agreement in the amount of \$19,363.27 as presented. Roll call; all voted yes; motion carried.

Ms. Haman presented a draft of a letter of support for Energy & Environmental Research Center (EERC) which has been requested from Ward County. Brekka Kramer from the Minot Area Chamber EDC spoke to the EERC and the fact that they will be seeking grant funding to support technology advancement.

Moved by Comm. Wepler, seconded by Comm. Olson to approve signing the attached letter with a change to having the letter come from all the Commissioners (change body of letter to address the letter coming from the Commissioners as a whole), having Chairman Fjeldahl sign but listing support from all Commissioners, and lastly to ask for EERC to keep the public informed if a grant is received. Roll call; Comm. Wepler, Olson, Anderson, and Fjeldahl voted yes; Comm. Rostad voted no; motion carried.

Ms. Haman presented the Commission with a bid to purchase foreclosed property. The bid is for Parcel #KM000011300080. Minimum sale price for this property is \$5,749.15 with the minimum bid amount being met.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the bid in the amount of \$5,749.15. Roll call; all voted yes; motion carried.

No update on tabled foreclosed property bid.

Moved by Comm. Anderson, seconded by Comm. Olson to approve the Gaming Site Authorization for Pheasants for the Future Inc. Roll call; all voted yes; motion carried.

Budget Hearings have been scheduled for the afternoon of July 18, 2023 after the Commission meeting and all day July 19, 2023.

Board openings that were previously advertised will be advertised again.

At 10:04 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 6TH DAY OF JULY, 2023

\_\_\_\_\_  
Chairman, Ward County Commission

ATTEST:

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