

Minutes of the Board of Ward County Commissioners

July 7, 2020

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl, at 9:00 AM with Commissioners, Rostad, Walter, Pietsch and Wepler present. Also present were department head Bradley Starnes, Devra Smestad, Dana Larsen, Ellen Bjelland, Jason Blowers, Kerriane Boetcher, Kristin Kowalczyk, Leona Lochthowe, Marisa Haman, Melissa Bliss, Noreen Barton, Roza Larson, Robert Roed and Tammy Terras.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Walter to approve the minutes from the Regular Commission meeting on June 16, 2020 and Special Commission meeting minutes on June 23 and 25, 2020 and Board of Equalization meeting minutes June 2 and 16, 2020. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the regular bills totaling \$2,742,246.33 and Human Service Zone direct cost bills totaling \$12,885.41. Roll call; all voted yes; motion carried.

Bill List - June 16, 2020

	VENDOR: GENERAL BILLS	DESCRIPTION/DEPT: GENERAL BILLS	
DD	JP MORGAN	JP MORGAN MAY 2020--MISC ITEMS SEE ATTACHED	\$90,178.70
182114	ADVANCED BUSINESS METHODS	CONTRACT FEE 8391-4--STATES ATTORNEY	\$182.59
182114	ADVANCED BUSINESS METHODS	CONTRACT FEE 8391-3--STATES ATTORNEY	\$45.00
182115	ALL AMERICAN TROPHIES	UNIFORM COUNTY SUPPLIES--EXTENSION SERVICE	\$40.00
182116	BALCO UNIFORMS CO INC	K9 ID PATCH--SHERIFF	\$27.56
182117	CDW GOVERNMENT INC	PERMIT DATABASE SOFTWARE--JAIL	\$382.72
181921	CENTURY 21 ACTION REALTORS	REALTOR FEE FOR MI14A91000020--	\$264.00
182118	CLUTE OFFICE EQUIPMENT INC	PRINTER MAINTENANCE AGREEMENTS--TAX EQUAL.	\$50.00
182119	COLOR DYNAMICS LLC	RADIO TOWER CLEAN-UP BERTHOLD--COMMISSIONERS	\$3,450.00
182120	CULLIGAN WATER CONDITIONING	(3) BOTTLES WATER--JUVENILE DET.	\$23.25
182121	DIGITAL OFFICE CENTRE	COPIER MAINTENANCE--IT	\$42.92
182122	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FACILITY MGT	\$33.31
182122	ENERBASE FARMERS UNION/CENEX	GAS FOR EQUIPMENT--FACILITY MGT	\$45.93
182122	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL--SHERIFF	\$5,779.96
182122	ENERBASE FARMERS UNION/CENEX	FUEL BILL--TAX EQUAL.	\$64.22
182123	ES & S INC	BALLOTS--GENERAL	\$13,913.06
182007	ES & S INC	BACKUP THUMB DRIVES FOR DS200--GENERAL	\$1,277.40
182007	ES & S INC	CREDIT FOR POSTAGE CHARGED--GENERAL	-\$12.64
182124	FASTENAL COMPANY	HP FILTERS ADMIN & COURTHOUSE--FACILITY MGT	\$635.81
182125	FERGUSON ENTERPRISES INC #1657	PLUMBING PARTS--FACILITY MGT	\$69.37
182126	GRAYBAR ELECTRIC CO	T5 BALLASTS--FACILITY MGT	\$274.56
182127	HACTC	HSG CONTRACTED (M.J. LEE)--JAIL OPERATIONS	\$2,325.00
DD-1384	HAMILTON, BECKY L	REIMBURSE PMT NACVSO MEMBERSHIP--VET SERVICES	\$60.00
182128	HARLEY'S SERVICE CENTER	OIL CHANGE/TIRE ROTATION--SOCIAL SERVICES	\$71.33
182128	HARLEY'S SERVICE CENTER	OIL CHANGE--SOCIAL SERVICES	\$41.38

182129	HIGH POINT NETWORKS	PERMIT DATABASE SOFTWARE--TAX EQUAL.	\$134.39
182130	HOFFARTH SANITATION	TRASH SERVICE--FACILITY MGT	\$600.00
182131	HUBER SPRINKLER SERVICE	ADMIN BLDG- SYSTEM CHECK, CLEAN & ADJUST HEADS--FACILITY MGT	\$75.00
182131	HUBER SPRINKLER SERVICE	COURTHOUSE SPRINKER SYSTEM CLEAN & MAINT.--FACILITY MGT	\$459.75
182132	INFORMATION TECHNOLOGY DEPT	ANTI VIRUS--SOCIAL SERVICES	\$82.80
182132	INFORMATION TECHNOLOGY DEPT	NET MOTION--SHERIFF	\$482.75
182132	INFORMATION TECHNOLOGY DEPT	DATA PROCESSING--IT	\$1,057.04
182132	INNOVATIVE OFFICE SOLUTIONS, LLC	SUPPLIES--STATES ATTORNEY	\$331.51
182135	INNOVATIVE OFFICE SOLUTIONS, LLC	ROLL PAPER TOWELS--FACILITY MGT	\$63.75
182133	KALIX	CONFIDENTIAL SHREDDING--SOCIAL SERVICES	\$319.09
182134	KASSON, SEAN BRADLEY	INVOICE 68 FOR CONTRACT ATTORNEY WORK--STATES ATTORNEY	\$1,304.46
182135	KEVINS PLUMBING & HEATING INC	ADMIN HP 6--FACILITY MGT	\$913.37
182135	KEVINS PLUMBING & HEATING INC	ADMIN HP 28--FACILITY MGT	\$713.87
182135	KEVINS PLUMBING & HEATING INC	CH CLERK OF COURTS RECEPTION HP--FACILITY MGT	\$127.50
182135	KEVINS PLUMBING & HEATING INC	JAIL BOILER RM HP REPLACED VALVE--FACILITY MGT	\$381.13
182135	KEVINS PLUMBING & HEATING INC	ADMIND HP 88--FACILITY MGT	\$760.42
182135	KEVINS PLUMBING & HEATING INC	ADMIN HP 23--FACILITY MGT	\$760.75
182136	KLJ ENGINEERING LLC	WARD CO COMPREHENSIVE PLAN--PLANNING/ZONING	\$1,642.20
182137	MAIN ELECTRIC CONSTRUCTION INC	CHECKED EM BUTTON FOR PROPER SWITCH--FACILITY MGT	\$97.00
182137	MAIN ELECTRIC CONSTRUCTION INC	MUSHROOM PUSH BUTTON--FACILITY MGT	\$378.72
182138	MATTHEW BENDER	3 OUT OF 9 NDCC 2020 RV 12 CODE BOOKS--STATES ATTORNEY	\$557.07
182139	MENARDS - MINOT	MAINTENANCE SUPPLIES --FACILITY MGT	\$137.39
182140	MINOT CITY OF, WATER DEPT	WATER JAIL--FACILITY MGT	\$4,996.45
182140	MINOT CITY OF, WATER DEPT	WATER COURTHOUSE--FACILITY MGT	\$874.49
182140	MINOT CITY OF, WATER DEPT	WATER 425 BLDG--FACILITY MGT	\$41.79
182140	MINOT CITY OF, WATER DEPT	WATER ADMIN BLDG--FACILITY MGT	\$390.01
182140	MINOT DAILY NEWS INC	PUBLISH 5/5/20 REG COMM MTG MINUTES--GENERAL	\$129.20
182140	MINOT DAILY NEWS INC	PUBLIC HEARING NOTICE 6/16/20 MOVING PERMIT (D.C.)--GENERAL	\$25.08
182140	MINOT DAILY NEWS INC	PUBLISH BOARD OF EQUALIZATION MEETING--GENERAL	\$217.36
182142	MINOT SASH & DOOR INC	COURT ADMIN RECEPTION WALL & COUNTERTOP--FACILITY MGT	\$1,250.00
182142	MINOT SASH & DOOR INC	GRANT FUNDS--GENERAL	\$3,750.00
182143	MOUNTAIN PLAINS YOUTH SERVICES	ATTENDANT CARE--GENERAL	\$5,754.65
182144	ND STATES ATTORNEY ASSOC	2020 ND STATES ATTORNEYS ASSOC DUES--STATES ATTORNEY	\$1,500.00
182145	NDAC - SUPERINTENDENTS	COUNTY SUPERINTENDENT DUES--SCHOOL SUPERINT.	\$50.00
182146	NDSU DEPT 3110	LETTERHEAD & #10 ENVELOPES--EXTENSION SERVICE	\$280.00
182147	NORTH PRAIRIE RURAL WATER	WATER COUNTY NORTH--FACILITY MGT	\$55.00
182148	NORTHWEST TIRE & RETREAD INC	TIRES--SHERIFF	\$101.96
182148	NORTHWEST TIRE & RETREAD INC	TIRES UNIT 3--SHERIFF	\$621.08
182149	OLE OLSON'S TOWING & RECOVERY	TOW BILL--SHERIFF	\$330.00
182149	OLE OLSON'S TOWING & RECOVERY	TOW BILL--SHERIFF	\$356.00
182150	PRESORT PLUS	MAILING BALLOTS--GENERAL	\$4,212.48
182151	PRIMARY PRODUCTS COMPANY	(3) CASE LG & (2) CASE XLG GLOVES--JUVENILE DET.	\$300.00

182152	RELX INC. DBA LEXISNEXIS	CONTRACT FEE--AUDITOR/TREAS.	\$580.00
182153	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR/TREAS.	\$459.19
182154	SCHOCKS SAFE & LOCK INC	KEYS FOR WALL THERMOSTAT COVERS CR 301 & 302--FACILITY MGT	\$13.75
182010	SRT	GENERAL PHONES--FACILITY MGT	\$1,836.31
182010	SRT	SOCIAL SERVICE PHONE --SOCIAL SERVICES	\$929.07
182155	SRT	TELEPHONES--FACILITY MGT	\$507.23
182008	SRT	TELEPHONES-EMERGENCY MGT--FACILITY MGT	\$92.14
182008	SRT	DETENTION PHONE--FACILITY MGT	\$216.21
182008	SRT	EOC PHONES--EMERGENCY MGT	\$47.02
182155	SRT	LONG DISTANCE CHARGES--SOCIAL SERVICES	\$420.87
182156	STEINS INC	DISINFECTANT DEODERANT --JUVENILE DET.	\$85.57
182156	STEINS INC	CWT-26--FACILITY MGT	\$847.90
182156	STEINS INC	HAND SANITIZER AND HAND SOAP--FACILITY MGT	\$337.94
182156	STEINS INC	AQUCOR GA 15- COOLING TOWER CHEMICAL--FACILITY MGT	\$279.06
182157	THE ATTIC	ARMORERS TOOL--SHERIFF	\$65.00
182157	THE ATTIC	AMMO--SHERIFF	\$120.00
182157	THE ATTIC	ARMORERS TOOL--SHERIFF	\$39.00
182158	THE PRINTERS INC	ENVELOPES FOR ELECTION--GENERAL	\$2,558.65
182159	THOMAS LAW FIRM	JUNE 2020 MENTAL HEALTH CONTRACT--GENERAL	\$2,000.00
182160	TIRES PLUS INC	TIRES --SHERIFF	\$355.48
182160	TIRES PLUS INC	TIRES- UNIT 23--SHERIFF	\$705.16
182160	TIRES PLUS INC	TIRES- UNIT 16--SHERIFF	\$709.96
182161	TRINITY MEDICAL GROUP	PHYSICAL--SHERIFF	\$239.00
182162	TURNKEY CORRECTIONS	DEBIT CARD FEES 4/1/20-4/30/20--INMATE TRUST-COMM	\$67.00
182162	TURNKEY CORRECTIONS	DEBIT CARD FEES 5/1-5/31--INMATE TRUST-COMM	\$86.00
182162	TURNKEY CORRECTIONS	INDIGENT PENCIL, PAPER, ENV, DEOD, SHAMPOO--INMATE TRUST-COMM	\$52.47
182162	TURNKEY CORRECTIONS	FASTCASE MAY 20 (126)--INMATE TRUST-COMM	\$126.00
182163	UNITED MAILING SERVICES INC	MAIL SERVICE 05/18-05/29--EXTENSION SERVICE	\$46.00
182163	UNITED MAILING SERVICES INC	MAIL PROCESSING--SOCIAL SERVICES	\$633.48
182163	UNITED MAILING SERVICES INC	MAIL PROCESSING--SOCIAL SERVICES	\$562.93
182163	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	\$4,508.53
182163	UNITED MAILING SERVICES INC	SERVICES--GENERAL	\$520.33
182164	US POSTAL SERVICE	PO BOX 907 YEARLY FEE--SHERIFF	\$226.00
182034	US POSTAL SERVICE	POSTAGE--GENERAL	\$200.00
182165	US RECORDS MIDWEST LLC	COMMISSION MINUTES BOOK & PAPER--GENERAL	\$408.45
182166	VALVOLINE INSTANT OIL CHANGE	OIL CHANGE --SHERIFF	\$49.25
182166	VALVOLINE INSTANT OIL CHANGE	OIL CHANGE--SHERIFF	\$49.25
182166	VALVOLINE INSTANT OIL CHANGE	OIL CHANGE--SHERIFF	\$71.24
182166	VALVOLINE INSTANT OIL CHANGE	OIL CHANGE--SHERIFF	\$49.25
182166	VALVOLINE INSTANT OIL CHANGE	OIL CHANGE--SHERIFF	\$49.25
182167	VERENDRYE ELECTRIC	ELECTRICITY COUNTY NORTH--FACILITY MGT	\$107.00
182168	VERENDRYE ELECTRIC	ARES ELECTRIC--EMERGENCY MGT	\$77.00
182169	VERIZON WIRELESS - NJ PO	CELLULAR SERVICE--IT	\$132.84
182170	WARD COUNTY HIGHWAY DEPT	BLADING RUSHVILLE TWP ROADS--RUSHVILLE	\$2,100.00
182171	WILHELM TIM	JUNE 2020 MENTAL HEALTH CONTRACT--GENERAL	\$2,000.00
182172	WOLD ENGINEERING INC	2019 PAVING PROJ 19TH AVE & 56TH ST NW--	\$23,115.91

182173	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MGT	\$6,936.66
182173	XCEL ENERGY	ELECTRICITY 325 BLDG--FACILITY MGT	\$87.49
182173	XCEL ENERGY	WATER COURTHOUSE--FACILITY MGT	\$4,832.14
182173	XCEL ENERGY	WATER JAIL--FACILITY MGT	\$7,248.23
182173	XCEL ENERGY	PARKING LOT ELECTRICITY--FACILITY MGT	\$31.13
		Total General Bills	\$223,699.28
	PARK BILLS	PARK BILLS	
182110	3D SPECIALTIES- MINOT	SIGNS	\$224.36
182111	ACME TOOLS GRAND FORKS	BLADES	\$49.71
182112	SRT	INTERNET CHARGE	\$11.25
182113	WARD COUNTY HIGHWAY DEPT	PARK MAINTENANCE	\$13,327.50
		Total Park Board Bills	\$447,398.56

	ROAD BILLS	ROAD BILLS	
182071	ACME TOOLS GRAND FORKS	GASKETS	\$19.22
182072	AMERICAN TRUCK & TRAILER	FLOOR SCREWS	\$24.52
182073	BERTHOLD CITY	UTILITIES- 16 EAST CENTRAL AVE SHOP	\$27.00
182074	BLUETARP FINANCIAL INC	FASTENERS	\$12.23
182074	BLUETARP FINANCIAL INC	BOLTS, WASHERS	\$26.79
182075	BRAUN INTERTEC CORP	BRIDGE ANALYSIS BRR-0051(053)	\$1,605.00
182076	CUMMINS DIESEL	FILLER CAP	\$71.07
182077	DAKOTA FLUID POWER INC	HOSES	\$154.10
182079	DAKOTA PIPE & STEEL	ROUND TUBING	\$28.00
182079	DAKOTALAND AUTOGLASS	WINDOW INSTALL	\$148.44
182079	DAKOTALAND AUTOGLASS	CLEAR ACRYLIC- UNITS 93 & 93	\$100.72
182080	EFFERTZ, JERRY STEEN	STAGING OF MATERIALS	\$1,500.00
182081	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL	\$11,208.65
182082	FARGO GLASS & PAINT	REPLACE DOOR DEVICE	\$1,834.00
182083	FARMERS UNION OIL CO	DIESEL FUEL	\$1,724.50
182084	FARMERS UNION OIL CO - KENMARE	DIESEL, GAS	\$1,333.96
182084	FARMERS UNION OIL CO - KENMARE	PROPANE HEAT	\$400.00
182085	GENERAL TRADING CO	PLIERS, SOCKETS	\$53.86
182086	HOFFARTH SANITATION	SANITATION SERVICE	\$110.00
182087	HOME OF ECONOMY INC	PAINT	\$41.94
182088	HOUSTON ENGINEERING INC	ENGINEERING PROJ R006790-0057 PRE-LIM ENG BRIDGE REP PROJECTS	\$25,520.28
182089	J & J STRIPING	STRIPING 2020 WATER BASE- EST 1 3/17-6/4	\$63,913.57
182090	KENMARE CITY OF	UTILITIES- 607 4TH AVE NE KENMARE SHOP	\$90.00
182091	LAWSON PRODUCTS INC	SCREWS, NUTS, CAPS	\$547.40
182092	MAINTENANCE PLUS INC	GENERAL CLEANING	\$830.08
182093	MAYO CONSTRUCTION CO, INC	CP 0683(20) EST 1, 3/17-6/4	\$653,399.12
182094	MDU - BISMARCK OFFICE	UTILITIES- 16 E CENTRAL AV BERTHOLD ND	\$24.38
182095	MENARDS - MINOT	PLIERS, RAKE	\$81.93
182095	MENARDS - MINOT	PAINT	\$63.80
182095	MENARDS - MINOT	BATTERIES	\$27.96
182095	MENARDS - MINOT	SHOVELS	\$35.94
182096	MINOT CITY OF, WATER DEPT	UTILITIES- SE 12TH ST	\$113.03
182096	MINOT CITY OF, WATER DEPT	UTILITIES- 900 SE 13TH ST	\$31.45
182097	NAPA AUTO PARTS	CODE READER- SHOP	\$599.00

182097	NAPA AUTO PARTS	FILTERS- UNIT 92 A	\$125.14
182097	NAPA AUTO PARTS	BRADE PADS- (1) REAR UNIT 40	\$44.49
182097	NAPA AUTO PARTS	BRAKE PADS- (1) FR & (1) REAR UNIT 48	\$94.48
182097	NAPA AUTO PARTS	BRAKE PADS- UNIT 40	\$84.99
182097	NAPA AUTO PARTS	BULBS- UNIT 151	\$22.98
182097	NAPA AUTO PARTS	SCREWS, WASHERS	\$40.12
182098	NORTH PRAIRIE RURAL WATER	UTILITIES-DOUGLAS SHOP	\$56.54
182099	NORTHWEST TIRE & RETREAD INC	TIRE REPAIR- UNIT 9A	\$24.82
182099	NORTHWEST TIRE & RETREAD INC	TIRE REPAIR- FLEET UNIT 500	\$24.82
182099	NORTHWEST TIRE & RETREAD INC	TIRE REPAIR- UNIT 57	\$40.00
182099	NORTHWEST TIRE & RETREAD INC	TIRE REPAIR- UNIT 32	\$43.99
182099	NORTHWEST TIRE & RETREAD INC	SPARE TIRES FOR PLOW TRUCKS	\$715.00
182099	NORTHWEST TIRE & RETREAD INC	TIRES- UNIT 21	\$874.17
182099	NORTHWEST TIRE & RETREAD INC	TIRES- UNIT 89	\$2,974.22
182099	NORTHWEST TIRE & RETREAD INC	TIRE- UNIT 192	\$174.95
182099	NORTHWEST TIRE & RETREAD INC	REPLACE SCHOCKS- UNIT 89	\$271.64
182099	NORTHWEST TIRE & RETREAD INC	TIRES- UNIT 192	\$174.95
182100	OTTERTAIL POWER CO	UTILITIES-13201 153RD ST SE SAWYER	\$49.56
182101	PROLAWN	SPRAY YARD	\$128.00
182102	RDO/POWERPLAN	FITTINGS, ORINGS	\$38.72
182102	RDO/POWERPLAN	EXCAVATOR RENTAL	\$7,436.60
182103	SAFETY KLEEN	SOLVENT CLEAN	\$185.85
182104	SCHULTE INDUSTRIES LTD	EQUIP PURCH- FLEX ARM UNIT 105	\$18,457.96
182104	SCHULTE INDUSTRIES LTD	EQUIP PURCH- MOWER UNIT 112	\$26,684.60
182104	SCHULTE INDUSTRIES LTD	EQUIP PURCH- MOWER UNIT 103 A	\$22,959.52
182104	SCHULTE INDUSTRIES LTD	EQUIP PURCH- MOWER UNIT 104 A	\$22,959.52
182104	SCHULTE INDUSTRIES LTD	EQUIP PURCH- MOWER UNIT 113	\$22,959.52
182105	SRT	OFFICE PHONE	\$580.71
182106	SUNDRE SAND & GRAVEL INC	CRUSHED CONCRETE	\$24,785.22
182107	SWINGEN CONSTRUCTION	SHEET PILING 120 LF 20' SHEETS	\$70,150.00
182108	WESTLIE CROSSROADS	ADAPTER, NIPPLE	\$53.20
182108	WESTLIE CROSSROADS	INSTALL THROTTLE VALVE	\$1,766.43
182108	WESTLIE CROSSROADS	TRK SVC CREDIT	-\$20.00
182109	WOLD ENGINEERING, PC - BOTTINEAU	ENG SVC SURVEY M-20-34 ROW PLAT & TRACT DESCR CO RD 14 CULVERT REPLACEMENT	\$3,740.00

Total Road Bills	\$994,404.65
-------------------------	---------------------

GRAND TOTAL	\$1,665,502.49
--------------------	-----------------------

Moved by Comm. Wepler, seconded by Comm. Rostad to open the public hearing regarding vacating right of way along a portion of section line between section 16 and 21 at 9:16 AM. Roll call; all voted yes; motion carried.

County Engineer Dana Larsen gave the Commission an update regarding the request.

No one from the public came forward for or against the request.

Moved by Comm. Pietsch, seconded by Comm. Walter to close public hearing at 9:21 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Pietsch to approve vacating the statutory right of way along a portion of the section line between Section 16, Township 154 N, Range 83 W and Section 21, Township 154 N, Range 83 W from the easterly section line of Section 16, Township 154 N, Range 83 W and Section 21, Township 154 N, Range 83 W to a point 4,200 feet west of the easterly section lines of Section 16, Township 154 N, Range 83 W and Section 21, Township N, Range 83 W. Roll call; all voted yes; motion carried.

Curtis Hall property owner in Berthold, ND appeared requesting the Commission waive penalties and interest and give him the 5% discount on his 2019 property taxes. He stated he mailed his payment in January in the same envelope with his mother's tax payment, her payment was applied, but his was not and his check was never received.

Moved by Comm. Rostad, seconded by Comm. Pietsch to approve Mr. Hall's request and remove \$139.82 from his 2019 tax bill. Roll call; all voted yes; motion carried.

Shana Forster, Director of the NDSU North Central Research Extension Center appeared with a request for funding for a seed conditioning facility. Dave Miller, Donnybrook; Mark Birdsall, Berthold; Troy Conns, Donnybrook all appeared in support for the funding.

Moved by Comm. Walter, seconded by Comm. Rostad to approve committing \$250,000 to the seed conditioning facility project using funds available in the 2020 budget and the remaining funds added to the 2021 budget. Roll call; all voted yes, except Comm. Pietsch who voted no; motion carried.

Rex Weltikol, Minot Rural Fire Chief appeared with a request for the Commission to adopt the 2018 International Fire Code.

Moved by Comm. Rostad, seconded Comm. Wepler to adopt the 2018 International Fire Code. Roll call; all voted yes; motion carried.

Chief Weltikol continued with an update regarding the Ward County Burn Ban/Restriction.

Veteran's Service Director Bradley Starnes requested to fill the open Administrative Assistant position in his office. Moved by Comm. Wepler, seconded by Comm. Walter to approve posting the position Administrative Assistant position in the Veterans Service Office. Roll call; all voted yes; motion carried.

Noreen Barton, Interim Director of Tax Equalization appeared with Tax Roll Adjustments for the Commission approval.

1. Removing the value of the commercial building and adjusting the land value for 2020 this parcel is being annexed in the City of Minot:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Papineau, William Etal	HA021570000020 Lot 2 SRT Addn. S2-155-83	2020	\$136,000	\$77,000	\$6,800	\$3,850

2. Property was previously estimated in 2019 review area. Inspection revealed decrease to true & full market value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Foley, Steven	MI263580400140 Morleys R/A Blks 2,4, 6,7,9 & 13 amended Roosevelt Heights Lot 14 Block 4	2020	\$250,000	\$226,000	\$11,250	\$10,170

3. Property not exempt, return to tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Leibel, Ronald & Joann	MI01D970010010 Stony Ridge Condominiums on Olt 13 Unit 1 Bldg. 13	2020	\$0.00	\$120,000	\$0.00	\$5,400

4. Property sold to the City of Minot:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI192130000690 Lenox Park Addn. Lot 69	2020	\$95,000	\$40,000	\$4,275	\$1,800
City of Minot	MI192130000960 Lenox Park Addn. Lot 96	2020	\$102,000	\$43,000	\$4,590	\$1,935
City of Minot	MI247960000020 Trillium Addn. Lot 2	2020	\$409,000	\$170,000	\$18,405	\$7,650
City of Minot	MI244510100070 Torbensons 2 nd Addn. Lot 7 Block 1	2020	\$133,000	\$55,000	\$5,985	\$2,475

5. Property previously estimated, reduction needed to reflect market value;

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Nelson, Jonas & Dawn	MI263580700100 Morleys R/A Blks 2,4, 6,7,9 & 13 amended Roosevelt Heights Lot 10 Block 7	2020	\$231,000	\$178,000	\$10,395	\$8,010

6. MH is being taxed as Real Estate:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Braun, Carl	HA5100518 Linha's 2 nd Addn. Lot 15	MH2020	\$5,000	\$0.00	\$225	\$0.00

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the Tax Roll Adjustments as presented. Roll call; all voted yes; motion carried.

Planning and Zoning Administrator Doug Diedrichsen appeared with a request for Right of Way Vacation for the following property: Section line Right of Way within Pritchett's Plat to Rice Lake lots 1, 2, 3, 4 and 5. Section line dividing the NW ¼ of section 11 and the NE ¼ of section 10 township 152 rang 85 Rice Lake Township.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the Rice Lake Right of Way Vacation on first reading. Roll call; all voted yes; motion carried.

Mr. Diedrichsen continued with a plat application from Thomas Erie for the following property: proposed outlots 3 and 4, lying in SW4SW4, section 36-154-83, Afton Township. Afton Township has approved a variance for the lot size and recommends approval.

Moved by Comm. Walter, seconded by Comm. Pietsch to approve the plat application for Thomas Erie as presented. Roll call; all voted yes; motion carried.

County Engineer Dana Larsen informed the Commission that a number of companies have looked at the Haliburton facility, including Johnson Controls, SRT, the Computer Store and a few contractors to bring the facility back to working order. If the Commission agrees to move forward with the purchase of the property a tentative closing date is July 28, 2020.

Moved by Comm. Walter, seconded by Comm. Pietsch to approve signing the closing documents for purchasing the Haliburton property and for the Auditor's office to wire \$1,740,000 plus transfer and title fees at the time of closing and for the funds to come out of the Ward County Highway Capital Improvements account. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Wepler to table opening bids for the demolition of the Hall Apartments until the seller responds. Roll call; all voted yes; motion carried.

Human Resources Director Tammy Terras appeared with Health Insurance Renewal Estimates for the Commissions review. No action is required at this time.

Ms. Terras continued with several payroll amendments for Commission's approval. She informed the Commission that one of the new Correctional Officers is related to a current Sheriff's Department employee. They will not be working directly together and will have no supervision over one another.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the hire of the new correctional officer. Roll call; all voted yes; motion carried.

Interim Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Wepler, seconded by Comm. Walter to approve Auditor/Treasurer Devra Smestad as the County voting delegate for the NACO annual meeting. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to Receive and File the following Correspondence: Fredrickson & Byron, PA- Ruso Wind Partners, LLC's 10 Year plan for 2020-2030; Department Head Meeting Minutes- June 2020; Director of Tax Equalization- 2020 Valuation & New Growth; City of Minot- Planning Commission meeting notice; Minot Area Chamber of Commerce- Economy at a Glance; ND Oil & Gas Division- Case hearing notice; ND DOT- Smart Restart Program; Rath & Mehrer, PC- Water Resource District Audit Report. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Pietsch to forward the anhydrous ammonia facility license application to Planning and Zoning Administrator Doug Diedrichsen for further review. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad to approve writing off old debts for Terry Narum- cleanup of pasture land in Spring Lake Township (\$490.00); Brain Smith- victim/witness fee paid by the County and State (\$1344.00); Adolphson & Peterson Construction- meeting room rental (\$25.00); Terri Vigstol- copy of personnel file @ \$.25/page (\$36.00). Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the County Deed for foreclosed property sold by realtor located at Tolleys Plat lots 2 & 3 B7 Kenmare City. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Walter to approve Event Permits for Hunters' Den and VFW Club Post 753. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the Raffle permit for Minot Association of Builders. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Walter to appoint David Kopp and Missy Feist-Erickson to the Ward County Reorganization Committee. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Wepler to approve holding interviews for the two applicants for the City of Minot Planning and Zoning Commission on July 21, 2020. Roll call; all voted yes; motion carried.

Ms. Haman informed the Commission the Liaison Committee meeting will be held July 14, 2020.

Ms. Haman continued with a request for the Commission to set dates for department Budget hearings. After a brief discussion the Commission set the dates for the budgets hearings for July 22 and 23, 2020.

Ms. Haman requested guidance regarding negotiating the sale prices of foreclosed properties. Several properties located in Kenmare have now had the specials removed from property per a resolution passed by the City of Kenmare. She requested how the Commission wants to handle establishing a new sale price.

Moved by Comm. Walter, seconded by Comm. Wepler, to approve Ms. Haman bring back to the Commission recommendations and guidelines for negotiating the selling of foreclosed properties. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve Ms. Haman using the previous established guidelines to establish new sale process for the foreclosed properties in Kenmare

and bring it back to Commission. Roll call; all voted yes, except Comm. Fjeldahl who voted no; motion carried.

At 11:54 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 21ST DAY OF JULY, 2020

Chairman, Ward County Commission

ATTEST:
