

Minutes of the Board of Ward County Commissioners

July 17, 2018

The regular meeting of the Ward County Commission was called to order by Chairman Walter at 9:00 a.m. with Comms. Fjeldahl, Louser, Rostad and Weppler present. Also present were department heads: Amanda Schooling, Betty Braun, Bob Barnard, Dana Larsen, Derrill Fick, Ellen Bjelland, Jason Blowers, John Crosby, Kerriane Boetcher, Leona Lochthowe, Mark Schrader, Melissa Bliss, Roza Larson, Robin Finneseth, Ryan Kamrowski.

Moved by Comm. Weppler, seconded by Louser, to approve the Agenda with changes. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Weppler, to approve the regular Commission meeting minutes from the July 3 meeting. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Louser, to approve regular bills as amended totaling \$3,718,524.54 and Social Services bills totaling \$14,191.46. Roll call; all voted yes; motion carried.

Bill List - July 17, 2018

		HOURLY SALARIES	
DD	BERENTSON, CHRISTOPHER W	LE SECURITY	\$168.00
DD	BURCH, ALEXANDER J	MEAL ALLOWANCE	\$10.50
DD	BURCH, ALEXANDER J	JUVENILE DETENTION OFFICER	\$1,259.41
DD	DILLON, KELLY A	MEAL ALLOWANCE	\$10.50
DD	GAULKE, JACE D	LE SECURITY	\$168.00
DD	GROCE, GARY A	COURT SECURITY OFFICER	\$859.50
DD	LOVE, RAYSHON S	LE SECURITY	\$384.00
DD	LUKS, PATRICK M	MEAL ALLOWANCE	\$192.50
DD	MORELLI, LAURA L	PT OFFICE ASSISTANT	\$247.50
DD	NELSON, CHRISTOPHER W	MEAL ALLOWANCE	\$17.50
DD	OLSON, JENNIFER L	LE SECURITY	\$192.00
DD	POWELL, SHERECE B	JUVENILE DETENTION OFFICER	\$608.32
DD	ROBBINS, MATTHEW	VAC/COMP PAYOUT	\$2,731.20
DD	ROED, ROBERT W	MEAL ALLOWANCE	\$21.00
DD	SMITH, ELWOOD R	COURT SECURITY OFFICER	\$1,413.40
DD	SZABLEWSKI, BRIAN K	MEAL ALLOWANCE	\$28.00
DD	VALLIE, ROBERT C	MEAL ALLOWANCE	\$17.50
DD	VANDE WALL, ETHAN R	MEAL ALLOWANCE	\$52.50
DD	WILLIAMS, JAMIE L	LE SECURITY	\$948.00
DD	WOLF, CLINTON P	COURT SECURITY OFFICER	\$649.40
DD	WOOSTER, NICHOLAS H	LE SECURITY	\$660.00
DD	WU, YENCHUN	COURT SECURITY OFFICER	\$147.78
		Total Hourly Salaries	\$ 10,786.51
		ROAD SALARIES	

DD	ALLERS, TYLER J	SEASONAL HWY/PARK MAINTENANCE	\$1,144.50
DD	BLACK, PERRY S	OVERTIME	\$232.25
DD	BOSH, ELIJAH T	SEASONAL HWY/PARK MAINTENANCE	\$937.80
DD	DICKINSON, BRENT A	OVERTIME	\$357.30
DD	EVERSON, HAROLD E	SEASONAL HWY/PARK MAINTENANCE	\$1,144.50
DD	GASMANN, ROBERT A	OVERTIME	\$453.60
DD	GREENWELL, ZACKARY N	SEASONAL HWY/PARK MAINTENANCE	\$1,078.47
DD	GUNVILLE, JAYDEN D	SEASONAL HWY/MOWER MAINTENANCE	\$947.40
DD	HANSON, INGVALD O	SEASONAL HWY/PARK MAINTENANCE	\$1,339.10
DD	KUSKE, MATTHEW J	SEASONAL HWY/PARK MAINTENANCE	\$1,213.80
DD	MALNAA, LESTER J	OVERTIME	\$82.47
DD	MALNAA, PATRICK D	SEASONAL HWY/PARK MAINTENANCE	\$1,137.08
DD	OLSON, AUSTIN A	SEASONAL HWY/MOWER MAINTENANCE	\$1,208.03
DD	SALMI, KIM C	SEASONAL HWY/PARK MAINTENANCE	\$1,105.30
DD	STREITZ, KEVIN L	SEASONAL HWY/PARK MAINTENANCE	\$1,475.59
DD	TENNYSON, MICHAEL A	OVERTIME	\$495.00
DD	WALKUP, JOSEPH W	OVERTIME	\$344.40
		Total Road Salaries	\$ 14,696.59
		ELECTION WORKER	
DD	NESS, JUDITH	ELECTION WORKER	\$450.00
DD	OSTROM, SANDRA	ELECTION WORKER	\$450.00
		TOTAL ELECTION WORKER BILLS	\$900.00
		GENERAL BILLS	
17366 7	Adolfson & Peterson Construction	Jail Construction Requests 33 & 34	\$ 570,555.71
17366 8	ADVANCED BUSINESS METHODS	Lease Contract	\$ 150.00
17367 0	Barker, Bob	Inmate Clothing	\$ 197.36
17366 9	Batteries & Bulbs	Batteries - Sheriff's Dept.	\$ 57.75
1265	Bjelland, Ellen	June Mileage	\$ 129.63
1265	Brasfield, Nicole	Fuel Reimbursement	\$ 33.04
17367 1	Bremer Bank	Document Costs - Search Warrant	\$ 10.00
17367 2	CBM	Inmate Meals	\$ 20,489.17
17367 3	CDW Government	LaserJet Printer	\$ 358.35
17355 4	Cleveland, Catherine	Repayment from Dakota Boys Ranch	\$ 1,457.00
17367 4	Clute Office Equipment	Copier Maintenance	\$ 48.25
17367 4	Clute Office Equipment	Copier Maintenance - Booking Area	\$ 256.15
17367 4	Clute Office Equipment	Supplies - General	\$ 373.18
1265	Crosby, John	Travel Reimbursement	\$ 34.01
17367 5	Crowley Fleck Attorneys	Sexual Harassment Investigation	\$ 561.45
17367 6	Dacotah Paper	Cleaning Supplies	\$ 116.67
1265	Dillon, Kelly	Travel Reimbursement	\$ 125.35
17367 7	Enerbase	Propane	\$ 26.37
17367 7	Enerbase	Fuel Bill - Tax Equalization	\$ 527.85

17367 7	Enerbase	Fuel Bill - Sheriff's Dept.	\$ 9,241.60
1265	Eraas, Ken	Travel Reimbursement	\$ 242.01
17367 8	ESRI	Primary Maintenance - 911	\$ 1,500.00
17367 9	Fastenal	HP Filters - Courthouse	\$ 990.65
17368 0	Ferguson	Plumbing Parts - Jail	\$ 75.98
17368 1	G & P Commercial Sales	Janitorial Supplies, TP, Spray Bottles, Toilet Mop	\$ 549.48
17368 2	Galls, LLC	Uniforms	\$ 745.01
17331 0	GEM Federal Credit Union	Lodging, Office Supplies, NDRIN	\$ 1,148.50
17331 1	GEM Federal Credit Union	Fuel - Sheriff's Dept.	\$ 36.84
17331 2	GEM Federal Credit Union	Miscellaneous Items - Jail	\$ 589.57
17331 3	GEM Federal Credit Union	Welding Wire, Filters, Blueprint Hangers	\$ 564.54
17331 4	GEM Federal Credit Union	Fuel & Travel - Emergency Management	\$ 154.95
17368 3	GEM Federal Credit Union	Fuel - Sheriff's Dept.	\$ 60.87
17368 3	GEM Federal Credit Union	Fuel - Sheriff's Dept.	\$ 159.80
17368 4	GEM Federal Credit Union	Skillpath Training Books	\$ 99.61
17368 5	GEM Federal Credit Union	Training, Medications, Equipment, Instructor Renewal	\$ 769.05
17368 6	Goff, Emily	Mileage Reimbursement - June 2018	\$ 266.53
17368 7	Grand Forks Sheriff's Dept.	Foreclosure Civil Service Fee	\$ 36.00
1265	Haman, Marisa	Travel Reimbursement - Auditor/Treasurer's Conference	\$ 42.00
17368 8	Hoffarth	Trash Service	\$ 550.00
17368 9	iHeart Media	HR Director Ad	\$ 998.00
17369 1	Innovative	Supplies	\$ 141.42
17369 0	ITD	VPN - Sheriff's Dept.	\$ 308.60
17369 0	ITD	WAN - Anti Virus	\$ 755.05
17369 0	ITD	WAN Access - 911	\$ 4,772.35
17369 3	Keycare Pharmacy	Inmate Medication - June 2018	\$ 59.98
17369 2	KLJ	Comprehensive Plan - Planning & Zoning	\$ 15,309.16
1265	Larson, Roza	Travel Reimbursement	\$ 57.77
17369 4	Lowe's Printing	Envelopes, Notary Stamp	\$ 434.15
17369 5	Lyle Signs	Signs - 911	\$ 93.66
17369 6	Magic City Garage Door	Remotes	\$ 70.00
17332 6	Maricopa County Sheriff's Office	Service of Civil Forfeiture Papers	\$ 200.00
17369 7	Marketplace Foods	Trial Snacks for Victims/Witnesses	\$ 43.17
17369 8	Marquart, Andrew	Mental Health	\$ 288.00

17369 9	McNamara, Noelle	Refund - Security Overpayment	\$ 25.00
17370 0	Menards	Batteries	\$ 21.85
17370 0	Menards	Toolbox, Hooks, Magnet	\$ 24.55
17370 0	Menards	Shelving, Trimmer, Maintenance & Grounds Supplies	\$ 1,012.62
17333 1	Minot City	Admin Office Water Utility	\$ 1,578.22
17333 2	Minot City	Courthouse Water Utility	\$ 1,731.94
17333 3	Minot City	Jail Water Utility	\$ 2,857.03
17370 1	Minot City	Dispatch Charges - June 2018	\$ 139,740.33
17370 2	Minot City	New World Server	\$ 75,637.66
17370 3	Minot City	Home Acquisition Requests 24-27	\$ 2,406,276.62
17370 4	Minot Daily News	Auction Notice	\$ 28.47
17370 4	Minot Daily News	PHN - North Prairie Rural Water Variance	\$ 31.39
17370 4	Minot Daily News	Notice - Committee Openings	\$ 32.12
17370 4	Minot Daily News	Ordinance Notice	\$ 34.31
17370 4	Minot Daily News	PHN - Zietz Variance	\$ 35.04
17370 4	Minot Daily News	Commission Minutes	\$ 118.99
17370 5	Monson Dental Center	Inmate Dental Charges	\$ 1,079.00
17370 6	Mountrail County Correctional	Inmates Housed Out of County	\$ 1,800.00
17370 7	NAPA Auto Parts	Jack - Courthouse	\$ 50.39
17333 5	ND Dept. of Human Services	SNAP Repayment	\$ 150.00
17333 5	ND Dept. of Human Services	SNAP Repayment	\$ 58.00
17370 8	ND Insurance Dept.	Registration - Courthouse Diesel Tank	\$ 100.00
17370 8	ND Insurance Dept.	Property/Building Insurance	\$ 14,482.90
17370 9	ND State Radio Communications	LETS - April to June 2018	\$ 600.00
1265	Nelson, Christopher	Travel Reimbursement	\$ 125.35
17371 0	North Prairie Rural Water	Water Utility	\$ 50.48
17371 1	NW Tire	Tire Repair	\$ 70.00
17371 2	Olson's Towing	Impounds	\$ 134.00
17371 3	Pharmchem	PharmChek Patch Kit	\$ 1,216.00
17371 4	Pospishil & Associates, PLLC	Testifying Charge	\$ 369.24
17371 5	Relx	Legal Search	\$ 527.41
17371 6	RHI	Condenser Cleaning Chemical	\$ 34.46
17371 7	Ryder Star	Refund - Security Overpayment	\$ 25.00
1265	Schooling, Amanda	Fuel Reimbursement	\$ 42.85

1265	Schooling, Amanda	Travel Reimbursement	\$ 222.40
1265	Smestad, Devra	Travel Reimbursement - Auditor/Treasurer's Conference	\$ 593.33
1265	Souris River Joint Board	Property Acquisition Administration Fee	\$ 3,582.19
17334 5	SRT	Phone Bill	\$ 429.48
17371 8	SRT	911	\$ 4,746.45
17371 9	SRT	Phone - Jail	\$ 189.09
17372 0	SRT	Phones - General	\$ 2,788.14
17372 1	SRT	Phones - Emergency Management	\$ 46.99
17372 2	SRT	Phone - Emergency Management	\$ 89.39
17372 3	Stein's Inc.	Chemicals - Cooling Tower	\$ 389.56
17372 3	Stein's Inc.	Cleaning Supplies	\$ 474.23
17372 4	Stutsman County Auditor	Mental Health	\$ 114.00
17334 7	Thomas Law Firm	Mental Health Contract - 2018 Allocation - June 2018	\$ 1,800.00
17372 5	Thompson-Larson Funeral Home	Body Transport	\$ 400.00
17372 5	Thompson-Larson Funeral Home	Body Transport	\$ 400.00
17372 6	Thrifty White Pharmacy	Inmate Medication - June 2018	\$ 11,135.18
17372 7	Tyler Technologies	Website Access	\$ 200.00
17372 8	Uniform Center	Uniforms - Sheriff's Dept.	\$ 653.60
17379	United Mailing Service	Postage Service - General	\$ 155.04
17372 9	United Mailing Service	Postage	\$ 23.12
17373 0	Vandewall, Ethan	Travel Reimbursement	\$ 125.35
17373 1	Verendrye Electric	Prairie Center Office/Radar Site Tower	\$ 34.00
17373 2	Verendrye Electric	County W. Electricity Utility	\$ 119.00
17373 3	Verizon	Building Inspector Cell Phone	\$ 65.67
17373 5	Ward County Highway Dept.	Lot Maintenance/Voting Equipment Delivery	\$ 11,017.30
17373 4	Ward County Social Services	General Assistance Payments - April to June 2018	\$ 10,857.00
1265	Weber, Kris	Mileage Reimbursement	\$ 70.52
17373 6	Westlie Motors	Vehicles for Sheriff's Dept.	\$ 119,884.72
17335 3	Wilhelm, Tim	Mental Health Contract - 2018 Allocation - June 2018	\$ 1,800.00
17373 7	Xcel Energy	Electricity Utilities	\$ 12,738.21
17373 8	Xcel Energy	Railroad Parking Lot Electricity	\$ 20.83
17373 9	Xcel Energy	Office Building Electricity Utility	\$ 7,591.68
Total General Bills			\$ 3,479,719.28
PARK BOARD BILLS			
17360 2	Acme Electric	Rollers	\$ 15.42

17360 3	Fastenal	Wedge Anchor	\$ 37.80
17360 4	Menards	Paint, Watering Can	\$ 57.76
17360 5	Minot City Landfill	Dumping Fee	\$ 5.00
1259	Salmi, Kim	Concrete Mix	\$ 36.28
17360 6	United Rental	Bit Rental	\$ 154.10
17360 7	Verendrye Electric	Siren - RL	\$ 38.00
17360 8	Ward Co Hwy Dept	Maintenance	\$ 20,403.94
		Total Park Board Bills	\$ 20,748.30
		ROAD BILLS	
17360 9	Acme Tools	Drill Bits	\$ 121.15
17361 0	Ameripride Linen	Janitorial Service	\$ 423.94
17361 1	Auto Value	Shop Towels	\$ 89.70
17361 2	Berthold City	Utilities	\$ 27.00
17361 3	Butler Machinery	Edges, Filters	\$ 1,037.77
17361 4	Cole Papers	Legal Copy Paper	\$ 61.25
17361 5	Comfort Solutions	Check A/C	\$ 170.00
17361 6	Contech Solutions	Culverts	\$ 8,553.60
17361 7	Dakota Pipe & Steel	Flat Iron	\$ 216.00
17361 8	Ecolab	Pest Elimination	\$ 221.56
17361 9	Enerbase	Gasoline, Diesel	\$ 19,383.80
17362 0	F.U.O. - Berthold	Gasoline, Diesel	\$ 4,052.17
17362 1	F.U.O. - Kenmare	Propane, Gas, Diesel	\$ 2,771.54
17362 2	Farstad Oil	Diesel	\$ 10,979.87
17362 3	Gem Federal	Water, Filters, Web Svc Fee	\$ 503.36
17362 4	General Trading	Grease Gun, Freon, Supplies	\$ 478.26
17362 5	Hoffarth Sanitation	Garbage Service	\$ 100.00
17362 6	J & J Striping	Road Striping	\$ 43,682.58
17362 7	Jim's Welding	Shear & Bend Frame	\$ 243.00
17362 8	Johnson Controls	Repair Roof A/C	\$ 347.47
1261	Kenmare City	Utilities	\$ 87.00
17362 9	Lyle Signs	Signs	\$ 1,118.51
17363 1	MDU	Utilities	\$ 20.14
17363 0	Maintenance Plus	General Cleaning	\$ 768.00
17363 2	Menards	Batteries, Supplies	\$ 89.64

17363 3	Midstates Wireless	Install Radio	\$ 1,879.03
17363 4	Minot City Landfill	Dumping Fee	\$ 10.00
17363 5	Minot City Water	Utilities	\$ 455.98
17363 6	Minot Daily News	Project & Mowing Ad	\$ 184.69
17363 7	NAPA Auto Parts	Fittings, Filters, Belts	\$ 675.19
17363 8	NDDOT	Railroad Project, CR #18 Project	\$ 12,225.39
17363 9	ND Insurance Department	Tank Registration	\$ 400.00
17364 0	North Prairie Rural Water	Utilities	\$ 82.53
17364 1	NW Tire & Retread	Tires & Repairs	\$ 2,512.17
17364 2	Ottertail Power	Utilities	\$ 46.05
17364 3	People Facts	Background Checks	\$ 10.20
17364 4	Porter Bros	Plates	\$ 1,092.80
17364 5	PraXair	Oxygen, Regulator, Flints	\$ 331.67
17364 6	Ryan Chevrolet	Weatherstripping	\$ 99.86
17364 7	SRT	Office Phone	\$ 431.89
17364 8	Swanston Equipment	Freight Charges	\$ 48.92
17364 9	Tecta America	Roof Repairs	\$ 9,900.00
17365 0	Verendrye Electric	Relocate Line Box, Utilities	\$ 50,100.00
17365 1	Westlie Motor Company	Parts & Repairs	\$ 10,695.71
17365 2	Wilbur Ellis	Grass Seed	\$ 3,102.38
17365 3	Xcel Energy	Utilities	\$ 1,842.09
Total Road Bills			\$ 191,673.86
GAND TOTAL			\$ 3,718,524.54

Jarid Lundeen appeared with a request to hold an event at the Rice Lake campground on August 18, 2018. Event will begin at 3:00 pm with family games and complete with a concert in the evening. Event is open to all with no charge and no alcohol will be served. A sand volleyball court will be installed for the event and removed upon request by the park board.

Moved by Comm. Weppler, seconded by Comm. Louser to approve request as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Louser, seconded by Comm. Rostad to open public hearing on zoning ordinance amendment to Ward County Zoning Resolution No. 6, medical marijuana. Roll call; all voted yes; motion carried.

No one appeared on behalf of the public. Nancy Simpson, Planning and Zoning Administrator appeared to provide additional information on Medical Marijuana zoning changes. The state dictates who can be issued licenses, but the cities and counties dictate location of facilities.

Moved by Comm. Louser, seconded by Comm. Fjeldahl to close the public hearing. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Wepler to adopt the resolution 2018-1. Roll call; Comm. Fjeldahl, Comm. Wepler, Comm. Rostad voted yes; Comm. Louser, Chairman Walter voted no; motion carried.

April 19th, 2018

AN ORDINANCE AMENDING ARTICLE 3 DEFINITIONS; ARTICLE 6: "A-1" AGRICULTURAL DISTRICT; ARTICLE 10: "C-1" NEIGHBORHOOD COMMERCIAL DISTRICT; ARTICLE 11: "C-2" HIGHWAY COMMERCIAL DISTRICT; ARTICLE 13: "M-1" LIGHT INDUSTRIAL DISTRICT; ARTICLE 18; SPECIAL USE OF THE WARD COUNTY, NORTH DAKOTA ZONING RESOLUTION NO. 6.

WHEREAS, The Ward County Planning Commission directed the Planning and Zoning Administrator to research and draft a zoning amendment at their regular meeting held July 20th, 2017,

WHEREAS, the Planning and Zoning Administrator has drafted the following amendment to Ward County Zoning Resolution No. 6,

WHEREAS, Ward County desires to amend portions of the Ward County Zoning Resolution No. 6,

§ 1. Article 3: (Definitions) is to hereby amended to the following:

Compassion Centers: Establishments licensed by the State of North Dakota Department of Health for one of two purposes: 1) growing, processing and manufacturing medical marijuana to supply the product to dispensaries, 2) dispensaries for distribution of medical marijuana to qualified patients or designated care givers. (Applicants must comply with any and all North Dakota Health Department regulations as per North Dakota Century Code 19-24).

§ 2. Article 6: "A-1" Agricultural District Section 2. Use Regulations is to hereby amended to the following:

B. Truck and flower gardening, nurseries, orchards, and greenhouses, excluding Compassion Centers with the sole purpose of operating as a manufacturing facility.

§ 3. Article 10: "C-1" Neighborhood Commercial District is to hereby amended to the following:

E. Florist shop or greenhouse, excluding Compassion Centers with the sole purpose of operating as a manufacturing facility.

§ 4. Article 11: “C-2” Highway Commercial District, Section 2. Use Regulations is to hereby amended to the following:

- Y. The manufacture, compounding, processing, packaging or treatment of such goods, materials and products as the following:
 - 1. Bakery goods, candy, cosmetics, pharmaceuticals (excluding Compassion Centers with the sole purpose of operating as a dispensary.), toiletries, food products excepting fish and meat products, sauerkraut, vinegar, yeast, and the rendering of fats and oils.
- EE. Compassion Center operating as a dispensary shall be permitted as a Special Use. Applicants must comply with any and all North Dakota Health Department regulations as per North Dakota Century Code 19-24.

§ 5. Article 13: “M-1” Light Industrial District, Section 2. Use Regulations is to hereby amended to the following:

- H. Compassion center operating as a manufacturing facility shall be permitted as a Special Use. Applicants must comply with any and all North Dakota Health Department regulations as per North Dakota Century Code 19-24.

§ 6. Article 14: “M-2” Heavy Industrial District, Section 2. Use Regulations is to hereby amended to the following:

- H. Compassion center operating as a manufacturing facility shall be permitted as a special use. Applicants must comply with any and all North Dakota Health Department regulations as per North Dakota Century Code 19-24.

§ 7. Article 18: Special Use is to hereby amended to the following:

Section 15. Compassion Centers

Compassion Centers cannot be located within one thousand feet of a property line of a pre-existing public or private school and applicants must comply with any and all North Dakota Health Department regulations as per North Dakota Century Code 19-24.

- A. A manufacturing facility for the purpose of growing, processing and manufacturing medical marijuana to supply the product to dispensaries will be permitted as a special use to locate with in M-1 and M-2 zoning districts.
- B. A dispensary for the for purpose of distribution of medical marijuana to qualified patients or designated care givers will be permitted as a special use to locate within C-2 zoning districts.

Adopted this _____ day of _____, 2018

ATTEST:

Chairman, Board of County Commissioners

Deputy Ward County Auditor

1st Reading: June 5, 2018

Published: June 23, 2018

2nd Reading: July 17, 2018

Moved by Comm. Wepler, seconded by Comm. Rostad to open the public hearing on zoning ordinance amendment to Ward County Zoning Resolution No. 6, wind towers. Roll call; all voted yes; motion carried.

No one appeared on behalf of the public. Nancy Simpson appeared to provide clarification. The zoning resolution removes the wind tower fee schedule from the ordinance.

Moved by Comm. Wepler, seconded by Comm. Louser to close the public hearing.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the resolution 2018-2. Roll call; all voted yes; motion carried.

May 17th, 2018

AN ORDINANCE AMENDING ZONING RESOLUTION NO. 6 ARTICLE 6. A-1, AGRICULTURE DISTRICT REGULATIONS, SECTION 5. EXEMPTIONS.

WHEREAS, It has come to the attention of the Planning & Zoning, Building Inspection and Tax Equalization staff that Ward County Zoning Resolution No. 6 Article 6 "A-1" Agriculture District Regulations are inadequate in regards to regulating wind farms, wind towers and its related development,

WHEREAS, the Planning and Zoning Administrator has drafted the following amendment to Ward County Zoning Resolution No. 6 Article 6,

WHEREAS, Ward County Staff presented the proposed recommendation to the Ward County Planning Commission at the regular meeting on April 19th, 2018,

WHEREAS, Comm. Wepler, seconded by Comm. Sipma, did move to recommend the change to the ordinance upon first reading with a unanimous vote to approve, the motion carried,

WHEREAS, Ward County desires to amend portions of the Ward County Zoning Resolution No. 6,

Section 5. Exemptions.

*The uses permitted in Section 2 Subsections K and L shall be exempt from the height regulations in Section 3. These uses shall be set back from the road right of way, farmsteads and electrical transmission lines a minimum of the height of the structure **plus 10 percent**. A permit shall be obtained*

from the County Building Inspector ~~with a fee of \$500.00 for each tower with a maximum fee of \$2,500.00 on a wind farm project; and the developer must submit a site plan before a permit is issued.~~

Adopted this _____ day of _____, 2018

ATTEST:

Chairman, Board of County Commissioners

Deputy Ward County Auditor

1st Reading: June 5, 2018

Published: June 23, 2018

2nd Reading: July 17, 2018

Karriane Boetcher, Ward County Library Administrator appeared with Janet Anderson, Minot Public Library, presenting a resolution to establish a committee to research merging City of Minot and Ward County library Services. There was discussion regarding the importance of cost savings.

Moved by Comm. Rostad, seconded by Comm. Louser to approve the resolution as presented.

Moved by Comm. Fjeldahl, seconded by Comm. Louser to amend the motion to include striking the wording on page one “without increasing” and replace with “while decreasing” and page two “maintaining or” under goal three. Roll call; all voted yes; motion carried. Roll call on the amended original motion: all voted yes; motion carried.

RESOLUTION NO.

A RESOLUTION ESTABLISHING A COMMITTEE TO RESEARCH MERGING CITY OF MINOT AND WARD COUNTY LIBRARY SERVICES

WHEREAS, the idea to combine the City and County libraries is not a new one, it has been attempted three times since 1998. Most recently, work toward a merger was completed in 2005/2006;

WHEREAS, following conversations with stakeholders in both the City and County and a recommendation from the IEDC (International Economic Development Council), library staff and Board Members have decided to consider this opportunity again;

WHEREAS, with the City and County working to be more fiscally responsible, new library administration, and new trends in library services, it has been determined that it is an appropriate time to explore the potential impact of combining services;

WHEREAS, the purpose of the Library Merger Committee is to determine the best way to provide quality library services to the citizens of Minot and Ward County while increasing efficiencies for the purpose of decreasing financial burdens;

WHEREAS, the first goal of the Library Merger Committee is to improve the experience of library users in the service area.

Objective: Provide convenient, quality, user-centered services to people of all ages and backgrounds.

Action → Provide opportunities for economic development to business owners and future entrepreneurs.

Action → Provide opportunities for the lifelong learning of every individual within the service area.

Action → Host quality programs for all ages;

WHEREAS, the second goal of the Library Merger Committee is to maintain and enhance outreach to the service area, including bookmobile services and services to Kenmare.

Objective: To ensure equitable access to information resources for all residents across the service area.

Action → Provide enhancement of outreach services already available.

Action → Continue to research and develop new ways of reaching all citizens in Ward County.

Action → Develop productive partnerships with area businesses and organizations;

WHEREAS, the third goal of the Library Merger Committee is to increase efficiencies in library services.

Objective: To strengthen opportunities available to the public while decreasing the cost of services.

Action → Identify and propose possible elimination of duplicative services.

Action → Complete a cost analysis related to combined services;

NOW, THEREFORE, BE IT RESOLVED by Ward County, North Dakota, to support the establishment of a Library Merger Committee and to authorize the Library Merger Committee to proceed in researching the benefits, drawbacks, procedures, and obstacles involved with merging

library services and provide recommendations to the Commission/Council on how to meet or exceed the goals and objectives set forth in this resolution.

Moved by Comm. Louser, seconded by Comm. Fjeldahl to authorize Chairman Walter to appoint two commissioners and one Ward County resident to the committee formed to explore combining services of City of Minot Library and Ward County Library. Roll call; all voted yes; motion carried.

No appointments were made at this meeting.

Dana Larsen, Ward County Engineer, appeared with a request to purchase a UAS for stockpile survey in the amount of \$2,000. Previous years, staff have performed a topographic survey by walking on the pile. Current MSHA safety standards do not allow a person to climb the stockpiles.

Moved by Comm. Weppler, seconded by Comm. Louser to approve request as presented. Roll call; all voted yes; motion carried.

The board requested Dana Larsen, County Engineer, create guidelines for use of UAS.

Director of Tax Equalization Ryan Kamrowski presented Memorandum A – Tax Roll Corrections for review and approval:

1. Omitted Property –Residence Built in 2012 without a building permit, discovered during recent township reappraisal:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Otto, Phillip & Swanson Zane	BR12005U030000 W924' of N2NWNW S12-152-81	2018	\$115,600	\$250,600	\$5,202	\$11,277

2. Property was estimated in 2017. Recent on-site inspection indicates a reduction:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Kochel, Robert	MI232810000130 Oak Park Addn. Lot 13	2018	\$161,000	\$89,000	\$7,245	\$4,005
Kochel, Robert	MI232810000130 Oak Park Addn. Lot 13	2017	\$152,000	\$89,000	\$6,840	\$4,005
Rockwell, Lucian & Jennifer	MI223060500250 Replat of Pleasant Valley S/D Olt 3 S2-155-83	2018	\$340,000	\$297,000	\$15,300	\$13,365

3. Property qualifies for tax exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable
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						Value
United States of America	TO140010000000 NE S14-154-86	2018	\$46,000	\$0.00	\$2,300	\$0.00
United States of America	TO140010000000 NE S14-154-86	2017	\$46,000	\$0.00	\$2,300	\$0.00
United States of America	TO14005U030000 N2SE S14-154-86	2018	\$26,000	\$0.00	\$1,300	\$0.00
United States of America	TO14005U030000 N2SE S14-154-86	2018	\$26,000	\$0.00	\$1,300	\$0.00
United States of America	TO14005U040000 S2SE S14-154-86	2018	\$41,000	\$0.00	\$2,050	\$0.00
United States of America	TO14005U040000 S2SE S14-154-86	2017	\$41,000	\$0.00	\$2,050	\$0.00

4. Property is owned by a government agency and not liable for taxes during ownership of the property. First correction for 2018 indicated wrong values:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
State of North Dakota d/b/a ND State Fair Association	MI194640110000 Village Green Gables Addn. S270' Block 1 South Portion Olt 14 S19-155-82 & 1 ST Addn. to Village of Green Gables W120' Lot 3 Blk 2	2018	\$223,000	\$0.00	\$11,175	\$0.00

5. Recent on-site visit indicates a reduction needs to be made to reflect market value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Carlson, Ken & Beverly	MI265550001419 Hunters Ridge II Condominiums The Meadows 2 nd Addn. Lot 2A Unit 1419	2018	\$289,000	\$265,000	\$13,005	\$11,925

6. A 2016 permit for basement finish was estimated as completed. Recent on-site visit indicates basement finish started but was never completed:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Schmaltz, Tamra	MI11A420000080 Onyx Condominiums on Lot 5 Lakeside 14 th Addn. Unit 8	2018	\$233,000	\$218,000	\$10,485	\$9,810
Schmaltz, Tamra	MI11A420000080 Onyx Condominiums on Lot 5 Lakeside 14 th Addn. Unit 8	2017	\$219,000	\$204,000	\$9,855	\$9,180
Schmaltz, Tamra	MI11A420000080 Onyx Condominiums on Lot 5 Lakeside 14 th Addn. Unit 8	2016	\$232,000	\$217,000	\$10,440	\$9,765

7. Property is owned by a government agency, and not liable for taxed during ownership of the property, purchased 2-15-2017:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
State of North Dakota d/b/a ND State Fair Association	MI194640110000 Village Green Gables Addn. S270' Block 1 South Portion Olt 14 S19-155-82 & 1 ST Addn. to Village of Green Gables W120' Lot 3 Blk 2	2017	\$277,000	\$77,000	\$13,850	\$3,850

Kamroski also presented proposed fee schedule for Wind Turbine Permits.

**WARD COUNTY BUILDING PERMIT AND ZONING FEES
(REFERENCE TO ZONING DISTRICT #2, SECITON IV. & V.)**

Building/Renovation	\$4.50 per \$1,000.00 of Construction Cost
Moving Permit	\$150
Special Use Permit	\$200
Outlot Plats	\$50.00
Subdivision Plats	\$150 + (\$25 per lot)
Variance Application	\$100.00
Zone Change	\$150.00
Wind Turbine Permit	\$100.00 per tower (application 1-30) \$500 per tower (application 31+)
Animal Feeding Operation Condition Use Permit	\$300.00

Moved by Comm. Rostad, seconded by Comm. Wepler to approve fee schedule as presented.
Roll call; all voted yes; motion carried.

Board requested additional verbiage regarding any extraordinary costs associated with compliance with building code be added to the Ward County Building Permit and Zoning Fees for review at next meeting.

Marisa Haman, Deputy Auditor, appeared:

Moved by Comm. Wepler, seconded by Comm. Rostad, to Receive and File the following correspondence: Garrison Diversion – Recreation Grant Program; ND Department of Transportation – Final Voucher Date on Project No. CER-5154(057), ND Department of Commerce – Grant Closeout. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser, to Receive and File the Monthly Reports: County Recorder; Sheriff's Department; Department of Veteran Affairs, Tax Equalization and financials. Roll call; all voted yes; motion carried.

Petition to pave 20th Ave SE was reviewed. Residents of Applegrove 5th Addition Subdivision, have requested the appointment of two Commissioners to a screening committee for the bituminous paving of 20th Ave SE. Residents are in support of the projects. Cost of the project would be assessed back to the homeowners in that subdivision.

Moved by Comm. Rostad, seconded by Comm. Louser to authorize Chairman Walter to appoint two commissioners to screening committee to verify costs and advertise project. Roll call; all voted yes, motion carried.

Chairman Walter appointed Comm. Wepler and Comm. Fjeldahl to the screening committee.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve Fireworks Display Permit for Jason Strand, provided there are no burn bans in place. Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to remove former employees' signatures on Bank Certificates Deposits at United Community Bank and authorize Devra Smestad and Marisa Haman as signers. Roll call: all voted yes; motion carried.

Amended contract for transfer of municipal court cases to district court was reviewed.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to table decision on contract until next meeting. Roll call: all voted yes; motion carried.

Moved by Comm. Louser, seconded by Comm. Fjeldahl, to approve the following payroll amendments: McCarty, R. – Social Services (Level 21), Thayer, K. – Social Services (Level 25). Roll call: all voted yes; motion carried.

At 10:29 a.m. with no further business, the meeting was adjourned.