

Minutes of the Board of Ward County Commissioners

July 21, 2020

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl, at 9:00 AM with Commissioners, Rostad, Walter, Pietsch and Wepler present. Also present were department heads Dana Larsen, Jason Blowers, Jennifer Weichmann, Kerriane Boetcher, Kristin Kowalczyk, Leona Lochthowe, Marisa Haman, Melissa Bliss, Noreen Barton, Roza Larson, Robert Roed and Tammy Terras.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the minutes from the Regular Commission meeting on July 7, 2020. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad to approve the regular bills totaling \$525,454.90 and Human Service Zone direct cost bills totaling \$4,822.95. Roll call; all voted yes; motion carried.

Bill List - July 21, 2020

	VENDOR: GENERAL BILLS	DESCRIPTION/DEPT: GENERAL BILLS	
DD	JP MORGAN	JP MORGAN MAY 2020--MISC ITEMS SEE ATTACHED	\$67,542.32
182442	ADVANCED BUSINESS METHODS	LEASE CONTRACT 8391-4--STATES ATTORNEY	\$182.59
182442	ADVANCED BUSINESS METHODS	LEASE CONTRACT 8391-3--STATES ATTORNEY	\$45.00
182443	ARROWHEAD ACE HARDWARE	V BELTS --FAC. MGT.	\$19.18
182444	BHG INC	PUBLICATION COSTS --STATES ATTORNEY	\$94.80
182445	BUTLER MACHINERY	JAIL GENERATOR INSPECTION--FAC. MGT.	\$730.00
182446	CDW GOVERNMENT INC	(3) PANASONIC TB CR-31 I7-7600U 512-32 W10P--IT	\$11,752.62
182447	CLUTE OFFICE EQUIPMENT INC	OFFICE SUPPLIES--GENERAL	\$40.28
182448	CULLIGAN WATER CONDITIONING	(2) BOTTLES REFILLED--JUVENILE DETENTION	\$15.50
182449	DELL MARKETING LP	(1) ADOBE LICENSE--JUVENILE DETENTION	\$408.03
182450	DIGITAL OFFICE CENTRE	COPIER MAINTENANCE XEROX 7835--IT	\$46.24
182450	DIGITAL OFFICE CENTRE	MAINTENANCE AGREEMENT XEROX 7120--FAC. MGT.	\$44.80
182451	DIGITAL OFFICE CENTRE	OFFICE SUPPLIES--EMERGENCY MANAGEMENT	\$9.36
182452	ENERBASE FARMERS UNION/CENEX	JUNE FUEL --TAX EQUALIZATION	\$93.73
182452	ENERBASE FARMERS UNION/CENEX	GAS FOR PICKUP--FAC. MGT.	\$26.04
182452	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL--SHERIFF	\$6,753.59
182453	ES & S INC	LAYOUT CHARGE FOR PRIMARY ELECTION--GENERAL	\$1,239.75
182453	ES & S INC	CODING SERVICES/BURN MEDIA--GENERAL	\$4,528.77
182453	ES & S INC	AUDIO CODING OF PRIMARY ELECTION--GENERAL	\$3,622.95
182454	EXECUTIVE DISTRIBUTORS INTERNATIONAL INC	RIOT GEAR--SHERIFF	\$8,480.00
182455	FASTENAL COMPANY	HP FILTERS--FAC. MGT.	\$507.86
182456	FERGUSON ENTERPRISES INC #1657	WILLOUBY PLUMBING PARTS--FAC. MGT.	\$1,034.87
DD	GARRISON, TRAVIS R	TRAVEL- OVERNIGHT MEALS--SHERIFF	\$133.00
182457	GRAYBAR ELECTRIC CO	LED OUTSIDE LIGHTING FOR COURTHOUSE GENERATOR--FAC. MGT.	\$245.16
182457	GRAYBAR ELECTRIC CO	PHOTO EYES FOR NEW JAIL OUTSIDE LIGHTS--FAC. MGT.	\$587.82
182458	HOFFARTH SANITATION	TRASH SERVICE--FAC. MGT.	\$600.00
182459	INFORMATION TECHNOLOGY DEPT	DATA PROCESSING--IT	\$1,052.14
182459	INFORMATION TECHNOLOGY DEPT	NETMOTION--SHERIFF	\$726.30
182459	INFORMATION TECHNOLOGY DEPT	ANTI VIRUS--SOCIAL SERVICES	\$92.00
182460	JOHNSON CONTROLS FIRE PROTECTION LP	FIRE ALARM TEST & INSPECT--PARTS AND LABOR--JAIL OPERATIONS	\$4,220.94
182460	JOHNSON CONTROLS FIRE PROTECTION LP	ANNUAL SERVICE AGREEMENT ACCESS CONTROL SOFTWARE HOUSE--IT	\$5,565.00

182461	KALIX	CONFIDENTIAL SHREDDING--SOCIAL SERVICES	\$326.71
DD	KASSON, SEAN BRADLEY	INVOICE FOR CONTRACT ATTORNEY WORK--STATES ATTORNEY	\$1,973.13
182463	KEVINS PLUMBING & HEATING INC	HP 88 OFFICE BLDG--FAC. MGT.	\$106.25
182463	KEVINS PLUMBING & HEATING INC	HP 241 CLERK OF COURTS--FAC. MGT.	\$85.00
182463	KEVINS PLUMBING & HEATING INC	HP 29 OFFICE BLDG--FAC. MGT.	\$170.00
182463	KEVINS PLUMBING & HEATING INC	SERVICE BYPASSED OUTDOOR TRANSMITTER--FAC. MGT.	\$142.50
182463	KEVINS PLUMBING & HEATING INC	HP CR 304 COMPRESSOR, R-22 & LABOR--FAC. MGT.	\$1,318.34
182463	KEVINS PLUMBING & HEATING INC	LOWER LEVEL HP--FAC. MGT.	\$97.75
182464	MARKETPLACE FOODS	WATER CASE VICTIM/WITNESSES--STATES ATTORNEY	\$5.98
182465	MINOT CITY OF, WATER DEPT	WATER 425 BLDG--FAC. MGT.	\$56.93
182466	MINOT DAILY NEWS INC	PUB 06/30 FOR 07/16 WATER RES. VARIANCE --PLANNING & ZONING	\$37.24
182467	MONSON DENTAL CENTER	DENTAL SERVICES--JAIL OPERATIONS	\$122.00
182467	MONSON DENTAL CENTER	DENTAL SERVICES--JAIL OPERATIONS	\$88.00
182467	MONSON DENTAL CENTER	DENTAL SERVICES--JAIL OPERATIONS	\$466.00
182467	MONSON DENTAL CENTER	DENTAL SERVICES--JAIL OPERATIONS	\$349.00
182467	MONSON DENTAL CENTER	DENTAL SERVICES--JAIL OPERATIONS	\$778.00
182467	MONSON DENTAL CENTER	DENTAL SERVICES--JAIL OPERATIONS	\$547.00
182467	MONSON DENTAL CENTER	DENTAL SERVICES--JAIL OPERATIONS	\$122.00
182467	MONSON DENTAL CENTER	DENTAL SERVICES--JAIL OPERATIONS	\$122.00
182468	MOUNTAIN PLAINS YOUTH SERVICES	ATTENDANT CARE- JULY SHELTER CONTRACT--GENERAL	\$5,754.65
182469	ND DEPT HUM SERV	INMATE MEDICAL/MEDS MAY 20--JAIL OPERATIONS	\$21,646.39
182470	ND STATE RADIO COMM	QUARTERLY BILLING FOR LETS TERMINAL FEES--STATES ATTORNEY	\$600.00
182470	ND STATE RADIO COMM	YEARLY LETS LICENSE RENEWAL FEE--STATES ATTORNEY	\$180.00
182470	ND STATE RADIO COMM	LETS TERMINAL FEE--SHERIFF	\$600.00
182471	PRESORT PLUS	POSTAGE- ELECTION--GENERAL	\$1,005.16
182472	PSYCHOLOGICAL RESOURCES	(2) PSYCHOLOGICAL EVALUATIONS--JAIL OPERATIONS	\$270.00
182473	REHAB SERVICES, INC.	2020 BUDGET ALLOCATION Q3--GENERAL	\$3,000.00
182474	RELX INC. DBA LEXISNEXIS	CONTRACT FEES--STATES ATTORNEY	\$580.00
182475	RIVERSIDE TECHNOLOGIES, INC	ZBOOKS--STATES ATTORNEY	\$3,916.00
182476	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR AND TREASURER	\$459.19
182477	ROUGH RIDER INDUSTRIES	MATTRESS PILLOW COMBO--JAIL OPERATIONS	\$2,000.00
182477	ROUGH RIDER INDUSTRIES	OFFICE FURNITURE FOR P & Z--TAX EQUALIZATION	\$2,498.00
182478	SCHOCKS SAFE & LOCK INC	RE-KEY VETERNS DOOR FOR BETTER ACCESSIBILITY --FAC. MGT.	\$22.50
182478	SCHOCKS SAFE & LOCK INC	CH CR 100 KEYPAD, 2 KEYPAD UNITS, KEYS, LABOR--FAC. MGT.	\$4,055.00
182478	SCHOCKS SAFE & LOCK INC	REPAIR DESK & CAB LOCKS--SOCIAL SERVICES	\$95.00
DD	STARNES, BRADLEY W	TRAVEL TO KENMARECENTENNIAL COIN PRESENTATION--VET SERVICES	\$65.55
182479	STEINS INC	HANDSOAP--FAC. MGT.	\$247.56
182479	STEINS INC	AQUACAR GA 15 COOLING TOWER CHEMICAL--FAC. MGT.	\$279.06
182479	STEINS INC	FLOOR SCRUBBER DECK LIFTING SET--FAC. MGT.	\$51.50
182480	SUMMIT FOOD SERVICES LLC	INMATE MEALS JUNE 2020--JAIL OPERATIONS	\$26,491.52
182481	SUMMIT FOOD SERVICES LLC	MEALS/SNACKS JUVENILES 06/01-30--JUVENILE DETENTION	\$885.62
182482	THOMAS LAW FIRM	JULY 2020 MENTAL HEALTH CONTRACT--GENERAL	\$2,000.00
182483	TRINITY HEALTH	BAC TESTS--SHERIFF	\$20.00
182483	TRINITY HEALTH	CORONER 3RD QTR 2020 CONTRACT--GENERAL	\$10,000.00
182484	TRINITY MEDICAL GROUP	PHYSICALS (S.P. & W.S.)--SHERIFF	\$294.00
182485	TYLER TECHNOLOGIES INC	STANDARD SOFTWARE MAINTENANCE--JAIL OPERATIONS	\$1,105.00
182486	UNIFORM CENTER	UNIFORMS--SHERIFF	\$123.96
182486	UNIFORM CENTER	UNIFORMS--SHERIFF	\$325.30
182486	UNIFORM CENTER	UNIFORMS--SHERIFF	\$325.30

	ROAD BILLS	ROAD BILLS	
182407	3D SPECIALTIES- MINOT	SIGN	\$40.29
182408	AMERIPRIDE LINEN & APPAREL SVC	JANITORIAL SUPPLIES	\$133.98
182408	AMERIPRIDE LINEN & APPAREL SVC	JANITORIAL SERVICES	\$146.65
182408	AMERIPRIDE LINEN & APPAREL SVC	JANITORIAL SERVICES	\$133.98
182408	AMERIPRIDE LINEN & APPAREL SVC	JANITORIAL SERVICES	\$144.65
182408	AMERIPRIDE LINEN & APPAREL SVC	JANITORIAL SERVICES	\$133.98
182409	BERTHOLD CITY	UTILITY- 16 EAST CENTRAL AVE SHOP	\$27.00
182410	BUTLER MACHINERY	NUTS, BOLTS	\$91.68
182410	BUTLER MACHINERY	BRAKE PARTS	\$1,133.98
182410	BUTLER MACHINERY	CAPS	\$169.07
182410	BUTLER MACHINERY	BLADES & SPRINGS, PRESSURE PLATE	\$4,376.34
182410	BUTLER MACHINERY	NUTS & BOLTS	\$91.68
182410	BUTLER MACHINERY	BRAKE REPAIRS UNIT 135	\$405.00
182411	DAKOTA FLUID POWER INC	BUSHINGS, ELBOWS- UNIT 156	\$11.99
182412	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL	\$23,226.07
182413	FARMERS UNION OIL CO	FUEL, GAS, OIL	\$2,690.77
182414	FARMERS UNION OIL CO - KENMARE	AIR FILTER & BATTERY CHARGER	\$239.49
182414	FARMERS UNION OIL CO - KENMARE	FUEL, GAS, OIL	\$1,492.70
182414	FARMERS UNION OIL CO - KENMARE	LP HEATING	\$120.00
182414	FARMERS UNION OIL CO - KENMARE	PAINT, PROPANE	\$30.76
182415	FORTERRA PIPE & PRECAST	CULVERT- CR 14	\$36,056.70
182415	FORTERRA PIPE & PRECAST	CULVERT CR #14	\$14,069.44
182416	GENERAL EQUIPMENT & SUPPLIES	COUPLER, COUPLING, & CLAMP	\$126.22
182417	GENERAL TRADING CO	CLAMPS	\$10.17
182417	GENERAL TRADING CO	PAINT	\$19.65
182417	GENERAL TRADING CO	GAUGES, FILES	\$72.88
182417	GENERAL TRADING CO	WASH FLUID, FLOOR DRY	\$74.40
182417	GENERAL TRADING CO	TAPS, MARKERS	\$17.26
182417	GENERAL TRADING CO	GLASS CLEANER	\$40.80
182417	GENERAL TRADING CO	WASHER FLUID, TOWELS	\$118.20
182418	GERDAU	ANGLE IRON	\$113.25
182419	HOFFARTH SANITATION	SANITATION SERVICES	\$110.00
182420	KELLER PAVING & LANDSCAPING IN	EST 2 2020 MILLING, HOT BIT. PATCHING & OVERLAY	\$129,232.57
182421	KENMARE CITY OF	UTILITIES- 607 4TH AVE SE, KENMARE SHOP	\$90.00
182422	LAWSON PRODUCTS INC	TUBING, PAINT	\$676.38
182423	MAINTENANCE PLUS INC	GENERAL CLEANING	\$785.00
182424	MDU - BISMARCK OFFICE	UTILITIES- 16 E CENTRAL AVE, BERTHOLD	\$21.00
182425	MENARDS - MINOT	HAMMER	\$27.98
182425	MENARDS - MINOT	HOSE BAR, BLEACH, BATTERIES	\$17.86
182426	MINOT CITY OF, WATER DEPT	UTILITIES- SE 12TH ST MINOT	\$82.75
182426	MINOT CITY OF, WATER DEPT	UTILITIES- 90 SE 13TH ST MINOT	\$48.33
182427	MINOT DAILY NEWS INC	MOWING NOTICE ON 6/27 FOR 6/29	\$25.84
182428	MINOT'S FINEST COLLISION CENTER	DOOR REPAIRS 2019 FORD SUPER DUTY F-450	\$1,904.45
182429	NAPA AUTO PARTS	ADAPTERS, TOWELS	\$626.69
182429	NAPA AUTO PARTS	FITTINGS	\$474.24
182430	ND DEPT OF TRANSPORTATION	CROSSING ESTIMATE SURREY	\$1,456.64
182431	NORTHWEST TIRE & RETREAD INC	TIRES AND REPAIRS	\$4,955.20
182432	OTTERTAIL POWER CO	UTILITIES- 13201 153RD ST SE SAWYER	\$54.36
182433	PRAXAIR DISTRIBUTION, INC	EAR PLUGS	\$34.80
182434	RDO EQUIPMENT CO.	GRAVEL SCALE	\$7,800.00
182435	SIGNSTODAY	LETTERS	\$19.10
182436	SWANSTON EQUIPMENT CO	PIN, BOLT	\$62.29
182391	VERIZON WIRELESS - NJ PO	CELL PHONE SERVICE	\$367.07
182437	WESTLIE MOTOR CO	REGULATOR, RADIATOR, ROD END, ACTUATOR	\$2,164.57
182437	WESTLIE MOTOR CO	WMC PARTS	\$170.71
182438	XCEL ENERGY	UTILITIES-FIRE ALARM/SHOP/MNSHOP/GARAGE-900 13TH	\$1,529.31
18	XCEL ENERGY	UTILITIES- 900 13TH COLD STORAGE	\$29.36

Total Road Bills	\$238,325.53
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GRAND TOTAL	\$525,454.90
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Duane Stockert, property owner in Meadowbrook Estates appeared requesting the Commission hold a meeting with residents to discuss concerns regarding the proposed County Road 14 project. County Engineer Dana Larsen informed the Commission that the project is in the early phases and as it progresses the residents will be notified and meetings will be held. Mr. Larsen asked Mr. Stockert to meet with him to address his concerns.

Ryan Ackerman from the Souris River Joint Water Board appeared with an update regarding the progress of the County flood control projects.

Moved by Comm. Wepler, seconded by Comm. Pietsch to receive and file the documents presented from Mr. Ackerman. Roll call; all voted yes; motion carried.

Emergency Management Director Jennifer Wiechmann appeared requesting approval and the Chairman to sign two documents. The first item is approval is a Memorandum of Understanding regarding the Mortuary Trailer.

Moved by Comm. Pietsch, seconded by Comm. Walter to approve and have the Chairman sign the Memorandum of Understanding. Roll call; all voted yes; motion carried.

The second item for Commission approval is the OMB Cares Act for requesting funding due to COVID-19 expenses. The total requested is \$9,251.63 for expenses from March 31 to July 20.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve and have the Chairman sign the OMB Cares Act fund request. Roll call; all voted yes; motion carried.

911 Coordinator Larry Haug informed the Commission the outdated radio tower on property owned by the County in Berthold has been removed and asking if the County would like to sell the property.

Moved by Comm. Walter, seconded by Comm. Wepler to approve deeding the property to the adjacent land owner. State's Attorney Roza Larsen informed the Commission the County cannot give property away it must be sold.

Comm. Walter and Comm. Wepler withdrew the motion.

Moved by Comm. Wepler, seconded by Comm. Walter to table the decision regarding the Berthold property. Roll call; all voted yes; motion carried.

Sheriff Robert Roed appeared requesting to move the Juvenile Detention Center under the Jail Commander and Assistant Jail Commander in order to operate more efficiently. The Lieutenant that oversees the Juvenile Detention will report to the Jail Captain instead of the Chief Deputy of the Sheriff's Department. This request would also include reclassifications of the Jail Commander position to Major Deputy and Assistant Jail Commander to Captain Deputy.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve restructuring of the Juvenile Detention Center as requested. Roll call; all voted yes, except Comm. Fjeldahl who voted no; motion carried.

Moved by Comm. Wepler, seconded by Comm. Walter to approve the reclassifications of the Jail Commander position to Major Deputy and Assistant Jail Commander to Captain Deputy. Roll call; all voted yes; motion carried.

County Recorder Kristin Kowalczyk appeared requesting to promote Deputy Elizabeth Pietsch to the Chief Deputy position and to change the job title of the Administrative Assistant I position to Administrative Assistant II with no salary change.

Moved by Comm. Wepler, seconded by Comm. Walter to approve the structure change and the payroll amendments as requested by the County Recorder. Roll call; all voted yes; motion carried.

It Director Jason Blowers requested to purchase a network video recorder to increase the retention time of stored videos from 28 days to approximately 60 days. He also requested to purchase additional security cameras to cover the blind spots on the outside of the property.

Moved by Comm. Rostad, seconded by Comm. Walter to purchase the Avigilon video recorder for \$24,700. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Rostad to table purchasing additional security cameras until budget hearings. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to open the public hearing at 10:33 AM regarding the Anhydrous Ammonia Loading/Offloading Tank site permit. Roll call; all voted yes; motion carried.

Planning and Zoning Administrator Doug Diedrichsen reviewed the permit request with the Commission. Dakota Midland Grain of Voltaire, ND submitted an application to the ND department of Agriculture for installation of a new anhydrous ammonia storage facility.

No one from the public came forward for or against the applicant.

Moved by Comm. Pietsch, seconded by Comm. Walter to close the public hearing at 10:32 PM. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Rostad to approve and sign the site permit for Dakota Midland Grain. Roll call; all voted yes; motion carried.

Mr. Diedrichsen continued with a variance application from Karma Convenience Stores/Pinks Properties LLC. The applicant is requesting a variance for a relief for the right of way along County Road 7 south of the property and side yard setback on the east side of the property. The applicant is requesting to build a canopy over fuel pumps to be installed on the property. The corner of the canopy would extend to approximately 50 feet from the centerline. Tatman Township has vacated the right of way for 1st ST NW on the west side of the property to accommodate the project.

Applicant Shannon Michels, Project designers Tony Aschman and Jeff Anderson from Westmor and Scott Huckstorf from Patriot Fuels appeared on behalf of the applicant to answer questions. County Building Inspector Leo Schmidt and County Engineer voiced their concerns regarding the proposed variance. A lengthy discussion occurred.

Moved by Comm. Pietsch, seconded by Comm. Walter to approve the variance with the following conditions: 90 feet minimum setback from center of closest pump to center of the road, a licensed surveyor must survey the property with adoption of site plan and County Engineer's recommendation of asphalt to extend to roadway. Motion was withdrawn.

Moved by Comm. Pietsch, seconded by Comm. Wepler to table the variance application until after the scheduled interviews. Roll call; all voted yes; motion carried.

Mr. Diedrichsen presented four plat applications for Commission approval.

Rory Collins application is for a plat for the following described property: Proposed outlet 6 lying in the SE4SE4 and the SW4SE4 11-153-83. The applicant is proposing to parcel 23.66 acres. This outlet is for future agricultural purposes. Freedom Township zoning applies with township recommending approval. This plat meets the five acre Freedom Township minimum. Planning Commission recommends approval of the plat applications for Ward County based on findings of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Walter to approve the plat application for Rory Collins. Roll call; all voted yes; motion carried.

Forrest Carlson application is for a plat for the following described property: proposed outlet 3 lying in the NW4 W8 21-154-83. The applicant is proposing to parcel 20 acres. This outlet is for future residential purposes. Ward County zoning applies with Margaret Township recommending approval. The proposed outlet meets the zoning requirements in Ward County Rural district 1. Planning Commission recommends approval of the subdivision plat application for Ward County based on finding of facts and staff recommendations.

Moved by Comm. Walter, seconded by Comm. Weppeler to approve the plat application for Forrest Carlson. Roll call; all voted yes; motion carried.

Tom Leshovsky application is for a plat for the following described property: proposed outlet 2 lying in SE4 15-153-83. The applicant is proposing to parcel 25.25 acres. This outlet is for future agricultural purposes. Freedom Township zoning applies with township recommending approval. This plat meets the five-acre Freedom Township minimum. Planning Commission recommends approval of plat for Ward County based on finding of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Walter to approve the plat application for Tom Leshovsky. Roll call; all voted yes; motion carried.

Kelsey Slauter application is for a plat for the following described property: proposed outlet 2 lying in the S2NW4SW4 and the N2SW4SW4 21-156-83. The applicant is proposing to parcel 25 acres. The outlet is for future residential purposes. Eureka Township zoning applies with township recommending approval. This plat meets the five acre Eureka Township minimum. Planning Commission recommends approval of the plat application for Ward County based on findings of facts and staff recommendations.

Moved by Comm. Walter, seconded by Comm. Weppeler to approve the plat application for Kelsey Slauter. Roll call; all voted yes; motion carried.

Recess the regular agenda at 11:08 AM.

The Commission interviewed Cynthia Sessions and Aaron Faken for appointment to the City of Minot Planning Commission as the Ward County representative.

Reconvened regular agenda at 11:44 AM. All Commissioners were present.

Moved by Comm. Walter, seconded by Comm. Pietsch to remove from the table the variance application for Karma Convenience Stores/Pinks Properties LLC. Roll call; all voted yes; motion carried.

The discussion regarding the variance application continued.

Moved by Comm. Walter, seconded by Comm. Rostad to approve the variance application with the condition the set back is 80 feet from the center of the closest pump (to the road) to the center of the road, include all planning and zoning recommendations and the property is to be surveyed by a licensed surveyor. Roll call; all voted yes; motion carried.

County Engineer Dana Larsen informed the Commission of a permanent easement requested from the City of Minot for property on the corners of Burdick Expressway and Third Street. The City is requesting the easements for installation of new traffic lights and updated sidewalks (crosswalks). The City also needs and easement to move a fire hydrant to property owned by Ward County.

Moved by Comm. Walter, seconded by Comm. Pietsch to approve and sign the easements with the City of Minot for property located at the South 10 feet of the East 30 feet of lot 4 block 27 of First Addition to Minot, Ward County, ND and the South 10 feet of the West 10 feet block 3 of Ramstad Riverview Subdivision to Minot, Ward County, ND. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Walter to approve the easement with the City of Minot to place a fire hydrant on the Southwest corner of property (option 2). Roll call; all voted yes; motion carried.

Human Resource Director Tammy Terras introduced Randy Johnson from the Hays Company. Mr. Johnson gave a presentation Health Insurance renewal options for County Employees.

Moved by Comm. Wepler, seconded by Comm. Walter to approve Ms. Terras to work with the Hays Company as the County consultant firm for employee health plans and benefits. Roll call; all voted yes; motion carried.

Ms. Terras continued with an update regarding the public administration position. Mr. Westering resignation was scheduled to be effective June 30, 2020, but due to COVID and the courts being closed he has continued. He is working on transferring the cases to the Guardian Angels.

Ms. Terras reviewed the County Nepotism Policy and her proposed rewrite of this policy for the Commissioners review. She is requesting them to give any suggestion regarding the policy to her and she will finalize the policy for Commission approval for the next meeting.

Moved by Comm. Walter, seconded by Comm. Wepler to approve the following payroll amendments: F. Irvin- Jail Detention; H. Summers- Jail Detention; G. Eisenzimmer- Sheriff; T. Sorgen- State's Attorney; T. Ness- Auditor/Treasure; Joseph Skovgard- Highway; Bobby Brazell- IT; T. Lithco- State's Attorney. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the following payroll amendments: B. Gilstad- Veteran's Services; M. Hester- Auditor/Treasurer. Roll call; all voted yes; motion carried.

Noreen Barton, Interim Director of Tax Equalization appeared with abatement request from HL Development, LLC for parcels MI134C890000090 and MI34C890000100. Ms. Barton opened the floor for anyone wishing to address the Commission. Jessica Merchant, Burns Olson PC and Rollie Ackerman, Ackerman Estvold appeared on behalf of the applicant. Ryan Kamrowski, City of Minot assessor appeared on behalf of the City.

Move by Comm. Wepler to approve the request for abatement because it does not meet four criteria to not be agricultural property. Motion withdrawn.

The discussion continued.

Moved by Comm. Pietsch, seconded by Comm. Walter to approve the abatement request with values requested.

The discussion continued.

Comm. Pietsch changed his motion to state approve the abatement request with values based on values of agricultural property; Comm. Walter withdrew his second.

Chairman Fjeldahl removed himself as Chairman for this motion and seconded the motion. Vice Chairman Walter took over as Chairman.

Roll call; all voted no, except Commissioners Pietsch and Fjeldahl who voted yes; motion failed.

Commissioner Fjeldahl took over as Chairman.

Moved by Comm. Walter, seconded by Comm. Wepler to approve the abatement request with lot 9 valued at \$132,000 and lot 10 values at \$193,000. Roll call; all voted yes, except Comm. Pietsch and Comm. Fjeldahl who voted no; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Rostad, seconded by Comm. Wepler to receive and file the following correspondence: Department Commissioner Appointments; Garrison Diversion-grant program notifications and monthly reports including financials. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Wepler to approve writing off the \$60.00 invoice for I.C.E-Inmate hold on 10/2/2017-10/3/2017. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve setting the minimum sale prices for properties located in Kenmare foreclosed by the County at 50% of True and Full value. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Walter to approve the raffle permit application for District 38 Republicans. Roll call; all voted yes; motion carried.

Ms. Haman informed the Commission PFM will be opening bids for the sale of County bonds on August 18, 2020 at 10:00 AM.

Moved by Comm. Rostad, seconded by Comm. Walter to appoint Aaron Faken to fill the un-expired County representative term on the City of Minot Planning Commission. Roll call; all voted yes; motion carried.

At 3:10 PM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 4TH DAY OF AUGUST, 2020

Chairman, Ward County Commission

ATTEST:
