

Minutes of the Board of Ward County Commissioners

August 1, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:07 AM with Commissioners Anderson, Olson, Rostad, and Weppler present. Also present were department heads Bradley Starnes, Brian Vangsness, Dana Larsen, Jason Blowers, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Wilkie, Robert Roed, and Roza Larson.

Moved by Comm. Weppler, seconded by Comm. Anderson to approve the agenda with the following changes: Item 9B, County Deed for tax sale, to be removed and replaced with Alternate for MPO Board. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Weppler to approve the minutes of the Regular Commission Meeting on July 18, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve the regular bills totaling \$4,538,996.83 and HS Zone direct cost bills totaling \$2,358.92. Roll call; all voted yes; motion carried.

REGULAR COMMISSION MEETING 08/01/2023 BILL LIST

GENERAL BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	BARTON, NOREEN A	DAY TRIP 7.19.23 RENVILLE COUNTY--TAX EQUALIZATION	\$83.84
DD	BURKETT, EMILY	DAY TRIPS 6.1.23-6.29.23 JUNE DAILY TRAVEL--EXTENSION SERVICE	\$485.05
192007	DACOTAH PAPER CO	HOLDER FLAT MOP EASY SCRUB--FACILITY MANAGEMENT	\$396.36
192008	DAKOTA SUPPLY GROUP	VALVE REPAIR KIT, COUPLINGS--FACILITY MANAGEMENT	\$255.47
192009	EATON CORPORATION	BATTERY SERVICES--JAIL OPERATIONS	\$28,495.40
DD	EISENBRAUN, JULIE A	DAY TRIP 06/20/23 MOHALL--EMERGENCY MANAGEMENT	\$67.79
192010	ELECTRO WATCHMAN INC	ARPA PROJ #27 - MOVE BREAKROOM DOOR READER--FACILITY MANAGEMENT	\$245.40
DD	ENTERPRISE FM TRUST	JULY LEASE - 23 CHEVY SILVERADO UNIT #26NTGF--FACILITY MANAGEMENT	\$871.88
DD	ENTERPRISE FM TRUST	JULY LEASE - 23 DODGE DURANGO - UNIT 26LTBB--SHERIFF	\$998.89
DD	ENTERPRISE FM TRUST	JULY LEASE - 23 DODGE DURANGO - UNIT 26LTBF--SHERIFF	\$997.78
DD	ENTERPRISE FM TRUST	JULY LEASE - 23 DODGE DURANGO - UNIT 26LTBL--SHERIFF	\$998.89
DD	ENTERPRISE FM TRUST	JULY LEASE - 23 DODGE DURANGO - UNIT 26LTBM--SHERIFF	\$998.89
DD	ENTERPRISE FM TRUST	JULY LEASE - 23 CHEVY TRAVERSE - UNIT 26QW23 (KRAFT)--SHERIFF	\$714.13
DD	ENTERPRISE FM TRUST	JULY LEASE - 23 CHEVY TRAVERSE - UNIT #26QW3K (WOOSTER)--SHERIFF	\$714.13
192011	FERGUSON ENTERPRISES INC #1657	TRANSFER PUMP, HOSE--FACILITY MANAGEMENT	\$325.71
DD	HAMAN, MARISA M	OVERNIGHT 7.11.23-7.13.23 BISMARCK--AUDITOR AND TREASURER	\$158.14
DD	HOW, EMILY	DAY TRIPS 5.5.23-5.24.23 MAY DAILY TRAVEL--EXTENSION SERVICE	\$279.30
DD	HOW, EMILY	DAY TRIPS 6.1.23-6.28.23 JUNE DAILY TRAVEL--EXTENSION SERVICE	\$171.33
192012	INFORMATION TECHNOLOGY DEPT	DP 521 - WAN ACCESS--IT	\$510.00
192012	INFORMATION TECHNOLOGY DEPT	DP 602 - AZURE AD PLAN 2--IT	\$56.50
192012	INFORMATION TECHNOLOGY DEPT	DP 608 & 609 - OFFICE 365--IT	\$35.25
192012	INFORMATION TECHNOLOGY DEPT	DP 618 - INTUNE--IT	\$30.00
192012	INFORMATION TECHNOLOGY DEPT	DP 630 - ADOBE ACROBAT PRO--IT	\$105.00
192012	INFORMATION TECHNOLOGY DEPT	DP 650 - SSL VPN CLIENT--IT	\$300.00
192012	INFORMATION TECHNOLOGY DEPT	DP 853 - ACTIVE DIRECTORY USER FEE--IT	\$147.15

192012	INFORMATION TECHNOLOGY DEPT	TC 381 - PEXIP VIRTUAL MEETING ROOM (AUDIO CONFERENCE)--IT	\$16.75
191948	INFORMATION TECHNOLOGY DEPT	DP 650 - SSL VPN CLIENT--IT	\$5.00
DD	KOSSAN, KENTON	OVERNIGHT 07/11/23-07/13/23--EMERGENCY MANAGEMENT	\$140.18
191949	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MANAGEMENT	\$117.68
191949	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MANAGEMENT	\$331.11
191949	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MANAGEMENT	\$94.55
191949	MDU - BISMARCK OFFICE	GAS 900 BLDG--FACILITY MANAGEMENT	\$243.47
191949	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MANAGEMENT	\$21.75
191949	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MANAGEMENT	\$1,028.91
192013	MINNESOTA CHECMICAL CO	LINT SCREENS FOR DRYER IN JAIL--FACILITY MANAGEMENT	\$103.94
192014	ND ASSOC OF COUNTIES	ILG CLASSES AT RECORDER CONVENTION--RECORDER	\$60.00
191959	ND DEPT OF ENVIRONMENTAL QUALITY	900 BLDG TANK--FACILITY MANAGEMENT	\$150.00
191959	ND DEPT OF ENVIRONMENTAL QUALITY	COURTHOUSE TANK--FACILITY MANAGEMENT	\$300.00
192015	NDBOA SECRETARY/TREASURER	BLDG INSPECTOR TRAINING CONFERENCE - AARON RUST--TAX EQUALIZATION	\$215.00
DD	PROJECT BEE	ARPA PROJ #97 BROADWAY CIRCLE COMPLETION #2--COMMISSIONERS	\$675,753.83
192016	REHAB SERVICES, INC.	2023 ALLOCATION - 1ST QTR--GENERAL	\$3,125.00
192016	REHAB SERVICES, INC.	2023 ALLOCATION - 2ND QTR--GENERAL	\$3,125.00
192016	REHAB SERVICES, INC.	2023 ALLOCATION - 3RD QTR--GENERAL	\$3,125.00
192017	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE - JULY--AUDITOR AND TREASURER	\$501.20
192018	SIGNSTODAY	WINDOW LOGO/HOURS - CREATION & INSTALL--EXTENSION SERVICE	\$94.50
192019	SUMMIT FOOD SERVICES LLC	INMATE MEALS - JUNE 2023--JAIL OPERATIONS	\$41,991.58
192020	THE SIDWELL COMPANY	GIS CADASTRAL MAP MAINTENANCE SERVICES 7.1.23-6.30.24--GENERAL	\$15,505.00
191951	THOMAS LAW FIRM	2023 INDIGENT DEFENSE - AUGUST 2023--GENERAL	\$2,000.00
192021	TYLER TECHNOLOGIES INC	2023/2024 IVEE NKA SCHOOL ERP ANNUAL FEE - TREASURY APPLICATIONS 9.1.23/8.31.24--GENERAL	\$281.43
192021	TYLER TECHNOLOGIES INC	FIXED ASSET CERTIFICATION TRAINING - APRIL MINDT 6.29.23--AUDITOR AND TREASURER	\$300.00
191952	UNITED MAILING SERVICES INC	POSTAGE--EXTENSION SERVICE	\$76.23
191952	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	\$27.88
191952	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	\$615.92
191952	UNITED MAILING SERVICES INC	SERVICES--GENERAL	\$154.33
191952	UNITED MAILING SERVICES INC	POSTAGE--EXTENSION SERVICE	\$124.61
191952	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	\$30.63
192022	VISIT MINOT	ARPA PROJ #99 PROGRAM DEVELOPMENT FOR SURROUNDING AREA PMT #1--COMMISSIONERS	\$70,497.33
191930	WASHOE CO HONORARY DEPUTY SHERIFFS ASSOC	TRAINING 2023 NW SHUTTLE CONFERENCE 9.10.23-9.13.23 EISENZIMMER--SHERIFF	\$300.00
191953	WEX HEALTH, INC.	FSA MONTHLY FEES - JUNE 2023--HUMAN RESOURCES	\$157.50
192023	WIDMER ROEL PC	ANNUAL AUDIT 2022 - SERVICES RENDERED 6.30.23--GENERAL	\$3,900.00
192023	WIDMER ROEL PC	RESEARCH REGARDING SUPERVISION OF GRANTS--GENERAL	\$300.00
191954	WILHELM TIM	2023 INDIGENT DEFENSE - AUGUST 2023--GENERAL	\$2,000.00
191955	XCEL ENERGY	ELECTRICITY FOR SOO LINE PARKING LOT--FACILITY MANAGEMENT	\$37.08
191955	XCEL ENERGY	ELECTRICITY 900 COLD STORAGE--FACILITY MANAGEMENT	\$27.58

191955	XCEL ENERGY	ELECTRICITY 900 BLDG--FACILITY MANAGEMENT	\$1,151.47
Total General Bills:			\$866,473.72

PARK BOARD BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
192002	BURLINGTON ELECTRIC INC	REPLACED BROKEN LIGHT IN WOMENS BATHROOM - OLD SETTLERS PARK	\$275.00
191947	CIRCLE SANITATION	UTILITIES - 4-2 YD & 1-3YD DUMPSTERS - OLD SETTLERS PARK	\$209.50
192003	GOOSENECK IMPLEMENT COMPANY	GAGE WHEEL KIT #410; AXLES & WHEEL #404 & #410	\$192.46
192003	GOOSENECK IMPLEMENT COMPANY	BLADES #404 & #410	\$160.38
192003	GOOSENECK IMPLEMENT COMPANY	ARMS #403 & #411	\$167.56
192003	GOOSENECK IMPLEMENT COMPANY	LOCK NUTS & BOLTS #403 & #411	\$24.84
192004	LGK HOLDINGS LLC	RICE LAKE PAVILION 6.13.23-7.18-23	\$38,000.00
192005	MENARDS - MINOT	TOILET PAPER, GLOVES, SOAP, CLEANING SUPPLIES	\$118.43
192005	MENARDS - MINOT	CLAMPS, GLOVES, AIR FRESHENER	\$29.25
192006	MINOT RESTAURANT SUPPLY	60 GALLON CAN LINERS	\$61.10
192006	MINOT RESTAURANT SUPPLY	SINGLE FOLD TOWELS	\$38.25
191958	XCEL ENERGY	UTILITIES - ELECTRIC - OLD SETTLERS PARK	\$370.43
191958	XCEL ENERGY	UTILITIES - ELECTRIC - OLD SETTLERS PARK	\$34.72
Total Park Board Bills:			\$39,681.92

ROAD/HIGHWAY BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
191982	A-1 EVANS SEPTIC TANK SERVICE	PORTABLE TOILET - PROJECT 2209	\$180.00
191983	ACME TOOLS GRAND FORKS	CHAINSAW & OIL	\$565.20
191984	ASTECH INC	CP 5100(23) CRACK SEAL, SEAL COAT, MIRCROSURFACING 86.65 MILES 4.4.23-7.22.23	\$3,569,606.93
191985	B & G ELECTRIC LLC	FAN MOTOR - OIL CHANGE	\$889.77
191986	CAPITAL ONE TRADE CREDIT	TARP STRAPS/BOLTS, NUTS, WASHERS	\$34.43
191987	DAKOTA FLUID POWER INC	GATE HOSE ASSY, ELBOW #42h	\$78.43
191987	DAKOTA FLUID POWER INC	CLUTCH #2112	\$3,252.26
191987	DAKOTA FLUID POWER INC	GATE HOSE ASSY, ELBOW, ADAPTERS #34	\$112.75
191987	DAKOTA FLUID POWER INC	GATE HOSE ASSY #2112	\$753.38
191987	DAKOTA FLUID POWER INC	RETURN TEE #2111 - ORIG INV 7095191 7.11.23	-\$17.14
191987	DAKOTA FLUID POWER INC	EBLOWS, BUSHINGS #2112	\$188.81
191987	DAKOTA FLUID POWER INC	GATE HOSE ASSY #2111	\$753.38
191987	DAKOTA FLUID POWER INC	COIL, SOLENOID VALVE #27	\$127.36
191987	DAKOTA FLUID POWER INC	VALVE BANK #2111 & #2112	\$2,128.47
191987	DAKOTA FLUID POWER INC	SOCKETS #2111	\$38.94
191987	DAKOTA FLUID POWER INC	GATE HOSE ASSY, NIPPLE, ELBOW, TEE, BUSHING, O-RING BOSS #2111	\$277.46
191988	DUCKS UNLIMITED INC	WETLAND MITIGATION	\$20,250.00
191989	EAPC ARCHITECTS ENGINEERS	PROJ #20223651 ADDN RE-DESIGN BLDG C SVCS FROM 5.28.23-6.24.23	\$25,500.00
191943	FARMERS UNION OIL CO - KENMARE	GAS	\$345.89

191943	FARMERS UNION OIL CO - KENMARE	UTILITIES - BULK PROPANE - KENMARE	\$630.00
191990	LOWES PRINTING	#10 WINDOW ENVELOPES - JOB S-171790	\$137.25
191991	MATERIAL TESTING SERVICES LLC	CP-1500(23) MICROSURFACING CR #20, 13 & 5W RICE LAKE	\$1,032.00
191992	MCGEE, HANKLA & BACKES	LEGAL FEES - BRIDGE	\$1,392.00
191957	MDU - BISMARCK OFFICE	UTILITIES - ELECTRIC - KENMARE	\$46.46
191957	MDU - BISMARCK OFFICE	UTILITIES - GAS - BLDG D	\$166.60
191957	MDU - BISMARCK OFFICE	UTILITIES - GAS - BLDG B	\$157.46
191957	MDU - BISMARCK OFFICE	UTILITIES - GAS - BLDG A	\$178.97
191957	MDU - BISMARCK OFFICE	UTILITIES - GAS - BLDG C	\$78.97
191957	MDU - BISMARCK OFFICE	UTILITIES - GAS - BLDG E	\$25.69
191944	MDU - BISMARCK OFFICE	UTILITIES - GAS - SHOP	\$61.77
191944	MDU - BISMARCK OFFICE	UTILITIES - GAS - WEST BLDG	\$22.32
191993	MENARDS - MINOT	2 TANK SPRAYERS	\$31.38
191993	MENARDS - MINOT	TAMPER & CONCRETE MIX	\$86.48
191993	MENARDS - MINOT	EAR PLUGS, SAFETY GLASSES & ACCESSORIES, WD-40, JB80 LUBRICANT, PENETRANT	\$154.76
191994	NORTH DAKOTA ONE CALL	LOCATES - 2ND QTR	\$41.60
191945	OTTERTAIL POWER CO	UTILITIES - ELECTRIC - DOUGLAS SHOP	\$105.35
191995	PARKLAND USA CORP DBA FARSTAD OIL	MOBIL 1 GREASE	\$1,255.68
191996	PROLAWN	SUMMER WEED/FEED	\$278.00
191997	RYAN CHEVROLET	TRANSMISSION RANGE SELECTOR LEVER CABLES #4	\$89.22
191998	SAFETY KLEEN	SOLVENT	\$201.64
191999	SIGNSTODAY	2 ROAD SIGNS - ROUGH PATH	\$290.00
192000	TECTA AMERICA	CAULING FOR LEAK IN ROOF - ADMIN BLDG	\$723.11
192001	WALLWORK TRUCK CENTER	ELECTRICAL CABLE ASSY'S/POLE SOCKETS #2111 & #2112	\$469.08
191946	XCEL ENERGY	UTILITIES - ELECTRIC - BERTHOLD	\$27.24
191946	XCEL ENERGY	UTILITIES - ELECTRIC - HIGHWAY ST LIGHTS	\$62.36
Total Road/Highway Bills:			\$3,632,811.71

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	PATTERSON, KYLE D	DAY TRIP 7/10/23 US83/ND23 INTERSECTION	\$29.48
Total Vision Zero Bills:			\$29.48

GRAND TOTAL \$4,538,996.83

Moved by Comm. Wepler, seconded by Comm. Anderson to open the public hearing at 9:13 AM regarding Dave Kohlman's application for a variance for the following described property: Dakota Ridge Estates 4th Addition Lot 2 5-153-81. Roll call; all voted yes; motion carried.

The applicant is requesting a relief of side yard and front yard setback requirements due to topographical conditions unique to their property. Ward County zoning applies with the Township recommending approval Planning Commission recommends approval of the Variance Application based on findings of facts.

No one from the public came forward to speak to this issue.

Moved by Comm. Anderson, seconded by Comm. Rostad to close the public hearing at 9:14 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the variance request for Dave Kohlman as presented. Roll call; all voted yes; motion carried.

Noreen Wilkie, Director of Tax Equalization, presented the Tax Roll Memorandum.

1. MH was moved to Landfill without a Moving Permit:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hamilton, Gary	MI5102131 Woodridge MHP Lot 98	405 31 st Ave SE Lot 98 Minot, ND 58701	2023	\$7,000	\$0.00	\$315	\$0.00

2. Easement of 1/3 of Lot

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
SJS Properties LLC	MI22D620000020 Oak Park Place Addn. Lot 2	29 16 th St NW Minot, ND 58703	2023	\$190,000	\$180,000	\$8,550	\$8,100
SJS Properties LLC	MI22D620000030 Oak Park Place Addn. Lot 3	103 16 th St NW Minot, ND 58703	2023	\$193,000	\$182,000	\$8,685	\$8,190
SJS Properties LLC	MI22D620000040 Oak Park Place Addn. Lot 4	107 16 th St NW Minot, ND 58703	2023	\$191,000	\$181,000	\$8,595	\$8,145

3. Correction needed to set assessment at agreed upon minimum assessment per TIF agreement:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Big M Minot LLC	MI242380600150 Original Minot Addn... Lots 13,14,15 & S3.2' of Lot 16 Block 6	123 1 st ST SW Minot, ND 58701	2023	\$649,000	\$14,766,000	\$29,205	\$664,470

4. Recent Inspection indicated a reduction is needed to reflect market value:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Otorro LLC C4D to B3B Properties LLC	MI230870000080 Ekrem's Addn. Shirleys S/D of Block Lots 6,7 & 8	700 Western Ave. Minot, ND 58701	2023	\$809,000	\$716,000	\$40,450	\$35,800
Southwest Properties LLC	MI34F040100020 Southwest Business Park Addn. Lot 2 Block 1	1800 36 th Ave SW Minot, ND 58701	2023	\$1,002,000	\$694,000	\$50,100	\$34,700
Southwest Properties LLC	MI34F040200010 Southwest Business Park Addn. Lot 1 Block 2	Unassigned Minot, ND 58701	2023	\$1,960,000	\$1,437,000	\$98,000	\$71,850
Southwest Properties LLC	MI34F040100010 Southwest Business Park Addn. Lot 1 Block 1	Unassigned Minot, ND 58701	2023	\$1,146,000	\$881,000	\$57,300	\$44,050
Southwest Properties LLC	MI34F040100030	1700 36 th Ave SW	2023	\$968,000	\$670,000	\$48,400	\$33,500

	Southwest Business Park Addn. Lot 3 Block 1	Minot, ND 58701					
Southwest Properties LLC	MI34F160100010 Southwest Business Park 2 nd Addn. Lot 1 Block 1	1715 36 th Ave SW Minot, ND 58701	2023	\$1,486,000	\$1,258,000	\$74,300	\$62,900
Bartsch, Jennifer	MI264060000040 Southdale Manor Addn. Lot 4	1530 10 th St SW Minot, ND 58701	2023	\$289,000	\$273,000	\$13,005	\$12,285
Kraft, Patrick & Dianne	MI34F040100050 Southwest Business Park Addn. Lot 5 Block 1	1604 36 th Ave SW Minot, ND 58701	2023	\$1,130,000	\$829,000	\$56,500	\$41,450
Pearson Realty LLC	MI34F040100040 Southwest Business Park Addn. Lot 4 Block 1	1620 36 th AVE SW Minot, ND 58701	2023	\$708,000	\$490,000	\$35,400	\$24,500

5. Property sold form Ward Co. 3/23, prorate value 9 months, exempt for 3 months:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Capricorn Property Management LLC Chitolie, Jamie & Olson, Angela	MI142590400112 North Minot Addn. E ½ Lot 11 Block 4	313 6 th Ave NW Minot, ND 58703	2023	\$0.00	\$16,000	\$0.00	\$8,000

6. Prorate exemption based on 55% rental space and ownership of 9 months from 3/23:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Minot Area Homeless Coalition	MI150181300011 Blaisdell Bird Addn. E 53' of Lots 1 & 2 Block 13	1800 4 th Ave NW Minot, ND 58703	2023	\$156,000	\$103,000	\$7,800	\$5,150

Moved by Comm. Olson, seconded by Comm. Weppler to approve adjustments to Tax Roll Memorandum as presented. Roll call; all voted yes; motion carried.

Doug Diedrichsen, Planning and Zoning Administrator, appeared regarding three (3) Plat Applications.

Application for a plat was received from Byron Kerbaugh for the following described property: Proposed Outlot 1 being a portion of Gov't Lot 1 5-159-87. The applicant is proposing to parcel an outlot, proposed outlot 1 is 12.23 acres. This outlot is for future residential purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve the Plat Application from Byron Kerbaugh as presented. Roll call; all voted yes; motion carried.

Application for a plat from Linda Laumb for the following described property: Proposed Outlot 25 being a portion of an unplatted portion of the SE4NE4 and the NE4SE4. The applicant is proposing to

parcel an outlot, proposed Outlot 25 is 44.66 acres. This outlot is for future residential/agricultural purposes. Ward County zoning and City of Carpio zoning applies with the township recommending approval and the City recommending approval. The planning commission has recommended approval of the Plat Application based on findings of fact and staff recommendations. This plat will also have to be approved by the City of Carpio.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the Plat Application from Linda Laumb as presented. Roll call; all voted yes; motion carried.

Application for a plat from Steve Streitz for the following described property: Proposed Outlot 1 being a portion of Unplatted Portions of NW4, SW4 & SE4. The applicant is proposing to parcel an outlot, proposed Outlot 1 is 191.13 acres. This outlot is for future agricultural purposes. Ward County zoning applies with the township recommendation pending. Planning Commission recommends approval of the Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Anderson, seconded by Comm. Wepler to approve the Plat Application from Steve Streitz as presented. Roll call; all voted yes; motion carried.

Dana Larsen, County Highway Engineer, appeared regarding the Building C Addition. This project had been previously bid out but due to the high bid, the building was trimmed and new bids were obtained. The new low bid was from Rolac Contracting, Inc. in the amount of \$2,863,700.00.

Moved by Comm. Wepler, seconded by Comm. Anderson to award the Building C Addition to Rolac Contracting for their bid of \$2,863,700.00 for Alternate 1, the construction of a six-bay addition onto the South side of Building C. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resource Director, appeared with the following pay amendments: L. Jensen, State's Attorney; M. Redmer, Library; and J. Berg, Jail.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the payroll amendments as presented. Roll call; all voted yes; motion carried.

Ms. Gorze asked Dana Larsen to speak regarding the Highway Department proposal. The Highway Department has had a number of open positions since May and have been unable to fill these positions due to minimal and unqualified applicants for the positions. Ward County hiring range is low and Mr. Larsen is looking to bring the starting wage up in order to compete with other salaries in the area. Mr. Larsen is asking to adjust the step and salary of the current equipment operators and working foreman who are below midpoint, hiring between steps 5-7, and an increase of 1.5% in salary to the remainder of the Highway Department staff with the exception of the County Engineer, Assistant County Engineer, and Office Manager positions. The change in salaries will not have any effect on the mill levy, just an internal adjustment for the Highway Department.

Moved by Comm. Wepler, seconded by Comm. Rostad to follow the recommendation of the Highway Department for the salary increase to begin August 1, 2023. Roll call; all voted yes; motion carried.

Mr. Larsen also spoke to the new CDL guidelines and the approximate cost of \$6,000-\$7,000 to obtain a Class A CDL license.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Wepler, seconded by Comm. Olson to receive and file the following correspondence: NDSU Quarterly Report April-June, 2023; Personnel Committee minutes January 30, 2023; February 9, 2023; April 26, 2023; and June 6, 2023. Roll call; all voted yes; motion carried.

Ms. Haman addressed needing an alternate for the MPO Board. Chairman Fjeldahl appointed Commissioner Wepler to be the alternate.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the request for a Duplicate Warrant to be issued to Tammi Tibbals for \$25.00. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Olson to approve the Raffle Permits for 791 MSFS Dark Horse Association and Brian Duncan Benefit. A discussion was held.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl for an amendment to the motion to pull the Raffle Permit for Brian Duncan Benefit and have them go through a fiscal agent. Roll call; all voted yes; motion carried.

Roll call on original motion for approval of 791 MSFS Dark Horse Association permit; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to deny the Brian Duncan Benefit application based on item 6A on the Supplementary Application. Roll call; all voted yes; motion carried.

Ms. Haman discussed the board opening positions which have not been filled. It was requested to send a list out to the Commissioners.

Ms. Haman moved on to the 2024 Preliminary Budget with an August 10, 2023 deadline.

Moved by Comm. Wepler, seconded by Comm. Olson to hold Water Resource Board to 2 mills at \$742,055.00, which is down \$207,945.00 from the preliminary request. Comm. Wepler, Olson, Anderson, and Fjeldahl voted yes; Comm. Rostad voted no; motion carried.

A Budget Meeting has been set for Thursday, August 3, 2023 at 8:30 AM.

A Budget Public Hearing date and time has been set for September 19, 2023 at 7:00 PM.

At 10:29 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 15TH DAY OF AUGUST, 2023

Chairman, Ward County Commission

ATTEST:
