

Minutes of the Board of Ward County Commissioners

August 4, 2020

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl, at 9:10 AM with Commissioners, Rostad, Walter, Pietsch and Wepler present. Also present were department heads Bradley Starnes, Dana Larsen, Devra Smestad, Jason Blowers, Kerriane Boetcher, Kristin Kowalczyk, Marisa Haman, Noreen Barton, Roza Larson, Robert Roed and Tammy Terras.

Moved by Comm. Pietsch, seconded by Comm. Wepler to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Walter to approve the minutes for the Regular Commission meeting on July 21, 2020; Special Commission meeting on July 27, 2020 and Budget Hearing meetings. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Walter to approve the regular bills totaling \$1,909,516.68 after removing the following bills: Eaton Corporation \$8,110.80, ET Systems \$7,665.00 and Otis Elevator Co Inc \$28,003.68 and Human Service Zone Direct Cost bills totaling \$10,829.71. Roll call; all voted yes; motion carried.

Bill List - August 4, 2020

	VENDOR: GENERAL BILLS	DESCRIPTION/DEPT: GENERAL BILLS	
18255 6	CLUTE OFFICE EQUIPMENT INC	OFFICE SUPPLIES	\$483.77
18255 6	CLUTE OFFICE EQUIPMENT INC	TYPEWRITER RIBBON	\$11.90
18255 7	COLE PAPERS INC	EASY TRAP DUSTERS	\$630.00
18255 7	COLE PAPERS INC	EASY TRAP DUSTERS	\$315.00
18255 8	DELL MARKETING LP	ANTENNAS	\$493.70
18255 9	DIGITAL OFFICE CENTRE	MONTHLY MAINTENANCE XEROX 7125	\$88.36
18255 9	DIGITAL OFFICE CENTRE	CONTRACT BASE RATE	\$25.00
18255 9	DIGITAL OFFICE CENTRE	CONTRACT USAGE CHARGE	\$14.00
DD	DOMESTIC VIOLENCE CRISIS CENTE	STOP GRANT	\$3,328.32
	EATON CORPORATION	EATON/NORTHERN POWER	\$8,110.80
DD	EISENZIMMER, GRANT J	MEALS FOR TRAVEL TO OMAHA NE FOR EXTRADITION	\$72.50
18256 0	ETSYSTEMS, INC	HP 49 DIAGNOSIS & RESOLUTION SERVICE CALL	\$68.50
	ETSYSTEMS, INC	SERVICE AGREEMENT	\$7,665.00
18256 1	FERGUSON ENTERPRISES INC #1657	TRANSFER PUMP	\$18.83
18256 1	FERGUSON ENTERPRISES INC #1657	PROPELYENE GLYCOL	\$574.79
18256 1	FERGUSON ENTERPRISES INC #1657	PROPELYENE GLYCOL	\$574.79
18256 1	FERGUSON ENTERPRISES INC #1657	PLUMBING PARTS	\$105.08
18256 2	FIRST WESTERN INSURANCE	ADD 2019 JD 250GLC EXCAVATOR	\$314.00
18256 2	FIRST WESTERN INSURANCE	NOTARY BOARD	\$50.00
18256 3	G & P COMMERCIAL SALES	TOILET BLOWL MOPS & URINAL SCREENS	\$80.22
DD	HAUGAN, KELLY J	DES INTERM EOC CLASS IN BISMARCK	\$131.10
18256 4	I. KEATING INC	FLOOR TILE FOR JUVENILE DETENTION	\$367.00
18256 5	IAO TRAINING	TRAINING (WHITEHEAD)	\$150.00
DD	JOHNSON, JODI L	TRAVEL MEALS	\$52.50
DD	JOHNSON, JODI L	TRAVEL MILES DEVILS LAKE 157 MILES X 2	\$180.56
18256 6	KALIX	RECYCLING FOR DESTROYING 2018/2019 FILES	\$325.60

18256 7	KEVINS PLUMBING & HEATING INC	CH HP212 SERVICE CALL	\$85.00
18256 8	KEYCARE PHARMACY	MEDICATION FOR BURLEIGH COUNTY JUVENILE	\$621.54
18256 8	KEYCARE PHARMACY	MEDS FOR BURLEIGH COUNTY JUVENILE	\$51.16
18256 8	KEYCARE PHARMACY	MEDICATION FOR BURLEIGH COUNTY JUVENILE	\$51.61
18256 9	LIGHT AND SIREN	LIGHT BARS	\$1,313.20
18257 0	LOWES PRINTING	LETTERHEAD	\$247.65
18257 0	LOWES PRINTING	CERTIFIED COPY STAMPS	\$200.00
DD	LUKS, PATRICK M	MEALS FOR TRAVEL TO OMAHA NE FOR EXTRADITION	\$72.50
18257 1	MAIN ELECTRIC CONSTRUCTION INC	PHOTCEL FOR COURTHOUSE FRONT	\$150.20
18257 2	MATERIAL TESTING SERVICES LLC	TEST APT. COMPLEX FOR ASBESTOS	\$1,083.00
18257 3	MDU - BISMARCK OFFICE	GAS COURTHOUSE	\$79.83
18257 3	MDU - BISMARCK OFFICE	GAS JAIL	\$266.17
18257 3	MDU - BISMARCK OFFICE	GAS ADMIN BLDG	\$71.75
18257 3	MDU - BISMARCK OFFICE	GAS 425 BLDG	\$27.45
18257 3	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG	\$23.80
18257 3	MDU - BISMARCK OFFICE	GAS JAIL	\$1,024.52
18257 4	MENARDS - MINOT	BODY HARNESS M-L, LANYARD	\$100.98
18257 4	MENARDS - MINOT	SPRAY PAINT, RECIPBLADES, PAINT ROLLERS	\$95.56
18257 5	MIDCONTINENT COMMUNICATIONS	CABLE SERVICES 7/16-8/15	\$121.53
18257	MIDCONTINENT COMMUNICATIONS	CABLE SERVICES JUVENILE PORTION 7/16-8/15	\$30.00
18257 6	MIDSTATES WIRELESS	ACOUSTIC TURBE (10)	\$800.00
18257 6	MIDSTATES WIRELESS	WIFI CAP (4), ANTENA (2), BATTERY (2)	\$1,050.00
18257 7	MINNESOTA CHECMICAL CO	WASH MACHINE MOTOR 1040.82 AND FREIGHT 54.94	\$1,095.76
18257 8	MUNICIPAY LLC	2 CREDIT CARD SCANNERS	\$250.00
18257 9	ND DEPT OF ENVIRONMENTAL QUALITY	TANK REGISTRATION	\$100.00
18250 0	ND STATE BAR BOARD	BAR LICENSE FEES FOR TIFFANY SORGEN	\$325.00
18258 0	NDAC - SUPERINTENDENTS	COUNTY SUPT SUMMER CONF	\$75.00
18258 1	NDCEL	NDCEL MEMBERSHIP THRU 8/31/21	\$275.00
18258 2	NORTHWEST TIRE & RETREAD INC	TIRES	\$449.96
	OTIS ELEVATOR CO INC	SERVICE CONTRACT	\$28,003.68
18258 3	PITNER, PAUL	TRAVEL FOR PLANNING COMM MTGS	\$200.00
18258 4	PRESORT PLUS	POSTAGE 10464 PIECES JOB 105351 BALLOT LETTERS	\$5,954.02
18258 5	QUADIENT LEASING USA, INC	08/13/20-11/12/20 CERTIFIED MAIL	\$351.00
18258 6	REIRSON, LINDA	COURT ORDERED ATTORNEY AD LITEM	\$1,312.50
18258 7	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE	\$454.64
18258 8	SRT	EMERG MGT CELL	\$118.13
18258 8	SRT	EOC PHONES	\$47.87
DD	STARNES, BRADLEY W	TRAVEL STATE VSO TRAINING FARGO MILES	\$310.50
DD	STARNES, BRADLEY W	TRAVEL STATE VSO TRAINING MEALS	\$175.00
18258 9	STEINS INC	VACUUM CLIP ATTACHMENT	\$5.90

18258 9	STEINS INC	SPRAY BUFF, FLOOR CLEANER	\$217.86
18259 0	THOMAS FAMILY FUNERAL SVC INC	BODY POUCH (C.R.)	\$135.00
18259 0	THOMAS FAMILY FUNERAL SVC INC	TRANSPORT BODY (C.R.)	\$500.00
18259 0	THOMAS FAMILY FUNERAL SVC INC	BODY TRANSPORT (7/19/20, N.E.)	\$500.00
18259 1	THOMPSON LARSON	TRANSPORT BODY (E.P.)	\$500.00
18259 2	THORSRUD SUPPLY COMPANY INC	DOOR CLOSER FOR STAIRWELL DOOR	\$393.75
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (C.M., 3/7/20)	\$347.30
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (C.W., 3/2/20)	\$360.05
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (D.P., 3/26/20)	\$502.00
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (J.A., 3/2/20)	\$354.10
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (K.C., 3/21/20)	\$339.65
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (K.L., 3/5/20)	\$353.25
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (S.A., 3/21/20)	\$352.40
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (C.R., 4/25/20)	\$337.95
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (D.T., 4/13/20)	\$423.80
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (J.T., 4/25/20)	\$363.45
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (M.J., 4/16/20)	\$348.15
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (R.F., 4/7/20)	\$345.60
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (R.Y., 4/23/20)	\$342.20
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (T.B., 4/23/20)	\$325.00
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (D.E., 6/14/20)	\$98.60
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (J.E., 6/10/20)	\$131.00
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (J.H., 6/19/20)	\$334.55
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (K.E., 6/12/20)	\$343.90
18259 3	TRINITY HOSPITAL	BODY TRANSPORT (R.J., 6/2/20)	\$132.70
18259 4	UNITED MAILING SERVICES INC	MAIL SERVICE INV 6/29-7/10	\$210.49
18259 4	UNITED MAILING SERVICES INC	MAIL POSTAGE 6/29-7/10	\$372.09
18259 4	UNITED MAILING SERVICES INC	MAIL SERVICE 6/29-7/10	\$98.82
18259 5	VERIZON WIRELESS - NJ PO	CELL AND AIR CARDS	\$1,384.73
18259 5	VERIZON WIRELESS - NJ PO	CELL PHONE BILL	\$136.21
18259 6	VERIZON WIRELESS -VSAT	SEARCH WARRANT	\$50.00
18259 7	WARD CO AUDITOR	TAX FORECL. SALE: MI14A910000020 (TAX \$2750.13, MISC REC \$2529.87)	\$5,280.00
18259 8	WATCHGUARD VIDEO	MAINTENANCE	\$18,450.00
18259 9	WESTERN STEEL & PLUMBING INC	BALL VALVE & NIPPLES	\$13.46
18260 0	WIDMER ROEL PC	2019 AUDIT (SVC RENDERED ENDING 6/30)	\$5,737.14
		Total General Bills	\$111,417.93
PARK BILLS		PARK BILLS	
18254 9	A-1 EVANS SEPTIC TANK SERVICE	PUMPING SVC- RICE LAKE	\$500.00
18255 0	CIRCLE SANITATION	SANITIZER SERVICES	\$205.25

18255 0	CIRCLE SANITATION	SANITATION SERVICES	\$332.50
18255 0	CIRCLE SANITATION	SANITATION SERVICES	\$332.50
18255 1	GOOSENECK IMPLEMENT COMPANY	LOCK HUT, HUB, WHEEL	\$95.27
18255 2	MENARDS - MINOT	WINGS, SHACKLES	\$28.94
18255 2	MENARDS - MINOT	PAINT, STAIN, TOILET PAPER	\$206.52
18255 3	NORTH DAKOTA ONE CALL	LOCATES	\$2.40
18255 4	SRT	INTERNET CHARGES	\$11.25
18250 1	VERENDRYE ELECTRIC	UTILITIES- RL SIREN 58 S RICE LAKE RD	\$38.00
18255 4	XCEL ENERGY	UTILITIES- PUMP 401 PARK RD BURLINGTON ND	\$19.72
18255 4	XCEL ENERGY	UTILITIES- 8711 PROJECT ROAD N	\$321.08
18255 4	XCEL ENERGY	UTILITIES-8711 PROJECT RD N	\$29.98
Total Park Board Bills			\$2,123.41

	ROAD BILLS	ROAD BILLS	
18252 5	ACME TOOLS GRAND FORKS	GREASE, GUN, BATTERIES	\$278.00
18252 6	BRANDVOLD, KREG LYNN	FENCE DAMAGE S12-153-86	\$87.50
18252 6	BRANDVOLD, KREG LYNN	FENCE DAMAGE S19-153-85	\$262.50
18252 7	BRAUN INTERTEC CORP	PROF. SERV. GEOTECHNICAL EVAL CEM. RETAIN. WALL DES LACS	\$3,445.00
18252 8	BURKETT, AUSTIN	TREE REMOVAL HWY 6	\$300.00
18252 9	DAKOTA FLUID POWER INC	HOSE	\$99.34
18252 9	DAKOTA FLUID POWER INC	HOSE	\$113.96
18252 9	DAKOTA FLUID POWER INC	HOSE	\$188.19
18252 9	DAKOTA FLUID POWER INC	HOSE	\$30.69
18252 9	DAKOTA FLUID POWER INC	HOSE RETURN	-\$98.26
18253 0	DAKOTA PIPE & STEEL	ROUND IRON	\$14.88
18253 1	DIAMOND MOWERS INC	MOWER	\$4,887.47
18253 2	ECOLAB PEST ELIMINATION INC	PEST ELIMINATION	\$102.85
18253 2	ECOLAB PEST ELIMINATION INC	PEST ELIMINATION	\$118.71
18253 3	FARSTAD OIL	FUEL ADDITIVE	\$767.20
18253 3	FARSTAD OIL	GREASE	\$436.00
DD	FIRST INTERNATIONAL BANK & TRUST	WIRE TRANSFER FOR PURCHASE OF HWY BLDG	\$20.00
18253 4	FORCE AMERICA INC	FLANGE	\$99.77
18253 5	HANSON EXCAVATING	CP-1652(19) #6, 7/24, REBUILD CURVES	\$35,490.70
18253 6	HOUSTON ENGINEERING INC	R006790-0057 WC- PRELIM ENG FOR BRIDGE REP PROJ	\$67,534.05
18253 7	MAYO CONSTRUCTION CO, INC	CP-0683(20);#3 FINAL; FAA-42 ASPHALT OVERLAY	\$42,145.38
18253 8	MDU - BISMARCK OFFICE	UTILITIES	\$206.22
18239 2	MDU - BISMARCK OFFICE	UTILITIES- 201 72ND AVE NE MINOT	\$69.70
18253 9	MENARDS - MINOT	RAKE	\$51.94
18253 9	MENARDS - MINOT	SOAP, TOILET TISSUE	\$45.91
18254 0	MINOT CITY OF, WATER DEPT	UTILITIES- SE 12TH ST	\$105.46

18254 0	MINOT CITY OF, WATER DEPT	UTILITIES-900 SE 13TH ST	\$44.11
18254 1	ND DEPT OF ENVIRONMENTAL QUALITY	2021 TANK REG #1812- NOTICE ID 37108	\$100.00
18254 1	ND DEPT OF ENVIRONMENTAL QUALITY	2021 TANK REG #1813- NOTICE ID 37109	\$100.00
18254 1	ND DEPT OF ENVIRONMENTAL QUALITY	2021 TANK REG #1814- NOTICE ID 37110	\$100.00
18254 1	ND DEPT OF ENVIRONMENTAL QUALITY	2021 TANK REG #1815- NOTICE ID 37111	\$100.00
DD	NORTH AMERICAN TITLE COMPANY	PURCH BLDG 200 72ND ST SE, L3, ENERGY PARK 5TH ADDN TO CITY OF MINOT	\$1,676,581.4 2
18254 2	NORTH DAKOTA ONE CALL	SIGN LOCATE	\$51.60
18254 2	NORTH DAKOTA ONE CALL	LOCATE	\$1.20
18254 3	NORTHERN PLAINS EQUIPMENT CO I	MIRROR AND ASSEMBLY	\$138.32
18254 4	OTTERTAIL POWER CO	UTILITIES- L5B8 DOUGLAS SHOP	\$106.06
18254 5	RDO EQUIPMENT CO	EXCAVATOR RENTAL	\$3,954.84
18254 5	RDO/POWERPLAN	ANTENNA, SPEAKER	\$432.76
18254 5	RDO/POWERPLAN	BREATHER	\$65.14
18254 6	RHI SUPPLY	A/C FILTER	\$51.84
18254 7	SRT	UTILITIES- PHONES	\$535.58
18239 3	VERENDRYE ELECTRIC	UTILITIES- 201 72ND AVE NE	\$96.00
18254 8	VERIZON CONNECT NWF INC	UTILITIES-PHONES	\$391.56
18239 4	XCEL ENERGY	UTILITIES- 900 13TH ST SE MINOT	\$73.47
18239 4	XCEL ENERGY	UTILITIES- 17 CENTRAL AVE E BERTHOLD	\$27.76

Total Road Bills	\$1,839,754.8 2
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GRAND TOTAL	\$1,953,296.1 6
NEW GRAND TOTAL	\$1,909,516.6 8

Moved by Comm. Walter, seconded by Comm. Wepler to approve opening the public hearing at 9:24 AM for the Rice Lake right of way vacation. Roll call; all voted yes; motion carried.

Planning and Zoning Administrator Doug Diedrichsen reviewed the right of way vacation request. No on from the public came forward for or against the vacation.

Moved by Comm. Wepler, seconded by Comm. Walter to close the public hearing at 9:31 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the Rice Lake right of way vacation for the following described property: section line right of way within Pritchett's Plat to Rice Lake lots 1, 2, 3, 4 and 5. Section line dividing the NW ¼ of section 11 and the NE ¼ of section 10 township 152 rang 85 Rice Lake Township. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Rostad to approve informing adjacent property owners of all future right of way vacation requests. Roll call; all voted yes; motion carried.

Sheriff Robert Roed appeared requesting approval from the Commission to request bids to purchase a new transport van.

Moved by Comm. Walter, seconded by Comm. Pietsch to approve the request for bids for a new transport van for the Sheriff's Department. Roll call; all voted yes; motion carried.

Sheriff Roed continued with a request to apply for a grant from the St. Joseph's Community Health Foundation for a grand total of \$26,192.52. This is a non-matching grant request that would enable the department to purchase four automatic defibrillator life packs (\$10,000) to place in patrol vehicles and four handheld/portable radios at \$4,048.13 each.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the Sheriff's Department to apply for a grant in the amount of \$26,195.52 from the St. Joseph's Community Health Foundation. Roll call; all voted yes; motion carried.

IT Director Jason Blowers joined Sheriff Roed to request purchasing five new security cameras to improve security around the courthouse and administration building.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve purchasing five security cameras and installation for a total cost of \$17,600.00 as requested. Roll call; all voted yes; motion carried.

Tammy Terras, Human Resource Director appeared with Sheriff Roed to inform the Commission of a request Governor Burgum requested the Emergency Commission approve allocating \$59.02 million of the CARES Fund to reimburse counties and cities for law enforcement payroll cost for the first 7 months of the pandemic (March-Sept). The Emergency Commission approved the Governor's request August 3, 2020, the Budget Section will need to approve the distribution of funds at their August 13, 2020 meeting. The estimated reimbursement to the County is \$1.7 million.

Moved by Comm. Wepler, seconded by Comm. Walter to receive and file the information presented from Terry Traynor of NDACo regarding the CARES Fund. Roll call; all voted yes; motion carried.

Noreen Barton, Interim Director of Tax Equalization appeared with Tax Roll Adjustments for the Commission approval.

1. Wind Tower was being taxed on two parcels, the tower is on GA22005U040000:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Gasman, Richard & Marla	GA22005U020000 N2SW E2NW Less Road, Hwy & Olt 2 of NWSW S22-152-83	2020	\$118,000	\$88,000	\$5,900	\$4,400
Gasman, Richard & Marla	GA22005U020000 N2SW E2NW Less Road, Hwy & Olt 2 of NWSW S22-152-83	2019	\$93,000	\$87,000	\$4,650	\$4,350

2. MFH was unhooked from utilities 1/14/2020 remove from tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
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Zimmerman, Jenny	NE5100054 Holiday Park Lot C11	2020	\$1,000	\$0.00	\$45	\$0.00
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3. Exemption from on file for the structure value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Basin Electric Power CO-OP	SR330990000030 Olt 3 NESE S33-154-82	2020	\$187,000	\$62,000	\$9,350	\$3,100

4. Purchased 3/31/2020 for Flood Protection, value prorated for 2020:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Souris River Joint Water Resource Board	BN020180000090 Parkway 1 st Addn Lot 9	2020	\$151,000	\$38,000	\$6,795	\$1,710

5. Parcel is exempt, purchased 12/20/19 for flood protection:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Souris River Joint Water Resource Board	SR130990000140 Olt 14 of SE Less HWY, RWY, Lot A S13-154-82	2020	\$453,000	\$0.00	\$20,385	\$0.00
Souris River Joint Water Resource Board	BT120020000030 Brooks 1 st Addn. Lot 3	2020	\$14,000	\$0.00	\$700	\$0.00

6. Property previously estimated, reduction in valuation needed to reflect market value after recent onsite inspection:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Groninger, Arnold	MI230214700020 Brooklyn Addn. Lot 1 & 2 Block 47	2020	\$55,000	\$44,000	\$2,475	\$1,980

7. Property estimated in 2019, inspection revealed decrease to T & F market value. Owner appealed at City Board of Equalization and waited to schedule appointment until recently:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
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Zahursky, Mavis	MI264100000170 1 st Addn. to Southdale Morleys R/A Block 3 Lot 17	2020	\$246,000	\$192,000	\$11,070	\$8,640
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8. MFH being taxed residential, remove from tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Kaylor, Gary & Becky	NE5103345 Sunny Slope Addn. Lot 25	MH 2020	\$17,000	\$0.00	\$765	\$0.00
Kaylor, Gary & Becky	NE5103345 Sunny Slope Addn. Lot 25	MH 2019	\$19,000	\$0.00	\$855	\$0.00

9. MFH was disconnected from utilities in 2017 remove from tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Fortune Enterprises	NE5101911 Colony MHP Lot 39	MH 2020	\$2,000	\$0.00	\$90	\$0.00
Fortune Enterprises	NE5101911 Colony MHP Lot 39	MH 2019	\$2,000	\$0.00	\$90	\$0.00
Fortune Enterprises	NE5101072 Colony MHP Lot 46	MH 2020	\$1,000	\$0.00	\$45	\$0.00
Fortune Enterprises	NE5101072 Colony MHP Lot 46	MH 2019	\$1,000	\$0.00	\$45	\$0.00

Moved by Comm. Pietsch, seconded by Comm. Wepler to approve the Tax Roll Adjustments as presented. Roll call; all voted yes; motion carried.

Mr. Diedrichsen appeared with variance and plat applications for the Commission approvals. The first application is from the Ward County Water Resource Board for a variance of the following described properties: Proposed Outlot 16, Lying in SW4SW4 15-154-83, Proposed Outlot 1, Lying in NW4NW4 22-154-83, Proposed Outlot 2, Lying in SE4SE4 16-154-83. The Ward County Water Resource Board is constructing a flood control and drainage holding project in the adjacent right of way. The property being outloted is for project right of way and will not be used as developable lots. Ward County Water Resource Board has chosen to acquire right of way through the outlot process, however three of the lots do not meet the Counties minimum lot size. Afton Township has approved Township variances for all four project right of way outlots. Planning Commission recommends approval of the variance application based on finding of facts and staff recommendations.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the three variances for the Ward County Water Resource Board as presented. Roll call; all voted yes; motion carried.

Amber and Wade Rademacher requested a setback variance and special use permit for the following described properties: Larsons First Addition Lots 1, 2 & 3 Block 4 Less Highway ROW. The

variance will allow the property owners to make improvements to the FEMA trailer presently on the lot to create an office space and construct an ADA compliant ramp addition. The special use permit is for creating a small sales lot for used vehicles. Both a variance and special use permit are need to complete the project. The Planning Commission recommends approval of the variance and special use permit applications based on finding of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Walter to approve the variance and special use permit for Amber and Wade Rademacher as presented. Roll call; all voted yes; motion carried.

Laverne Mikkelson submitted a plat application for the following described property: Proposed Outlot 2, Lying in Outlot 1 NE4 6-154-81. This 4 acre outlot is for future residential (farmstead) purposes. Ward County zoning applies with township recommending approval. The proposed outlot meets the zoning requirements in Ward Counties Rural district (Article 6, Section 1). The Planning Commission recommends approval of the variance application based on finding of facts and staff recommendations.

Moved by Comm. Pietsch, seconded by Comm. Wepler to approve the plat application for Laverne Mikkelson as presented. Roll call; all vote yes; motion carried.

Justin Seifert submitted a plat application for the following described property: Proposed Outlot 7 lying in the NW4NE4 13-156-8. The 7.54 acre outlot is for future residential purposes. Eureka Township zoning applies with no response of recommendation from the township to date. The proposed outlot meets the zoning requirements in Eureka Township. The Planning Commission recommends approval of the variance application based on finding of facts and staff recommendations.

Moved by Comm. Walter, seconded by Comm. Rostad to approve the plat application for Justin Seifert as presented. Roll call; all voted yes; motion carried.

Daren Brown submitted a plat application for the following described property: Proposed Outlot 44 & 45 lying in the NW4NE4 & NE4NE4 11-155-85. The applicant is proposing to parcel out two Outlots. Outlot 44 is 3.27 acres and Outlot 45 is 14.65 acres. Both outlots are for future residential purposes. Ward County zoning applies with township recommending approval. The proposed outlots meet the zoning requirements in Ward Counties Rural district (Article 6, Section 1). The Planning Commission recommends approval of the variance application based on finding of facts and staff recommendations.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the plat application for Daren Brown as presented. Roll call; all voted yes; motion carried.

Randel Christiansen submitted a plat application for the following described property: Proposed Outlot 1 lying in the SW4NW4 and the NW4SW4 8-161-88. The 10.16 acre outlot is for future residential purposes. Ward County zoning applies with township recommending approval. The proposed outlot meets the zoning requirements in Ward Counties Rural district (Article 6, Section 1). The Planning Commission recommends approval of the variance application based on finding of facts and staff recommendations.

Moved by Comm. Pietsch, seconded by Comm. Walter to approve the plat application for Randel Christiansen. Roll call; all voted yes; motion carried.

Comm. Pietsch inquired whether State's Attorney Roza Larsen looked into the state statue regarding the County deeding property to a new owner. The Commission is considering selling the property once used for a radio tower location in Berthold to the adjacent property owner. She stated, if the value is under \$1,000 the County can sell the property without advertising the sale for bids. The discussion continued regarding if this property was previously platted?

Moved by Comm. Wepler, seconded by Comm. Walter to table the decision regarding this property until further detail is gathered. Roll call; all voted yes; motion carried.

County Highway Engineer Dana Larsen presented the Commission with the Preliminary FIRM and FIS report from FEMA. Moved by Comm. Walter, seconded by Comm. Wepler to receive and file the report as presented. Roll call; all voted yes; motion carried.

Mr. Larsen continued with his request for approval for repairs and restorations totaling \$157,303.24 for the new Highway Department facility. Moved by Comm. Wepler, seconded by Comm. Walter to approve the following bids: \$84,899.36 from the Computer Store for the server install, networking switches, camera system and card access; \$53,372 from Johnson Controls to repair and service the HVAC system and fire alarm system repairs; and \$19,031.88 from SRT for a new phone system. Roll call; all voted yes; motion carried.

Assistant Highway Engineer Travis Schmit present the Commission an offer to purchase property at Rice Lake from Robert Pritchett. He is offering to purchase lot 6, 7 and 30 feet of lot 8 for \$120,000.

Moved by Comm. Wepler, seconded by Comm. Rostad for discussion to approve a counteroffer of \$120,000 for only lots 6 and 7 at Rice Lake.

Moved by Comm. Rostad, seconded by Comm. Walter to table the offer to purchase until after the Park Board meeting on August 18, 2020. Roll call; all voted yes; motion carried.

Ms. Terras requested approval of a payroll amendment for B. Schmidt- State's Attorney Office. Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the payroll amendment as presented. Roll call; all voted yes; motion carried.

Ms. Terras continued with a request for the Chairman to sign the 457 Deferred Comp Plans agreement/contract as soon as it available. Moved by Comm. Walter, seconded by Comm. Wepler to approve the Chairman to sign the 457 Deferred Comp Plan agreement/contract. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to receive and file the ND Department of Environmental Quality Water Advisory. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to receive and file the Swanson and Warcup, LTD Traynor Law Firm settlement update. Roll call; all voted yes; motion carried.

Moved by Comm. Pietsch, seconded by Comm. Walter to approve the Budget Amendment for the NDSU North Central Research Extension Center seed condition project. Increasing the Commission Contingency account \$20,000 using money from the Tax Deed Sale fund. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Walter to receive and file the NDSU-NCREC Seed Condition project information. Roll call; all voted yes; motion carried.

Recess at 10:50 AM.

Reconvened at 11:01 AM.

Moved by Comm. Wepler, seconded by Comm. Walter to approve the 2021 preliminary budget as presented.

There was a brief discussion.

Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Walter to approve holding the public budget hearing September 10, 2020 at 7:00 PM. Roll call; all voted yes; motion carried.

At 11:31 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 18TH DAY OF AUGUST, 2020

Chairman, Ward County Commission

ATTEST:
