

Minutes of the Board of Ward County Commissioners

September 1, 2020

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl, at 9:03 AM with Commissioners, Rostad, Walter, Pietsch and Wepler present. Also present were department heads Bradley Starnes, Dana Larsen, Jennifer Weichmann, Kerriane Boetcher, Kristin Kowalczyk, Leona Lochthowe, Marisa Haman, Melissa Bliss, Noreen Barton, Robert Roed and Tammy Terras. Roza Larson arrived at 10:40 AM.

Move by Comm. Walter, seconded by Comm. Wepler to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the minutes of the Regular Commission Meeting on August 18, 2020 and the Special Commission Meetings on August 19, 2020. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Wepler to approve the regular bills totaling \$501,363.77 and Human Service Zone Direct cost bills totaling \$3,610.96. Roll call; all voted yes; motion carried.

**Bill List - 09/01/2020**

	<b>VENDOR: GENERAL BILLS</b>	<b>DESCRIPTION/DEPT: GENERAL BILLS</b>	
182797	AUTO DOCTOR	VEHICLE MAINTENANCE 1707--SHERIFF	\$665.67
182797	AUTO DOCTOR	VEHICLE MAINTENANCE 1700--SHERIFF	\$145.00
182797	AUTO DOCTOR	VEHICLE MAINTENANCE 1694--SHERIFF	\$48.60
182797	AUTO DOCTOR	VEHICLE MAINTENANCE 1689--SHERIFF	\$40.00
182797	AUTO DOCTOR	VEHICLE SET UP 1690--SHERIFF	\$450.00
182797	AUTO DOCTOR	VEHICLE MAINTENACE 1679--SHERIFF	\$344.44
182797	AUTO DOCTOR	VEHICLE SET UP 1682--SHERIFF	\$40.00
182797	AUTO DOCTOR	VEHICLE MAINTENANCE 1675--SHERIFF	\$20.00
182797	AUTO DOCTOR	VEHICLE MAINTENANCE 1672--SHERIFF	\$30.00
182797	AUTO DOCTOR	VEHICLE MAINTENACE 1664--SHERIFF	\$91.66
182797	AUTO DOCTOR	VEHICLE MAINTENACE 1655--SHERIFF	\$20.00
182797	AUTO DOCTOR	VEHICLE MAINTENANCE 1654--SHERIFF	\$20.00
182797	AUTO DOCTOR	VEHICLE MAINTENANCE 1646--SHERIFF	\$1,131.79
182797	AUTO DOCTOR	VEHICLE MAINTENANCE 1639--SHERIFF	\$20.00
182797	AUTO DOCTOR	VEHICLE MAINTENANCE 1625--SHERIFF	\$400.00
182797	AUTO DOCTOR	VEHICLE MAINTENANCE 1626--SHERIFF	\$50.00
182797	AUTO DOCTOR	VEHICLE MAINTENANCE 1616--SHERIFF	\$55.10
182797	AUTO DOCTOR	VEHICLE MAINTENANCE 1618--SHERIFF	\$185.84
182797	AUTO DOCTOR	VEHICLE SET UP 1724--SHERIFF	\$450.00
182798	CLUTE OFFICE EQUIPMENT INC	DISC BLUE RAY BUNDLES OF 25 EA--STATES ATTORNEY	\$428.89
182798	CLUTE OFFICE EQUIPMENT INC	(2) COLOR PRINTER INK--STATES ATTORNEY	\$73.98
182799	DACOTAH PAPER CO	30 CS OF TOILET PAPER--FACILITY MGT	\$905.70
182800	DIGITAL OFFICE CENTRE	BASIC RATE & USER CHARGE XEROX 7125--JUV. DET.	\$88.63
182800	DIGITAL OFFICE CENTRE	MAINTENANCE AGREEMENT--FACILITY MGT	\$40.61
182800	DIGITAL OFFICE CENTRE	COPY CONTRACT XEROX/5945--EMERG. MGT	\$7.49
182800	DIGITAL OFFICE CENTRE	CONTRACT BASE RATE--HUMAN RESOURCES	\$25.00
182800	DIGITAL OFFICE CENTRE	CONTRACT USAGE CHARGE--HUMAN RESOURCES	\$18.49
DD	EISENZIMMER, GRANT J	INMATE MEAL REIMBURSEMENT--SHERIFF	\$10.19
182801	ENERBASE FARMERS UNION/CENEX	GAS FOR VEHICLE & GAS CONTAINERS--FACILITY MGT	\$42.28
182801	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL--SHERIFF	\$6,699.31
182802	ETSYSTEMS, INC	NO CONTRACT, PROGRAMMING SERVICE NEEDED--FACILITY MGT	\$174.50
182803	FASTENAL COMPANY	SCREWS & CONDUIT BRACKETS--FACILITY MGT	\$12.71

182803	FASTENAL COMPANY	(36) 10 X 32 X 1 FILTERS--FACILITY MGT	\$160.41
182805	FIRST WESTERN INSURANCE	ADD POLICY # IM000016333, 2015 JOHN DEER MOTOR GRADER--INSURANCE	\$163.00
182805	FIRST WESTERN INSURANCE	DELETE POLICY # IM000016333, 2015 JOHN DEER MOTOR GRADER--INSURANCE	-\$138.00
182804	FIRST WESTERN INSURANCE	NDIRF FIRE & TORNADO ANNUAL PREMIUM--INSURANCE	\$15,070.00
182806	GAFFANEYS OF MINOT INC	REPLACE OUTDOOR BOARD ON COURTHOUSE--FACILITY MGT	\$1,395.00
182807	GOVERNMENT FORMS AND SUPPLIES LLC	DISPOSABLE MASKS--FACILITY MGT	\$1,038.38
182807	GOVERNMENT FORMS AND SUPPLIES LLC	DISPOSABLE MASKS & FACE SHIELDS FOR POLL WORKERS--GENERAL	\$898.38
DD	HAUGAN, KELLY J	TRAVEL-MILES ERG BOOK DELIVERY/ENBRIDGE EXERCISE--EMERG. MGT	\$93.15
DD	HAUGAN, KELLY J	TRAVEL- KENMARE ASSIST COVID TESTING--EMERG. MGT	\$60.95
182808	HUBER SPRINKLER SERVICE	REDO SPRINKLER SYSTEM DUE TO BLVD CONSTRUCTION--FACILITY MGT	\$3,485.00
182809	INFORMATION TECHNOLOGY DEPT	NETMOTION--SHERIFF	\$1,208.35
182810	KEVINS PLUMBING & HEATING INC	EXPENSE FOR THE TWO NEW OFFICES--TAX EQUAL.	\$1,150.00
182810	KEVINS PLUMBING & HEATING INC	425 BUILDING FURNACE, 24/7 WAS COLD--FACILITY MGT	\$153.08
182810	KEVINS PLUMBING & HEATING INC	HP E1.4, E1.5, E1.1--FACILITY MGT	\$170.00
182810	KEVINS PLUMBING & HEATING INC	HP 54 OFFICE BLDG--FACILITY MGT	\$42.83
182810	KEVINS PLUMBING & HEATING INC	HP 34 OFFICE BLDG--FACILITY MGT	\$64.08
182810	KEVINS PLUMBING & HEATING INC	HP 29 OFFICE BLDG--FACILITY MGT	\$127.50
182810	KEVINS PLUMBING & HEATING INC	HP 88 OFFICE BLDG--FACILITY MGT	\$85.00
182810	KEVINS PLUMBING & HEATING INC	DRYER GAS ADJUSTMENT--FACILITY MGT	\$106.25
182811	KEYCARE PHARMACY	COTTON BALLS & BABY OIL--JAIL OPERATIONS	\$3.82
182813	LOWES PRINTING	PRINTING- EVIDENCE INVENTORY & RECEIPT--SHERIFF	\$199.60
182812	L-TRON CORPORATION	CAMERA REPAIR--SHERIFF	\$533.10
182814	MAHONEY, SAMANTHA	TRAVEL- MEALS, TRAINING IN BOWMAN--SHERIFF	\$52.50
182815	MATTHEW BENDER	UPDATES TO NDCC 20RV4A & 4B--STATES ATTORNEY	\$1,065.83
182815	MATTHEW BENDER	NDCC 20RV4A & 4B--GENERAL	\$134.31
182816	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MGT	\$69.15
182816	MDU - BISMARCK OFFICE	GAS -DETENTION OLD--FACILITY MGT	\$222.68
182816	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MGT	\$57.40
182816	MDU - BISMARCK OFFICE	GAS 425 BLDG--FACILITY MGT	\$22.03
182816	MDU - BISMARCK OFFICE	GAS- DETENTION NEW--FACILITY MGT	\$788.61
182817	MIDCONTINENT COMMUNICATIONS	JUVENILE PORTION 8/6-9/15--JUV. DET.	\$30.00
182817	MIDCONTINENT COMMUNICATIONS	MIDCO 8/6-9/15--INMATE TRUST (COMM)	\$121.53
182818	MIDSTATES WIRELESS	RADIO WORK--SHERIFF	\$62.50
182818	MIDSTATES WIRELESS	(5) RADIO ANTENNAS--JUV. DET.	\$46.35
182819	MINOT DAILY NEWS INC	MDN 52 WK SUBSCRIPTION THRU 9/13/21--EXTENSION SERVICE	\$226.20
182819	MINOT DAILY NEWS INC	PUB 8/21/20 PLANNING BOARD OPENING--GENERAL	\$18.24
182819	MINOT DAILY NEWS INC	PUB PRINT 8/10/20 NOTICE APPS FOR 2-DEL FOR NDSF ASSOC--GENERAL	\$18.24
182819	MINOT DAILY NEWS INC	PUB PRINTING 8/8/20 FOR 7/27/20 SPEC MTG OF BOARD MIN.--GENERAL	\$32.68
182819	MINOT DAILY NEWS INC	PUB PRINT 8/8/20 NOTICE BOND SALE LIM.TAX REFUN. BONDS --GENERAL	\$55.48
182819	MINOT DAILY NEWS INC	PUB PRINTING 8/8/20 REG BOARD MTG MIN FROM 7/21/20--GENERAL	\$354.92
182820	MOODY'S INVESTORS SVC INC	FEE FOR REFUNDING OF 2020 BONDS--BOND	\$23,000.00
182821	MOUNTAIN PLAINS YOUTH SERVICES	ATTENDANT CARE SERVICES AUG 2020--GENERAL	\$5,754.65

182822	ND DEPT HUM SERV	INMATE MEDICAL JULY 2020--JAIL OPERATIONS	\$9,398.01
182823	ND DEPT OF HUMAN SERVICES	INMATE MEDICAL JULY 2020--JAIL OPERATIONS	\$30,451.06
182824	ND STATE FAIR (ARENA, INC.)	DAMAGE TO BLDG DURING ACHIEVEMENT DAYS--EXTENSION SERVICE	\$63.99
182824	NORTHWEST TIRE & RETREAD INC	TIRES--SHERIFF	\$628.44
182824	NORTHWEST TIRE & RETREAD INC	TIRES--SHERIFF	\$628.44
182825	OLE OLSON'S TOWING & RECOVERY	TOW BILLS--SHERIFF	\$440.00
182825	OLE OLSON'S TOWING & RECOVERY	TOW BILLS --SHERIFF	\$255.00
182826	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUD/TREAS	\$454.64
182827	SHERWIN-WILLIAMS	PAINT FOR PARKING LOT STRIPING --FACILITY MGT	\$489.80
182827	SHERWIN-WILLIAMS	WALL PATCHING ITEMS--FACILITY MGT	\$26.23
DD	SMESTAD, DEVRA L	COIN SHADOW BOX SUPPLIES--COMMISSIONERS	\$20.55
182828	STEINS INC	VACUUM CLEANER FILTERS & ACCESS DOOR PART--FACILITY MGT	\$111.55
182828	STEINS INC	CREVICE TOOL FOR VACUUM CLEANER--FACILITY MGT	\$34.50
182829	SWANSTON EQUIPMENT CO	BOBCAT SWEEPER BRUSH REPLACEMENT PARTS--FACILITY MGT	\$209.68
182830	THE PRINTERS INC	ABSENTEE AFFIDAVIT/OUTGOING ENVELOPES--GENERAL	\$3,001.95
182831	TRINITY HOSPITAL	BODY TRANSPORT (J.M., 7/8/20)--GENERAL	\$401.66
182831	TRINITY HOSPITAL	BODY TRANSPORT (L.S., 7/18/20)--GENERAL	\$333.80
182831	TRINITY HOSPITAL	BODY TRANSPORT (M.A., 7/13/20)--GENERAL	\$416.70
182831	TRINITY HOSPITAL	BODY TRANSPORT (R.P., 7/7/20)--GENERAL	\$734.60
182831	TRINITY HOSPITAL	BODY TRANSPORT (T.G., 7/9/20)--GENERAL	\$403.54
182832	TURNKEY CORRECTIONS	DEBIT CARD FEES--INMATE TRUST (COMM)	\$88.00
182832	TURNKEY CORRECTIONS	INDIGENT HYGIENE & OTHER SUPPLIES--INMATE TRUST (COMM)	\$92.15
182832	TURNKEY CORRECTIONS	LAW LIBRARY- JUNE 2020--INMATE TRUST (COMM)	\$132.00
182833	TYLER TECHNOLOGIES INC	WORKGROU/CLIENT RUN-TIMES MAINT/SUPPORT--GENERAL	\$243.11
182834	ULINE.	EVIDENCE SUPPLIES--SHERIFF	\$89.04
182835	UNITED MAILING SERVICES INC	POSTAGE 8/10-8/21--GENERAL	\$642.83
182835	UNITED MAILING SERVICES INC	MAIL SERVICE 7/27-8/7--EXTENSION SERVICE	\$114.48
182835	UNITED MAILING SERVICES INC	POSTAGE 7/27-8/7--GENERAL	\$738.86
182835	UNITED MAILING SERVICES INC	SERVICES 7/27-8/7--GENERAL	\$199.03
182836	VALVOLINE INSTANT OIL CHANGE	INV 96759 OIL CHANGE--SHERIFF	\$88.77
182836	VALVOLINE INSTANT OIL CHANGE	INV 96801 OIL CHANGE--SHERIFF	\$49.25
182836	VALVOLINE INSTANT OIL CHANGE	INV 96418 OIL CHANGE--SHERIFF	\$49.25
182836	VALVOLINE INSTANT OIL CHANGE	INV 96424 OIL CHANGE--SHERIFF	\$49.25
182836	VALVOLINE INSTANT OIL CHANGE	INV 96282 OIL CHANGE--SHERIFF	\$49.25
182836	VALVOLINE INSTANT OIL CHANGE	INV 95950 OIL CHANGE--SHERIFF	\$71.24
182836	VALVOLINE INSTANT OIL CHANGE	INV 95796 OIL CHANGE--SHERIFF	\$48.43
182836	VALVOLINE INSTANT OIL CHANGE	INV 95671 OIL CHANGE--SHERIFF	\$49.25
182836	VALVOLINE INSTANT OIL CHANGE	INV 95514 OIL CHANGE--SHERIFF	\$49.25
182836	VALVOLINE INSTANT OIL CHANGE	INV 95102 OIL CHANGE--SHERIFF	\$49.25
182837	VERIZON WIRELESS - NJ PO	CELL PHONE BILL--EMERG. MGT	\$131.52
182837	VERIZON WIRELESS - NJ PO	CELL AND AIR CARDS--SHERIFF	\$1,384.75
182838	VICTORY SUPPLY	(4) WIPES, WIPE PAIL--JAIL OPERATIONS	\$118.95

182839	WESTERN STEEL & PLUMBING INC	PLUMBING PARTS--FACILITY MGT	\$4.53
182840	WESTLIE FORD LINCOLN MERCURY	AIRBAG LIGHT--SHERIFF	\$295.65
182840	WESTLIE FORD LINCOLN MERCURY	AC/HEAT REPAIR--SHERIFF	\$1,412.04
182841	WHEELER CONSTRUCTION INC	ADJUST BREAKER SOUTH TOWER, EM FIXED LIGHT SWITCH--FACILITY MGT	\$190.00
DD	WIECHMANN, JENNIFER A	TRAVEL- ERG BOOK DELIVERY/MEET W/ FIRE CHIEFS--EMERG. MGT	\$62.10
<b>Total General Bills</b>			<b>\$125,935.43</b>

<b>PARK BILLS</b>		<b>PARK BILLS</b>	
182791	BACHMEIER, DAVID	MEETING DUES 8/18/20	\$50.00
182792	CENTURY 21 ACTION REALTORS	WARD CO FEES FOR NESSONS PLAT L 6, 7, & N 30' L 8 RICE LAKE	\$7,500.00
182793	MENARDS - MINOT	SWEEPER	\$29.97
182793	MENARDS - MINOT	PAINT, TOILET TISSUE	\$125.34
182793	MENARDS - MINOT	TOILET TISSUE	\$61.31
182793	MENARDS - MINOT	VALVES, STILLCOCK	\$12.46
182793	MENARDS - MINOT	PAINT, STENCILS	\$32.92
182793	MENARDS - MINOT	PAINT, WRENCH	\$168.79
182794	NORTHWEST TIRE & RETREAD INC	TIRE REPAIR	\$10.00
182795	WOLD ENGINEERING INC	SURVEY- RICE LAKE	\$11,000.00
182796	XCEL ENERGY	UTILITIES- 401 PARK RD BURLINGTON	\$19.45
182796	XCEL ENERGY	UTILITIES- 8711 PROJ RD N- BURLINGTON	\$316.69
182796	XCEL ENERGY	UTILITIES-8711 PROJ RD N BURLINGTON	\$30.68
<b>Total Park Board Bills</b>			<b>\$19,357.61</b>

<b>ROAD BILLS</b>		<b>ROAD BILLS</b>	
182768	A-1 EVANS SEPTIC TANK SERVICE	PORTABLE TOILET RENTAL	\$80.00
182769	ACME ELECTRIC INC	IMPACT DRIVER SET	\$14.99
182769	ACME ELECTRIC INC	SHOVEL & FLAGS	\$66.98
182770	ASTECH INC	2020 ROUTE CRACK CLEAN & SEAL CTY WIDE- 1 FINAL	\$218,906.25
182771	BRAUN INTERTEC CORP	CEMETERY RETAINING WALL GEOTECHNICAL EVAL	\$1,816.00
182771	BRAUN INTERTEC CORP	CEMETERY RETAINING WALL SCHEMATIC DESIGN	\$1,120.00
182772	BUTLER MACHINERY	EDGES	\$3,789.40
182772	BUTLER MACHINERY	CHECK INJECTORS	\$488.95
182773	CDW GOVERNMENT INC	PRINTER INK	\$137.32
182774	DAKOTA PIPE & STEEL	TUBING	\$119.20
182775	FORTERRA PIPE & PRECAST	CULVERTS	\$41,837.36
182775	FORTERRA PIPE & PRECAST	CULVERTS	\$71,982.00
182776	HOME OF ECONOMY INC	GLOVES	\$35.97
182777	INDIGO SIGN WORKS INC	BUILDING SIGNS	\$1,259.00
182778	KENMARE NEWS	MOWING NOTICE	\$78.00
182779	LAWSON PRODUCTS INC	SCREWS, WASHERS	\$805.58
182780	LOCATORS AND SUPPLIES INC	LOCATOR	\$818.90
182781	MDU - BISMARCK OFFICE	UTILITIES- 607 NE 4TH AVE KENMARE	\$41.75
182781	MDU - BISMARCK OFFICE	UTILITIES- 900 13TH ST SE MINOT	\$161.51
182781	MDU - BISMARCK OFFICE	UTILITIES- 200 72ND ST SE IRON STG WAREHS	\$76.60
182781	MDU - BISMARCK OFFICE	UTILITIES- 200 72ND ST SE	\$36.90
182781	MDU - BISMARCK OFFICE	UTILITIES- 200 72ND ST SE ADMIN BLDG	\$35.66
182781	MDU - BISMARCK OFFICE	UTILITIES- 200 72ND ST SE ADM WAREHOUSE	\$36.90
182781	MDU - BISMARCK OFFICE	UTILITIES- 200 72ND ST SE- ROC BLDG	\$13.41
182782	MENARDS - MINOT	BLEACH, AIR FRESHNERS	\$18.25
182782	MENARDS - MINOT	PAINT, TOWELS, BLADE	\$293.78
182782	MENARDS - MINOT	BRUSHES, CLEANERS	\$84.77
182782	MENARDS - MINOT	SCRAPERS, CLEANERS	\$41.54

182782	MENARDS - MINOT	CLEANERS, SOAP	\$33.37
182782	MENARDS - MINOT	TEES, SCREWS, WIRE	\$621.36
182782	MENARDS - MINOT	SUPPLIES	\$28.84
182783	MINOT CITY OF, LANDFILL	DUMPING FEE	\$54.72
182783	MINOT CITY OF, LANDFILL	DUMPING FEES	\$26.88
182783	MINOT CITY OF, LANDFILL	DUMPING FEE	\$10.56
182783	MINOT CITY OF, LANDFILL	DUMPING FEE	\$4.72
182783	MINOT CITY OF, LANDFILL	DUMPING FEES	\$30.80
182783	MINOT CITY OF, LANDFILL	DUMPING FEE	\$46.56
182784	OTTERTAIL POWER CO	UTILITIES- 240 S MAIN ST DOUGLAS	\$86.86
182785	RIGGING & TOOLS INC	SLING, CONCRETE PIPE LIFTER	\$312.85
182786	SAFETY KLEEN	SOLVENT CLEAN	\$185.85
182787	SWANSTON EQUIPMENT CO	GLASS DOOR, CLIP	\$166.44
182788	VERIZON CONNECT NWF INC	UTILITIES- (29) DEVICE MONTHLY CHARGE	\$326.26
182789	WEST RIVER STRIPING COMPANY	EXPOXY PAVEMENT MARKING 2020 EST 2, 06/25-08/20	\$6,137.69
182790	WOLD ENGINEERING INC	SURVEYING RICE LAKE	\$3,800.00

<b>Total Road Bills</b>	<b>\$356,070.73</b>
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<b>GRAND TOTAL</b>	<b>\$501,363.77</b>
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County Highway Engineer Dana Larsen appeared and presented Highway Department employee Stacy Zietz with a County Centennial Coin for his twenty years of service.

Moved by Comm. Walter, seconded by Comm. Wepler to open the public hearing at 9:11 AM regarding the moving permit application for Tammy Holen. Roll call; all voted yes; motion carried.

Building Inspector Leo Schmidt appeared. Applicant, Tammy Holen, is requesting to move a 28'x40 manufactured home from 1520 3<sup>rd</sup> Ave SE, Minot, to 311 North Rice Lake Road, Douglas.

No one from the public came forward for or against the moving permit.

Moved by Comm. Wepler, seconded by Comm. Walter to close the public hearing at 9:13 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the moving permit for Tammy Holen. Roll call; all voted yes; motion carried.

County Engineer Dana Larsen appeared requesting authorization to request federal funding to replace three County bridges over the next six years and for federal funding to complete a detailed study of the future SW/SE Connector Route around Minot.

Moved by Comm. Walter, seconded by Comm. Pietsch to approve the Highway Department's request for authorization to submit a request to the ND-DOT for funding to replace the following bridges: Bridge 51-156-49.0 (East of Sawyer across the Souris River); Bridge 51-134-34.0 (Near US 2 & 52 Interchange and crosses the Des Lacs River); and Bridge 51-136-31.0 (Upstream of Burlington across the Souris River) and funding to complete a study of a future SW/SE Connector Corridor around Minot. Roll call; all voted yes; motion carried.

Noreen Barton, Director of Tax Equalization appeared with Tax Roll Adjustments for the Commission approval.

1. Property owner qualifies for Farm Exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Behm, Vern	BT070040000000 SE Less Rd S7-155-84	2020	\$227,000	\$111,000	\$10,770	\$5,550
Miller, Michael	GR200990000010 Olt 1 of SESE S20-159-87	2020	\$159,000	\$10,000	\$7,205	\$500
Miller, Michael	GR250040000000 SE S25-159-87	2020	\$278,000	\$113,000	\$13,075	\$5,650

2. Property was annexed into the City of Minot, value prorated from the annexation date 7-29-20:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Terfehr, Ronald & Linda	SR060400000040 Lot 4 Hawks View Addn. (POR Sblot A of Olt 7) S6-154-82	2020	\$3,000	\$2,000	\$150	\$100

3. Property estimated in 2019, recent inspection of property indicates a decrease / reduction of the T & F Value:.

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Myers & Associates INC.	MI362790110470 Nortons Addn. Replat of POR of Blk. 1 and all of Blks 2 & 3 Lot 47 Block 1	2020	\$127,000	\$102,000	\$6,350	\$5,100

4. Property estimated for 2020, inspection indicated a decrease / reduction of the T & F Value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Osborne, Kenneth	MI353050300100 Prairie Green 3 <sup>rd</sup> Addn. Lot 10 Block 3	2020	\$286,000	\$250,000	\$12,870	\$11,250
Rioux, Sheila	MI230216600140 Brooklyn Addn. Lots 13 & 14 Block 66	2020	\$115,000	\$94,000	\$5,175	\$4,230
Zietlow, Marjorie	MI264200000031 Southdale 10 <sup>th</sup> Addn. W ½ Lot 3	2020	\$169,000	\$134,000	\$7,605	\$6,030

Weaver, Wayne & Valerie	MI265550001201 Hunters Ridge Condominiums on Lot 14 The Meadows Addn. Unit 1201	2020	\$278,000	\$230,000	\$12,510	\$10,350
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Moved by Comm. Wepler, seconded by Comm. Walter to approve the Tax Roll Adjustments as presented. Roll call; all vote yes; motion carried.

Ms. Barton continued with a request to fill the vacant Deputy Tax Director position. She would like to open and fill the position internally. After this vacant position is filled she would like to then eliminate the backfilled position.

Barry Renner appeared with interest in the Deputy Tax Director position. Comm. Fjeldahl directed him to contact HR if he is interested in employment with the County.

Moved by Comm. Wepler, seconded by Comm. Walter to approve the request to fill the Deputy Tax Director position as presented. Roll call; all voted yes; motion carried.

Planning and Zoning Administrator Doug Diedrichsen appeared with a variance application and several plat applications for approval.

Penny Knutson is requesting a variance for the following described property: proposed Sublot F of Outlot 4 13-154-82. The applicant is requesting a relief of right of way dedication on a new outlot plat. A previous variance for a relief of setback was issued in September 2015. The current home is 54.5' from the road centerline and right of way dedication should go out to 75' from centerline. The County Highway Department is requesting the property's approach be redone to a standard approach size to meet County Ordinances.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the variance to include staff recommendations. Roll call; all voted yes; motion carried.

Christopher Nelson representing the State's Attorney appeared to inform the Commission a hardship needs to be stated for the approval of the variance application.

Moved by Comm. Wepler, seconded by Comm. Pietsch to amended the original motion to include approval of the variance application due to topographical hardships (hillside behind home) and existing home's location. Roll call; all voted yes; motion carried.

Penny Knutson submitted a plat application for the following described property: Proposed Sublot F, Lying in Outlot 4, 16-154-82, The applicant is proposing to parcel subplot F a 2.08 acre outlot. This outlot is future residential purposes. Ward County zoning applies with Sundre Township recommending approval. The proposed subplot meets the zoning requirements in Ward Counties R1 district.

Moved by Comm. Walter, seconded by Comm. Rostad to approve the plat application for Penny Knutson and include all of staff recommendations. Roll call; all voted yes; motion carried.

Susan Thomas submitted a plat application for the following described property: Proposed Outlot 8 lying in the NENW, 33-154-82. The applicant is proposing to parcel Outlot 8 a 6.44 acre outlot. This outlot is for future residential purposes. Ward County zoning requirements applies with Sundre Township recommending approval. The proposed outlot meets zoning requirements in Ward Counties A1 district.

Moved by Comm. Pietsch, seconded by Comm. Walter to approve the plat application for Susan Thomas and include all of staff recommendations. Roll call; all voted yes; motion carried.

Jesse Starr submitted a plat application for the following described property: Proposed Outlots 11 & 12 lying in the NESE, 32-156-82. The applicant is proposing to parcel out two outlots. Outlot 11 is 21.91 acres and Outlot 12 is 4.22 acres. Both outlots are for future residential purposes. Ward County zoning applies with McKinley Township recommending approval. The proposed outlots meet the zoning requirements in Ward Counties Rural district (Article 6, Section 1).

Moved by Comm. Rostad, seconded by Comm. Walter to approve the plat application for Jess Starr and include all of staff recommendations. Roll call; all voted yes; motion carried.

Jana Fjeldahl submitted a plat application for the following described property: Proposed Outlots 1 & 2 lying in the SENE and the NWNE, 12-153-87. The applicant is proposing to parcel out two outlots. Outlot 1 is 10.0 acres and Outlot 2 is 11.85 acres. Both outlots are for future residential purposes. Ward County zoning applies with Lund Township recommending approval. The proposed outlots meet the zoning requirements in Ward Counties Rural district (Article 6, Section 1).

Moved by Comm. Walter, seconded by Comm. Wepler to approve the plat application for Jana Fjeldahl to include staff recommendations and the Planning and Zoning recommended condition that no additional access approach permits will be given. Roll call; all voted yes; motion carried.

Ward County Water Resource Board submitted an application for four plats for the following describe property: proposed Outlot 1 of the NENE sec 21-154-83; Outlot 1 of the NWNW sec 22-154-83; Outlot 2 of the SESE sec 16-154-83 and Outlot 16 of the SWSW sec 15-154-83. The Water Resource Board is proposing to parcel out four outlots. Outlots 1, sec 21 is 2.10 acres; Outlot 1, sec 22 is 1.61 acres; Outlot 2, sec 16 is 1.54 acres; and Outlot 16, sec 16 is 1.55 acres. All outlots are for future right of way purposes. Ward County zoning applies with Afton Township recommending approval. Variances were issued by Ward County for the 3 outlots smaller than 2 acres and Afton Township variances have been issued for all four lots because they are smaller than the townships 5 acres minimum.

Moved by Comm. Pietsch, seconded by Comm. Walter to approve the plat applications for Ward County Water Resource Board and include all staff recommendations and the stipulation the outlots are for Water Board purposes only and cannot be used for residential purposes. Roll call; all voted yes; motion carried.

Human Resource Director Tammy Terras appeared and presented the Commission with the County Nepotism Policy draft.

Moved by Comm. Wepler, seconded by Comm. Pietsch to approve the County Nepotism Policy draft as presented.

A brief discussion was held. Comm. Wepler and Comm. Pietsch withdrew the motion.

Moved by Comm. Wepler, seconded by Comm. Walter to table the approval of the County Nepotism Policy. Roll call; all voted yes; motion carried.

Ms. Terras requested a decision regarding the employee health insurance renewal. Several options were given to the Commission.

Moved by Comm. Wepler, seconded by Comm. Walter to approve staying with the current health insurance plan with no changes for the 2021 calendar year. Roll call; all voted yes, except Comm. Rostad who voted no; motion carried.



Moved by Comm. Wepler, seconded by Comm. Walter to approve the following payroll amendments: T. Ness-Auditor/Treasurer; L. Pletcher-Sheriff/Jail; A. Alt-Sheriff/Jail; B. Brazell- IT; T. Scheig-Sheriff/Jail; S. Eslinger-Highway; K. Schaefer-State's Attorney. Roll call; all voted yes; motion carried.

Ms. Terras reviewed President Trump's executive order for the IRS-Guidance: Employee Social Security Deferral.

Moved by Comm. Wepler, seconded by Comm. Pietsch to receive and file with no action the IRS-Guidance: Employee Social Security Deferral. Roll call; all voted yes; motion carried.

Comm. Rostad informed the Commission that he has not heard from the legal representative for the owner of the Hall Apartments.

The Commission continued with a brief discussion regarding the Salary Structure Review. Moved by Comm. Walter, seconded by Comm. Pietsch to approve Ms. Terras bringing a proposal to the Commission for a full Compensation Study. Roll call; all voted yes; motion carried.

Comm. Fjeldahl gave the Commission images of the property the County is selling at Rice Lake. He is requesting the Commission approve the language of the quit claim deed before he signs the document.

Moved by Comm. Pietsch, seconded by Comm. Walter to approve the Right of Way language and remove the mineral and oil rights language in the quit claim deed for Rice Lake lots 6, 7 and 30 feet of lot 8. Roll call; all voted yes, except Commissioners Wepler and Rostad; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Pietsch, seconded by Comm. Wepler to receive and file the following correspondence: NDDEQ-Rice Lake Water Quality; AARP-letter regarding election; First District Health Unit-Nuisance Notification letter; Secretary of State-Election Performance. Roll call; all voted yes; motion carried.

Ms. Haman requested clarification from the Commission regarding how to proceed with advertising and selling the old radio tower property in Berthold.

Moved by Comm. Walter, seconded by Comm. Wepler to approve advertising for sealed bids the selling of the Berthold radio tower property.

A brief discussion was held. Commissioners Walter and Wepler withdrew the motion.

Moved by Comm. Pietsch, seconded by Comm. Wepler to approve advertising the Berthold tower property to be sold at a live auction with a minimum bid of \$1,000, on October 2, 2020 at 2:30 PM in the Commission Chambers. Roll call; all voted yes, except Comm. Walter who voted no; motion carried.

Moved by Comm. Walter, seconded by Comm. Wepler to approve and sign the Legal Service agreement with Schweigert, Klemin, McBride, P.C for collecting of outstanding debts. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Walter to approve the raffle permit for the Bishop Ryan Catholic School Parents Activities Association. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Pietsch to appoint Kandi Mikkelson as the Ward County delegate to the ND State Fair Association. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Pietsch to appoint Comm. Fjeldahl as the second Ward County delegate to the ND State Fair Association. Roll call; all voted yes; motion carried.

Moved by Comm. Walter, to change the November 3, 2020 Commission meeting to November 4, 2020. Comm. Wepler stated she was unavailable that day. Comm. Walter withdrew his motion.

Moved by Comm. Walter, seconded by Comm. Wepler to change the November 3, 2020 Commission meeting to November 10, 2020. Roll call; all voted yes; motion carried.

Ms. Haman informed the Commission the County has received \$1,312,084.66 from the CARES ACT for reimbursement of law enforcement salaries.

At 11:31 PM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 15<sup>th</sup> DAY OF SEPTEMBER, 2020

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Chairman, Ward County Commission

ATTEST:

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