

**WARD COUNTY WATER RESOURCE BOARD
MINUTES
SEPTEMBER 11, 2023**

Vice Chairman Loren Johnson called the meeting to order at 9:30 a.m. Other Water Resource Board members present were Dale Dohms, Travis Zabloutney and Jason Zimmerman. Others present: Daryl Heizelman from BradyMartz, Water Resource Board Secretary/Treasurer Sarah Walker, Water Resource Board Attorney Bryan Van Grinsven, Engineer Dennis Reep and Dana Larsen, Ward County Highway Department.

Agenda: Zimmerman moved and Dohms seconded to approve the agenda. Motion passed 4-0.

Previous Minutes: Zimmerman made a motion to approve the minutes from August 14, 2023. Dohms seconded the motion. Motion passed 4-0.

Bills/Statement of Accounts:

- The statement of accounts was reviewed. Zabloutney had questions regarding the invoice from the Ward County Highway Department. The invoice was pulled for further discussion. Zimmerman made a motion to approve the bills with the deletion. Dohms seconded the motion. Motion passed 4-0.
- Information regarding the account maintained for the First Larson (West) sanitary sewer district was provided. No action taken.

Audit Presentation: Daryl Heizelman from BradyMartz presented a draft of the 2022 audit. Two adjustments were made to reflect changes in NDPERS reporting and the 1st Larson accounts receivables. Heizelman indicated the report is still in draft form. As this is the first-year they have completed the audit, it is taking additional time to finalize the report. Heizelman will bring the final audit to the October 9 meeting. No action taken.

2023 Special Assessments: The 2023 special assessments to be collected were presented to the Board. A few questions regarding amounts due were clarified. Zimmerman moved and Johnson seconded to approve the special assessments as provided. Motion passed 4-0.

Engineer's Comments: The following items were presented to the board.

- City of Minot Planning Packet
- Walters – special use application – Sawyer Township
- Rademacher – variance application – St. Mary's Township
- Knudsvig – plat application – Lund Township

Zabloutney made a motion to accept and adopt HDR's recommendations. Dohms seconded the motion. Motion passed 4-0.

Culvert Televising Project: The culvert televising project up and down the Mouse River required by the Army Corps of Engineers has been completed. It is estimated the Souris River Joint Board will invoice the Board for its portion of the project. Reep was advised that the Board's share of this project will be approximately \$53,859.00. No action required at this time.

Culvert Replacement – 11th Avenue just west of 72nd Street: Dana Larsen from the Ward County Highway Department explained the work that was completed at the direction of the Board Chair to address drainage complaint DC20-003 from Kevin Miller. As a result of new developments in the area,

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additional water has been added to the system. There was discussion to see if an easement to carry water to the slough south of 11th Avenue would further help the drainage problem. It was determined that the work done was adequate to address the needs of the complaint. Zimmerman moved to approve the payment to the Highway Department in the amount of \$14,580, Dohms seconded the motion. Zablotney voted no. Motion passed 3-1.

Low Head Dams: HDR Engineer Reep provided a project status update. The field work is complete and final design should be completed by November. Reep anticipates the bid process will begin Spring of 2024. Reep requested that the NDDWR reimbursement be prepared and presented at the October 9 meeting. No action required.

Review and File: The ND Water Policy Update, ND Water Award Nominations and the Puppy Dog Coulee article in the Minot Daily News were presented for review and file. There was discussion about the Puppy Dog Coulee and the difficulties it presents. No action taken.

Melius-Ehr Property: The Water Resource Board Attorney reported there has been no response from the attorneys representing Melius-Ehr. No further information has been received. No action taken.

There being no further business, the meeting adjourned at 11:31 a.m. The next regular meeting will be Monday, October 9, 2023 at 9:30 a.m.


Bills Approved and Paid:

#8155 Walmart	13.27
#8156 Sarah Walker	2345.38
#8157 Ward County Highway Department	14580.00
#8158 DL Barkie	29500.00
#8159 McGee Law Firm	1534.50
#8160 HDR Engineering	39271.32
Xcel	69.98
Ottetail	40.95
NDPERS-August/September	499.00
IRS-941	897.32
SRT	2.30
Verendrye	<u>62.00</u>
	\$88,816.02

Submitted by:

Date Approved: 10-9-2023


Secretary/Treasurer


Chairman