

Minutes of the Board of Ward County Commissioners

September 19, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, Rostad, and Weppler present. Also present were department heads Brian Vangsness, Dana Larsen, Emily Burkett, Jason Blowers, Jodi Johnson, Kelly Haugan, Kerriane Boetcher, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Wilkie, Robert Roed, and Roza Larson.

Moved by Comm. Rostad, seconded by Comm. Anderson to approve the agenda with the addition of a raffle permit for St. Mary's Catholic Church added to item 8D. Roll call; all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Olson to approve the minutes from the Regular Commission Meeting on September 5, 2023 and the Special Commission Meeting on September 11, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson, seconded by Comm. Rostad to approve the regular bills totaling \$1,054,062.13 and HS Zone direct cost bills totaling \$27,523.24. Roll call; all voted yes; motion carried.

REGULAR COMMISSION MEETING 09/19/2023 BILL LIST

GENERAL BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	AUGUST 2023 TRANSACTIONS--SEE JP BILL LIST	\$ 88,829.66
192290	ARNTSON STEWART WEGNER PC	SERVICES RENDERED-REDEMPTION OF 2017 GO BONDS--BOND	350.00
192291	AUTO DOCTOR	BALANCE TIRES #15--SHERIFF	60.00
192291	AUTO DOCTOR	REMOVE POLICE EQUIP. #4 OLD--SHERIFF	450.00
192291	AUTO DOCTOR	REPLACE BREAKS #35--SHERIFF	1,518.22
192291	AUTO DOCTOR	INSTALL POLICE EQUIP. #4 NEW--SHERIFF	2,000.00
192292	BEKKA'S BUTTONS	HEM--SHERIFF	10.00
DD	BURKETT, EMILY	DAY TRIPS 08/07/23-08/30/23 AUG DAILY TRAVEL--EXTENSION SERVICE	9.11
DD	CARPIO CITY AUDITOR	ARPA #64-PRELIM. DESIGN ENG. & GEO. EVAL. MOORE ENG. & BRAUN--COMMISSIONERS	54,986.00
192293	ENERBASE FARMERS UNION/CENEX	UNLEADED FOR PICKUP--FACILITY MANAGEMENT	178.31
192293	ENERBASE FARMERS UNION/CENEX	MONTHLY GAS BILL--TAX EQUALIZATION	289.97
DD	ENTERPRISE FM TRUST	SEP LEASE - 2023 CHEVY SILVERADO UNIT #26NTGF -- BRIAN--FACILITY MGT	871.88
DD	ENTERPRISE FM TRUST	SEP LEASE - 2023 DODGE DURANGO UNIT #26LTBB--SHERIFF	998.89
DD	ENTERPRISE FM TRUST	SEP LEASE - 2023 DODGE DURANGO UNIT #26LTBF--SHERIFF	997.78
DD	ENTERPRISE FM TRUST	SEP LEASE - 2023 DODGE DURANGO UNIT #26LTBL--SHERIFF	998.89
DD	ENTERPRISE FM TRUST	SEP LEASE - 2023 DODGE DURANGO UNIT #26LTBM--SHERIFF	998.89
DD	ENTERPRISE FM TRUST	SEP LEASE - 2023 CHEVY TRAVERSE UNIT #26QW23 - JASON--SHERIFF	714.13
DD	ENTERPRISE FM TRUST	SEP LEASE - 2023 CHEVY TRAVERSE UNIT #26QW3K - NICHOLAS--SHERIFF	714.13
192294	FIRST WESTERN INSURANCE	NOTARY BOND SMITH--SHERIFF	50.00
192218	HOFFARTH SANITATION	TRASH SERVICE 8/1/23-8/31/23--FACILITY MANAGEMENT	600.00
192295	INFORMATION TECHNOLOGY DEPT	DP 650 - SSL VPN CLIENT--IT	5.00
192295	INFORMATION TECHNOLOGY DEPT	TC 381 - PEXIP VIRTUAL MEETING ROOM (AUDIO CONFERENCE)--IT	16.75
192295	INFORMATION TECHNOLOGY DEPT	DP 618 - INTUNE--IT	30.00
192295	INFORMATION TECHNOLOGY DEPT	DP 608 & 609 - OFFICE 365--IT	43.50
192295	INFORMATION TECHNOLOGY DEPT	DP 602 - AZURE AD PLAN 2--IT	71.00

192295	INFORMATION TECHNOLOGY DEPT	DP 630 - ADOBE ACROBAT PRO--IT	131.25
192295	INFORMATION TECHNOLOGY DEPT	NETMOTION--SHERIFF	278.60
192295	INFORMATION TECHNOLOGY DEPT	DP 650 - SSL VPN CLIENT--IT	305.00
192295	INFORMATION TECHNOLOGY DEPT	DP 521 - WAN ACCESS--IT	510.00
192296	KENMARE CITY OF	ARPA #87 SANITARY SEWER TELEVISIONING COST-CC STEEL--COMMISSIONERS	40,000.00
DD	LARSON, ROZANNA C	DAY TRIP 08/23/23 BISMARCK--STATES ATTORNEY	148.03
192297	MARCO TECHNOLOGIES, LLC NW7128	CISCO 9200L SWITCH FOLLOWUP FOR VOICE GATEWAY--IT	90.00
192297	MARCO TECHNOLOGIES, LLC NW7128	ASSISTANCE WITH CISCO (2) EXPRESSWAY SSL CERITIFICATES--IT	100.00
192297	MARCO TECHNOLOGIES, LLC NW7128	ASSISTANCE WITH VOIP CISCO EXPRESSWAY SSL CERTS--IT	200.00
192297	MARCO TECHNOLOGIES, LLC NW7128	CISCO 9200L (2) 3.3' STACK CABLES--IT	306.48
192297	MARCO TECHNOLOGIES, LLC NW7128	PROFESSIONAL SERVICES--IT	368.00
192297	MARCO TECHNOLOGIES, LLC NW7128	CISCO DEPLOY ISE PIC --IT	544.00
192297	MARCO TECHNOLOGIES, LLC NW7128	CISCO IDENTITY SERVICES ENGINE--IT	1,699.62
192297	MARCO TECHNOLOGIES, LLC NW7128	CISCO IDENTITY SERVICES ENGINE IMPLEMENTATION--IT	2,560.00
DD	MOSS, DANIEL J	OVERNIGHT 08/28/23-08/30/23 BISMARCK--JAIL OPERATIONS	86.00
192298	MOUNTAIN PLAINS YOUTH SERVICES	MONTHLY SHELTER CARE CONTRACT - SEPTEMBER 2023--GENERAL	5,754.65
DD	OWENS, DURWOOD A	OVERNIGHT 08/28/23-08/30/23 BISMARCK--JAIL OPERATIONS	86.00
192246	POST BOARD	POST EXAM - TOLLEFSON--SHERIFF	25.00
192242	POST BOARD	POST EXAM - COOPER--SHERIFF	25.00
192243	POST BOARD	POST EXAM - CROWDER--SHERIFF	25.00
192299	PRESORT PLUS	PRINTING, STUFFING & POSTAGE OF TAX ESTIMATES--GENERAL	16,141.45
192300	REHAB SERVICES, INC.	2023 ALLOCATION - 4TH QTR--GENERAL	3,125.00
DD	RIVERSIDE TECHNOLOGIES, INC	HP USB-C TO RJ45 ADAPTER G2 (QTY 9)--IT	315.00
DD	RIVERSIDE TECHNOLOGIES, INC	HP USB-C DOCK G5 (QTY 9)--IT	1,521.00
DD	RIVERSIDE TECHNOLOGIES, INC	HP Z2 TWR G9 CTO1 (QTY 2)--IT	4,158.00
DD	RIVERSIDE TECHNOLOGIES, INC	Z2 SFF G9 (3), HP 800 G9 (10), Z2 G9 TWR i7 16 GB 512 SSD (2)--IT	16,055.00
DD	SCHMIDT, BREEZY A	DAY TRIP 09/05/23 BISMARCK--STATES ATTORNEY	142.79
192301	THOMAS LAW FIRM	2023 INDIGENT DEFENSE - OCTOBER 2023--GENERAL	2,000.00
192302	TRINITY HEALTH	Q4 2023 CONTRACT - CORONER--GENERAL	11,250.00
192303	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	17.07
192219	UNITED MAILING SERVICES INC	SERVICES--GENERAL	136.69
192219	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	574.06
192304	WARD COUNTY HIGHWAY DEPT	CO OWNED PROPERTY MAINT-MOWING MI13--GENERAL	98.42
192305	WESTERN AGENCY INC	ADD 2017 JD GRADER - HWY - ITEM #279882 08/25/23--INSURANCE	191.00
192306	WESTLIE MOTOR CO	CHECK ENGINE LIGHTS --SHERIFF	1,074.99
192307	WILHELM TIM	2023 INDIGENT DEFENSE - OCTOBER 2023--GENERAL	2,000.00
DD	WINGERTSAHN, DONALD A JR	OVERNIGHT 8/28/23-08/30/23 BISMARCK--JAIL OPERATIONS	86.00
192235	XCEL ENERGY	ELECTRICITY 425 BLDG--FACILITY MANAGEMENT	116.56

192235	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY MANAGEMENT	5,526.70
192235	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY MANAGEMENT	8,778.15
192235	XCEL ENERGY	ELECTRICITY JAIL--FACILITY MANAGEMENT	10,263.88
Total General Bills:			\$ 292,606.50

PARK BOARD BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	AUGUST 2023 TRANSACTIONS--SEE JP BILL LIST	\$ 3,066.71
192288	WARD COUNTY HIGHWAY DEPT	PARK MAINTENANCE AUG 2023	16,201.23
192289	SIGN SOLUTIONS USA	DISC COURSE MAP - TALBOTTS	73.23
Total Park Board Bills:			\$ 19,341.17

ROAD/HIGHWAY BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	AUGUST 2023 TRANSACTIONS--SEE JP BILL LIST	\$ 9,060.13
192265	ACME TOOLS GRAND FORKS	PINK/ORANGE FLAGS FOR CP140223	76.00
192266	ASTECH INC	CP 5100(23) CRACK SEAL, SEAL COAT, MIRCROSURFACING 86.65 MILES 7/22/23-9/22/23	306,059.16
192267	B & G ELECTRIC LLC	WASH BAY LIGHT REPAIR	245.00
192268	BECHTOLD PAVING INC	12.13 TON HOT MIX SEGMENT 0815	1,200.38
192236	BERTHOLD CITY	UTILITIES - WATER, SEWER, GARBAGE	113.00
192269	BUTLER MACHINERY	RETURN VALVE BALL UNIT 5503 03CS0050630	(135.58)
192269	BUTLER MACHINERY	CABIN FILTER UNIT 5503 03PS0490122	36.46
192269	BUTLER MACHINERY	AIR FILTERS UNIT 135 03PS0489636	105.77
192269	BUTLER MACHINERY	BATTERY UNIT 020A 03PS0490961	175.33
192269	BUTLER MACHINERY	HYDROLIC OIL 03PS0489811	219.63
192269	BUTLER MACHINERY	WASHERS UNIT 127 03PS0489635	240.37
192269	BUTLER MACHINERY	VALVE BALL UNIT 5503 03PS0490539	358.65
192269	BUTLER MACHINERY	SERVICE UNIT 129A 03WO0132097	362.50
192269	BUTLER MACHINERY	BLADE UNIT 111 03PS0490056	494.04
192269	BUTLER MACHINERY	SERVICE UNIT 129A 03WO0131827	540.19
192269	BUTLER MACHINERY	PART SHULTE MOWER UNIT 112 03PS0491053	894.91
192269	BUTLER MACHINERY	SERVICE UNIT 129A 03PS0490483	1,680.06
192270	CLEARSPAN FABRIC STRUCTURES	SALT STORAGE BUILDING - 9/6/22-8/28/23 - SW CORNER OF PROP	75,523.60
192271	DAKOTA FLUID POWER INC	FITTING ADAPTERS UNIT 2112 /FRT	29.14
192272	ENERBASE FARMERS UNION/CENEX	FEDERAL TAX CREDIT 46-1000805	(22.09)
192272	ENERBASE FARMERS UNION/CENEX	GAS 30-23121	57.00
192272	ENERBASE FARMERS UNION/CENEX	PROPANE UNIT 55 10-1119	154.59
192272	ENERBASE FARMERS UNION/CENEX	BULK DIESEL 11-279470	3,139.09
192272	ENERBASE FARMERS UNION/CENEX	BULK DIESEL 17-289201	3,526.17
192272	ENERBASE FARMERS UNION/CENEX	UNIT 29 FILL 38-294527	7,243.62
192272	ENERBASE FARMERS UNION/CENEX	UNIT 29 FILL 38-294562	7,374.10
192273	FARDEN CONSTRUCTION INC	CP-1402(23) BASE STABILIZATION & BITUMINOUS OVERLAY	189,268.14
192237	FARMERS UNION OIL CO	TIRE GAUGE, AIR CHUCK	35.97

192237	FARMERS UNION OIL CO	BULK FUEL - BERTHOLD, GAS	6,117.17
192274	FIRST WESTERN INSURANCE	NOTARY BOND - NICOLE WARATH	50.00
192275	GEFROH ELECTRIC	BLDG A LIGHT INSTALL IN STAIRWELL	540.00
192275	GEFROH ELECTRIC	REMAINING 25% PARKING LOT LIGHTING IMPROVEMENTS	6,211.25
192275	GEFROH ELECTRIC	BLDG B LIGHTING REPAIR/RETROFIT LIGHTING CONTROL PANEL	9,030.00
192276	GENERAL TRADING CO	THREAD SEALANT	18.50
192276	GENERAL TRADING CO	AIR FITTINGS, PICK, GREASE COUPLER	121.31
192238	HOFFARTH SANITATION	SANITATION SERVICE - AUG 2023	195.00
192277	J & J STRIPING	STRIPING - CR 22 - ROAD SEGMENT 2228	1,815.00
192277	J & J STRIPING	STRIPING - CR 24 - ROAD SEGMENT 2483	5,444.74
192278	JOHNSON CONTROLS	AIR FILTERS FOR HWY BLDG	151.31
192278	JOHNSON CONTROLS	AC REPAIR IN BLDG A	956.80
192279	MARCO TECHNOLOGIES, LLC NW7128	CISCO UMBRELLA INSIGHTS - MONTHLY CHARGE	36.00
192280	MCGEE, HANKLA & BACKES	LEGAL SERVICES 8/9/23-8/30/23	1,101.00
192239	MDU - BISMARCK OFFICE	UTILITIES - GAS - BERTHOLD	21.00
192220	MDU - BISMARCK OFFICE	REPAIR GAS MAIN - REF # MNT MDUG-20230809-21457	247.60
192281	NAPA AUTO PARTS	GAS CAP UNIT 137 445273	10.49
192281	NAPA AUTO PARTS	GAS CAP UNIT 137 445312	10.69
192281	NAPA AUTO PARTS	TIRE EMERG. KIT UNIT 35 439549	13.19
192281	NAPA AUTO PARTS	TRAILER WIRE CONNECTOR UNIT 2112	14.37
192281	NAPA AUTO PARTS	BLOWER MOTOR RELAY UNIT 56 443584	17.49
192281	NAPA AUTO PARTS	GAS CAP UNIT 137 445218	19.29
192281	NAPA AUTO PARTS	WIPER BLADE UNIT 23 439951	37.98
192281	NAPA AUTO PARTS	PIPE ADAPTER & ELBOW ADAPTER UNIT 2111	45.96
192281	NAPA AUTO PARTS	SEALANT/RATCHET SHOP 444873	48.26
192281	NAPA AUTO PARTS	CABIN FILTERS UNIT 502 443688	53.98
192281	NAPA AUTO PARTS	GAS TUBE SHOP 438021	63.83
192281	NAPA AUTO PARTS	FUNNEL/FRESHNERS SHOP 443509	74.31
192281	NAPA AUTO PARTS	LAMP UNIT 40 437991	79.96
192281	NAPA AUTO PARTS	GLOVES/FUNNEL/PIN SHOP 439524	93.43
192281	NAPA AUTO PARTS	ELBOW ADAPTER & BRUSHING ADAPTER UNIT 2112	96.32
192281	NAPA AUTO PARTS	PURPLE POWER SHOP 438030	119.76
192281	NAPA AUTO PARTS	PRIMARY WIRE SHOP 437871	149.00
192281	NAPA AUTO PARTS	CLEANER/WD40/TESTER/SWITCH SHOP 439026	278.01
192281	NAPA AUTO PARTS	LIGHT BAR UNIT 23 443148	303.98
192281	NAPA AUTO PARTS	STOCK ORDER-FILTERS 438920	2,178.84
192282	NORTHERN PLAINS EQUIPMENT CO I	NH3 SENSOR & BOARD #217	1,309.41
192283	NORTHWEST TIRE & RETREAD INC	INVOICE 4338180 CREDIT UNIT 137 4338383	(958.59)
192283	NORTHWEST TIRE & RETREAD INC	FLAT REPAIR UNIT 196 4338179	28.51
192283	NORTHWEST TIRE & RETREAD INC	TIRE REPAIR UNIT 142 4338355	43.99
192283	NORTHWEST TIRE & RETREAD INC	FLAT REPAIR UNIT 49 4337931	89.71
192283	NORTHWEST TIRE & RETREAD INC	TIRE REPLACEMENT UNIT 75A 4337830	349.32
192283	NORTHWEST TIRE & RETREAD INC	SIDEWALL REPAIR UNIT 9A 4337622	407.22
192283	NORTHWEST TIRE & RETREAD INC	TIRE REPLACEMENT UNIT 57 4337753	490.38
192283	NORTHWEST TIRE & RETREAD INC	FLAT REPAIR UNIT 154 4337523	550.38
192283	NORTHWEST TIRE & RETREAD INC	REPLACED 4 TIRES UNIT 501 10153280	830.08
192283	NORTHWEST TIRE & RETREAD INC	REPLACE 2 TIRES UNIT 137 4338180	958.59
192283	NORTHWEST TIRE & RETREAD INC	REPLACES INVOICE 4338180 FOR CORRECT SIZE TIRES UNIT 137 4338385	1,030.59

192283	NORTHWEST TIRE & RETREAD INC	REPLACE STEER TIRES AND CHECK ALIGNMENT UNIT 84 4338512	1,441.87
192283	NORTHWEST TIRE & RETREAD INC	REPLACE STEER TIRES AND ALIGN UNIT 86 4338434	1,657.32
192283	NORTHWEST TIRE & RETREAD INC	MOUNT TIRE ON WHEEL UNIT 91A 4336477	3,065.56
192284	OTIS ELEVATOR CO INC	SERVICE CONTRACT	100.00
192240	OTTERTAIL POWER CO	UTILITIES - ELECTRIC - SAWYER	54.78
192285	SYSTEMS TECHNOLOGY	ANNUAL FIRE HYDRANT INSPECTION	150.00
192286	TRUENORTH STEEL	CULVERT ORDER	63,890.24
192287	WESTLIE MOTOR CO	CREDIT FOR INVOICE 1129742-NO LONGER NEEDED	(341.70)
192287	WESTLIE MOTOR CO	CRANK HAND UNIT 75A 1130939	41.24
192287	WESTLIE MOTOR CO	CABIN FILTER UNIT 89 1130355	41.80
192287	WESTLIE MOTOR CO	CABIN FILTER UNIT 89 1130357	83.60
192287	WESTLIE MOTOR CO	U-JOINT UNIT 142 1131430	104.08
192287	WESTLIE MOTOR CO	ROCKER SWITCH TARP OPENER UNIT 2112 1130634	122.56
192287	WESTLIE MOTOR CO	CABLE ASSEMB. UNIT 2111 1130610	128.00
192287	WESTLIE MOTOR CO	TUBING/CLAMP/FLAT U UNIT 79 1131740	128.30
192287	WESTLIE MOTOR CO	STABILIZER UNIT 84 1131025	162.88
192287	WESTLIE MOTOR CO	TARP MOTOR RELAY UNIT 2112 1130781	299.12
192287	WESTLIE MOTOR CO	PLUG/CONTROL UNIT 2111 1129742	341.70
192287	WESTLIE MOTOR CO	TARP UNIT 154 1130775	367.59
192287	WESTLIE MOTOR CO	4-WAY VALVE UNIT 3402 (2) 1129772	588.56
192287	WESTLIE MOTOR CO	BREAKS/FENDER UNIT 2112 1131608	645.00
192287	WESTLIE MOTOR CO	AIR/FUEL FILTERS UNIT 71 1130354	737.52
192287	WESTLIE MOTOR CO	AIR/FUEL FILTERS UNIT 86 1130358	886.36
192287	WESTLIE MOTOR CO	TARP/MOTOR/ELEC. DRIVE TARP/R. CROSSMEMBER TARP UNIT 150 1130776	1,473.73
192287	WESTLIE MOTOR CO	TARP MOTOR UNIT 57 1129739	1,699.36
192287	WESTLIE MOTOR CO	UNIT 34 REPAIR- INSTALLED NEW CPC AND ROAD TESTED TRANS 195491	2,568.13
192287	WESTLIE MOTOR CO	UNIT 82 REPAIR/FRONT DEIFFERENTIAL REPAIR/INSALL NEW Y JOINT 195405	12,593.02
Total Road/Highway Bills:			\$ 741,981.36

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	AUGUST 2023 TRANSACTIONS--SEE JP BILL LIST	\$ 133.10
Total Vision Zero Bills:			\$ 133.10

GRAND TOTAL **\$ 1,054,062.13**

Tom Alexander, Executive Director of Minot Housing Authority, appeared to speak to the Minot Housing Authority PILOT project. Mr. Alexander stated MHA has 249 public housing units with 40 of those units being homes scattered throughout the city of Minot (209 units are in Milton Young Towers). HUD is encouraging repositioning of the public housing stock by selling the 40 public homes and to develop a new housing unit.

Dan Madler, CEO of Beyond Shelter, Inc., appeared to discuss the PILOT project as well. Beyond Shelter, Inc. is partnering with MHA and Mr. Madler stated there will be a transfer of rental assistance of the 40 home units to the new housing stock, thereby putting the 40 homes back on the tax roll, creating tax revenue. The location chosen for the project is northwest Minot close to the new high school with lots of amenities nearby. This PILOT project is slated to last for 17 years.

Mr. Madler stated the 40 units MHA owns have been tax exempt but MHA has paid Minot a payment in lieu of taxes. For 2022, this payment was \$2,300.00 split between the city, county, and school district, or approximately \$39,000.00 over 17 years. With transferring the PILOT from the existing

40 units to new the new project, the payment will be approximately \$237,000.00 over 17 years, which is around \$13,941.00 per year. Any deed encumbrances on these 40 homes will be removed and the property will be free and clear. Rental restrictions will be transferred to the new project and the new project will be deed-restricted and will have to stay as affordable housing. The total development cost of this project is approximately 24 million dollars. Projected assessed value of the new project is \$16,560,000.00. After 17 years, Minot Housing Authority will have 100% control of the property which will be tax exempt. Support from all 3 taxing jurisdictions is needed for the project to move forward.

Brian Billingsly, Community and Economic Development Director for Minot, appeared to state the deadline for answering the letter regarding participation with the Minot PILOT program is September 27, 2023.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the PILOT incentive program as presented. Roll call; Comm. Wepler, Olson, and Rostad voted yes; Comm. Anderson and Fjeldahl voted no; motion carried.

Jason Blowers, Information Technology Director, appeared regarding the additional cost for the Electro Watchman updates to include additional panic buttons and two card readers.

Moved by Comm. Rostad, seconded by Comm. Anderson to pay the Electro Watchman, Inc. bills in the amount of \$1,089.76 and \$1,577.14 from the Commissioner Contingency Fund. Roll call; all voted yes; motion carried.

Ms. Haman verified that if any ARPA dollars remain at end of allocation, the above amounts will be put back into Commissioner Contingency Fund from the ARPA account.

Dana Larsen, Ward County Highway Engineer, informed the Commission know that the SW & SE Connector Corridor Study in Ward County received the 2023 American Council of Engineering Companies of North Dakota Engineering Excellence Award in the Studies, Research, and Consulting Engineering Services category.

Mr. Larsen then spoke to the Des Lacs Cemetery Wall Stabilization project. The estimated cost for this project was around \$150,000.00 with \$115,000.00 in ARPA funds budgeted. The bids recently came in extremely high with the lowest bid at \$400,000.00. Mr. Larsen stated alternate options for stabilizing the wall will need to be looked at.

Moved by Comm. Rostad, seconded by Comm. Wepler to reject the bids from the September 12, 2023 Bid Opening for the Wall Stabilization Project near Des Lacs, ND. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resources Director, appeared with the following pay amendment: G. Weiland, Juvenile.

Moved by Comm. Wepler, seconded by Comm. Olson to approve the payroll amendment as presented. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Olson, seconded by Comm. Rostad to pull the Ward County Sheriff's Department letter but to receive and file the following correspondence: Letter from City of Minot dated September 5, 2023; letter from North Dakota Department of Transportation dated September 7, 2023; Economy at a Glance dated September 2023. Roll call; all voted yes; motion carried.

The Sheriff's Department submitted a letter requesting to have Ward County facilitate receipt of dues from LE agencies and make payment of dues to The Law Enforcement Range under the Ward County DUNS number.

Moved by Comm. Wepler, seconded by Comm. Olson to facilitate payment through Ward County as requested. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Wepler to receive and file Monthly Reports including financials. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the Joint Powers Agreement for Purchasing for 9-1-1 fees regarding NDACo fee collection. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Wepler to approve the Raffle Permits for Minot AFB Company Grade Officers Council and St. Mary's Catholic Church. Roll call; all voted yes; motion carried.

At 10:09 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 3RD DAY OF OCTOBER, 2023

Chairman, Ward County Commission

ATTEST:
