

Minutes of the Board of Ward County Commissioners

October 3, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, Rostad, and Wepler present. Also present were department heads Brian Vangsness, Derrill Fick, Emily Burkett, Jason Blowers, Kelly Haugan, Kerriane Boetcher, Kristi Frederick, Kristin Kowalczyk, Lolly Gorze, Marisa Haman, Noreen Wilkie, Robert Roed, and Roza Larson.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the agenda. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Anderson to approve the minutes of the Regular Commission Meeting on September 19, 2023; Public Hearing on September 19, 2023; and Special Meeting on September 26, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the regular bills totaling \$810,492.67 and HS Zone direct cost bills totaling \$5,643.30. Roll call; all voted yes; motion carried.

**REGULAR COMMISSION MEETING 10/03/2023 BILL LIST**

<b>GENERAL BILLS</b>			
<b>CHECK #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
192356	BEKKA'S BUTTONS	PATCHES (9)--JUVENILE DETENTION	\$45.00
192357	BERTHOLD CITY	ARPA PROJ #62 WATER/SEWER PROJ. - KEMPER CONST. #91 9/30/22--COMMISSIONERS	\$8,800.00
192357	BERTHOLD CITY	ARPA PROJ #62 WATER/SEWER PROJ. - MOOR ENG. #31063 8/29/22--COMMISSIONERS	\$35,535.00
192357	BERTHOLD CITY	ARPA PROJ #62 WATER/SEWER PROJ. - MOOR ENG. #31376 9/28/22--COMMISSIONERS	\$25,440.00
192358	COLE PAPERS INC	FEMININE PRODUCTS--FACILITY MANAGEMENT	\$163.38
192358	COLE PAPERS INC	FEMININE PRODUCTS JAIL--FACILITY MANAGEMENT	\$163.38
192358	COLE PAPERS INC	BLACK CAN LINERS--FACILITY MANAGEMENT	\$180.00
192359	DACOTAH PAPER CO	GLOVES--FACILITY MANAGEMENT	\$299.04
DD	EISENZIMMER, GRANT J	OVERNIGHT TRAVEL PER DIEM TRAINING RENO 9/10/23-9/14/23--SHERIFF	\$279.60
192360	ELECTRO WATCHMAN INC	WIRELESS PANIC BUTTON PARTS/LABOR--COMMISSIONERS	\$1,089.76
192360	ELECTRO WATCHMAN INC	READER W/KEYPAD PARTS/LABOR--COMMISSIONERS	\$1,577.14
192251	ENERBASE FARMERS UNION/CENEX	FUEL--SHERIFF	\$11,009.83
192361	FERGUSON ENTERPRISES INC #1657	3/4 PVC ADAPTER--FACILITY MANAGEMENT	\$2.61
DD	HAUGAN, KELLY J	OVERNIGHT MILEAGE CONF. BISMARCK 9/11/23-9/14/23--EMERGENCY MANAGEMENT	\$140.18
192362	HIGH POINT NETWORKS	EXCHG RESTORE DELETED ITEMS--IT	\$112.50
DD	JOB SERVICE NORTH DAKOTA	LATE PENALTY UNEMPLOYMENT TAX - Q2 2023--HUMAN RESOURCES	\$25.00
192363	KEYCARE PHARMACY	RX--JAIL OPERATIONS	\$31.51
DD	KOSSAN, KENTON	OVERNIGHT MILEAGE CONF. BISMARCK 9/12/23-9/14/23--EMERGENCY MANAGEMENT	\$140.18
DD	LEHNER, MADISON C	OVERNIGHT TRAINING PER DIEM BISMARCK 8/30/23-9/1/23--SHERIFF	\$66.00
192364	MARCO TECHNOLOGIES, LLC NW7128	CISCO FIREPOWER MGT CENTER VMWARE--IT	\$278.20
192364	MARCO TECHNOLOGIES, LLC NW7128	COLOR PRINT OVERAGE --SHERIFF	\$329.56
192364	MARCO TECHNOLOGIES, LLC NW7128	CISCO FPR2110 THREAT DEFENSE, MALWARE, URL 3-YRS--IT	\$11,283.68
192364	MARCO TECHNOLOGIES, LLC NW7128	CISP AMP FOR END POINTS--IT	\$27,455.00

192318	MDU - BISMARCK OFFICE	GAS 425 BLDG--FACILITY MANAGEMENT	\$21.75
192252	MDU - BISMARCK OFFICE	GAS CO. NORTH BLDG--FACILITY MANAGEMENT	\$22.50
192318	MDU - BISMARCK OFFICE	GAS ADMIN BLDG--FACILITY MANAGEMENT	\$104.07
192318	MDU - BISMARCK OFFICE	GAS COURTHOUSE--FACILITY MANAGEMENT	\$126.42
192318	MDU - BISMARCK OFFICE	GAS 900 BLDG--FACILITY MANAGEMENT	\$239.41
192318	MDU - BISMARCK OFFICE	GAS JAIL BLDG SUP. --FACILITY MANAGEMENT	\$366.29
192318	MDU - BISMARCK OFFICE	GAS JAIL--FACILITY MANAGEMENT	\$1,093.14
192253	ND DEPT HUM SERV	INMATE MEDICAL 02/28/2022 PAID 4/5/22 188398--JAIL OPERATIONS	-\$2,456.87
192253	ND DEPT HUM SERV	INMATE MEDICAL 02/28/2022--JAIL OPERATIONS	\$6,827.07
192365	RELIANCE TELEPHONE OF GRAND FORKS INC	PHONE CARDS--INMATE TRUST (COMMISSARY)	\$200.00
DD	RIVERSIDE TECHNOLOGIES, INC	3-YR WARRANTIES (9)--IT	\$1,215.00
DD	RIVERSIDE TECHNOLOGIES, INC	ELITEBOOKS HP 860 G9 16" (9)--IT	\$13,491.00
192366	ROCHESTER ARMORED CAR CO INC	ARMORED CAR SERVICE--AUDITOR AND TREASURER	\$501.20
192367	SUMMIT FOOD SERVICES LLC	INMATE MEALS - AUG. 2023--JUVENILE DETENTION	\$1,103.76
192367	SUMMIT FOOD SERVICES LLC	INMATE MEALS - AUG. 2023--JAIL OPERATIONS	\$46,827.18
192368	TURNKEY CORRECTIONS	INDIGENT SUPPLIES--INMATE TRUST (COMMISSARY)	\$154.05
192369	UNITED MAILING SERVICES INC	SERVICES--EXTENSION SERVICE	\$31.72
192369	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	\$42.25
192369	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	\$50.59
192369	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	\$115.44
192369	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	\$145.03
192369	UNITED MAILING SERVICES INC	SERVICES--GENERAL	\$155.03
192369	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	\$563.06
192370	WESTERN AGENCY INC	ADD 2023 RAM 1500 - SHERIFF--INSURANCE	\$714.00
DD	WILKIE, NOREEN A	OVERNIGHT TRAVEL MTG PER DIEM/MILEAGE BISMARCK 9/12/23-9/14/23--TAX	\$176.18
192371	WOODWORTH LAW OFFICE PLLC	MENTAL HEALTH ATTY FEES 8/14/23-9/14/23--GENERAL	\$450.00
DD	WOOSTER, NICHOLAS H	GALLS--CLOTHING ALLOWANCE--PANTS--SHERIFF	\$60.34
192254	XCEL ENERGY	ELECTRICITY SOO LINE PARKING LOT--FACILITY MANAGEMENT	\$43.01
192254	XCEL ENERGY	ELECTRICITY 900 BLDG - COLD STORAGE--FACILITY MANAGEMENT	\$61.37
192254	XCEL ENERGY	ELECTRICITY 900 BLDG--FACILITY MANAGEMENT	\$1,385.75
192372	ZELENY, BLANE	REFUND FOR OVERPAYMENT ON 9/16/23 WEDDING RECEPTION--GENERAL	\$82.50
<b>Total General Bills:</b>			<b>\$198,358.79</b>

<b>PARK BOARD BILLS</b>			
<b>CHECK #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
192354	MENARDS - MINOT	SUPPLIES-SPRAY PAIN/BUCKLE/SHACKLE	\$56.86
192354	MENARDS - MINOT	SUPPLIES-BOLT/LINK/BUCKLE	\$68.55
192354	MENARDS - MINOT	TP/RV MARINE/TABLETS/CLEANER	\$111.95
192355	XCEL ENERGY	ELECTRICITY - O.S. PARK PUMP 401 PARK RD	\$35.79
192355	XCEL ENERGY	ELECTRICITY - O.S. PARK 8711 PROJECT RD N	\$343.52
<b>Total Park Board Bills:</b>			<b>\$616.67</b>

**ROAD/HIGHWAY BILLS**

CHECK #	VENDOR	DESCRIPTION	AMOUNT
192332	A-1 EVANS SEPTIC TANK SERVICE	ROEN PIT PORTABLE 8/7,8/14,8/21,8/28	\$200.00
192333	ACME TOOLS GRAND FORKS	POWER BIT FOR PROJECT 1752	\$2.78
192334	BECHTOLD PAVING INC	HOT MIX FOR SEGMENT 1752	\$510.84
192334	BECHTOLD PAVING INC	HOT MIX PICK UP 09/18/23	\$991.98
192334	BECHTOLD PAVING INC	HOT MIX PICKED UP 9/20/23 FOR 1752	\$2,208.69
192334	BECHTOLD PAVING INC	HOT MIX PICK UP 09/19/23	\$2,896.74
192335	CHESAK SEED HOUSE	MULCH & FERTILIZER FOR SEGMENT 1752	\$4,711.60
192336	COMPUTER STORE INC	SWITCHES UPGRADE	\$3,190.00
192337	DAKOTA FLUID POWER INC	GATE ASSEMBLY FOR UNIT 42D	\$71.96
192338	DOUGLAS CITY	2023 SEWER SERVICE	\$180.00
192339	DYNAMIC SAWING AND CORING	CORE DRILL IN WALL	\$500.00
192340	FACTORY MOTOR PARTS COMPANY	BRAKE CLEANER FOR MINOT SHOP	\$58.08
192341	FARDEN CONSTRUCTION INC	BASE STABIL. & BITUM. OVERLAY CP140223 8/9/23-9/25/23	\$528,917.84
192342	GENERAL TRADING CO	SHOP TOWELS FOR MINOT	\$115.50
192343	GERDAU	1/2 STEEL ROUND ROD FOR UNIT 27	\$10.63
192344	LAWSON PRODUCTS INC	MISC. SHOP SUPPLIES	\$1,724.12
192345	MARCO TECHNOLOGIES, LLC NW7128	CONTRACT 9/11/23-9/10/24	\$960.73
192346	MDU - BISMARCK OFFICE	GAS 200 72ND ST SE BLDG E	\$29.55
192346	MDU - BISMARCK OFFICE	GAS KENMARE SHOP	\$53.27
192249	MDU - BISMARCK OFFICE	GAS 201 72ND AVE NE SHOP	\$63.90
192346	MDU - BISMARCK OFFICE	GAS 200 72ND ST SE BLDG A	\$211.04
192346	MDU - BISMARCK OFFICE	GAS 200 72ND ST SE BLDG D	\$238.84
192347	MENARDS - MINOT	3X7 POINTED POST FOR SEGMENT 1752	\$19.98
192347	MENARDS - MINOT	MISC. SHOP SUPPLIES FOR MINOT	\$97.60
192347	MENARDS - MINOT	HAMMER/T-FORM/SHOVEL FOR PROJECT 1402(23)	\$102.90
192347	MENARDS - MINOT	FERTILIZER SEG. 1752	\$129.90
192347	MENARDS - MINOT	FERTILIZER SEG. 1752	\$194.85
192347	MENARDS - MINOT	GRASS SEED FOR SEGMENT 1752	\$374.40
192313	OTTERTAIL POWER CO	ELECTRIC - DOUGLAS SHOP	\$98.69
192348	PARKLAND USA CORP DBA FARSTAD OIL	DIESEL/GASOLINE FILL AT MINOT YARD 9/19/23	\$30,890.29
192349	RDO/POWERPLAN	RENTAL CONTRACT-LOANER FOR 96A	\$81.09
192349	RDO/POWERPLAN	4000 HOUR SERVICE ON UNIT 135	\$4,066.81
192350	SWANSTON EQUIPMENT CO	SEEDER RENTAL SEG. 1752	\$200.00
192350	SWANSTON EQUIPMENT CO	HYDROLIC FLUID FOR UNIT 5203	\$295.08
192351	TEAM ELECTRONICS INC	16 CHANNEL RADIO FOR UNIT 135	\$769.00
192352	TRUENORTH STEEL	CULVERT SHIPMENT	\$25,403.04
192353	WILBUR-ELLIS COMPANY	GRASS SEED FOR SEGMENT 1752	\$831.30
192314	XCEL ENERGY	ELECTRICITY - BERTHOLD	\$29.09
192250	XCEL ENERGY	ELECTRICITY SHOP ST. LIGHTING	\$62.96
<b>Total Road/Highway Bills:</b>			<b>\$611,495.07</b>

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	PATTERSON, KYLE D	DAY TRIP MILEAGE DLB SCHOOL MTG/MINOT AUD. PBR EVENT	\$22.14
<b>Total Vision Zero Bills:</b>			<b>\$22.14</b>

**GRAND TOTAL** **\$810,492.67**

Moved by Comm. Rostad, seconded by Comm. Wepler to open the public hearing at 9:02 AM regarding Don Aasen's application for a Special Use Permit for the following described property: SW4SW4SW4 less ROW 21-154-82. Roll call; all voted yes; motion carried.

The applicant is requesting to be allowed to place an accessory dwelling on the property. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Special Use Permit based on finding of facts.

No one from the public came forward to speak to this issue.

Moved by Comm. Wepler, seconded by Comm. Anderson to close the public hearing at 9:04 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the special use permit for Don Aasen as presented. Roll call; all voted yes; motion carried.

Major Paul Olthoff, Detention Center, presented a contract with Sandra Reinhardt for teaching the Correctional Medical Training. The contract will now be paid per person rather than per hour (going from \$45.00/hour to \$200.00/person). This will result in an increase of \$1000.00 to approximately \$2,500.00.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve the contract with Sandra Reinhardt as presented. Roll call; all voted yes; motion carried.

Next, Major Olthoff presented the Office of Detention Services Intergovernmental Agreement. The main changes to this agreement are an increase from \$75.00/day to \$90.00/day and the guard transport went from \$33.00 to \$37.00. The contract is for 3 years.

Moved by Comm. Olson, seconded by Comm. Anderson to approve the Intergovernmental Agreement as presented. Roll call; all voted yes; motion carried.

Noreen Wilkie, Director of Tax Equalization, presented the Tax Roll Memorandum.

1. MH Removed from Lot without a Moving Permit:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Halvorson, Richard	MI5102953 Jefferson MHP Lot C9	3100 11 <sup>th</sup> Ave SE Lot C9 Minot, ND 58701	2023	\$1,000	\$0.00	\$45	\$0.00

2. After reviewing his income / expense for 2022, an adjustment was needed to reflect market value:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
JPA Investment LLC	NE210990000671 Olt 67 of SESW Less E40' & Lot A S21-155-82	4904 Hwy 2 Minot, ND 58701	2023	\$626,000	\$510,000	\$31,300	\$25,500

3. Recent Inspection verified the structure is not completed and needed a reduction & the MH Park is no longer operating:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Traffie, Mark & Krysia	CD09005U110000 SWSW Less ROW S9-158-87	40540 268 <sup>th</sup> Ave NW Donnybrook, ND 58734	2023	\$407,000	\$297,000	\$18,635	\$13,405

4. Recent Inspection verified no basement finish &, land value adjustment per floodplain verification:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Jacobson, Colin	SR110990000011 Lot A of Olt 1 SESE S11-154-82	8301 66 <sup>th</sup> Ave SE Minot, ND 58701	2023	\$235,000	\$185,000	\$10,575	\$8,325

5. Land Value adjustments per floodplain verification:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Jacobson, Colin	SR110990000030 Olt 3 of SESE S11-154-82	Unassigned Minot, ND 58701	2023	\$44,000	\$8,000	\$2,200	\$400

6. Recent Inspection verified property is all hill and needed an adjustment to the land:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Schweitzer, Jerel & Carolyn	SR090020000030 Creekwood S/D Lot 3	Unassigned Minot, ND 58701	2023	\$69,000	\$12,000	\$3,450	\$600

7. Land Value needed an adjusted for the inundated acres:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Long, Jeffrey & Shariese	AF090220100060 Beaver Creek Estates Lot 6 Block 1	3401 55 <sup>th</sup> Ave SW Minot, ND 58701	2023	\$681,000	\$632,000	\$30,645	\$28,440

8. Review of the Land concluded that a reduction was needed to reflect market value:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Jensen, Sherry	KK320990000030 Olt 3 of NWNW S32-156-84	13901 Hwy 2 & 52 Burlington, ND 58722	2023	\$123,000	\$86,000	\$5,535	\$3,870

9. Recent Inspection concluded that reduction is needed to reflect market value:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Alexander, Dylan & Kaitlin	MI191310000600 R/A of Green Valley Addn. Lot 60	15 Dell Way Minot, ND 58701	2023	\$244,000	\$209,000	\$10,980	\$9,405
Delzer-Saldana, Byron & Margarito	MI221420000020 Hansons Addn. Lot 2	1622 Central Ave W Minot, ND 58701	2023	\$128,000	\$115,000	\$5,760	\$5,175
Gaynor, Betty Lou	MI252980000040 Prosepect Heights Addn. Lot 4 Cloones S/D Lots 14 & 15	1512 1 <sup>st</sup> St SE Minot, ND 58701	2023	\$146,000	\$132,000	\$6,570	\$5,940
OBI 1, LLC	MI14F150000010 Park Business Condominiums Unit 1	1250 4 <sup>th</sup> Ave NW Minot, ND 58703	2023	\$739,000	\$550,000	\$36,950	\$27,500

Moved by Comm. Rostad, seconded by Comm. Wepler to approve adjustments to Tax Roll Memorandum as presented. Roll call; all voted yes; motion carried.

Doug Diedrichsen, Planning and Zoning Administrator, appeared regarding three (3) Plat Applications.

Application for a plat was received from Todd Marschall for the following described property: Proposed Outlot 1 of the E2SW4 6-151-82. The applicant is proposing to an outlot, proposed Outlot 1 is 12.23 acres. This outlot is for future residential purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Anderson, seconded by Comm. Wepler to approve the Outlot Plat Application from Todd Marschall as presented. Roll call; all voted yes; motion carried.

Application for a plat from Connie Wolf for the following described property: Proposed Outlots 16 & 17 lying in the SW4SE4 7-153-81. The applicant is proposing to parcel two outlots, proposed Outlot 16 is 21.66 acres, proposed Outlot 17 is 18.63 acres. These outlots are for future residential/agricultural purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Rostad, seconded by Comm. Olson to approve the Outlot Plat Application from Connie Wolf as presented. Roll call; all voted yes; motion carried.

Application for a plat from Ed Rintamaki for the following described property: Proposed Outlot 1 lying in the N2 4-157-86. The applicant is proposing to parcel an outlot, proposed Outlot 1 is 211.17 acres. This outlot is for future agricultural purposes. Ward County zoning applies with the township recommending approval. Planning Commission recommends approval of the Outlot Plat Application based on finding of facts and staff recommendations.

Moved by Comm. Wepler, seconded by Comm. Anderson to approve the Outlot Plat Application from Ed Rintamaki presented. Roll call; all voted yes; motion carried.

Derrill Fick, Ward County Weed Control Officer appeared to discuss an ARPA fund change request. Mr. Fick is asking permission to reallocate ARPA funds from a large drone to storage units for water as well as a smaller drone. The amount of \$25,000.00 was awarded for the large drone, and only \$10,300.00 will be used for the water storage units and the small drone. The remaining funds would be forfeited back to the ARPA funds to be redistributed.

Moved by Comm. Wepler, seconded by Comm. Rostad to allow the funds to be reallocated as per Mr. Fick's request but to have Mr. Fick attach the minutes from the Weed Control Board Meeting in which they discussed the above. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resource Director, appeared with the following pay amendments: P. Luks, Sheriff and R. Wyum, Auditor.

Highway Engineer Dana Larsen entered the meeting at 9:18 AM.

Moved by Comm. Wepler, seconded by Comm. Olson to approve the payroll amendments as presented. Roll call; all voted yes; motion carried.

Ms. Gorze spoke to a new dental proposal which has been recommended by the department heads. Tammy Terras, Senior Benefit Analysis for Brown & Brown, spoke to the quotes received from Delta Dental, Lincoln Financial Group, and MetLife. Lincoln Dental provides the best rate at this time.

Moved by Comm. Wepler, seconded by Comm. Olson to approve Lincoln Financial Group for a dental plan for Ward County. Roll call; all voted yes; motion carried.

Next, Ms. Gorze discussed open enrollment and is requesting to keep the current voluntary vendors as is and not allow any new vendors to come in. At this time, Aflac is the provider for all volunteer benefits.

Moved by Comm. Wepler, seconded by Comm. Rostad to limit the volunteer benefits to one vendor. After a discussion, it was decided to table this issue and bring the item before the Personnel Committee. Motion withdrawn.

Ms. Gorze requested to add Sanford and CHI/St. Alexius Health to Ward County's designated medical provider list. At this time, Trinity is the only medical provided listed.

Moved by Comm. Wepler, seconded by Comm. Olson to approve adding Sanford and CHI/St. Alexius Health alongside Trinity to the designated medical provider list. Roll call; all voted yes; motion carried.

Lastly, Ms. Gorze discussed Title VI, which is part of the Civil Rights Act of 1964 which protects citizens from discrimination and open meeting compliance. One item needed is a commitment to leadership to enforce Title VI by signing a nondiscrimination and ADA policy statement.

Dana Larsen, Highway Engineer, appeared and spoke to the issue. He stated Ward County is lacking documentation at public meetings and that signup sheets are needed to help with compliance. Further discussion was held.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the commitment to enforce Title VI and ADA standards and to name the HR Director as the representative to control this information. Roll call; all voted yes; motion carried.

Auditor/Treasurer Marisa Haman appeared.

Moved by Comm. Wepler, seconded by Comm. Olson to receive and file the following correspondence: NDSF memo dated September 20, 2023. Roll call; all voted yes; motion carried.

Ms. Haman brought forth a request for an ARPA project scope change from the City of Sawyer. The city would like to allocate the funds for the water and sewer street improvements to the sanitary sewer system instead.

Moved by Comm. Olson, seconded by Comm. Wepler to grant the scope change request from the City of Sawyer as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Anderson to set up a committee to include First District Health Department and to allow other departments with an interest to be included on the committee on how to handle the Opioid remediation funds. Motion was amended to have the Opioid remediation fund discussion to go to the Liaison Committee for their recommendations. Roll call; all voted yes; motion carried.

Ms. Haman presented the Galusha Ranch Paving Project. The screening committee met and feels this project can be feasible. Ms. Haman is seeking approval of moving project forward, acceptance

of Engineer's report by Resolution of Necessity, activation of the Special Assessment Committee, and approval to pursue financing via improvement bonds. A public hearing will be scheduled for the November 7, 2023 Commission Meeting.

A discussion was held.

Moved by Comm. Rostad, seconded by Comm. Olson to approve moving the project forward, acceptance of Engineer's report by Resolution of Necessity, activation of the Special Assessment Committee, and approval to pursue financing via improvement bonds. Roll call; all voted yes; motion carried.

Ms. Haman also addressed needing another member on the Special Assessment Committee. This will be discussed at the next meeting. It was noted that anyone who resides in the county can serve on the committee.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve the minimum sales price for foreclosed properties but to remove item 163 which was redeemed this morning. Roll call; all voted yes; motion carried.

Ms. Haman presented the most recent changes made to the budget for the Commissioner's consideration as well as three Motions for approval.

Stephanie Schoenrock, Executive Director of Visit Minot appeared to speak regarding the 2024 budget cut to Visit Minot and hoping to be reconsidered in future years.

Moved by Comm. Olson, seconded by Comm. Weppler to approve Motion No. 1. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Rostad to approve Motion No. 2. Roll call; all voted yes; motion carried.

Moved by Comm. Olson, seconded by Comm. Rostad to approve Motion No. 3. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Anderson to appoint Kandi Mikkelson and John Fjeldahl as North Dakota State Fair delegates. Roll call; Comm. Rostad, Anderson, Weppler, and Olson voted yes; Chairman Fjeldahl abstained; motion carried.

At 10:27 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 17<sup>TH</sup> DAY OF OCTOBER, 2023

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Chairman, Ward County Commission

ATTEST:

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