

Minutes of the Board of Ward County Commissioners

November 7, 2023

The regular meeting of the Ward County Commission was called to order by Chairman/Commissioner Fjeldahl at 9:00 AM with Commissioners Anderson, Olson, Rostad, and Wepler present. Also present were department heads Dana Larsen, Derrill Fick, Jason Blowers, Kelly Haugan, Lolly Gorze, Marisa Haman, Noreen Wilkie, Robert Roed and Roza Larson.

Moved by Comm. Rostad and seconded by Comm. Wepler to approve the agenda with item 4 cancelled. Roll call; all voted yes, motion carried.

Moved by Comm. Wepler and seconded by Comm. Olson to approve the minutes of Regular Commission Meeting on October 17, 2023. Roll call; all voted yes; motion carried.

Moved by Comm. Anderson and seconded by Comm. Olson to approve regular bills totaling \$1,252,709.84 and HS Zone direct cost bills totaling \$2,941.47. Roll call; all voted yes; motion carried.

**REGULAR COMMISSION MEETING 10/17/2023 BILL LIST**

<b>GENERAL BILLS</b>			
<b>CHECK #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
DD	JP MORGAN	SEPTEMBER 2023 TRANSACTIONS--SEE JP BILL LIST	\$100,860.69
192444	ARNOLD, HOLLY	PARKING 10/5/23--EXTENSION	\$10.00
192444	ARNOLD, HOLLY	PARKING 10/4/23--EXTENSION	\$10.00
192445	AUTO DOCTOR	VEHICLE REPAIRS--SHERIFF	\$40.00
192445	AUTO DOCTOR	VEHICLE REPAIRS--SHERIFF	\$132.94
192445	AUTO DOCTOR	VEHICLE REPAIRS--SHERIFF	\$150.00
192445	AUTO DOCTOR	VEHICLE REPAIRS--SHERIFF	\$150.00
192445	AUTO DOCTOR	VEHICLE SET UP--SHERIFF	\$450.00
192445	AUTO DOCTOR	VEHICLE SET UP--SHERIFF	\$450.00
192445	AUTO DOCTOR	VEHICLE REPAIRS--SHERIFF	\$539.35
192445	AUTO DOCTOR	VEHICLE REPAIRS--SHERIFF	\$1,005.45
192446	BALCO UNIFORMS CO INC	PATCHES/NAME TAPE/S&H--SHERIFF	\$40.75
192446	BALCO UNIFORMS CO INC	CARRIERS/HANDCUFS/BELT ACC./S&H--SHERIFF	\$1,766.40
192446	BALCO UNIFORMS CO INC	VESTS--SHERIFF	\$12,640.00
DD	BERTHOLD CITY	ARPA PROJ #62 - BERTHOLD S&W IMP. - REQUEST #3-COMMISSIONERS	\$537,270.96
DD	BRUMMUND, PAIGE F	PARKING 10/5/23--EXTENSION	\$7.00
DD	BRUMMUND, PAIGE F	PARKING 10/4/23--EXTENSION	\$10.00
DD	BURKETT, EMILY	DAY TRIP MILEAGE 4-H TRAVEL 9/28--EXTENSION	\$5.50
DD	BURKETT, EMILY	DAY TRIP MILEAGE 4-H TRAVEL 9-DAYS--EXTENSION	\$420.26
DD	CARPIO CITY AUDITOR	ARPA PROJ #64 - CARPIO W. WATER PRJ - REQUEST #3--COMMISSIONERS	\$96,614.50
192447	COLE PAPERS INC	PROCESSING FEE--FACILITY	\$7.00
192448	DAKOTA SUPPLY GROUP	CREDIT MEMO--RETURN INV. 102939267.001 CK 192096 8/15/23--FACILITY	-\$381.83
192448	DAKOTA SUPPLY GROUP	LIGHT FIXTURES COMMISSION CHAMBERS/FRT--FACILITY	\$934.82
DD	DIGNAN, HEATHER	OVERNIGHT PER DIEM CONF. MANDAN--VET SERVICES	\$158.00
DD	DIGNAN, HEATHER	OVERNIGHT MILEAGE CONF. MANDAN--VET SERVICES	\$172.92
192449	ENERBASE FARMERS UNION/CENEX	UNLEADED FOR PICKUP 023026--FACILITY	\$41.89
192449	ENERBASE FARMERS UNION/CENEX	UNLEADED FOR PICKUP 022800--FACILITY	\$95.43
192449	ENERBASE FARMERS UNION/CENEX	UNLEADED FOR PICKUP 023129--FACILITY	\$111.12
192449	ENERBASE FARMERS UNION/CENEX	FUEL--SHERIFF	\$10,682.31
192450	ENTERPRISE FM TRUST	27BJ85-09/27-09/30/23-PAR. MTHLY LEASE CHARGE-MAINT. FEE--SHERIFF	\$3.40
192450	ENTERPRISE FM TRUST	26VJG7-09/27-09/30/23-PAR. MTHLY LEASE CHARGE-MAINT. FEE--SHERIFF	\$6.30
192450	ENTERPRISE FM TRUST	26LTB3-09/27-09/30/23-PAR. MTHLY LEASE CHARGE-MAINT. FEE--SHERIFF	\$37.51

192450	ENTERPRISE FM TRUST	26LTB3-10/01-10/31/23-MTHLY LEASE CHARGE-MAINT. FEE--SHERIFF	\$45.01
192450	ENTERPRISE FM TRUST	26QW23-10/01-10/31/23-MTHLY LEASE CHARGE-MAINT. FEE--SHERIFF	\$47.28
192450	ENTERPRISE FM TRUST	26QW3K-10/01-10/31/23-MTHLY LEASE CHARGE-MAINT. FEE--SHERIFF	\$47.28
192450	ENTERPRISE FM TRUST	26VJG7-10/01-10/31/23-MTHLY LEASE CHARGE-MAINT. FEE--SHERIFF	\$47.28
192450	ENTERPRISE FM TRUST	27BJ85-10/01-10/31/23-MTHLY LEASE CHARGE-MAINT. FEE--SHERIFF	\$51.07
192450	ENTERPRISE FM TRUST	27BJ85-09/27-09/30/23-PAR. MTHLY LEASE CHARGE-BASE LEASE--SHERIFF	\$67.17
192450	ENTERPRISE FM TRUST	26NTGF-10/01-10/31/23-MTHLY LEASE CHARGE-MAINT. FEE--FACILITY	\$76.02
192450	ENTERPRISE FM TRUST	26VJG7-09/27-09/30/23-PAR. MTHLY LEASE CHARGE-BASE LEASE--SHERIFF	\$81.65
192450	ENTERPRISE FM TRUST	26LTB3-09/27-09/30/23-PAR. MTHLY LEASE CHARGE-BASE LEASE--SHERIFF	\$442.43
192450	ENTERPRISE FM TRUST	26LTB3-10/01-10/31/23-MTHLY LEASE CHARGE-BASE LEASE--SHERIFF	\$530.92
192450	ENTERPRISE FM TRUST	26VJG7-10/01-10/31/23-MTHLY LEASE CHARGE-BASE LEASE--SHERIFF	\$612.37
192450	ENTERPRISE FM TRUST	26QW23-10/01-10/31/23-MTHLY LEASE CHARGE-BASE LEASE--SHERIFF	\$666.85
192450	ENTERPRISE FM TRUST	26QW3K-10/01-10/31/23-MTHLY LEASE CHARGE-BASE LEASE--SHERIFF	\$666.85
192450	ENTERPRISE FM TRUST	26NTGF-10/01-10/31/23-MTHLY LEASE CHARGE-BASE LEASE--FACILITY	\$795.86
192450	ENTERPRISE FM TRUST	27BJ85-10/3/23-DELIVERY TO MINOT ND-MISC.--SHERIFF	\$850.00
192450	ENTERPRISE FM TRUST	26LTBF-10/01-10/31/23-MTHLY LEASE CHARGE-BASE LEASE--SHERIFF	\$997.78
192450	ENTERPRISE FM TRUST	26LTBB-10/01-10/31/23-MTHLY LEASE CHARGE-BASE LEASE--SHERIFF	\$998.89
192450	ENTERPRISE FM TRUST	26LTBL-10/01-10/31/23-MTHLY LEASE CHARGE-BASE LEASE--SHERIFF	\$998.89
192450	ENTERPRISE FM TRUST	26LTBM-10/01-10/31/23-MTHLY LEASE CHARGE-BASE LEASE--SHERIFF	\$998.89
192450	ENTERPRISE FM TRUST	27BJ85-10/01-10/31/23-MTHLY LEASE CHARGE-BASE LEASE--SHERIFF	\$1,007.50
DD	GILSTAD, BROCK A	OVERNIGHT MILEAGE CONF. MANDAN--VET SERVICES	\$142.80
DD	GILSTAD, BROCK A	OVERNIGHT PER DIEM CONF. MANDAN--VET SERVICES	\$158.00
DD	HAMAN, MARISA M	OVERNIGHT MILEAGE CONF. BISMARCK--AUDITOR	\$147.64
DD	HELGESON, STEPHANIE K	OVERNIGHT PER DIEM CONF. DICKINSON--JAIL	\$44.00
192451	HOFFARTH SANITATION	TRASH SERVICE 9/1/23-9/30/23--FACILITY	\$600.00
192452	HUBER SPRINKLER SERVICE	WINTERIZATION --FACILITY	\$270.00
192453	INFORMATION TECHNOLOGY DEPT	DP 608 - OFFICE 365 BASIC--IT	\$16.20
192453	INFORMATION TECHNOLOGY DEPT	TC 381 - PEXIP VIRTUAL MEETING ROOM--IT	\$16.75
192453	INFORMATION TECHNOLOGY DEPT	DP 618 - INTUNE--IT	\$24.00
192453	INFORMATION TECHNOLOGY DEPT	DP 609 - OFFICE 365 PRO--IT	\$27.30
192453	INFORMATION TECHNOLOGY DEPT	DP 650 - SSL VPN CLIENT--SHERIFF	\$35.00
192453	INFORMATION TECHNOLOGY DEPT	DP 602 - AZURE AD PLAN 2--IT	\$63.90
192453	INFORMATION TECHNOLOGY DEPT	DP 630 - ADOBE ACROBAT PRO--IT	\$137.50
192453	INFORMATION TECHNOLOGY DEPT	DP 655 - NETMOTION VPN CLIENT--SHERIFF	\$243.60
192453	INFORMATION TECHNOLOGY DEPT	DP 650 - SSL VPN CLIENT--IT	\$300.00
192453	INFORMATION TECHNOLOGY DEPT	DP 521 - WAN ACCESS POL. SUB. FIBER CIRCUIT--IT	\$510.00
DD	JEMTRUD, KEVYN E	OVERNIGHT PER DIEM CONF. DICKINSON--SHERIFF	\$58.00
192454	KASSON, SEAN BRADLEY	CONTRACT ATTORNEY 8/7/23-9/17/23--STATES ATTY	\$1,779.81
DD	KAYLOR, NICOLE J	DAY TRIP MILEAGE OFFICE ERRANDS 8/28, 8/29, 9/13-EXTENSION	\$8.13
DD	LARSON, ROZANNA C	DAYTRIP MILEAGE CASE BISMARCK--STATES ATTY	\$142.79

192455	MARCO TECHNOLOGIES, LLC NW7128	ANNUAL COPY FEE/SUPPLY FRT FEE--TAX	\$222.12
192455	MARCO TECHNOLOGIES, LLC NW7128	ANNUAL COPY FEE/SUPPLY FRT FEE--PLANNING	\$311.52
192455	MARCO TECHNOLOGIES, LLC NW7128	MAINT. AGREEMENT 9/11/23-9/10/24--SHERIFF	\$1,248.47
192455	MARCO TECHNOLOGIES, LLC NW7128	NEW SHARP COLOR COPIER - 1/2--PLANNING	\$2,305.70
192455	MARCO TECHNOLOGIES, LLC NW7128	NEW SHARP COLOR COPIER - 1/2--TAX	\$2,305.71
DD	MATHIESON, ANDREW M	OVERNIGHT PER DIEM TRAINING BISMARCK-- SHERIFF	\$68.00
192456	MEYER, ZACHARY	REFUND OVERPAYMENT WEDDING RECEPTION-- GENERAL	\$55.00
DD	MILLER, KEITH D	CLOTHING ALLOWANCE--SHERIFF	\$219.00
DD	MORELLI, LAURA L	DAY TRIP MILEAGE MISC. ERRANDS 9/18, 9/21, 9/27, 9/29--EXTENSION	\$7.21
DD	MORELLI, LAURA L	DAY TRIP MILEAGE MISC. ERRANDS 8-DAYS-- EXTENSION	\$10.48
192457	MOTOROLA SOLUTIONS, INC.	POWER ADAPTER CAMERAS--SHERIFF	\$30.00
192457	MOTOROLA SOLUTIONS, INC.	ALL BAND CONSOLETE/RADIO--SHERIFF	\$7,857.80
192458	MOUNTAIN PLAINS YOUTH SERVICES	MONTHLY SHELTER CONTRACT - OCT 2023-- GENERAL	\$5,754.65
192459	ND DEPT OF CORRECTIONS & REHAB	INTERSTATE COMPACT--SHERIFF	\$75.00
192459	ND DEPT OF CORRECTIONS & REHAB	INTERSTATE COMPACT--SHERIFF	\$375.00
192460	ND STATE RADIO COMM	TELETYPE RENTAL--SHERIFF	\$600.00
192461	NORSK HOSTFEST ASSOCIATION	DEPOSIT FOR SECURITY REFUND 2023--GENERAL	\$2,296.25
192462	NOVA FIRE PROTECTION, INC	ANNUAL INSPECTION COURTHOUSE--FACILITY	\$325.00
192462	NOVA FIRE PROTECTION, INC	ANNUAL INSPECTION ADMIN--FACILITY	\$580.00
192462	NOVA FIRE PROTECTION, INC	ANNUAL INSPECTION JAIL--FACILITY	\$615.00
DD	OTT, SHIRRELL W	DAY TRIP MILEAGE 4-H TRAVEL/KIDS 9/24, 9/28, 9/28-- EXTENSION	\$28.42
192377	POST BOARD	LICENSE EISENZIMMER--SHERIFF	\$45.00
192378	POST BOARD	LICENSE CLEMENS--SHERIFF	\$45.00
192379	POST BOARD	LICENSE BLEDSOE--SHERIFF	\$45.00
192380	POST BOARD	LICENSE BERENTSON--SHERIFF	\$45.00
192463	SAFE RESTRAINTS INC	WRAP RESTRAINT/HELMET/SHIPPING--JUVENILE	\$1,607.12
DD	SAWYER CITY	ARPA PROJ #67 - SAWYER SEW. REHAB. - REQUEST #2--COMMISSIONERS	\$20,200.00
DD	SAWYER CITY	ARPA PROJ #67 - SAWYER SEW. REHAB. - REQUEST #1--COMMISSIONERS	\$29,800.00
DD	SCHACHTSCHNEIDER, LAURIE M	OVERNIGHT PER DIEM CONF. DICKINSON--JAIL	\$44.00
DD	SCHACHTSCHNEIDER, LAURIE M	OVERNIGHT MILEAGE CONF. DICKINSON--JAIL	\$273.80
192464	SOURIS VALLEY ANIMAL SHELTER	SHELTER FOR COBALT--SHERIFF	\$160.00
192464	SOURIS VALLEY ANIMAL SHELTER	SHELTER FOR BLUEY--SHERIFF	\$160.00
DD	STARNES, BRADLEY W	OVERNIGHT MILEAGE CONF. MANDAN--VET SERVICES	\$143.70
DD	STARNES, BRADLEY W	OVERNIGHT PER DIEM CONF. MANDAN--VET SERVICES	\$158.00
192465	TYLER TECHNOLOGIES INC	ANNUAL CIVIL MAINTENANCE 10/18/23-10/17/24-- SHERIFF	\$16,960.32
192466	UNITED MAILING SERVICES INC	SERVICES--EXTENSION	\$24.97
192466	UNITED MAILING SERVICES INC	SERVICES--HUMAN SERVICES	\$50.71
192466	UNITED MAILING SERVICES INC	POSTAGE--HUMAN SERVICES	\$135.29

192466	UNITED MAILING SERVICES INC	SERVICES--GENERAL	\$160.46
192466	UNITED MAILING SERVICES INC	POSTAGE--GENERAL	\$694.66
192467	WARD CO LAW ENFORCEMENT RANGE	2023 RANGE DUES--GENERAL	\$500.00
192467	WARD CO LAW ENFORCEMENT RANGE	2023 RANGE DUES--GENERAL	\$500.00
192467	WARD CO LAW ENFORCEMENT RANGE	2023 RANGE DUES--SHERIFF	\$1,500.00
192468	WARD CO RECORDER	RELEASE OF LEVY--SHERIFF	\$20.00
192469	WESTERN AGENCY INC	ADD 2023 LYCOX PACKER FOR HIGHWAY--INSURANCE	\$16.00
192469	WESTERN AGENCY INC	ADDED 2023 JEEP-SHERIFF--INSURANCE	\$444.00
192382	WEX HEALTH, INC.	FSA MONTHLY FEES AUGUST 2023--HUM. RES.	\$157.50
192382	WEX HEALTH, INC.	FSA MONTHLY FEES JULY 2023--HUM. RES.	\$157.50
192470	XCEL ENERGY	ELECTRICITY 425 BLDG--FACILITY	\$83.57
192470	XCEL ENERGY	ELECTRICITY COURTHOUSE--FACILITY	\$4,793.62
192470	XCEL ENERGY	ELECTRICITY ADMIN BLDG--FACILITY	\$7,920.79
192470	XCEL ENERGY	ELECTRICITY JAIL--FACILITY	\$8,902.44
<b>Total General Bills:</b>			<b>\$900,236.86</b>

<b>PARK BOARD BILLS</b>			
<b>CHECK #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
DD	JP MORGAN	SEPTEMBER 2023 TRANSACTIONS--SEE JP BILL LIST	\$1,171.55
192441	ACME RENTS	AUGER RENTAL SETUP SUN SHADES	\$30.00
192442	MENARDS - MINOT	STORAGE BOX/SHACKLES	\$19.45
192442	MENARDS - MINOT	PLYWOOD/PAINT/HANDLE/SCREWS	\$105.04
192443	WARD COUNTY HIGHWAY DEPT	PARK MAINTENANCE-SEPTEMBER 2023	\$12,193.50
<b>Total Park Board Bills:</b>			<b>\$13,519.54</b>

<b>ROAD/HIGHWAY BILLS</b>			
<b>CHECK #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
DD	JP MORGAN	SEPTEMBER 2023 TRANSACTIONS--SEE JP BILL LIST	\$14,173.76
192412	BECHTOLD PAVING INC	HOT MIX FOR SEG. 1752	\$799.92
192412	BECHTOLD PAVING INC	PROGRESS ESTIMAT 1-PAVING SALT/SAND STORAGE	\$56,334.96
192383	BERTHOLD CITY	BERTHOLD WATER	\$113.00
192413	BUTLER MACHINERY	CREDIT FOR RETURNED CV BODY INV# PS0491053	-(810.48)
192413	BUTLER MACHINERY	HYDROLIC FLUID FOR MINOT SHOP	\$329.45
192413	BUTLER MACHINERY	BATTERIES FOR MINOT SHOP	\$350.67
192413	BUTLER MACHINERY	VEHICLE PARTS FOR UNIT 112	\$1,385.78
192413	BUTLER MACHINERY	VEHICLE PARTS FOR UNIT 135	\$2,465.07
192414	CAPITAL ONE TRADE CREDIT	MACS-MISC. SHOP SUPPLIES	\$469.90
192415	CENTRAL DAKOTA SPRINKLER	WINTERIZE SPRINKLER SYSTEM	\$100.00
192416	CLEARSPAN FABRIC STRUCTURES	#2-FINAL PROGRESSIVE ESTIMATE - SALT/SAND STORAGE STRUCTURE	\$45,024.51
192417	DAKOTA FLUID POWER INC	HOSE ASSEMBLY FOR UNIT 42N	\$429.03
192417	DAKOTA FLUID POWER INC	BOWIE PUMP FOR UNIT 77	\$2,401.55
192418	ENERBASE FARMERS UNION/CENEX	DEF FLUID ADDITIVE FILL 10-1297	\$1,977.14
192418	ENERBASE FARMERS UNION/CENEX	DIESEL FILL AT DOUGLAS SHOP 11-278939	\$3,617.24
192418	ENERBASE FARMERS UNION/CENEX	DIESEL FILL AT SAWYER SHOP 17-289315	\$3,860.03
192419	FARMERS UNION OIL CO	GASOLINE FILL ON UNIT 16A 7092-10004	\$72.27
192419	FARMERS UNION OIL CO	DIESEL FILL ON 9/11/23 B32685	\$2,868.28

192419	FARMERS UNION OIL CO	DIESEL FILL ON 9/28/23 B32785	\$3,151.22
192420	FARMERS UNION OIL CO - KENMARE	FEDERAL GAS TAX CREDIT FOR SEPTEMBER 5-9585	-\$18.33
192420	FARMERS UNION OIL CO - KENMARE	DEGREASER/CLEANER FOR KENMARE SHOP 9-91837	\$19.98
192420	FARMERS UNION OIL CO - KENMARE	OIL FOR UNIT 104A 9-90998	\$23.98
192420	FARMERS UNION OIL CO - KENMARE	PEST CONTROL SPRAY FOR KENMARE SHOP 1-69738	\$29.98
192420	FARMERS UNION OIL CO - KENMARE	BLADE FOR UNIT 406 9-91437	\$41.98
192420	FARMERS UNION OIL CO - KENMARE	GASOLINE FILL FOR UNIT 10 ON 09/06/23 5-488	\$87.67
192420	FARMERS UNION OIL CO - KENMARE	GASOLINE FILL FOR UNIT 10 ON 09/25/2023 5-4441	\$100.99
192420	FARMERS UNION OIL CO - KENMARE	GASOLINE FILL FOR UNIT 10 ON 09/12/23 5-1871	\$101.87
192420	FARMERS UNION OIL CO - KENMARE	GASOLINE FILL FOR UNIT 10 ON 09/18/2023 5-3058	\$107.71
192420	FARMERS UNION OIL CO - KENMARE	DIESEL FILL ON 09/20/2023 -1640	\$2,028.24
192421	GENERAL TRADING CO	SHOP TOWELS	\$228.72
192422	HOFFARTH SANITATION	MINOT GARBAGE- SEPT	\$195.00
DD	LARSEN, DANA G	OVERNIGHT TRAVEL PER DIEM TRAINING FARGO	\$81.00
192423	LAWSON PRODUCTS INC	SIGN SUPPLIES - PAINT/TORQ SCREWS/S&H	\$1,690.79
192424	LOCATORS AND SUPPLIES INC	MOUNT AND LIGHTS FOR UNIT 143/FRT	\$295.08
192424	LOCATORS AND SUPPLIES INC	MESH FLAGGING MATERIAL/FRT	\$331.52
192425	MARCO TECHNOLOGIES, LLC NW7128	ANNUITY ENDPOINT SUBSCRIPTION SEPT 2023- SEPT 2024	\$36.00
192373	MDU - BISMARCK OFFICE	GAS BERTHOLD SHOP	\$24.75
192373	MDU - BISMARCK OFFICE	GAS 200 72ND ST SE BLDG C	\$105.30
192373	MDU - BISMARCK OFFICE	GAS 200 72ND ST SE BLDG B	\$169.95
192426	MENARDS - MINOT	2 POSTS FOR SEGMENT 1752	\$19.98
192426	MENARDS - MINOT	SHOP SUPPLIES- RAT GLUE, FUEL STABILIZER, BATTERIES	\$113.03
192427	MINOT LUMBER	NAILS FOR PROJECT CP1402(23)	\$87.60
192428	NAPA AUTO PARTS	RETURN OF FILTER 452652	-\$5.33
192428	NAPA AUTO PARTS	FILTER FOR SHOP 452651	\$5.33
192428	NAPA AUTO PARTS	CONNECTOR FOR UNIT 195 448246	\$5.59
192428	NAPA AUTO PARTS	TURN SIGNAL FOR UNIT 20A 449121	\$19.99
192428	NAPA AUTO PARTS	LAMP FOR UNIT 21 452346	\$25.49
192428	NAPA AUTO PARTS	LAMP FOR UNIT 14 451969	\$47.37
192428	NAPA AUTO PARTS	REFLECTIVE TAPE FOR UNIT 151 452211	\$132.59
192428	NAPA AUTO PARTS	STOCK ORDER FOR MINOT SHOP- FUEL FILTERS 447111	\$341.04
192429	ND DEPT OF TRANSPORTATION	DRIVERS LICENSE CHECK	\$27.00
192430	NORTHERN PLAINS EQUIPMENT CO I	FUEL FILTER FOR UNIT 107	\$180.00
192431	NORTHWEST TIRE & RETREAD INC	TIRE MOUNT AND VAVLE INSTALLED ON UNIT 5929 0004339854	\$24.99
192431	NORTHWEST TIRE & RETREAD INC	REPLACE TIRE STEMS ON UNIT 13 0004339412	\$37.98
192431	NORTHWEST TIRE & RETREAD INC	TIRE REPAIR/INSTALL ON UNIT 192 0004339577	\$181.98
192431	NORTHWEST TIRE & RETREAD INC	TIRE REPAIR ON UNIT 111A 0004339506	\$256.79
192431	NORTHWEST TIRE & RETREAD INC	TIRE REPAIR FOR UNIT 136 0004339007	\$495.29
192431	NORTHWEST TIRE & RETREAD INC	TIRE REPAIR FOR UNIT 150 000433639005	\$495.29
192431	NORTHWEST TIRE & RETREAD INC	REPLACE ALL 4 TIRES ON UNIT 12 0010153074	\$855.96
192431	NORTHWEST TIRE & RETREAD INC	REPLACE ALL 4 TIRES ON UNIT 1410 0010153331	\$971.24

192432	OLE OLSON'S TOWING & RECOVERY INC	LEASE ON TOWER IN BERTHOLD	\$1,654.00
192433	OTTERTAIL POWER CO	SAWYER SHOP ELECTRIC	\$55.63
192434	PROLAWN	FALL WEED AND FEED	\$278.00
192435	RDO/POWERPLAN	TAIL LAMP FOR UNIT 90A	\$158.66
192436	SWANSTON EQUIPMENT CO	HYDROLIC FLUID FOR MINOT SHOP	\$442.62
192437	TRAFFIC SAFETY SERVICES INC	STRIPING FOR PROJECT STWB23	\$7,511.87
192438	TRI N PROPANE	DOUGLAS PROPANE	\$361.54
192439	TRUENORTH STEEL	CULVERT ORDER FOR BROWN TOWNSHIP (SPECIAL ORDER)	\$6,824.40
192439	TRUENORTH STEEL	CULVERT ORDER FOR MINOT SHOP	\$35,587.84
192440	WESTLIE MOTOR CO	LAMP FOR UNIT 21 1133018	\$39.74
192440	WESTLIE MOTOR CO	PLUG CONNECTOR FOR UNIT 2112 1132962	\$43.68
192440	WESTLIE MOTOR CO	MUD FLAPS FOR UNIT 152 1132998	\$62.76
192440	WESTLIE MOTOR CO	HARNES-JMPR HEAD LAMP FOR UNIT 53 1133040	\$73.13
192440	WESTLIE MOTOR CO	HARNES-JMPR HEAD LAMP FOR UNIT 53 1133041	\$73.13
192440	WESTLIE MOTOR CO	HUB CAP FOR UNIT 34 1132219	\$104.60
192440	WESTLIE MOTOR CO	VEHICLE REPAIR ON UNIT 2112 195760	\$212.80
192440	WESTLIE MOTOR CO	WINDOW REPAIR ON UNIT 52 1132405	\$333.47
192440	WESTLIE MOTOR CO	VEHICLE REPAIR ON UNIT 2111 195879	\$414.96
192440	WESTLIE MOTOR CO	SHOE AND LINING KIT, BRAKE DRUM FOR UNIT 154 1132348	\$444.12
192440	WESTLIE MOTOR CO	HEADLAMPS FOR UNIT 53 1132701	\$582.98
192440	WESTLIE MOTOR CO	CAB CONTROL FOR UNIT 2112 1131779	\$858.20
192440	WESTLIE MOTOR CO	VEHICLE REPAIR ON UNIT 51195697	\$2,403.45
192440	WESTLIE MOTOR CO	LEAKING HEAD GASKET REPAIR UNIT 140 195295	\$3,865.00
192440	WESTLIE MOTOR CO	VEHICLE REPAIR FOR UNIT 142 195613	\$6,303.81
192440	WESTLIE MOTOR CO	VEHICLE REAIR ON UNIT 140 (ENGINE REPLACEMENT) 195551	\$22,039.45
<b>Total Road/Highway Bills:</b>			<b>\$239,844.52</b>

VISION ZERO BILLS			
CHECK #	VENDOR	DESCRIPTION	AMOUNT
DD	JP MORGAN	SEPTEMBER 2023 TRANSACTIONS--SEE JP BILL LIST	\$260.92
<b>Total Vision Zero Bills:</b>			<b>\$260.92</b>

**GRAND TOTAL** **\$1,153,861.84**

Moved by Comm. Wepler and seconded by Comm. Rostad to open the public hearing at 9:03 AM regarding the Galusha Ranch Paving Project. Roll call; all voted yes; motion carried.

Marisa Haman, Auditor/Treasurer spoke to the project.

Kathy Fimreite of 1935 54<sup>th</sup> Ave SE, Minot, ND 58701 came forward to speak, stating she did not want to be part of the project as she is not part of the development. This was confirmed.

Emily Burkett, NDSU Extension Agent entered the meeting at 9:05 AM.

Moved by Comm. Rostad and seconded by Comm. Anderson to close the public hearing at 9:06 AM. Roll call; all voted yes; motion carried.

Highway Engineer, Dana Larsen also appeared to speak regarding the project with Ms. Haman. It was noted that the developer would pay specials on property owned by them and if they sell, this cost could be passed on. The Special Assessment Committee will meet and determine how the breakdown will be done (per lot, footage, etc.). The engineering firm will finalize plans and then the project will go up for bid.

Moved by Comm. Wepler and seconded by Comm. Rostad to move forward with Galusha Ranch Project as presented meeting all guidelines needed as is. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler and seconded by Comm. Olson to open public hearing at 9:12 AM regarding the Vacation Section Line – Sundre Township – Petition submitted by Garrett and Kasey Scofield. Roll call; all voted yes; motion carried.

Garrett Scofield of 2120 54<sup>th</sup> Ave SE, Minot, ND 58701 came forward to speak stating the road needs to geographically deviate from the Section line and is not currently be maintained by the county.

Highway Engineer, Dana Larsen stated he will work with the recorder to make sure no right-of-way is affected with this vacation. Ms. Haman stated the adjacent land owners were noticed but Ward County has not received any response.

Moved by Comm. Rostad and seconded by Comm. Anderson to close the public hearing at 9:24 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler and seconded by Comm. Rostad to vacate the ROW described in this Vacation of the Section line described as follows: CR 14 between SE¼ Section 6 and the NE¼ of Section 7, Township 154, Range 82 in Sundre Township to the edge of the county ROW because of the topography that exists and there was already a county road that deviated from this section. Roll call; all voted yes except Comm. Olson voted no; motion carried.

Moved by Comm. Wepler and seconded by Comm. Anderson to open the public hearing at 9:28 AM regarding the Variance Application for Robert and Penny Solar. Roll call; all voted yes; motion carried.

Noreen Wilkie, Director of Tax Equalization presented this variance.

No one from the public came forward to speak to this issue.

Dana Larsen, Highway Engineer stated it is hard to sell these lots when they are full of items and the property owners have been notified that all items need to be removed. Aaron Rust, of Tax Equalization stated he talked with Robert Solar this morning and stated the vacation may be tabled due to items needing to be removed.

Moved by Comm. Rostad and seconded by Comm. Wepler to close the public hearing at 9:34 AM. Roll call; all voted yes; motion carried.

Moved by Comm. Olson and seconded by Comm. Wepler to table the Variance Application for Robert and Penny Solar until all items addressed are cleared off the right-of-way. Roll call; all voted yes; motion carried.

Larry Hubbard, Chief Deputy of Sheriff's Department spoke regarding their ARPA request for the non-lethal WRAP device. The non-lethal WRAP device is a lower level than a Taser with wire or rope that wraps around a person and would be aimed from the waist down. The request is for 9 devices and 54 cartridges. There is a requirement that 2 cartridges are fired from each device per year as part of training. Cartridges used in the line of duty are returned to the company empty and replaced for free.

Moved to approve by Comm. Wepler and seconded by Comm. Rostad to have Sheriff Department look for any leftover funds at the end of the year and then approve using ARPA money if there are not remaining department funds available. Roll call; all voted yes; motion carried.

Noreen Wilkie, Director of Tax Equalization presented the Tax Roll Adjustments.

1. Exempt Entity bought the Property 8/18/23, value prorated:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Souris River Joint Water Resource Board	HA210240000230 Tierrecita Vallejo 1 <sup>st</sup> S/D Lot 23	710 37 <sup>th</sup> St SW Minot, ND 58701	2023	\$165,000	\$104,000	\$7,425	\$4,680

2. Souris River sold the Property no longer exempt, prorated the value 135 days:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
William & Karen Crocker	HA210240000110 Tierrecita Vallejo 1 <sup>st</sup> S/D Lot 11	501 36 <sup>th</sup> ST SW Minot, ND 58701	2023	\$197,000	\$73,000	\$8,865	\$3,285

3. Property Owner qualifies for Farm Residence Exemption:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Rovig, Chad	TO12005U010000 N2SE S12-154-86	5910 240 <sup>th</sup> ST SW Des Lacs, ND 58733	2023	\$170,000	\$36,000	\$7,830	\$1,800

4. MH Removed without a moving permit:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Sanft, Angela	AF5100835 Country Acres Lot 10	928 36 <sup>th</sup> ST SE Minot, ND 58701	2023	\$2,000	\$0.00	\$90	\$0.00
Calip, Brandon	MI5104450 Jefferson MHP Lot A19	3100 11 <sup>th</sup> Ave SE Lot A19 Minot, ND 58701	2021	\$8,000	\$0.00	\$360	\$0.00
Olson, Chantal	NE5100712 Holiday Park Lot C10	5100 Hwy 2 E Lot C10 Minot, ND 58701	2023	\$2,000	\$0.00	\$90	\$0.00
Cortes, Sebastian	MI5102813 Jefferson Park Lot D12	3100 11 <sup>th</sup> Ave SE Lot D12 Minot, ND 58701	2023	\$2,000	\$0.00	\$90	\$0.00
Hansen, Karen	MI5103723 Jefferson Park Lot B48	3100 11 <sup>th</sup> Ave SE Lot B48 Minot, ND 58701	2023	\$3,000	\$0.00	\$135	\$0.00

5. MH added to tax role was owned by a Tax Exempt Entity, value prorated:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Jacobs, Haile	MI5105002 Edgeview MHP Lot 53	1500 18 <sup>th</sup> ST SW Lot 53 Minot, ND 58701	2023	\$0.00	\$10,000	\$0.00	\$450
Stave, Travis	MI5105866 Woodridge MHP Lot 435	406 31 <sup>st</sup> Ave SE Lot 435 Minot, ND 58701	2023	\$0.00	\$13,000	\$0.00	\$585



6. Property Owner qualifies for NDCC 57-02-08, HB 1439 was approved at the 68<sup>th</sup> Legislative Session. HB 1439 is retroactive to include tax years 2021 & 2022:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
First Assembly of God	MI30E530000010 Hacienda Hills 10 <sup>th</sup> Addn. Lot 1	1600 – 1800 Block of 13 <sup>th</sup> St SE Minot, ND 58701	2023	\$1,497,000	\$0.00	\$74,850	\$0.00
First Assembly of God	MI30E530000010 Hacienda Hills 10 <sup>th</sup> Addn. Lot 1	1600 – 1800 Block of 13 <sup>th</sup> St SE Minot, ND 58701	2022	\$1,497,000	\$0.00	\$74,850	\$0.00
First Assembly of God	MI30E530000010 Hacienda Hills 10 <sup>th</sup> Addn. Lot 1	1600 – 1800 Block of 13 <sup>th</sup> St SE Minot, ND 58701	2021	\$1,497,000	\$0.00	\$74,850	\$0.00

7. Property needs reduction to reflect Market Value:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Logelin, Marilyn	MI241450000411 Heckers 1 <sup>st</sup> Addn. N ½ Lot 41	808 Valley St Minot, ND 58701	2023	\$58,000	\$39,000	\$2,610	\$1,755
Dibra Investment Holdings LLC	MI251640100090 Walshs S/D Block 3 Home Acres Addn. S30' W56' Lot 6 & All Lot 9 Block 1	1715 S Broadway Minot, ND 58701	2023	\$621,000	\$550,000	\$31,050	\$27,500
Alexander, Dylan & Kaitlyn	MI191310000600 R/A of Green Valley Addn. Lot 60	15 Dell Way Minot, ND	2023	\$233,000	\$201,000	\$10,485	\$9,045
R & S Properties LLC	MI140850100090 Ehr's 5 <sup>th</sup> Addn. Lot 9 Block 1	1121 11 <sup>th</sup> St NW Minot, ND 58703	2023	\$217,000	\$185,000	\$10,850	\$9,250
Five Star Holdings LLC	MI225000400130 Westfield Addn. Lot 13 Block 4	2101 2 <sup>nd</sup> Ave SW Minot, ND 58701	2023	\$259,000	\$239,000	\$12,950	\$11,950
Mortenson, Kevin	MI232120400050 Lee & Jacobsons 1 <sup>st</sup> Addn. Lot 5 Block 4	205 5 <sup>th</sup> ST NW Minot, ND 58703	2023	\$183,000	\$100,000	\$8,235	\$4,500

8. Property damaged by Fire June 2023, value prorated:

Property Owner	Description	Physical Address	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hokenson, Ryan & Kristina	MI232810000161 Oak Park Addn. All Lot 15 & W ½ Lot 16	907 1 <sup>st</sup> Ave SW Minot, ND 58701	2023	\$279,000	\$167,000	\$12,555	\$7,515

Moved by Comm. Wepler and seconded by Comm. Anderson to approve the Tax Roll Adjustments as presented. Roll call; all voted yes; motion carried.

Dana Larsen, Highway Engineer appeared to present the reduction in sale price of Rice Lake properties.

Moved by Comm. Wepler and seconded by Comm. Rostad to approve the reduction in sale price of the Rice Lake properties. Roll call; all voted yes; motion carried.

Mr. Larsen, continued with a request for the purchase of a snow pusher for the loader.

Moved by Comm. Anderson and seconded by Comm. Olson to approve the purchase of the Pro-Tech Industries SP14L snow pusher from RDO for the amount of \$7,300.00. Roll call; all voted yes; motion carried.

Lastly, Mr. Larsen presented the Traffic Safety Contract – Vision Zero.

Moved by Comm. Olson and seconded by Comm. Weppler to approve the Traffic Safety Contract – Vision Zero, as presented. Roll call; all voted yes; motion carried.

Lolly Gorze, Human Resource Director, appeared with the following pay amendments: Struckmeyer, M., Jail; Hurteau, C., Emergency Management; Eslinger, D., Highway; Eslinger, S., Highway; Osborn, W., Highway and Ness, T., Auditor.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the pay amendments as presented. Roll call; all voted yes; motion carried.

Auditor/Treasurer, Marisa Haman presented receive and file documents.

Moved by Comm. Weppler and seconded by Comm. Rostad to approve the receive and file documents: NDSU Extension Quarterly Report for July, August, September 2023, Minot Area Chamber Economy at a Glance – October 2023 and Letter from ND Mineral Resources dated October 12, 2023. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer presented the redemptions of the tax foreclosure properties.

Moved by Comm. Weppler and seconded by Comm. Olson to approve the redemptions of the tax foreclosure properties (14 Quit Claim Deeds in total) and Chairman will sign. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer also presented the bid for a foreclosed property.

Moved by Comm. Anderson and seconded by Comm. Weppler to approve the bid of \$775.00 for foreclosed property tax parcel MI10C98000070. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer presented the Raffle Permits.

Moved by Comm. Rostad and seconded by Comm. Weppler to approve the Raffle Permits for Dakota Hope Clinic, Minot Rifle & Pistol Club and Souris Valley Bowmen. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer presented the duplicate warrant request.

Moved by Comm. Weppler and seconded by Comm. Anderson to approve the duplicate warrant for Leanna Leavitt. Roll call; all voted yes, motion carried.

Marisa Haman, Auditor/Treasurer gave an update on the recent Building Committee Meeting and discussed leasing the 4th floor of the admin building. A couple of different outside agencies have contacted Ward County regarding leasing the space and an entity is interested in the whole 4th floor. Comm. Rostad, Chairman Fjeldahl and Marisa Haman did meet with a realtor to calculate a price on how much they would charge per square foot, ranging from approximately \$14 to \$25.

Moved by Comm. Weppler and seconded by Comm. Rostad to rent/lease the 4th floor of the admin building with no preference on one or multiple tenants and Ms. Haman will begin working on a rental/lease agreement with the help of Roza Larson. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler and seconded by Comm. Olson to move forward and work with a realtor on listing and marketing the County North Building with a stipulation that the Highway Department could still use until their new structure is complete and to put out a RFP for a realtor. Roll call; all voted yes; motion carried.

Ms. Haman, Auditor/Treasurer presented the stale dated check list.

Moved by Comm. Anderson and seconded by Comm. Wepler to approve cancelled stale dated checks as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler and seconded by Comm. Olson to re-advertise the openings for the Special Assessments Committee and the All Seasons Arena Committee. Roll call; all voted yes; motion carried.

At 10:33 AM with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 21<sup>st</sup> DAY OF NOVEMBER, 2023

\_\_\_\_\_  
Chairman, Ward County Commission

ATTEST:

\_\_\_\_\_