

# Approach Permit

Owner _____	Permit # _____
Address _____	Agency _____
Home Phone _____	_____
Alternate Phone _____	_____
Contractor _____	Phone: _____
Contractor Phone # _____	
Township Name _____	Section – Township – Range _____
Location in Section _____	
Subdivision _____	Lot _____ Block _____

Approach Type:  New  Improved  Temporary  Other \_\_\_\_\_

Approach Use:  Residential  Commercial  Field Access  Other \_\_\_\_\_

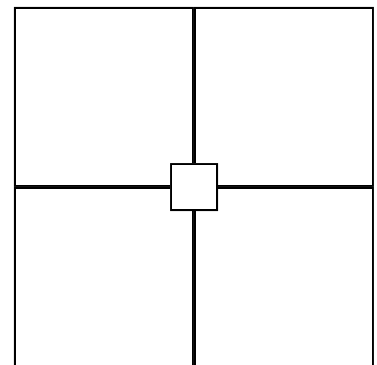
Additional Information \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Accessing: Township Road \_\_\_\_\_

Approach Width (20 ft min) \_\_\_\_\_

Culvert Required:  No  Yes Size (18 inch min) \_\_\_\_\_ CMP Length \_\_\_\_\_ plus end section

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Location Map

I, the owner/applicant of the above mentioned property/project, agree to construct the approach for the property noted above, as required by the attached minimum standards and any additional conditions noted above. I also agree that if I don't follow the standards, the Authorizing Agency may construct the approach as needed, or cancel this permit and remove the driveway and charge all costs to the owner/applicant.

\_\_\_\_\_  
Owner/Applicant Date

\_\_\_\_\_  
Authorized Signature Governing Agency Date

I attest that the above mentioned approach has be constructed and meets the minimum standards and additional conditions listed above.

\_\_\_\_\_  
Authorized Signature Governing Agency Date

## Requirements

1. No work under this application is to be started until the application is approved and the permit is issued.
2. The Owner/Applicant agrees to perform all work in accordance with this Permit, and to indemnify and hold harmless the governing agency, its officers and employees from all liability, judgments, costs, expenses, and claims growing out of damages, or alleged damages, of any nature whatsoever, to any person or property arising out of performance or nonperformance of said work, or the existence of said approaches.
3. The total cost of all construction and maintenance of the work specified shall be borne by the Owner/Applicant, its grantees, successors, and assigns; except that the governing agency will maintain the shoulder of the roadway.
4. It is understood by the Own/Applicant that the governing agency does not assume any responsibility for the removal or clearance of snow, ice or sleet, or the opening of windrows of such material, upon any portion of the approach even though snow, ice or sleet, is deposited or windrowed on said approach by its authorized representative engaged in normal winter maintenance operations.
5. An approach, as referred to in this Permit, shall be the traveled area between the highway roadway-surface and the adjacent right-of-way line. Said approach shall be used only for the purpose of providing entrance to and exit from the Owner/Applicant's property.
6. The granting of this permit does not vest the applicant with the exclusive use of the approach. The governing agency retains the right to diminish and expand the use of the approach as required in the interest of the safety of highway traffic.
7. Where work on or near the traveled roadway is necessary, proper signs, channelizing devices, warning lights, and barricades must be erected to protect traffic, employees, and pedestrians. All traffic control devices and methods shall conform to the Manual on Uniform Traffic Control devise (MUTCD).
8. It is understood by the Owner/Applicant that the location, construction, and maintenance of approaches are under the supervision of the governing agency at all times, and that in granting this permit, the governing agency waives none of its powers or rights to direct the removal, relocation, and/or proper maintenance in the future of any approaches within the right-of-way of the governing agency.
9. No foreign material such as dirt, gravel, or bituminous material shall be deposited or left on the road during the construction of approach or installation of drainage facilities. Roadside must be cleaned up after work is completed.
10. Preferred approach spacing is 1 per ¼ mile, but may be less; however approaches must have sufficient sight distance for the posted speed limit. (55 mph 495ft minimum stopping sight distance and 645ft for a 65mph roadway.)
11. No approach, or improvement constructed on the highway right-of-way shall be altered or relocated without permission of the governing agency.
12. Approach side slopes shall meet the 6:1 minimum standard, unless stated otherwise in the comment section and shall be hand finished and seeded.
13. Proper erosion control and sedimentation devices shall be used as required.
14. No approach shall be considered as completed until checked and approved by the governing agency. Surfacing may be omitted on field entrances if so specified in the application.
15. After approach construction is completed the applicant shall notify the governing agency that the work is completed and is ready for inspection.

